

Suffolk

COUNTY COMMUNITY COLLEGE

Office of the President

BOARD OF TRUSTEES

February 16, 2012

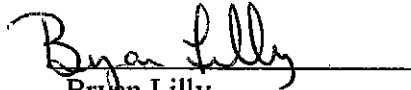
RESOLUTION NO. 2012.12 APPROVING MONTHLY SPONSOR SERVICES FOR SUFFOLK COUNTY COMMUNITY COLLEGE

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of \$1,964,212.76 for the month of January 2012 (Attachment I) is hereby approved by the Board of Trustees.


Bryan Lilly
Secretary

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Selden, NY 11784-2899
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(631) 451-4110

Western Campus
Crooked Hill Road
Brentwood, NY 11717-1092
(631) 851-6700

Eastern Campus
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RESOLUTION NO. 2012.13 AMENDING RESOLUTION NO. 2011.29 ACCEPTING A FEDERAL GRANT FOR THE 2011-2012 FEDERAL WORK STUDY PROGRAM

WHEREAS, Suffolk County Community College has applied to participate in the Federal Work Study Program (FWSP) authorized under Part C of Title IV of the Higher Education Act of 1965 as amended by the Education Amendments, and

WHEREAS, the application has been approved in the amount of \$434,611, and

WHEREAS, the federal regulations allow the sum of \$75,000 or 10 percent of the allocation, whichever is less, to be set aside for the Job Locator & Development Program, and

WHEREAS, this federal grant must be matched by a 25 percent contribution, and

WHEREAS, amendments to the law became effective in October 1986 allowing five percent administrative expense allowance based on total student expenditures for FWSP, be it therefore

RESOLVED, that the Board of Trustees hereby accepts the total federal allotment of 2011-2012 Federal Work Study Program in the amount of \$434,611, and be it further

RESOLVED, that \$42,652 be set aside for Job Locator Program, with the College matching contribution of 20 percent to be provided by in-kind contributions, and be it further

RESOLVED, that the Federal Work Study Program's five percent administrative allowance be charged against FWSP and deposited in the appropriate account, and be it further

RESOLVED, that the On-Campus Work Study Program shall continue to be matched by a 25 percent contribution by the College and that the Off-Campus Work Study Program be matched by a 25 percent contribution from the respective participating off-campus agencies, except for the Community Service Employment, and be it further

RESOLVED, that the off-campus agencies shall contribute their respective shares of Employer's FICA and Workers' Compensation except for the Community Service Employment.

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**RESOLUTION NO. 2012.14 AMENDING RESOLUTION NO. 2011.30 APPROVING
THE ALLOCATION OF THE 2011-2012 FEDERAL WORK STUDY PROGRAM
(FWSP)**

WHEREAS, Suffolk County Community College is composed of three campuses, and

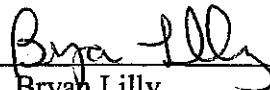
WHEREAS, the Financial Aid Office on each campus offers financial assistance via the Federal Work Study Program, be it therefore

RESOLVED, that the following distribution of the 2011-2012 Federal Work Study funds by campus is hereby approved.

Original FWSP Federal Allocation	\$434,611
Less: Transfer to Job Locator Program	<u>-42,652</u>
Remaining CWSP Federal Allocation	\$391,959
Less: 5% Admin Expense Allowance of Campus Wages	<u>-24,497</u>
Remaining FWS Allocation	\$367,462
Plus: 25% of Institutional Share of Student Wages	<u>+122,487</u>
Total Student Wages Available	\$489,949

Campus Wage Distribution of Federal College Work Study Allocation

Ammerman Campus (46%)	\$225,377
Grant Campus (39%)	\$191,080
Eastern Campus (15%)	<u>\$ 73,492</u>
Total Campus Wage Distributions	\$489,949


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RESOLUTION NO. 2012.15 AMENDING THE COLLEGE BUDGET FOR A BIOPREP PROGRAM

WHEREAS, the 2011-2012 College operating budget provides \$20,830, including indirect costs, in anticipation of an award from The Research Foundation of the State University of New York at Stony Brook for a project entitled "Biology Partnership in Research and Education" (BioPREP), and


WHEREAS, the actual award includes an additional amount of \$416, bringing the total amount of the grant award to \$21,246, including indirect costs, and

WHEREAS, no matching funds are required, be it therefore

RESOLVED, that the 2011-2012 College budget be amended to reflect an increase in the amount of \$416, including indirect costs, for a BioPREP Program, and the College President or his designee is authorized to execute a contract with the administering agency.

Project Director: Rosa Gambier

Note: No full-time positions
No in-kind contribution required


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RESOLUTION NO. 2012.16 APPROVING THE REQUESTED 2013-2015 CAPITAL PROGRAM AND 2013 CAPITAL BUDGET

WHEREAS, the College has been requested by the office of the County Executive to submit capital budget and program requests in accordance with Article IV, Section A4-1, of the laws of Suffolk County, and

WHEREAS, the capital program requests (Attachment II) have been solicited from the President, the Executive Vice President, Vice Presidents, Associate Vice Presidents, Campus Executive Deans and Physical Plant Directors, and recommended by the Executive Council and the President, be it therefore

RESOLVED, that the Board of Trustees approves the submission of all capital projects in Attachment III, and authorizes the President or his designee to submit the projects for the 2013-2015 capital program and 2013 capital budget.


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RESOLUTION NO.2012.17 AWARDING A GENERAL CONSTRUCTION CONTRACT FOR THE PARTIAL RENOVATION OF THE PECONIC BUILDING, EASTERN CAMPUS, CP 2181, CP2127 AND CP2149

WHEREAS, capital projects No. 2181, 2127 and 2149 have been approved by Suffolk County and the State of New York for funding, and appropriations made by the Suffolk County Legislature, and


WHEREAS, the Partial Renovation of the Peconic Building located on the Eastern Campus in Riverhead, New York, involves new construction, ADA compliance work and infrastructure replacements, and

WHEREAS, public bids for the Partial Renovation of the Peconic Building were solicited and opened on December 8, 2011, and

WHEREAS, these bids were reviewed and the qualifications of the lowest responsible bidder were checked by the College and its Consultant of Record, be it therefore

RESOLVED, that GII Construction Co. Inc. be awarded the bid for General Construction work for the Partial Renovation of the Peconic Building in the amount of \$1,445,000, and be it further

RESOLVED, that the College President, or his designee, is authorized to execute the necessary documentation in such form as shall be approved by the College General Counsel.


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RESOLUTION NO.2012. 18 APPROVING A MAJOR CHANGE ORDER FOR THE GREEN INNOVATION GRANT PROGRAM (GIGP), GRANT No. 282

WHEREAS, GIGP Grant No. 282 has been approved by Suffolk County and the State of New York for funding, and

WHEREAS, the original scope of work for water conservation and energy conservation has been completed under budget, and

WHEREAS, the College has identified additional water conservation measures to be undertaken as new work, and

WHEREAS, as of February 16, 2012, project change orders for GIGP Grant No. 282 are within budget, as shown in Attachment III, and

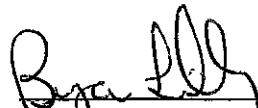
WHEREAS, the change order provided by the contractor for this new work was reviewed and approved by the project architect and the College, and

WHEREAS, this change order exceeds \$20,000, thus constituting a 'major' change order as defined by Board resolution, and

WHEREAS, all major change orders require Board approval, be it therefore

RESOLVED, that Change Order No. 5 for Maccarone Plumbing Inc. in the amount of \$37,844 is approved, and be it further

RESOLVED, that the College President, or his designee, is authorized to execute the necessary documentation in such form as shall be approved by the College General Counsel.


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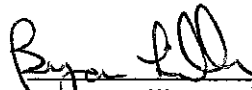
RESOLUTION NO. 2012.19 ADOPTING A POLICY FOR THE DISPOSAL OF SURPLUS COLLEGE PERSONAL PROPERTY

WHEREAS, Suffolk County Community College (the "College") desires to establish a policy for the disposal of obsolete, excess, and outdated personal property, and

WHEREAS, this policy must comply with the provisions of General Municipal Law, 104-C "Disposal of Surplus Computer Equipment" and

WHEREAS, it is appropriate for the Board of Trustees to adopt a policy with respect to the disposal of surplus personal property, be it therefore

RESOLVED, the College is hereby adopts the "Policy for the Disposal of Surplus College Personal Property" effective February 16, 2012. (Attachment IV)


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