

SUFFOLK COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING

BOARD OF TRUSTEES MEETING, Suffolk County
Community College, Room 114, Michael J. Grant
Campus, Crooked Hill Road, Brentwood, New York on
December 1, 2011, at 10:45 a.m., before a Notary
Public of the State of New York.

PRESENT:

DR. SHAUN L. MCKAY	PRESIDENT
DAFNY J. IRIZARRY	CHAIRPERSON
WALTER C. HAZLITT	VICE CHAIRPERSON
BRYAN LILLY	SECRETARY
BELINDA ALVAREZ-GRONEMAN	TRUSTEE
ERNESTO MATTACE, JR.	TRUSTEE
ANTHONY MANGUEL	STUDENT TRUSTEE
SANDRA O'HARA	



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MS. CHAIRWOMAN: At this time I call to go
back to the Board of Directors' meeting.

Motion?

MR. MATTACE: So moved.

MR. HAZLITT: Second.

MS. CHAIRWOMAN: All in favor?

(All respond ave.)

MS. CHAIRWOMAN: Opposed?

(No response.)

MS. CHAIRWOMAN: Abstention?

(No response.)

MS. CHAIRWOMAN: Motion carries.

At this point I request a motion for the
approval of the minutes of the October 22, 2011
Board of Directors meeting.

MR. MATTACE: So moved.

MR. HAZLITT: Second.

MS. CHAIRWOMAN: All in favor?

(All respond ave.)

MS. CHAIRWOMAN: Opposed?

(No response.)

MS. CHAIRWOMAN: Abstention?

(No response.)

MS. CHAIRWOMAN: Motion carries.



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At this point I'd like to introduce A.V.P. Marvin Bright, President of Association Financial Reports. Good morning.

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DR. BRIGHT: Good morning, everyone. I'm Marvin Bright. I will be bringing you the college financial report as of November 3, 2011. If I can direct your attention to Column 1. Column 1, you will see the actual funds I will be discussing today.

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Column 2 was presented in some of the previous meetings. The actual budget revenue for 2011/2012 academic year.

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Column 3, you will actually see it illustrates the year-to-date revenue as of November 30, 2011, that was actually received by the Association from the college.

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I will direct your attention here to just basic percentage calculations. You will see roughly around 50 percent revenue received by the Association from the college.

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Column 4 will match the actual budget expenditures with the budget revenue.

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Column 5, you will actually see what has been spent to date as of November 30, 2011.



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Column 6 will be the difference, what's remaining out of the '11/'12 fiscal year budget.

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Just to give you a few more indications. You can see we're doing rather well in meeting our budget projections. If I can direct you to the Ammerman Kids College and the Grant Suffolk Kids College. We will be receiving the SUNY operating subsidiary subsidy grant for the grant at Ammerman Campus, roughly around \$75,000 each for each campus. We're also going to be receiving a SUNY federal block grant for low-income students.

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Are there any questions?

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MR. MATTACE: First, I'd like to thank you for getting the report to us. It makes it a little easier to understand what's going on. The question I have is, you're talk about the budget of revenue and the budget of expenditures and you're saving we got about half. What happened to the other half?

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DR. BRIGHT: We will receive those during the spring semester.

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MR. MATTACE: Okay.

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DR. BRIGHT: We're close to 50 percent at the halfway point.



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MS. CHAIRWOMAN: Any more questions?

(No response.)

MS. CHAIRWOMAN: Thank you for your presentation.

At this point I would like to request a motion for the approval of the Board of Trustees meeting to order.

MR. HAZLITT: So moved.

MR. MANGUAL: Second.

MS. CHAIRPERSON: All in favor?

(All respond aye.)

MS. CHAIRPERSON: Opposed?

(No response.)

MS. CHAIRPERSON: Abstention?

(No response.)

MS. CHAIRPERSON: Motion carries.

At this point I'd like to request a motion for the approval of the minutes of the October 20, 2011 Board of Trustees meeting.

MR. MATTACE: So moved.

MR. HAZLITT: Second.

MS. CHAIRWOMAN: All in favor?

(All respond aye.)

MS. CHAIRWOMAN: Opposed?



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(No response.)

MS. CHAIRWOMAN: Abstention?

(No response.)

MS. CHAIRPERSON: Motion carries.

At this point I'd like to request a motion to
table Resolution No. 2011.77 approving sponsor of
services for Suffolk Community College, pending to
receiving more information.

MR. MANGUAL: So moved.

MR. MATTACE: Second.

MS. CHAIRPERSON: All in favor?

(All respond ave.)

MS. CHAIRPERSON: Opposed?

(No response.)

MS. CHAIRWOMAN: Abstention?

(No response.)

MS. CHAIRWOMAN: Motion carries.

At this point I'd like to request a motion
for the approval of Resolution Nos. 2075, 76, 78
and 81.

MS. ALVAREZ-GRONEMAN: So moved.

MR. HAZLITT: Second.

MS. CHAIRWOMAN: All in favor?

(All respond ave.)



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MS. CHAIRWOMAN: Opposed?

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(No response.)

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MS. CHAIRWOMAN: Abstention?

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(No response.)

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MS. CHAIRWOMAN: Motion carries.

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Now I'd like to introduce V.P. James Amoroso to present the College Financial Reports.

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MR. AMOROSO: Good morning. We are in a unique time of the year where we have three budget years going on right now. I will start with 2010/11, the previous year, and right now we're preparing the annual audit to start. The auditors will be here December 5th. We should expect the reports probably, if it's based on anything like last year, it will be about April or May of 2012 that we will get a report.

Fiscal year 2011/12, the current year, the current monthly snapshot reflects a net positive of more than \$22,000 for the year-end reserve balance. As you know, that's based on a revenue shortfall of approximately 2.1 million right now due to reduced enrollment and that includes tuition and fees and reduced bookstore commission as you might expect in enrollment.



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2 As a result of achieving ongoing efficiencies
3 that we've implemented, we expect to have 2.6 net
4 expenditure reduction, which is based on saving
5 money on the Personnel Service Alliance, that's
6 the personnel salary line of approximately \$1.6
7 million. We're also implementing a number of
8 utility and energy savings submissions, that will
9 save us \$1.4 million. And by cutting back on
10 supplies and building repairs, approximately
11 \$200,000. The offsetting revenue expenditure item
12 there is the pension cost, which I think I
13 reported the last time, which we expect to
14 increase pension and health plans. That's about
15 \$600,000. So overall about \$400,000 will be the
16 net affect of the reserve balance this month. As
17 you know, it changes every month because we
18 finalize different criteria and review it. So on
19 an ongoing basis, we're probably going to have a
20 different number next month, but we hope to
21 conclude on the reserve balance as you might
22 expect.

23 In 2012/13, in your packets there, you
24 probably have seen the Budget Call. That letter
25 went out yesterday. It went around to all the



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2 president's cabinet for review, and it's calling
3 for the president required of 2.5 percent
4 reduction and in budget items. We are
5 anticipating flat or lower enrollments. The
6 budget submissions will be due in December. We're
7 going to review them in January and February. And
8 the DOT will have its, subject to approval, in
9 March or April for the county to -- to submit to
10 the county in April.

11 If you have any questions about that Budget
12 Call later, I know you haven't had a chance to
13 review it, feel free to call me.

14 Any questions on any of budget years or any
15 of the items?

16 MR. PRESIDENT: Just to add to your
17 presentation, we have been paying very close
18 attention to what's happening in the state and
19 county levels. In Albany we've seen where the
20 governor put a call across all of his agencies for
21 a reduction of 2.5 percent in this year's budget.
22 Alicia, Mark and myself drove to Albany for a
23 meeting with NIRSA, the community college
24 presidents of the school systems, and all of us
25 were in a meeting to come up with a joint unified



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2 approach to work with the governor. So in that
3 realm, the community colleges have asked for a
4 \$205 for the FDE-base increase moving forward, and
5 I believe Ellen at NIRSA is supporting that
6 approach as well and so is the faculty senate. We
7 anticipate that it's going to be a very different
8 process. What we're going to do now is take a
9 very close look at the enrollment projections,
10 which we've seen from the IE office that says that
11 between now and 2015, statewide receive 2.5
12 percent reduction in potential graduates in a lot
13 of high schools with a lot of students coming to
14 us. We're now mitigating a lot of those factors
15 by taking steps down. What we've done with our
16 contractor, what we've done with our efficiencies,
17 we have done this year. We are required to be
18 more prudent in doing what we do and to find more
19 efficiencies in what we do and we can at least
20 maintain the academic integrity of the
21 institution. We can now -- between the next month
22 or so, we'll be working on the budgets, not only
23 for this year, to mitigate the cost this year, but
24 the plan for next year's budget as well. We plan
25 to bring that to you at an appropriate time.



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MR. AMOROSO: And the president addressed that we do a budget gap analysis for next year using those factors anticipating hopefully a \$205 increase, but possibly not getting that with the county being flat, the increase in the health plans and factor all that in and see what the picture will be next year.

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MR. MATTACE: Were you able to, as per the last meeting, look at the computers and see if anything could be done with the computers instead of selling them for \$10 apiece?

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MR. AMOROSO: Well, right now we're selling the computers to a company and we're getting not much more than that. We are selling the monitors for a dollar, I think, because they are old. But we are trying to generate as much revenue as we can.

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MR. MATTACE: I thought the idea was, if they're feasible to be used, there are many organizations out there that can possibly use them for children. That was my concern. I've got to be honest with you, I was just visiting my grandchildren down in Georgia and every kid in their class has their own computer. My grandson



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up here says, Grandpa, we've only got three computers in our class. So it kind of makes me a little bit -- you know, I think the availability is there and if they're functional, you know, if we can get \$10 for them or give them to a kid for six months that they can work them, I think that really should be looked into.

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MR. AMOROSO: I will discuss that with the IT department.

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MR. MATTACE: Thank you.

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MS. ALVAREZ-GRONEMAN: Thank you.

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MS. CHAIRWOMAN: Any more questions?

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(No response.)

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MS. CHAIRWOMAN: Thank you.

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At this point I move to the Committee Reports beginning with the Economic Affairs and Student Services, which I happen to be the chair on. There is no report at this time.

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I will move to the next committee, Facilities and Technology. The chair is not here.

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MR. LILLY: Pat is not here, but Pat and I and Vice President Gatta and President McKay had a meeting last week about the projects coming going forward. And also, we got this, I guess.



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notification that the Montaukett Learning Center was on the cover of Choice magazine with reviews for the academic libraries. And we're hoping moving forward that the Learning Center will also get subject because, you know, going forward and trying to make it as neat and certified as possible.

There was also some mention when I spoke to Vice President Gatta before about this, the use of interns on some of the mapping that the facilities managers are doing now, because when you go out in the field and you look for where all lines are, whether it's electrical, whether it's gas, whether it's any sort of utilities, where things are, they used to have -- or they still do have a room full of maps that they have to go back to. With today's technology, you could use GPS to locate it to ping it, so the next time you send somebody to a section, they will know exactly where the line is instead of pulling out the old maps. They were using interns to basically log this in. And Trustee McMahon and myself made mention -- actually should be making -- that using that as a public relations going forward that students



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2 coming into a college, if they can get real-life
3 experience going out into the field with
4 professionals doing certain projects instead of
5 just sitting in a classroom, it makes the programs
6 that much more attractive. So whether we use it
7 on this or on the mapping, I think the aerial --

8 DR. McKAY: It was the Greenery Review
9 Energy Program that we have that we are now
10 putting in front of potential donors where
11 students from the architectural program and others
12 and engineering as well worked with Paul Cooper
13 and others to create a similar version of the
14 entire building.

15 MR. LILLY: And going forward, if we can get
16 that, whether it'd be on the website or on printed
17 materials, it would be beneficial tactics for
18 students. But also, then we went on some of the
19 deferred maintenance projects that are going on.
20 As we speak, you know, Lou's office was being
21 worked on when we had that meeting. All these
22 things. It's good to see actually the money that
23 we're getting that the president and everyone
24 works very hard to get from the both the State and
25 the County is being used in a timely manner.



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2 because there are some obvious buildings on all
3 the campuses that, you know, shout that they need
4 work. So it's good to see that actually some of
5 this stuff as we're going forward. As money gets
6 tighter and tighter, the people that are prepared
7 show that they use the money they've been given
8 wisely, and -- you know, like the last project and
9 going forward. You get a project in any
10 construction that comes in on time and under
11 budget, people are willing to give you money to do
12 it instead of the exact opposite.

13 MS. CHAIRWOMAN: Very productive. Thank
14 you.

15 Advocacy Committee?

16 MR. HAZLITT: Thank you.

17 I notice we're back on the college ads that I
18 think are probably very, very effective because
19 the stations and the areas that you have selected
20 to show hit 99 percent of our prospective
21 students. And I will compliment you on the
22 continuation of that. I think that more than
23 anything is more effective in getting the proper
24 image of Suffolk Community in the minds of
25 people. I don't know whether you have any new



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program or spots planned.

MR. MANGUAL: Anything else up your sleeve?

DR. MCKAY: No. No. I want to thank the entire team. President Irrani's (phonetic) office and Drew Foster (phonetic), and the entire team. Certainly we use the web page as well. We got the new EMT program that we got some funding from the County to help upgrade that facility and that is now prominently on the home page as well. The Career Focus magazine goes to over 500,000 homes. We do a multiple venue-type approach. You know, we won a paramount of awards in two major categories. That's a national and international program as well. The team actually has done a great job there. And we will continue to market it and put it out. So, thank you.

MS. CHAIRWOMAN: As many of you know, I do teach fifth graders and they do tell me they see the ads of Suffolk Community College in the mall every time they go to the mall. I have had seen ads for Nassau Community College when I do visit the movie theatre. So I don't know if that's -- I don't know.

MS. ALVAREZ-GRONEMAN: That was mentioned



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MS. CHAIRWOMAN: I haven't seen Suffolk, but I was wondering.

DR. McKAY: Specifically they put the Suffolk ad right by the food court where everybody must go to. So, that was there as well.

MS. CHAIRWOMAN: Thank you so much. Personnel Committee. Trustee Pontieri is not here. We will move to the Budget Committee. Trustee Fenchel is not here. We will move to the College Fund issue.

MS. ALVAREZ-GRONEMAN: Yesterday's meeting was not a College Foundation meeting. It was actually a Chairman Council meeting. I'm not quite sure exactly when we're meeting again.

DR. McKAY: The Foundation report -- and I will talk a little bit more about this. We're currently right now with the Chairman's Council and the Foundation, we are meeting with potential donors on an ongoing basis. And to date, I believe we have 370,000 to date in receipts. We have over a million-plus out in pledges. There are many major donors that we've been meeting with recently. We are looking at several options. The



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2 Greenery Review Energy Project is also out in
3 front and that has been getting a lot of
4 attention. We're looking at naming rights. We're
5 looking at the covenants and wills (phonetic)
6 and everything else. We've recently received --
7 I believe it's in your a packet that was brought
8 in a few minutes ago -- where we had a donation
9 from an individual of \$70,000 to the college. So
10 that continues and we're up to high gear. And as
11 we go down into the end of this period, we're
12 visiting with multiple successions on some of the
13 acts. So before we anticipate by next quarter, we
14 should see more action in regards to donations
15 coming in.

16 MS. CHAIRWOMAN: That action, I have shared
17 in the past, will also include the Board of
18 Trustees. We are anticipating in the upcoming
19 week to meet with Serrano (phonetic) to see how
20 we can cultivate and solicit some pledges from our
21 trustees, therefore, have a hundred percent
22 participation.

23 MS. ALVAREZ-GRONEMAN: The next meeting I
24 will have a report for you.

25 MS. CHAIRWOMAN: Sure.



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2 Okav. At this point I will move to the
3 Chairwoman's Report. On November 3rd, we had our
4 Board retreat, one of -- Michael, as a
5 chairperson, he is to keep the Board of Trustees
6 fully informed so they can make better decisions.
7 We had the Deputy Counsel from SUNY. She had an
8 opportunity to New York State Education Law and
9 Community College Regulations. I thought it was
10 very productive. There was a sermon at the end of
11 the retreat, and for the most part, people wished
12 to have more information or a follow-up in the
13 spring. So we will be working on that shortly.

14 We also received from ACCT, the opportunity
15 to submit a grant proposal. It's called a Trust
16 Fund Board Grant. It's for the amount of
17 \$10,000. I know some of you Board of Trustees
18 received that e-mail. And as a result, we reached
19 out to the college and Lori and Chris and
20 President McKav helped us put together a
21 proposal. And this point I would like someone to
22 tell us more about it. You have a copy of it in
23 front of you. It is due tomorrow. I just got the
24 e-mail that said by midnight tomorrow we must
25 submit the proposal. So feedback is appreciated



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2 before noon tomorrow.

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UNKNOWN SPEAKER: This is an annual grant sponsored by the ACCT. As the Chairwoman said, it's a \$10,000 grant. The organization is looking for projects that incorporate three components: Innovation; impact, a broad impact across many Board members; and scalability, something that can be taken beyond the initial project to nationwide.

The proposal that you have in front of you proposes a web-based site for access by the Board members. It would be a secured site that will centralize three major components. One would be a web-based site for access to professional development opportunities, another would be centralized college-related resources, such as the bylaws, the college budget, anything that the Board may need to reference in its work on behalf of the college, and then finally the most innovative portion would be the social networking capability for enhanced communication and interaction among Board members in between their monthly meetings. And also, as part of their committee work, they will be able to share



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dialogue and documents among each other.

In terms of the scalability, we're looking to work with the New York Community College Trustees Organization to bring this model statewide to all of the members of all the Boards in the state, and also, hopefully to enable statewide dialogue among Community College Board of Trustees.

As the Chairwoman said, it is due tomorrow. It's a very short turnaround time. I will say historically, the ACCT Organization has given the grant to either a community college board of trustees association or a district, so it's important that we have this New York CCT Organization to show that we're looking to do a statewide initiative, which I think will be looked on very favorably by the Review Committee.

If there are any questions, I will be happy to answer them.

MS. CHAIRWOMAN: I know that a lot of times we do not have the opportunity to attend the different conferences at the state or national level, and I think this is a great opportunity for us to, again, continue to be fully informed and to continue the dialogue, not just amongst ourselves,



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2 but with the other 350 trustees across the state.
3 I think President McKav, Lori and all the staff
4 who put this together in such a short time is
5 greatly appreciated. So if you want to take a
6 look at it at your convenience and get back to us
7 before noon tomorrow, that will be great. Again,
8 it will part of the year and hopefully statewide
9 and another opportunity to be pioneers in the
10 state.

11 DR. McKAY: The pioneering of times are a
12 wonderful thing. But certainly, when we look at
13 this, no other system has planned what we've done
14 here. I met with George and Lori and a couple of
15 us to sort of bring this up, and Lou and others,
16 Jeff as well. The repository could allow the
17 trustee to be at home and if you want to be on the
18 computer and you click on one of the media pieces
19 and just the review of a targeted subject. And
20 what hope to do afterwards, after today's meeting,
21 is reach out to Marv Adams over at Nassau to get a
22 letter of support from NYCCT saying that they will
23 be willing to scale up this approach to a
24 statewide model. I guess we're the first in the
25 country. We haven't seen anything like this. We



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just developed this ourselves for the trustees.

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It's a recommendation. If you see any items that

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we have not added that we should add, please share

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that with us and we'll make the changes and get it

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submitted on behalf of the Board tomorrow, by the

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deadline.

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MS. CHAIRWOMAN: I had the opportunity to

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read it last night. I thought it was wonderful.

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I was so excited, I couldn't go to sleep.

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UNKNOWN SPEAKER: The most exciting part of

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is beyond New York State is that we are granted

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the grant. This will be a national model that

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ACCT will share with all of their members. That's

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a group priority.

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MS. CHAIRWOMAN: Thank you.

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As we all know, October 21st Suffolk

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Community College, again, had a pioneer moment,

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the first ever for Long Island Manufacturing

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Symposium, we are the grant campus. I delivered

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greetings on behalf of the Board. I was very

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encouraged by the comments of so many

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participants, especially the comments saying there

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are jobs here, you know manufacturing jobs here.

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We need trained, skilled workforce. So that's



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2 where we come in and provide that. So it was a
3 great moment for us.

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5 And just a reminder, the Community College
6 National Legislative Summit is to take place from
7 February 13th to February 16th in Washington, D.C.
8 Those who are interested in attending, let me
9 know.

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11 I also will have the opportunity to take a
12 look at the entire State Senate Learning Network
13 Newsletter where Suffolk Community had another
14 proud moment and was featured in the National
15 Science Foundation Department of under Education.
16 I will pass it around for the trustees to take a
17 look.

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19 Last but not least, I want to wish everybody
20 a very happy and safe holiday season. Thank you
21 for all of your work. Thank you for your
22 collaborative spirit. And also, Happy Birthday to
23 our favorite trustee.

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25 MR. HAZLITT: I have to say, Madam
26 Chairwoman, I share this lustrous day. And under
27 the circumstances, my family doesn't pay too much
28 attention to birthdays. My daughter said to me
29 the other day, she said, You know, Dad, you don't



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2 have too many left. I'm going to miss the faculty
3 staff, the free meal, the Faculty Association
4 retirement dinner. I want to thank -- I think I'd
5 like to thank the president. I survived three and
6 a half presidents. The job you people have done
7 to bring the institution to where -- I can't say
8 enough about the accomplishments of Suffolk
9 Community College over 60 years or whatever the
10 heck it is. I've been here 50 years and it gets
11 better every year. Congratulations to everybody
12 --

13 MS. CHAIRWOMAN: 51.

14 MR. HAZLITT: -- the faculty, everybody.
15 You're a great bunch.

16 DR. MCKAY: Thank you, Walter. On behalf of
17 the college community, we thank you for your
18 services and all of the members of the Board of
19 Trustees, but today we're honoring you. So
20 certainly we thank you for your service to the
21 college as well.

22 MR. HAZLITT: I can't accept anything over
23 \$75.

24 MS. CHAIRWOMAN: Thank you so much.

25 At this point we are going to go to the



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President's remarks.

DR. McKAY: Thank you.

I just want to inform the members of the Board that we have concluded a series of town hall meetings of all three campuses and certainly Walter's sentiments we've heard were similar and a few of the things we will be working on as well. I also want to thank Ellen again. We have a lot of work ahead of us. Ellen and Kevin and Tom and others who advocate with us and certainly most of you. We're entering a very difficult budget cycle and certainly require a lot of negotiation. This year for the first time we are working as a unified group in Albany. In the past, we would lobby on different dates with different documents and most often we were lobbying against ourselves. Now we're working together as a unit. I believe that this year, for the first time, the Governor's office will be hearing from all sectors with one message and the focal point is on community colleges. So that's what will be advancing at this year.

I want to ask Phil to step forward for a minute. The last time we talked about Middle



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2 States it was on warning and getting us off
3 warning. We've been working recently on a
4 periodic review report that is due July 1. I want
5 Phil to just walk us through the process involved,
6 where it is now, and the timelines.

7 Phil, do you want to take us through this?

8 MR. EPSTEIN: Good morning. As many of you
9 know, Suffolk County Community College is
10 accredited by the Middle State's Commissioner of
11 Higher Education. That accreditation both ensures
12 the integrity of our programs, our degrees and our
13 certificates, and also the eligibility of our
14 students for federal title for funding for
15 Financial Aid and various grant programs. So it's
16 critical to the health of the institution.

17 Our last self-study visit was in 2007. A
18 team came to the campus. And as Dr. McKay
19 indicated a moment ago, by in large, the college
20 received accolades, in particular for a process
21 that involved over 150 members of our community.
22 It was broad-based. It was collaborative and dug
23 deep into the various departments of the
24 institution.

25 Five years after that visit, which will be



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2 June of 2012, we are required to submit a midpoint
3 report, that is midpoint between 2007 and our next
4 accreditation visit in 2017. Middle States
5 defines this as an accreditation event, which has
6 three components to it. As a midpoint report, it
7 is retrospective in that we are invited to look
8 back over the last five years and to assess how
9 we're doing, how far have we come as an
10 institution, particularly in the areas of concern
11 or recommendation that were first voiced during
12 that team visit. We are asked to look at our
13 current operations. We are also asked to take a
14 prospective look at where we would like to be five
15 years from now, and as we look strategically
16 towards the next five years, what will be some of
17 the significant challenges or opportunities that
18 we will be facing in moving forward as an
19 institution of excellence.

20 When Dr. McKay pulled together a group of
21 leadership from this institution to begin the
22 process of looking at the periodic review report,
23 he gave us a very strong charge. He said to the
24 Committee, I not only want you to look at all of
25 the recommendations that came from Middle States,



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2 but I also want you to look at all of the concerns
3 and recommendations that came internally. I must
4 tell you, Middle States was much easier on us than
5 we were. We are much better at criticizing our own
6 shortcomings and we're quite comfortable often
7 talking about them. While Middle States gave us
8 four recommendations, our own colleagues gave us
9 60 or 70 recommendations and concerns to look at.
10 And Dr. McKav said, I want the team to look at all
11 of these, and we have.

12 The first part of the periodic review report
13 to be completed is a summary of the process of
14 going through and responding to each of those
15 concerns and recommendations. And later this week
16 Dr. McKav is going to be sending an invitation to
17 all members of the college community to visit at
18 MvSCC, the home page, a draft of this document so
19 that all of us who are involved with this
20 institution, whatever our capacity, have an
21 opportunity to read the document and to provide
22 feedback to us. This is open. This is a
23 collaborative process. We don't want anyone not
24 to know what's going on. We want them to be
25 engaged and we want them to be involved.



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As a second piece of this process, we're going to be holding a forum next week on Wednesday in our Distance Learning classrooms at all three campuses. And also, members of the Periodic Review Committee will be invited to each of the campus governance sessions. Next week we will be at Congress at the Eastern Campus on Tuesday. We will be at the Ammerman Center on Wednesday, and then a week later we will be at the Grant Campus Assembly. So we're getting the message out and individuals will have a wonderful opportunity to respond to the report in its current forum.

A similar process will be engaged in the spring, at which point the other pieces of the PRR will also be folded into the report. There's a section on challenges and opportunities, which will grow in part out of the summary report. There's a section on planning and budget development. There's a section that we're working on on finance and enrollment. All of these pieces will be folded into the report. There will be a second final review. And following a review by Dr. McKay, by the Board of Trustees, the document will be approved and forwarded to the Middle State



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Association with a due date of June 1st.

DR. McKAY: This, again, is a very pivotal document for the college nationally. The whole discussion of student persistence, student success, what colleges are being faced with, financial and academia. There are campuses that are closing programs. There are so many things happening across different parts of the country. We certainly have regarded what we have done, as Walter mentioned, but it's good to look at who we are so that as we assess what we do, we can look at things that we can strengthen and the things we need to focus on as an institution and also looking forward as to what we should be engaged with when going forward. The entire college community is involved in this process. And I want to commend Phil and Dan Sheppard and the entire team for working on this report and we will get that to you after the college community had a chance to really take a look and provide recommendations and we will forward that to you so you can at least give us your recommendations and observations as well, and then we submit that to Middle States.



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Any questions on that document?

(No response.)

DR. McKAY: Thank you.

I also want to take time to applaud the Ammerman Campus math team. As you know, there's a statewide math competition and the Ammerman Campus math team placed first. That is a major, major award for the students that are in the competition, because you have a statewide competition, you have a regional competition. And I saw yesterday that they won the math competition. Similarly, a program we have at the college was featured on the National Foundation front page for the work that's being done here at Suffolk. So there's a lot to be proud of, and I think at this time of the year when we celebrate a lot of the things, we're going to celebrate our students and our faculty and the fine work that they do here at the college.

Dr. Mazzealli started last week and we welcome her again. I know it's been a very busy week for her, a very engaging week. We certainly -- certainly certainly embrace her because some of my desk has been shifted to hers. But certainly



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2 in regards to just moving along, her associate for
3 vice president of Academic and Affairs search is
4 on the way and that closes in January. ACCT is
5 still working at that with us, and however any
6 chance to work with them on getting her a deputy.
7 And for the legal deputy general counsel, that
8 search is certainly on the way. Certainly, you
9 will get from us two packets very shortly once the
10 searches are completed.

11 We worked with the collegewide community on
12 an academic calendar from now through the fall of
13 2014. I believe it was. We have the unions, we
14 have all the faculty, the Calendar Committee,
15 everyone looked at it. It's a very complex thing
16 to develop, an academic calendar that will focus
17 on allowing the students to have more seat time,
18 more face time and to cut back on the breaks
19 between the academic calendar, and we were able to
20 get that resolved a week ago. So that's going to
21 go into the catalog as we speak.

22 This afternoon we're meeting with the
23 Strategic Design Planning Committee. That is
24 another element that was decided in Middle
25 States. We're meeting around 3:45 on this campus



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2 to go through a process. A lot of work has been
3 done in that area and we hope that with this
4 afternoon's meeting it will take us to the next
5 level of the planning process. We will be coming
6 to you at some point in time with the draft of
7 institutional goals that came out of all that
8 work. The mission we envision, as we discussed at
9 the last meeting, was reviewed by the college
10 community and also the SPC Committee and was
11 brought forward. That has already been advanced.
12 Now we will work on the institutional goals. That
13 will come to you and we'll brief you on that and
14 give you time to review them before they're placed
15 for approval and adoption by the Board. That will
16 happen early spring semester.

17 That's all I have on my end. Are there any
18 questions? If not, I wish you all a happy
19 holiday. I will see some of you at the Faculty
20 Association event on Friday and I'm looking
21 forward to another successful year. Thank you.

22 MS. CHAIRWOMAN: Thank you.

23 At this point I'd like to move to the Round
24 Table.

25 MR. MANGUAL: Just to say, the food event



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2 that took place on November 20th, it was a pretty
3 successful event. Mainly, I think the student
4 participation was major. We had members of the
5 Business Club put in a lot of time, you know,
6 learning how to run an event of this nature,
7 which, of course, is a not-for-profit. I kind of
8 tugged on Belinda's ear enough because she kind of
9 majors in this. We took the kids out. They did
10 cold calls. They did sales pitches to other
11 business to give donations towards raffles and
12 things of that nature for the event. We also had
13 a lot of them come out, probably 30 to 40
14 volunteers came out, students to come and help
15 with the food, help with the event. A whole other
16 list of students came out to participate in the
17 races. We had a mile and a half and a mile and a
18 half come out because that took place inside by
19 South Side, plus a walk event. All these took
20 place with prizes for everybody who came in. You
21 know, as well, we collected about four table
22 lengths' worth of donated food, not to include the
23 frozen turkeys and other items that came in as
24 well. We haven't calculated exactly how much that
25 would have been, but, you know, we're still



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2 working on that number. It was pretty successful,
3 though. I was a little disappointed. I wanted
4 like 3,000 people to come out. We were knocking
5 on 300. I think, as far as the registration forms
6 went.

7 I do want to thank the members of the Board
8 that showed up here and showed their support. We
9 had members of also the President's Cabinet also
10 show up, faculty members that came, appreciative
11 of everybody. And also just to bring us -- the
12 President said the math team did their thing. We
13 also had the flag football people from all three
14 campuses' teams. They did very well. They
15 participated. They had a great time. Some of the
16 students came with a bunch of feedback how they a
17 great time and experience of going to the
18 University of Maryland and meeting. Our actual
19 team here played against Morehouse. They said
20 they had a great time talking trash across the
21 field, whatever the case is. But Selden did place
22 in the final round and like the last day. So
23 that's just another piece. That's it.

24 DR. McKAY: If I can just ask John Corrado --
25 this morning Trustee Sanders is at an event at the



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2 Oheka Castle where (inaudible) and I worked on to
3 support that event and that's why she isn't here
4 today. But John just came back. He accepted the
5 award on behalf of the college.

6 John, would you mind just saving a few words
7 on that?

8 MR. CORRADO: Yes. This is a very nice
9 award, a very nice ceremony at Oheka Castle for
10 the annual Long Island Equal Opportunity Day where
11 Suffolk County Community College, Nassau County
12 Community College, Fedilities, Inc. and The Bank
13 of America were honored for their partnership and
14 participation. These are two citations, one from
15 Ed Monaco or Mangano, depending on which side of
16 the fence you're on with him, and also Congressman
17 Israel. It was very, very nice. It was a
18 terrific ceremony. The only downside was I told
19 my daughter I was going to work until I'm 100 so
20 she can get married there. It's an incredible
21 venue. It was very nice. Thank you.

22 MR. MANGUAL: I used to work at that place.

23 MS. CHAIRWOMAN: I also wanted to add that I
24 did have the opportunity to attend the event that
25 trustee Mangual organized. I thought it was very



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2 well organized and very, very successful. You did
3 a great job and also all the students. I believe
4 that that was the first time that that was
5 organized. So hopefully it will become a
6 tradition.

7 MR. MANGUAL: Hopefully, yes. We're already
8 talking of plans for next year. Speaking, as a
9 matter of fact, Dr. Puter (phonetic) and I
10 actually made mention that he would like to see it
11 happen at both campuses at least to see something
12 a lot bigger involved.

13 DR. McKAY: At all three?

14 MR. MANGUAL: That would be ideal.

15 MR. MATTACE: I also attended the
16 Manufacturing with Trustee Mangual and Trustee
17 Hazlitt. I thought it was very impressive. I
18 thought it showed what we can do for the
19 community, not only for our students, but for the
20 residents. I was able to attend the CNN Black in
21 America No. 4. I enjoyed it in the sense that it
22 was very informative. Trustee Sanders made the
23 presentation and put it on. I wish there were
24 more people there to see and appreciate what's
25 happening. And I also attended the town hall



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2 meetings at the Ammerman campus. I'd love to see
3 that presented here, but we only have so many
4 hours in a day. If we put that on the table once
5 a month, some of our trustees might get upset.

6 Lastlv, I was hoping Trustee Fenchel was
7 here. I'd like to express to the Chairwoman my
8 concerns about when we talked about in the minutes
9 about having the Budget Committee with all nine
10 members. First, we can't do all nine members
11 because you can't have more than five. I would
12 like to volunteer on it. And he suggested that we
13 start small and start streamlining it and because
14 of all the information we've gotten over the last
15 two months on traveling expenses, I think we
16 should start with that, as a suggestion.

17 MS. CHAIRWOMAN: I appreciate your concern
18 and your suggest as per our or my understanding
19 was that the Budget Committee is the only
20 committee that all ten trustees are to be part
21 of. Can you clarify that?

22 MR. MANGUAL: That's correct.

23 MS. CHAIRWOMAN: That's the reason why it is
24 the way it is.

25 MR. MATTACE: That's fine.



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MS. CHAIRWOMAN: So we all have the opportunity to participate.

Is there anything else?

MR. LILLY: One of the resolutions we voted on was the accepting a donation from the Estate of Cathv DeBellis. I just wanted to give recognition. It was almost \$70,000. That's it.

MS. CHAIRWOMAN: That was a very generous donation. I understand that the other half of her will was donated to Saint Joseph's as well.

DR. McKAY: Her daughter attended the college and was an alum and also at Saint Joseph's. Her daughter unfortunately passed before her and then she passed, but in her will she had donations.

MS. CHAIRWOMAN: At this time I'd like to --

MS. ALVAREZ-GRONEMAN: I just have one thing.

MS. CHAIRWOMAN: Sure. I'm sorry.

MS. ALVAREZ-GRONEMAN: That's okay.

Once again, you did a great job at the Turkey Trot. I actually met Marvanne Ellinger and she actually gave me some information for you if, in fact, you and whoever else decides to do this next year, about having a separate account with what you're looking to do. Thanksgiving Day Trot of



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Long Island gave out 600 hot meals. I want to thank Anthony for showing up and for participating in our efforts.

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This evening, I have a holiday concert at Pronto. I do have information if anybody is interested in attending. I know that someone asked me if I'm still the president. The answer is, yes, I am still president of Pronto. I want to tell everybody here to a great holiday and thank you again for everybody who has supported me with my efforts with Pronto.

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MS. CHAIRWOMAN: We are happy you are still the president.

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(Laughing.)

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MS. CHAIRWOMAN: Thank you.

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Anybody else?

18

(No response.)

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MS. CHAIRWOMAN: At this I would just motion to adjourn.

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MR. HAZLITT: So moved.

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MS. ALVAREZ-GRONEMAN: Second.

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MS. CHAIRWOMAN: Opposed?

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(No response.)

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MS. CHAIRWOMAN: Abstention?



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(No response.)

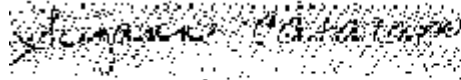
MS. CHAIRWOMAN: Motion carries. Happy
Holidays.

(Whereupon, at 11:30 a.m., the above matter
concluded.)



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I, SUZANNE CATALANO, a Notary Public for and within the State of New York, do hereby certify that the above is a correct transcription of my stenographic notes.



SUZANNE CATALANO



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11/'12 4:3	<u> </u> <u> </u> 4	accreditation 27:11 28:4,5	ahead 26:10
11:30 42:5	4 3:22 38:21	accredited 27:10	Aid 27:15
114 1:7	40 35:13	ACCT 19:14 20:4 21:11 23:14 33:4	Albany 9:19,22 26:15
13th 24:6	<u> </u> <u> </u> 5	achieving 8:2	Alicia 9:22
150 27:21	5 3:24	across 9:20 20:7 22:2 31:9 36:20	Alliance 8:5
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1st 31:2	500,000 16:11	acts 18:13	allowing 33:17
<u> </u> <u> </u> 2	51 25:13	actual 3:9,12,22 36:18	already 34:11 38:7
2 3:11	5th 7:14	actually 3:14,16,24 13:24 14:22 15:4 16:15 17:15 38:10 40:21,22	alum 40:13
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20 5:19	600 41:2	added 23:4	amercia 37:13 38:21
2007 27:17 28:3	<u> </u> <u> </u> 7		Ammerman 4:7,9 30:9 32:6,7 39:2
2010/11 7:12	70 29:9		among 20:23 21:2,7
2011 1:9 2:15 3:7,16,25 5:20	76 6:20		amongst 21:25
2011.77 6:7	78 6:20		Amoroso 7:7,9 11:2,13 12:9
2011/12 7:18	<u> </u> <u> </u> 8		amount 19:16
2011/2012 3:13			
2012 7:16 28:2			



<p>analysis 11:3</p> <p>annual 7:13 20:3 37:10</p> <p>answer 21:19 41:8</p> <p>Anthony 1:20 41:3</p> <p>anticipate 10:7 18:13</p> <p>anticipating 9:5 11:4 18:18</p> <p>anybody 41:6,17</p> <p>anyone 29:23</p> <p>anything 7:15 11:11 15:23 16:3 20:18 22:25 25:22 40:4</p> <p>apiece 11:12</p> <p>applaud 32:5</p> <p>appreciate 38:24 39:17</p> <p>appreciated 19:25 22:5</p> <p>appreciative 36:10</p> <p>approach 10:2,6 16:12 22:23</p> <p>appropriate 10:25</p> <p>approval 2:15 5:7,19 6:20 9:8 34:15</p> <p>approved 30:25</p> <p>approving 6:7</p> <p>approximately 7:22 8:6,10</p> <p>April 7:16 9:9,10</p> <p>architectural 14:11</p> <p>area 34:3</p> <p>areas 15:19 28:10</p> <p>Assembly 30:11</p> <p>assess 28:8 31:12</p> <p>associate 33:2</p> <p>association 3:3,17,21 21:13 25:3 31:2 34:20</p> <p>attend 21:21 37:24 38:20</p> <p>attended 38:15,25 40:12</p> <p>attending 24:7 41:7</p> <p>attention 3:8,18 9:18</p>	<p>18:4 24:24</p> <p>attractive 14:6</p> <p>audit 7:13</p> <p>auditors 7:13</p> <p>availability 12:4</p> <p>award 32:9 37:5,9</p> <p>awards 16:13</p> <p>aye 2:8,20 5:12,24 6:13,25</p> <hr/> <p style="text-align: center;">B</p> <hr/> <p>balance 7:21 8:16,21</p> <p>Bank 37:12</p> <p>based 7:15,21 8:4</p> <p>basic 3:19</p> <p>basically 13:22</p> <p>basis 8:19 17:21</p> <p>become 38:5</p> <p>begin 28:21</p> <p>beginning 12:17</p> <p>behalf 20:19 23:6,21 25:16 37:5</p> <p>believe 10:5 17:22 18:7 26:19 33:13 38:3</p> <p>BELINDA 1:18</p> <p>Belinda's 35:8</p> <p>beneficial 14:17</p> <p>better 19:6 25:11 29:5</p> <p>beyond 20:9 23:12</p> <p>bigger 38:12</p> <p>Birthday 24:19</p> <p>birthdays 24:24</p> <p>bit 12:4 17:18</p> <p>Black 38:20</p> <p>block 4:12</p> <p>board 1:3,6 2:3,16 5:7,20 18:17 19:4,5,16,17 20:8,12,19,23 21:8,12 23:6,21 25:18 26:5 30:24 34:15 36:7</p>	<p>Boards 21:6</p> <p>bookstore 7:24</p> <p>breaks 33:18</p> <p>Brentwood 1:8</p> <p>brief 34:13</p> <p>Bright 3:3,5,6 4:21,24</p> <p>bring 10:25 21:5 22:15 25:7 36:11</p> <p>bringing 3:6</p> <p>broad 20:7</p> <p>broad-based 27:22</p> <p>brought 18:7 34:11</p> <p>BRYAN 1:17</p> <p>budget 3:12,22,23 4:3,6,17,18 7:10 8:24 9:4,6,11,14,21 10:24 11:3 15:11 17:10 20:18 26:12 30:19 39:9,19</p> <p>budgets 10:22</p> <p>building 8:10 14:14</p> <p>buildings 15:2</p> <p>bunch 25:15 36:16</p> <p>business 35:5,11</p> <p>busy 32:22</p> <p>bylaws 20:18</p> <hr/> <p style="text-align: center;">C</p> <hr/> <p>cabinet 9:2 36:9</p> <p>calculated 35:24</p> <p>calculations 3:19</p> <p>calendar 33:12,14,16,19</p> <p>campus 1:8 4:10,11 23:20 27:18 30:7,8,10 32:6,7 33:25 39:2</p> <p>campuses 15:3 26:6 30:5 31:7 36:14 38:11</p> <p>capability 20:22</p> <p>capacity 29:20</p> <p>Career 16:11</p>	<p>carries 2:13,25 5:17 6:5,18 7:6 42:3</p> <p>case 36:21</p> <p>Castle 37:2,9</p> <p>CATALANO 43:2,8</p> <p>catalog 33:21</p> <p>categories 16:14</p> <p>Cathy 40:7</p> <p>CCT 21:14</p> <p>celebrate 32:17,18</p> <p>Center 13:2,5 30:9</p> <p>centralize 20:14</p> <p>centralized 20:17</p> <p>ceremony 37:9,18</p> <p>certain 14:4 32:24</p> <p>certainly 16:7 22:12 25:20 26:6,11,13 31:10 32:23,24,25 33:8</p> <p>certificates 27:13</p> <p>certified 13:7</p> <p>certify 43:3</p> <p>chair 12:18,21</p> <p>Chairman 17:15</p> <p>Chairman's 17:19</p> <p>chairperson 1:15,16 5:11,13,15,17 6:5,12,14 19:5</p> <p>Chairwoman 2:2,7,9,11,13,19,21, 23,25 5:2,4,23,25 6:3,16,18,24 7:2,4,6 12:13,15 15:13 16:18 17:3,8 18:16,25 20:4 21:9,20 23:8,16 24:22 25:13,24 34:22 37:23 39:7,17,23 40:2,9,16,18 41:13,16,19,23,25 42:3</p> <p>Chairwoman's 19:3</p> <p>challenges 28:17 30:17</p>
--	--	---	--



<p>chance 9:12 31:21 33:6</p> <p>CHANGE 44:6,8,10,12,14,16,1 8,20</p> <p>changes 8:17 23:5 44:2</p> <p>charge 28:23</p> <p>children 11:22</p> <p>Choice 13:3</p> <p>Chris 19:19</p> <p>circumstances 24:23</p> <p>citations 37:14</p> <p>clarify 39:21</p> <p>class 11:25 12:3</p> <p>classroom 14:5</p> <p>classrooms 30:4</p> <p>click 22:18</p> <p>close 4:24 9:17 10:9</p> <p>closes 33:4</p> <p>closing 31:8</p> <p>Club 35:5</p> <p>CNN 38:20</p> <p>cold 35:10</p> <p>collaborative 24:19 27:22 29:23</p> <p>colleagues 29:8</p> <p>collected 35:21</p> <p>college 1:2,7 3:6,17,21 4:7,8 6:8 7:8 9:23 14:2 15:17 16:20,22 17:12,14 18:9 19:9,19 20:18,20 21:4,8,12 23:18 24:4 25:9,17,21 27:9,19 29:17 31:4,16,20 32:14,20 34:9 37:5,11,12 40:12</p> <p>college-related 20:17</p> <p>colleges 10:3 26:22 31:6</p> <p>collegewide 33:11</p> <p>Column 3:8,11,14,22,24 4:2</p>	<p>comes 15:10</p> <p>comfortable 29:6</p> <p>coming 10:13 12:24 14:2 18:15 34:5</p> <p>commend 31:18</p> <p>comments 23:22,23</p> <p>commission 7:24</p> <p>Commissioner 27:10</p> <p>committee 12:16,20 15:15 17:9,10 20:25 21:17 28:24 30:6 33:14,23 34:10 39:9,19,20</p> <p>communication 20:22</p> <p>community 1:2,7 6:8 9:23 10:3 15:24 16:20,22 19:9 21:4,8,12 23:18 24:4,11 25:9,17 26:22 27:9,21 29:17 31:17,20 33:11 34:10 37:11,12 38:19</p> <p>company 11:14</p> <p>competition 32:7,10,11,13</p> <p>completed 29:13 33:10</p> <p>complex 33:15</p> <p>compliment 15:21</p> <p>components 20:6,14 28:6</p> <p>computer 11:25 22:18</p> <p>computers 11:10,11,14 12:3</p> <p>concern 11:22 28:10 39:17</p> <p>concerns 29:2,9,15 39:8</p> <p>concert 41:5</p> <p>conclude 8:21</p> <p>concluded 26:5 42:6</p> <p>conferences 21:22</p> <p>Congratulations 25:11</p> <p>Congress 30:8</p> <p>Congressman 37:16</p>	<p>construction 15:10</p> <p>continuation 15:22</p> <p>continue 16:16 21:24,25</p> <p>continues 18:10</p> <p>contractor 10:16</p> <p>convenience 22:6</p> <p>Cooper 14:12</p> <p>copy 19:22</p> <p>Corrado 36:24 37:8</p> <p>correct 39:22 43:4</p> <p>cost 8:12 10:23</p> <p>Council 17:15,19</p> <p>counsel 19:7 33:7</p> <p>country 22:25 31:9</p> <p>county 1:2,6 9:9,10,19 11:6 14:25 16:9 27:9 37:11</p> <p>couple 22:14</p> <p>course 35:7</p> <p>court 17:6</p> <p>cover 13:3</p> <p>create 14:13</p> <p>criteria 8:18</p> <p>critical 27:16</p> <p>criticizing 29:5</p> <p>Crooked 1:8</p> <p>cultivate 18:20</p> <p>current 7:18,19 28:13 30:13</p> <p>currently 17:19</p> <p>cut 33:18</p> <p>cutting 8:9</p> <p>cycle 26:12</p> <hr/> <p style="text-align: center;">D</p> <hr/> <p>D.C 24:6</p> <p>Dad 24:25</p> <p>DAFNY 1:15</p> <p>Dan 31:18</p>	<p>date 3:25 17:21,22 31:2 44:24</p> <p>dates 26:16</p> <p>daughter 24:24 37:19 40:12,14</p> <p>day 24:22,25 36:22 37:10 39:4 40:25</p> <p>deadline 23:7</p> <p>DeBellis 40:7</p> <p>December 1:9 7:14 9:6</p> <p>decided 33:24</p> <p>decides 40:23</p> <p>decisions 19:6</p> <p>deep 27:23</p> <p>deferred 14:19</p> <p>defines 28:5</p> <p>degrees 27:12</p> <p>delivered 23:20</p> <p>department 12:10 24:13</p> <p>departments 27:23</p> <p>depending 37:15</p> <p>deputy 19:7 33:6,7</p> <p>Design 33:23</p> <p>desk 32:25</p> <p>develop 33:16</p> <p>developed 23:2</p> <p>development 20:16 30:20</p> <p>dialogue 21:2,7,25</p> <p>difference 4:2</p> <p>different 8:18,20 10:7 21:22 26:16 31:9</p> <p>difficult 26:12</p> <p>dinner 25:4</p> <p>direct 3:8,18 4:6</p> <p>Directors 2:3,16</p> <p>disappointed 36:3</p> <p>discuss 12:9</p> <p>discussed 34:8</p>
---	--	---	---



<p>discussing 3:9</p> <p>discussion 31:5</p> <p>Distance 30:4</p> <p>district 21:13</p> <p>document 29:18,21 30:24 31:4 32:2</p> <p>documents 21:2 26:16</p> <p>dollar 11:16</p> <p>donated 35:22 40:11</p> <p>donation 18:8 40:6,10</p> <p>donations 18:14 35:11 40:15</p> <p>done 10:15,16,17 11:11 16:15 22:13 25:6 31:10 32:15 34:3</p> <p>donors 14:10 17:21,24</p> <p>DOT 9:8</p> <p>downside 37:18</p> <p>Dr 1:14 3:5 4:21,24 14:8 16:4 17:5,17 22:11 25:16 26:3 27:18 28:20 29:10,16 30:24 31:3 32:4,21 36:24 38:9,13 40:12</p> <p>draft 29:18 34:6</p> <p>Drew 16:6</p> <p>drove 9:22</p> <p>due 7:23 9:6 19:23 21:9 27:4 31:2</p> <p>dug 27:22</p> <p>during 4:21 28:11</p> <hr/> <p style="text-align: center;">E</p> <hr/> <p>ear 35:8</p> <p>early 34:16</p> <p>easier 4:16 29:4</p> <p>Eastern 30:8</p> <p>Economic 12:17</p> <p>Ed 37:15</p> <p>Education 19:8 24:13 27:11</p>	<p>effective 15:18,23</p> <p>efficiencies 8:2 10:16,19</p> <p>efforts 41:4,12</p> <p>either 21:12</p> <p>electrical 13:14</p> <p>element 33:24</p> <p>eligibility 27:13</p> <p>Ellen 10:5 26:9,10</p> <p>Ellinger 40:21</p> <p>else 16:3 18:6 40:4,23 41:17</p> <p>e-mail 19:18,24</p> <p>embrace 32:24</p> <p>EMT 16:8</p> <p>enable 21:7</p> <p>encouraged 23:22</p> <p>energy 8:8 14:9 18:2</p> <p>engaged 29:25 30:14 31:15</p> <p>engaging 32:23</p> <p>engineering 14:12</p> <p>enhanced 20:22</p> <p>enjoyed 38:21</p> <p>enrollment 7:23,25 10:9 30:21</p> <p>enrollments 9:5</p> <p>ensures 27:11</p> <p>entering 26:12</p> <p>entire 14:14 16:5,6 24:10 31:16,18</p> <p>envision 34:8</p> <p>EPSTEIN 27:8</p> <p>Equal 37:10</p> <p>ERNESTO 1:19</p> <p>especially 23:23</p> <p>Estate 40:6</p> <p>evening 41:5</p> <p>event 28:5 34:20,25 35:3,6,12,15,19 36:25 37:3,24</p>	<p>everybody 17:6 24:16 25:11,14 35:20 36:11 41:10,11</p> <p>everyone 3:5 14:23 33:15</p> <p>everything 18:6</p> <p>exact 15:12</p> <p>exactly 13:20 17:16 35:24</p> <p>excellence 28:19</p> <p>excited 23:10</p> <p>exciting 23:11</p> <p>expect 7:14,25 8:3,13,22</p> <p>expenditure 8:4,11</p> <p>expenditures 3:23 4:18</p> <p>expenses 39:15</p> <p>experience 14:3 36:17</p> <p>express 39:7</p> <hr/> <p style="text-align: center;">F</p> <hr/> <p>face 33:18</p> <p>faced 31:6</p> <p>facilities 12:20 13:11</p> <p>facility 16:9</p> <p>facing 28:18</p> <p>fact 38:9 40:23</p> <p>factor 11:7</p> <p>factors 10:14 11:4</p> <p>faculty 10:6 25:2,3,14 32:19 33:14 34:19 36:10</p> <p>fall 33:12</p> <p>family 24:23</p> <p>favor 2:7,19 5:11,23 6:12,24</p> <p>favorably 21:17</p> <p>favorite 24:20</p> <p>FDE-base 10:4</p> <p>feasible 11:20</p> <p>featured 24:12 32:14</p>	<p>February 9:7 24:6</p> <p>federal 4:12 27:14</p> <p>Fedilities 37:12</p> <p>feedback 19:25 29:22 36:16</p> <p>feel 9:13</p> <p>fees 7:24</p> <p>fence 37:16</p> <p>Fenichel 17:11 39:6</p> <p>field 13:13 14:3 36:21</p> <p>fifth 16:19</p> <p>final 30:23 36:22</p> <p>finalize 8:18</p> <p>finally 20:20</p> <p>finance 30:21</p> <p>financial 3:3,7 7:8 27:15 31:7</p> <p>fine 32:19 39:25</p> <p>first 4:14 22:24 23:19 26:14,19 28:11 29:12 32:8 38:4 39:10</p> <p>fiscal 4:3 7:18</p> <p>five 27:25 28:8,14,16 39:11</p> <p>flag 36:13</p> <p>flat 9:5 11:6</p> <p>focal 26:21</p> <p>focus 16:11 31:14 33:16</p> <p>folded 30:16,22</p> <p>follow-up 19:12</p> <p>food 17:6 34:25 35:15,22</p> <p>football 36:13</p> <p>forms 36:5</p> <p>forum 30:3,13</p> <p>forward 10:4 12:25 13:5,6,25 14:15 15:5,9 26:24 28:18 31:15,16,22 34:11,21</p>
--	--	--	--



<p>forwarded 30:25</p> <p>Foster 16:6</p> <p>Foundation 17:14,17,20 24:13 32:14</p> <p>free 9:13 25:3</p> <p>Friday 34:20</p> <p>front 14:10 18:3 19:23 20:11 32:15</p> <p>frozen 35:23</p> <p>full 13:16</p> <p>fully 19:6 21:24</p> <p>functional 12:5</p> <p>Fund 17:12 19:16</p> <p>funding 16:8 27:14</p> <p>funds 3:9</p> <hr/> <p style="text-align: center;">G</p> <hr/> <p>gap 11:3</p> <p>gas 13:14</p> <p>Gatta 12:23 13:10</p> <p>gear 18:10</p> <p>general 33:7</p> <p>generate 11:17</p> <p>generous 40:9</p> <p>George 22:14</p> <p>Georgia 11:24</p> <p>gets 15:5 25:10</p> <p>getting 4:15 11:5,14 14:23 15:23 18:3 27:2 30:11 33:6</p> <p>given 15:7 21:11</p> <p>goals 34:7,12</p> <p>gotten 39:14</p> <p>governance 30:7</p> <p>governor 9:20 10:2</p> <p>Governor's 26:20</p> <p>GPS 13:18</p> <p>graders 16:19</p> <p>graduates 10:12</p> <p>grandchildren 11:24</p>	<p>Grandpa 12:2</p> <p>grandson 11:25</p> <p>grant 1:7 4:7,9,12 19:15,16 20:3,5 21:12 23:13,20 27:15 30:10</p> <p>granted 23:12</p> <p>great 16:16 21:23 22:7 24:3 25:15 36:15,17,20 38:3 40:20 41:10</p> <p>greatly 22:5</p> <p>Greenery 14:8 18:2</p> <p>greetings 23:21</p> <p>group 23:15 26:15 28:20</p> <p>grow 30:18</p> <p>guess 12:25 22:24</p> <hr/> <p style="text-align: center;">H</p> <hr/> <p>half 4:19,20 25:6 35:17,18 40:10</p> <p>halfway 4:25</p> <p>hall 26:5 38:25</p> <p>happen 12:18 34:16 38:11</p> <p>happened 4:19</p> <p>happy 21:18 24:17,19 34:18 41:13 42:3</p> <p>hard 14:24</p> <p>haven't 9:12 17:3 22:25 35:24</p> <p>having 39:9 40:24</p> <p>Hazlitt 1:16 2:6,18 5:9,22 6:23 15:16 24:21 25:14,22 38:17 41:21</p> <p>health 8:14 11:6 27:16</p> <p>heard 26:7</p> <p>hearing 26:20</p> <p>heck 25:10</p> <p>help 16:9 35:14,15</p> <p>helped 19:20</p>	<p>hereby 43:3</p> <p>hers 32:25</p> <p>high 10:13 18:10</p> <p>Higher 27:11</p> <p>Hill 1:8</p> <p>historically 21:11</p> <p>hit 15:20</p> <p>holding 30:3</p> <p>holiday 24:17 34:19 41:5,10</p> <p>Holidays 42:4</p> <p>home 16:10 22:17 29:18</p> <p>homes 16:11</p> <p>honest 11:23</p> <p>honored 37:13</p> <p>honoring 25:19</p> <p>hope 8:20 22:20 34:3</p> <p>hopefully 11:4 21:7 22:8 38:5,7</p> <p>hoping 13:4 39:6</p> <p>hot 41:2</p> <p>hours 39:4</p> <p>hundred 18:21</p> <hr/> <p style="text-align: center;">I</p> <hr/> <p>I'd 3:2 4:14 5:18 6:6,19 7:7 25:4 34:23 39:2,7 40:16</p> <p>idea 11:19</p> <p>ideal 38:14</p> <p>IE 10:10</p> <p>illustrates 3:15</p> <p>I'm 3:5 17:15 25:2 34:20 37:19 40:18 41:8</p> <p>image 15:24</p> <p>impact 20:7</p> <p>implemented 8:3</p> <p>implementing 8:7</p> <p>important 21:14</p>	<p>impressive 38:17</p> <p>inaudible 37:2</p> <p>Inc 37:12</p> <p>include 18:17 35:22</p> <p>includes 7:23</p> <p>incorporate 20:6</p> <p>increase 8:14 10:4 11:5,6</p> <p>incredible 37:20</p> <p>indicated 27:19</p> <p>indications 4:4</p> <p>individual 18:9</p> <p>individuals 30:12</p> <p>inform 26:4</p> <p>information 6:9 19:12 39:14 40:22 41:6</p> <p>informative 38:22</p> <p>informed 19:6 21:24</p> <p>initial 20:9</p> <p>initiative 21:16</p> <p>Innovation 20:7</p> <p>innovative 20:21</p> <p>inside 35:18</p> <p>instead 11:11 13:21 14:4 15:12</p> <p>institution 10:21 25:7 27:16,24 28:10,19,21 29:20 31:14</p> <p>institutional 34:7,12</p> <p>integrity 10:20 27:12</p> <p>interaction 20:23</p> <p>interested 24:7 41:7</p> <p>internally 29:3</p> <p>international 16:14</p> <p>interns 13:11,22</p> <p>introduce 3:2 7:7</p> <p>invitation 29:16</p> <p>invited 28:7 30:6</p> <p>involved 27:5,21 29:19,25 31:17</p>
---	---	---	--



38:12 IRIZARRY 1:15 Irrani's 16:5 Island 23:19 37:10 41:2 isn't 37:3 Israel 37:17 issue 17:12 it'd 14:16 item 8:11 items 9:4,15 23:3 35:23 it's 7:15 9:2 10:7 13:14,15 14:22 15:4 18:7 19:15,16 20:5 21:10,13 23:3 27:15 31:11 32:22 33:15 37:20 I've 11:22 25:10 <hr/> <p style="text-align:center">J</p> <hr/> James 7:7 January 9:7 33:4 Jeff 22:16 job 16:16 25:6 38:3 40:20 jobs 23:24 John 36:24 37:4,6 joint 9:25 Joseph's 40:11,13 JR 1:19 July 27:4 June 28:2 31:2 <hr/> <p style="text-align:center">K</p> <hr/> Kevin 26:10 kid 11:24 12:6 kids 4:7 35:9 knocking 36:4 <hr/> <p style="text-align:center">L</p> <hr/> large 27:19 last 7:16 8:13 11:10	12:24 15:8 23:9 24:16 26:25 27:17 28:8 32:21 34:9 36:22 39:14 Lastly 39:6 later 9:12 29:15 30:10 Laughing 41:15 Law 19:8 leadership 28:21 learning 13:2,5 24:10 30:4 35:6 least 10:19 24:16 31:23 38:11 legal 33:7 Legislative 24:5 lengths 35:22 letter 8:24 22:22 level 21:23 34:5 levels 9:19 libraries 13:4 LILLY 1:17 12:22 14:15 40:5 line 8:6 13:20 44:5 lines 13:13 list 35:16 little 4:16 12:4 17:18 36:3 lobby 26:16 lobbying 26:17 locate 13:18 log 13:22 Long 23:19 37:10 41:2 Lori 19:19 22:3,14 lot 10:12,13,14 18:3 21:20 26:9,13 32:16,18 34:2 35:5,13 38:12 Lou 22:15 Lou's 14:20 love 39:2 lower 9:5 low-income 4:12	lustrous 24:22 <hr/> <p style="text-align:center">M</p> <hr/> Madam 24:21 magazine 13:3 16:11 Mainly 35:3 maintain 10:20 maintenance 14:19 major 16:13 17:24 20:14 32:8 35:4 majors 35:9 mall 16:20,21 managers 13:12 Mangano 37:15 Mangual 5:10 6:10 16:3 34:25 37:22,25 38:7,14,16 39:22 MANGUEL 1:20 manner 14:25 manufacturing 23:19,24 38:16 mapping 13:11 14:7 maps 13:17,21 March 9:9 Mark 9:22 market 16:16 married 37:20 Marvin 3:3,6 Mary 22:21 Maryanne 40:21 Maryland 36:18 match 3:22 materials 14:17 math 32:6,7,8,12 36:12 MATTACE 1:19 2:5,17 4:14,23 5:21 6:11 11:9,19 12:11 38:15 39:25 matter 38:9 42:5 may 7:16 20:19 Mazzarelli 32:21	mckay 1:14 14:8 16:4 17:5,17 22:11 25:16 26:3 31:3 32:4 36:24 38:13 40:12 McKay 12:23 19:20 22:3 27:18 28:20 29:10,16 30:24 McMahon 13:23 meal 25:3 meals 41:2 media 22:18 meet 18:19 meeting 1:3,6 2:3,16 4:5 5:8,20 9:23,25 11:10 12:24 14:21 17:13,14,15,16,20,2 4 18:23 22:20 33:22,25 34:4,9 36:18 meetings 3:12 20:24 26:6 39:2 members 20:8,13,23 21:6 23:14 25:18 26:4 27:21 29:17 30:5 35:4 36:7,9,10 39:10 mention 13:9,23 38:10 mentioned 16:25 31:11 message 26:21 30:11 met 22:14 40:21 Michael 1:7 19:4 Middle 26:25 27:10 28:4,25 29:4,7 30:25 31:25 33:24 midnight 19:24 midpoint 28:2,3,6 mile 35:17 million 7:22 8:7,9 million-plus 17:23 mind 37:6 minds 15:24 minute 26:25 minutes 2:15 5:19 18:8 39:8 miss 25:2
---	--	--	--



<p>mission 34:8</p> <p>mitigate 10:23</p> <p>mitigating 10:14</p> <p>model 21:5 22:24 23:13</p> <p>moment 23:18 24:3,12 27:19</p> <p>money 8:5 14:22 15:5,7,11</p> <p>Mongano 37:15</p> <p>monitors 11:15</p> <p>Montaukett 13:2</p> <p>month 8:16,17,20 10:21 39:5</p> <p>monthly 7:19 20:24</p> <p>months 12:7 39:15</p> <p>Morehouse 36:19</p> <p>morning 3:4,5 7:9 27:8 36:25</p> <p>motion 2:4,13,14,25 5:7,17,18 6:5,6,18,19 7:6 41:19 42:3</p> <p>move 12:16,20 17:10,11 19:2 34:23</p> <p>moved 2:5,17 5:9,21 6:10,22 41:21</p> <p>movie 16:23</p> <p>moving 10:4 13:5 28:18 33:2</p> <p>multiple 16:12 18:12</p> <p>MySCC 29:18</p> <p>myself 9:22 13:23</p> <hr/> <p style="text-align: center;">N</p> <hr/> <p>Nassau 16:22 22:21 37:11</p> <p>national 16:14 21:22 23:13 24:5,12 32:14</p> <p>nationally 31:4</p> <p>nationwide 20:10</p> <p>nature 35:6,12</p> <p>neat 13:7</p>	<p>negotiation 26:13</p> <p>net 7:19 8:3,16</p> <p>Network 24:10</p> <p>networking 20:21</p> <p>Newsletter 24:11</p> <p>nice 37:8,9,17,21</p> <p>night 23:9</p> <p>nine 39:9,10</p> <p>NIRSA 9:23 10:5</p> <p>noon 20:2 22:7</p> <p>Nos 6:20</p> <p>Notary 1:9 43:2</p> <p>notes 43:5</p> <p>not-for-profit 35:7</p> <p>notice 15:17</p> <p>notification 13:2</p> <p>November 3:7,16,25 19:3 35:2</p> <p>NYCCT 22:22</p> <hr/> <p style="text-align: center;">O</p> <hr/> <p>observations 31:24</p> <p>obvious 15:2</p> <p>October 2:15 5:19 23:17</p> <p>office 10:10 14:20 16:5 26:20</p> <p>offsetting 8:11</p> <p>O'HARA 1:21</p> <p>Ohoka 37:2,9</p> <p>okay 4:23 19:2 40:19</p> <p>old 11:16 13:21</p> <p>ongoing 8:2,19 17:21</p> <p>open 29:22</p> <p>operating 4:8</p> <p>operations 28:13</p> <p>opportunities 20:16 28:17 30:17</p> <p>opportunity 19:8,14 21:21,23 22:9 23:8 24:9 29:21 30:12</p>	<p>37:10,24 40:3</p> <p>Opposed 2:9,21 5:13,25 6:14 7:2 41:23</p> <p>opposite 15:12</p> <p>options 17:25</p> <p>order 5:8</p> <p>organization 20:5 21:5,11,15</p> <p>organizations 11:21</p> <p>organized 37:25 38:2,5</p> <p>others 14:11,13 22:15 26:11</p> <p>ourselves 21:25 23:2 26:18</p> <p>overall 8:15</p> <hr/> <p style="text-align: center;">P</p> <hr/> <p>packet 18:7</p> <p>packets 8:23 33:9</p> <p>page 16:7,10 29:18 32:15 44:5</p> <p>paramount 16:13</p> <p>participants 23:23</p> <p>participate 35:16 40:3</p> <p>participated 36:15</p> <p>participating 41:3</p> <p>participation 18:22 35:4 37:14</p> <p>particular 27:20</p> <p>particularly 28:10</p> <p>partnership 37:13</p> <p>pass 24:14</p> <p>passed 40:14,15</p> <p>past 18:17 26:15</p> <p>Pat 12:22</p> <p>Paul 14:12</p> <p>pay 24:23</p> <p>paying 9:17</p> <p>pending 6:8</p> <p>pension 8:12,14</p> <p>people 15:6,11,25</p>	<p>19:11 25:6 36:4,13 38:24</p> <p>per 11:9 39:18</p> <p>percent 3:20 4:24 9:3,21 10:12 15:20 18:21</p> <p>percentage 3:19</p> <p>period 18:11</p> <p>periodic 27:4 28:22 29:12 30:5</p> <p>persistence 31:5</p> <p>personnel 8:5,6 17:9</p> <p>Phil 26:24 27:5,7 31:18</p> <p>phonetic 16:5,6 18:5,19 38:9</p> <p>picture 11:8</p> <p>piece 30:2 36:23</p> <p>pieces 22:18 30:15,21</p> <p>ping 13:19</p> <p>pioneer 23:18</p> <p>pioneering 22:11</p> <p>pioneers 22:9</p> <p>itches 35:10</p> <p>pivotal 31:3</p> <p>placed 32:8 34:14</p> <p>plan 10:24</p> <p>planned 16:2 22:13</p> <p>planning 30:19 33:23 34:5</p> <p>plans 8:14 11:7 38:8</p> <p>played 36:19</p> <p>please 23:4</p> <p>pledges 17:23 18:20</p> <p>plus 35:19</p> <p>point 2:14 3:2 4:25 5:6,18 6:6,19 12:16 19:2,21 25:25 26:21 30:15 34:6,23</p> <p>Pontieri 17:9</p> <p>portion 20:21</p> <p>positive 7:19</p>
---	---	---	---



<p>possible 13:8</p> <p>possibly 11:5,21</p> <p>potential 10:12 14:10 17:20</p> <p>prepared 15:6</p> <p>preparing 7:13</p> <p>present 1:13 7:8</p> <p>presentation 5:5 9:17 38:23</p> <p>presented 3:11 39:3</p> <p>president 1:14 3:3 9:3,16 11:2 12:23 13:10 14:23 16:5 19:20 22:3 25:5 33:3 36:12 41:8,9,14</p> <p>presidents 9:24 25:6</p> <p>president's 9:2 26:2 36:9</p> <p>pretty 35:2 36:2</p> <p>previous 3:12 7:12</p> <p>printed 14:16</p> <p>prizes 35:20</p> <p>probably 7:15 8:19,24 15:18 35:13</p> <p>process 10:8 27:5,20 28:22 29:13,23 30:2,14 31:17 34:2,5</p> <p>prodigy 23:15</p> <p>productive 15:13 19:10</p> <p>professional 20:15</p> <p>professionals 14:4</p> <p>program 14:9,11 16:2,8,15 32:13</p> <p>programs 14:5 27:12,15 31:8</p> <p>project 15:8,9 18:2 20:9</p> <p>projections 4:6 10:9</p> <p>projects 12:24 14:4,19 20:6</p> <p>prominently 16:10</p> <p>Pronto 41:6,9,12</p>	<p>proper 15:23</p> <p>proposal 19:15,21,25 20:11</p> <p>proposes 20:12</p> <p>prospective 15:20 28:14</p> <p>proud 24:12 32:16</p> <p>provide 24:2 29:21 31:21</p> <p>PRR 30:15</p> <p>prudent 10:18</p> <p>public 1:10 13:25 43:2</p> <p>pulled 28:20</p> <p>pulling 13:21</p> <p>Puter 38:9</p> <p>putting 14:10</p> <hr/> <p style="text-align: center;">Q</p> <hr/> <p>quarter 18:13</p> <p>queets 18:5</p> <p>question 4:17</p> <p>questions 4:13 5:2 9:11,14 12:13 21:18 32:2 34:18</p> <p>quilts 18:5</p> <p>quite 17:16 29:6</p> <hr/> <p style="text-align: center;">R</p> <hr/> <p>races 35:17</p> <p>raffles 35:11</p> <p>rather 4:5</p> <p>reach 22:21</p> <p>reached 19:18</p> <p>real-life 14:2</p> <p>really 12:8 31:21</p> <p>realm 10:3</p> <p>reason 39:23 44:7,9,11,13,15,17,1 9,21</p> <p>reasons 44:3</p> <p>receipts 17:22</p> <p>receive 4:21 10:11</p>	<p>received 3:16,20 18:6 19:14,18 27:20</p> <p>receiving 4:8,11 6:9</p> <p>recently 17:25 18:6 27:3</p> <p>recognition 40:8</p> <p>recommendation 23:3 28:11</p> <p>recommendations 28:25 29:3,8,9,15 31:22,23</p> <p>reduced 7:23,24</p> <p>reduction 8:4 9:4,21 10:12</p> <p>reference 20:19</p> <p>reflects 7:19</p> <p>regarded 31:10</p> <p>regards 18:14 33:2</p> <p>regional 32:11</p> <p>registration 36:5</p> <p>Regulations 19:9</p> <p>relations 13:25</p> <p>remaining 4:3</p> <p>remarks 26:2</p> <p>reminder 24:4</p> <p>repairs 8:10</p> <p>report 3:7 4:15 7:17 12:19 17:17 18:24 19:3 27:4 28:3,6,22 29:12 30:13,16,18,22 31:19</p> <p>reported 8:13</p> <p>reports 3:4 7:8,15 12:16</p> <p>repository 22:16</p> <p>request 2:14 5:6,18 6:6,19</p> <p>require 26:13</p> <p>required 9:3 10:17 28:2</p> <p>reserve 7:20 8:16,21</p> <p>residents 38:20</p>	<p>Resolution 6:7,20</p> <p>resolutions 40:5</p> <p>resolved 33:20</p> <p>resources 20:17</p> <p>respond 2:8,20 5:12,24 6:13,25 30:13</p> <p>responding 29:14</p> <p>response 2:10,12,22,24 5:3,14,16 6:2,4,15,17 7:3,5 12:14 32:3 41:18,24 42:2</p> <p>result 8:2 19:18</p> <p>retirement 25:4</p> <p>retreat 19:4,11</p> <p>retrospective 28:7</p> <p>revenue 3:12,15,20,23 4:18 7:21 8:11 11:17</p> <p>review 8:18 9:2,7,13 14:8 18:2 21:17 22:19 27:4 28:22 29:12 30:6,23 34:14</p> <p>reviewed 34:9</p> <p>reviews 13:3</p> <p>rights 18:4</p> <p>Road 1:8</p> <p>room 1:7 13:16</p> <p>roughly 3:20 4:10</p> <p>round 34:23 36:22</p> <p>run 35:6</p> <hr/> <p style="text-align: center;">S</p> <hr/> <p>safe 24:17</p> <p>Saint 40:11,13</p> <p>salary 8:6</p> <p>sales 35:10</p> <p>Sanders 36:25 38:22</p> <p>SANDRA 1:21</p> <p>save 8:9</p> <p>saving 8:4</p> <p>savings 8:8</p>
--	--	---	---



<p>saw 32:12</p> <p>scalability 20:8 21:3</p> <p>scale 22:23</p> <p>school 9:24</p> <p>schools 10:13</p> <p>Science 24:13</p> <p>search 33:3,8</p> <p>searches 33:10</p> <p>season 24:17</p> <p>seat 33:17</p> <p>second 2:6,18 5:10,22 6:11,23 30:2,23 41:22</p> <p>SECRETARY 1:17</p> <p>section 13:20 30:17,19,20</p> <p>sectors 26:20</p> <p>secured 20:13</p> <p>seen 8:24 9:19 10:10 16:21 17:3 22:25</p> <p>Selden 36:21</p> <p>selected 15:19</p> <p>self-study 27:17</p> <p>selling 11:12,13,15</p> <p>semester 4:22 34:16</p> <p>senate 10:6 24:10</p> <p>send 13:19</p> <p>sending 29:16</p> <p>sense 38:21</p> <p>sentiments 26:7</p> <p>separate 40:24</p> <p>series 26:5</p> <p>sermon 19:10</p> <p>Serranio 18:19</p> <p>service 8:5 25:20</p> <p>services 6:8 12:18 25:18</p> <p>sessions 30:7</p> <p>several 17:25</p> <p>share 20:25 23:4,14</p>	<p>24:22</p> <p>shared 18:16</p> <p>SHAUN 1:14</p> <p>Sheppard 31:18</p> <p>shifted 32:25</p> <p>short 21:10 22:4</p> <p>shortcomings 29:6</p> <p>shortfall 7:22</p> <p>shortly 19:13 33:9</p> <p>shout 15:3</p> <p>showed 36:8 38:18</p> <p>showing 41:3</p> <p>SIGNATURE 44:24</p> <p>significant 28:17</p> <p>similar 14:13 26:7 30:14</p> <p>Similarly 32:13</p> <p>site 20:12,13,15</p> <p>sitting 14:5</p> <p>six 12:7</p> <p>skilled 23:25</p> <p>sleep 23:10</p> <p>sleeve 16:3</p> <p>small 39:13</p> <p>snapshot 7:19</p> <p>social 20:21</p> <p>solicit 18:20</p> <p>somebody 13:19</p> <p>someone 19:21 41:7</p> <p>sorry 40:18</p> <p>sort 13:15 22:15</p> <p>South 35:19</p> <p>SPC 34:10</p> <p>speak 14:20 33:21</p> <p>SPEAKER 20:3 23:11</p> <p>Speaking 38:8</p> <p>Specifically 17:5</p> <p>spent 3:25</p> <p>spirit 24:19</p>	<p>spoke 13:9</p> <p>sponsor 6:7</p> <p>sponsored 20:4</p> <p>spots 16:2</p> <p>spring 4:22 19:13 30:15 34:16</p> <p>staff 22:3 25:3</p> <p>start 7:11,13 39:13,16</p> <p>started 32:21</p> <p>state 1:10 9:18 14:24 19:8 21:6,22 22:2,10 23:12 24:10 30:25 43:3</p> <p>States 27:2 28:4,25 29:4,7 31:25 33:25</p> <p>State's 27:10</p> <p>statewide 10:11 21:5,7,16 22:8,24 32:7,10</p> <p>stations 15:19</p> <p>stenographic 43:5</p> <p>step 26:24</p> <p>steps 10:15</p> <p>Strategic 33:23</p> <p>strategically 28:15</p> <p>streamlining 39:13</p> <p>strengthen 31:13</p> <p>strong 28:23</p> <p>student 1:20 12:17 31:5 35:3</p> <p>students 4:12 10:13 13:25 14:11,18 15:21 27:14 32:9,19 33:17 35:14,16 36:16 38:3,19</p> <p>stuff 15:5</p> <p>subject 9:8 13:6 22:19</p> <p>submissions 8:8 9:6</p> <p>submit 9:9 19:15,25 28:2 31:24</p> <p>submitted 23:6</p> <p>subsidiary 4:9</p> <p>subsidy 4:9</p>	<p>success 31:6</p> <p>successful 34:21 35:3 36:2 38:2</p> <p>sucllunits 18:12</p> <p>Suffolk 1:2,6 4:7 6:8 15:24 16:20 17:3,5 23:17 24:11 25:8 27:9 32:16 37:11</p> <p>suggest 39:18</p> <p>suggested 39:12</p> <p>suggestion 39:16</p> <p>summary 29:13 30:18</p> <p>Summit 24:5</p> <p>SUNY 4:8,11 19:7</p> <p>supplies 8:10</p> <p>support 22:22 36:8 37:3</p> <p>supported 41:11</p> <p>supporting 10:5</p> <p>sure 17:16 18:25 40:18</p> <p>survived 25:5</p> <p>SUZANNE 43:2,8</p> <p>Symposium 23:20</p> <p>system 22:13</p> <p>systems 9:24</p> <hr/> <p style="text-align: center;">T</p> <hr/> <p>table 6:7 34:24 35:21 39:4</p> <p>tactics 14:17</p> <p>taking 10:15</p> <p>talk 4:17 17:18</p> <p>talked 26:25 39:8</p> <p>talking 29:7 36:20 38:8</p> <p>targeted 22:19</p> <p>teach 16:19</p> <p>team 16:5,6,15 27:18 28:12 29:10 31:19 32:6,8 36:12,19</p> <p>teams 36:14</p> <p>technology 12:21 13:18</p>
---	---	---	--



<p>ten 39:20</p> <p>terms 21:3</p> <p>terrific 37:18</p> <p>thank 4:14 5:4 12:11,12,15 15:13,16 16:4,17 17:8 23:16 24:17,18 25:4,5,16,17,20,24 26:3,9 32:4 34:21,22 36:7 37:21 41:3,11,16</p> <p>Thanksgiving 40:25</p> <p>that's 7:21 8:5,14 16:14,23 23:14,25 26:22 32:15 33:20 34:17 36:23 37:3 39:22,23,25 40:8,19</p> <p>theatre 16:23</p> <p>therefore 18:21</p> <p>there's 30:16,19,20 32:6,16</p> <p>they're 11:20 12:5 34:14</p> <p>they've 15:7</p> <p>tighter 15:6</p> <p>timelines 27:6</p> <p>timely 14:25</p> <p>title 27:14</p> <p>today 3:10 25:19 37:4</p> <p>today's 13:18 22:20</p> <p>Tom 26:10</p> <p>tomorrow 19:23,24 20:2 21:9 22:7 23:6</p> <p>towards 28:16 35:11</p> <p>town 26:5 38:25</p> <p>tradition 38:6</p> <p>trained 23:25</p> <p>transcription 43:4</p> <p>trash 36:20</p> <p>traveling 39:15</p> <p>Trot 40:21,25</p> <p>Trust 19:15</p> <p>trustee 1:18,19,20 13:23 17:9,11 22:17</p>	<p>24:20 36:25 37:25 38:16,22 39:6</p> <p>trustees 1:3,6 5:7,20 18:18,21 19:5,17 21:4,8,13 22:2 23:2 24:14 25:19 30:24 39:5,20</p> <p>trying 11:17 13:7</p> <p>Tuesday 30:8</p> <p>tugged 35:8</p> <p>tuition 7:24</p> <p>Turkey 40:20</p> <p>turkeys 35:23</p> <p>turnaround 21:10</p> <hr/> <p style="text-align: center;">U</p> <p>understand 4:16 40:10</p> <p>understanding 39:18</p> <p>unfortunately 40:14</p> <p>unified 9:25 26:15</p> <p>unions 33:13</p> <p>unique 7:10</p> <p>unit 26:18</p> <p>University 36:18</p> <p>UNKNOWN 20:3 23:11</p> <p>upcoming 18:18</p> <p>upgrade 16:9</p> <p>upset 39:5</p> <p>utilities 13:15</p> <p>utility 8:8</p> <hr/> <p style="text-align: center;">V</p> <p>V.P 7:7</p> <p>various 27:15,23</p> <p>venue 37:21</p> <p>venue-type 16:12</p> <p>version 14:13</p> <p>vice 1:16 12:23 13:10 33:3</p> <p>visit 16:22 27:17,25 28:4,12 29:17</p> <p>visiting 11:23 18:12</p>	<p>voiced 28:11</p> <p>volunteer 39:12</p> <p>volunteers 35:14</p> <p>voted 40:5</p> <hr/> <p style="text-align: center;">W</p> <p>walk 27:5 35:19</p> <p>Walter 1:16 25:16 31:11</p> <p>Walter's 26:7</p> <p>warning 27:2,3</p> <p>Washington 24:6</p> <p>web 16:7</p> <p>web-based 20:12,15</p> <p>website 14:16</p> <p>Wednesday 30:3,9</p> <p>week 12:24 18:19 29:15 30:3,7,10 32:21,23 33:20</p> <p>welcome 32:22</p> <p>we'll 10:22 23:5 34:13</p> <p>we're 4:5,11,24 7:12 8:7,19 9:6 10:8,14 11:13,14 13:4 14:23 15:5,17 17:16,18 18:4,10,11 21:3,15 22:24 25:19 26:12,18 28:9 29:6 30:2,11,20 32:18 33:22,25 35:25 38:7</p> <p>we've 8:3 9:19 10:10,15,16 12:2 17:24 18:6 22:13 26:7 27:3 39:14</p> <p>whatever 25:9 29:20 36:21</p> <p>Whereupon 42:5</p> <p>whether 13:14 14:6,16 15:25</p> <p>whoever 40:23</p> <p>whole 31:4 35:15</p> <p>willing 15:11 22:23</p> <p>wills 18:5</p> <p>wisely 15:8</p>	<p>wish 24:16 34:18 38:23 44:2</p> <p>wished 19:11</p> <p>WITNESS 44:24</p> <p>won 16:13 32:12</p> <p>wonderful 22:12 23:9 30:12</p> <p>wondering 17:4</p> <p>work 10:2 12:7 15:4 20:19,25 21:4 24:18 26:10 32:15,19 33:6 34:2,8,12 37:19,22</p> <p>worked 14:12,21 33:11 37:2</p> <p>workforce 23:25</p> <p>working 10:22 19:13 26:8,14,18 27:3 30:20 31:19 33:5 36:2</p> <p>works 14:24</p> <p>worth 35:22</p> <hr/> <p style="text-align: center;">Y</p> <p>year-end 7:20</p> <p>year's 9:21 10:24</p> <p>year-to-date 3:15</p> <p>yesterday 8:25 17:2 32:12</p> <p>Yesterday's 17:13</p> <p>York 1:8,10 19:8 21:4,14 23:12 43:3</p>
--	--	---	--

