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BOARD OF TRUSTEES MEETING
SUFFOLK COUNTY COMMUNITY COLLEGE
EASTERN CAMPUS, MONTAUKETT LEARNING RESOURCE
CENTER, LECTURE HALL
RIVERHEAD, NEW YORK

Thursday, MAY 19, 2011

9:02 a.m.

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FIVE STAR REPORTING, INC.
90 John Street, Suite 411
New York, New York 10038
(631) 224-5054

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2 A P P E A R A N C E S:

3 BOARD MEMBERS:

4 Dr. Shaun L. McKay - President

5 Angelika Fieseler

6 Patricia McMahon

7 Dafny J. Irizarry

8 Ernesto Mattace, Jr. - Chairman

9 Saul R. Fenchel

10 Belinda Alvarez-Groneman

11 Bryan Lilly

12

13 ALSO PRESENT:

14 Sandra O'Hara

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1 BOARD OF TRUSTEES MEETING 5/19/11

2 THE CHAIR: Good morning,
3 everyone. Can we stand for the pledge.

4 (Whereupon, the pledge was
5 recited.)

6 THE CHAIR: We do have one guest
7 this morning. Can I have Dafny sworn
8 in.

9 (Whereupon, Dafny J. Irizarry was
10 sworn in.)

11 (Applause.)

12 THE CHAIR: I need a motion to go
13 into the Board of Directors.

14 MS. MCMAHON: Motion.

15 THE CHAIR: Second?

16 MR. FENCHEL: Second.

17 THE CHAIR: All those in favor?

18 THE BOARD: (In unison) Aye.

19 THE CHAIR: Opposed?

20 (No response given.)

21 THE CHAIR: Absentia?

22 (No response given.)

23 THE CHAIR: First thing will be
24 the approval of the minutes of March
25 17th Board of Directors meeting. I need
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2 a motion.

3 MS. MCMAHON: Motion.

4 MS. IRIZARRY: Second.

5 THE CHAIR: All those in favor?

6 THE BOARD: (In unison) Aye.

7 THE CHAIR: Opposed?

8 (No response given.)

9 THE CHAIR: Absentia?

10 (No response given.)

11 THE CHAIR: So passed. Now I need

12 an approval for the minutes of April

13 14th Board of Directors meeting.

14 MS. FIESELER: Motion.

15 THE CHAIR: Second?

16 MS. ALVAREZ-GRONEMAN: Second.

17 THE CHAIR: All those in favor?

18 THE BOARD: (In unison) Aye.

19 THE CHAIR: Opposed?

20 (No response given.)

21 THE CHAIR: Absentia.

22 (No response given.)

23 THE CHAIR: So passed. We're

24 moving right along.

25 Association's financial report.

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2 MR. BRIGHT: Good morning, Board
3 members. I'm bringing you the College
4 Association of Financial Report as of
5 5/15/11. The Student Association
6 accounts on each campus are very stable.
7 We are now moving into the end of the
8 activity year. We're moving into
9 commencement which is a rather big
10 expense. We will also do new student
11 orientation coming up for the fall and
12 I'll speak about our athletic program
13 because its done very, very well. So
14 these are pretty major expenses as we
15 begin to close the year.

16 The Grant Campus Suffolk Kids'
17 Cottage, Andy Ammerman Campus Kids, our
18 childcare centers are stable, doing very
19 well, we're in the black and we're
20 looking to project them to come in as of
21 budget. The Bakers' Workshop in the
22 Eastern Peconic Cafe are also in the
23 black and we're looking for them to also
24 come in within budget. We've done very
25 well, we've done very well this year.

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2 All activities were stable. We
3 had record numbers in our clubs this
4 year and sponsored the Ammerman and the
5 Grant dual end of year award ceremony
6 and today we have the Eastern Campus
7 award ceremony, so we're doing very
8 well.

9 I'd like to speak about the
10 accomplishments of our athletic program.
11 If you saw Newsday today, our baseball
12 team and our softball team. The
13 baseball team is in Tyler, Texas. So
14 we've got a full page article in
15 Newsday. The men's baseball team leaves
16 today for Tyler, Texas. We're
17 participating and representing the
18 college in the College World Series.
19 Our women's softball team left yesterday
20 for Rochester, Minnesota. They will be
21 representing the college for the
22 softball world series. The picture that
23 you have, you also see our logo. It's
24 the first time we actually got some
25 media on our logo. But I'd like speak
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2 of Mr. Kyle Weeks, he is the person
3 highlighted in the picture. Mr. Weeks
4 also won the Chancellor's Award for
5 Honor Student Athlete of the Year. So
6 not only are we having success in the
7 field and on the court, but we're also
8 having success as far as in the
9 classroom. I'm very proud and happy to
10 bring you that news.

11 Are there any questions regarding
12 the Association Budget?

13 THE CHAIR: Not on the budget
14 itself but as far as, I know I received
15 again a listing on what's happening on
16 all different campuses, is it available
17 on the web site and when is it available
18 on the web site?

19 MR. BRIGHT: The web site will
20 be -- we wrote it on the web site on
21 Monday. Also, we're doing something new
22 with the Athletic Department. The
23 Athletic Department will have a space on
24 the web site but it will also be linked
25 to their own page where we'll be able to
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2 update all the events as they occur.
3 All scores, all changes, a very nice
4 addition.

5 THE CHAIR: In the meantime, when
6 will we be able to find out? Because
7 like I said, we get, it depends -- by
8 the time we get it, half of the month is
9 over and a lot of the stuff we'd like to
10 be able to see, is that information, is
11 that available on the site?

12 MR. BRIGHT: Yes. We're trying to
13 roll it out simultaneously with the
14 College's web site. If it doesn't come
15 out the same time, we're going to work
16 probably within 48 hours to roll that
17 site out also. So it will be up, it
18 will be live, and up to date.

19 THE CHAIR: That will make it a
20 lot easier for us as well.

21 MR. BRIGHT: Absolutely.

22 THE CHAIR: Thank you very much.

23 MR. BRIGHT: Thank you all.

24 THE CHAIR: Anybody else?

25 (No response given.)

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2 THE CHAIR: I need a motion to
3 come out of the Board of Directors
4 meeting and go back into the Trustee
5 meeting.

6 MS. MCMAHON: Motion.

7 MR. FENCHEL: Second.

8 THE CHAIR: All those in favor?

9 THE BOARD: (In unison) Aye.

10 THE CHAIR: Opposed?

11 (No response given.)

12 THE CHAIR: Absentia?

13 (No response given.)

14 THE CHAIR: So passed. At this
15 point we're going into the Approval of
16 the Resolution for the 19th, Items 1
17 through 11, that's 2011.26 to 2011.36.
18 I need a motion.

19 MS. IRIZARRY: Motion.

20 THE CHAIR: Second?

21 MS. FIESELER: Second.

22 THE CHAIR: Any questions?

23 MS. MCMAHON: You had my answer.

24 I had a question on the creation of the
25 new title --

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2 MS. FIESELER: I'm also
3 questioning that.

4 THE CHAIR: It's really easy. The
5 president --

6 DR. MCKAY: College wide we bring
7 outside entities onto the campus college
8 wide and there's a Board policy across
9 the college that governs or informs what
10 we do on the campuses. We have an
11 individual at one of the campuses now
12 that has been doing this extensive for
13 quite a while. It has revenue
14 generation. We have been having
15 consistences and qualities applied
16 across the college. What we're doing is
17 we're creating a title but abolishing a
18 title. It's already funded in the
19 budget. It's not a new hire at all.
20 We're just modifying the rules and
21 responsibilities of a current individual
22 so at least we can get some college wide
23 consistency across the institution.

24 MS. FIESELER: So basically
25 working, they're going from working at
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2 one campus to working --

3 DR. MCKAY: To always being,
4 right. So we can have a uniform of
5 policy.

6 MS. MCMAHON: It's basically not
7 creating a new position?

8 MS. FIESELER: No.

9 MS. MCMAHON: I mean adding the
10 head counsel, an additional position?

11 DR. MCKAY: Right. It's not a
12 brand new -- let me go back. You have
13 to abolish a title but before you
14 abolish it, you have to create one
15 because it's a current position here at
16 the college funded in the budget. So
17 we're expanding the responsibilities of
18 an individual by giving college wide
19 oversight in that area. So you have to
20 create it first to move the person into
21 the title, then you go back and abolish
22 it. So in June, it's abolishing the old
23 title.

24 THE CHAIR: Answered for everyone?

25 (No response given.)

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2 THE CHAIR: All those in favor?

3 THE BOARD: (In unison) Aye.

4 THE CHAIR: Opposed?

5 (No response given.)

6 THE CHAIR: Absentia?

7 (No response given.)

8 THE CHAIR: So passed. College
9 Financial Report.

10 MR. AMOROSO: Good morning, sir.

11 THE CHAIR: Good morning.

12 MR. AMOROSO: Good morning,
13 everyone. This morning I'm going to
14 report on the current status and also
15 2011 and '12. The current status is
16 that we improved slightly from last
17 month. I believe we had a deficit of
18 about \$207,000 left over from the
19 1.7 million that we started with. This
20 month we're down to \$154,000 so we're
21 tracking well.

22 Also before you, you saw the
23 transfers. I believe the \$1.4 million
24 in transfers and what that is is the
25 result of all the savings we've had on
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2 the expense side as well as increased
3 revenue. And at this point in the year
4 we feel comfortable with the status of
5 the budget. So some of the money that
6 we've had set aside anticipating State
7 cuts we don't anticipate getting, so
8 we're now releasing the money so that we
9 have a complete time table for two other
10 things before the end of the fiscal
11 year. And as far as 1112 goes -- in
12 fact, I just got a phone call. I have
13 to leave here after this meeting to go
14 for a conference call with the VOR and
15 the Executive's Office to discuss next
16 year's budget. So we should have a
17 status, I believe, by May 31st. The
18 County Exec has to release the budget so
19 we should have some input today on where
20 we stand.

21 Any questions?

22 (No response given.)

23 THE CHAIR: Thank you. We're
24 moving too fast, we have to back up. We
25 have to approve the minutes of the Board
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2 of Trustee meeting for April 14th.
3 Nobody caught that? We're zipping right
4 through. We did the two for the Board
5 of Directors so we missed one. Thank
6 you. I need a motion.

7 MS. MCMAHON: Motion.

8 THE CHAIR: Second?

9 MR. FENCHEL: Second.

10 THE CHAIR: All those in favor?

11 THE BOARD: (In unison) Aye.

12 THE CHAIR: Opposed?

13 (No response given.)

14 THE CHAIR: Absentia?

15 MS. FIESELER: (Raises hand.)

16 THE CHAIR: So passed. Do we have
17 any committee reports?

18 MS. MCMAHON: The only thing we're
19 going to do, I spoke to Vice President
20 Gavin. We're going to have an
21 infrastructure meeting in June some time
22 after the budgets are appropriated.

23 THE CHAIR: Officially the budgets
24 will be done in August?

25 MS. MCMAHON: August.

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2 DR. MCKAY: You've got two
3 budgets. You've got operating a
4 capital, Pat has spoken about a capital.
5 Capital is being reviewed. It was just
6 reviewed by the subcommittee. We'll
7 have a discussion on that in a few
8 minutes but certainly by June we would
9 have that way before the full ledge and
10 operating comes right after that one.

11 THE CHAIR: Again, we made a full
12 visit with the chairman and the visiting
13 committee and I accompanied them and it
14 was an excellent presentation. We've
15 seen what the college has done over the
16 years. The replacement equipment is
17 much more efficient and much smaller,
18 it's amazing the difference in structure
19 and as far as the size of some of this
20 equipment, it does the same job if not
21 better with a quater the size.

22 MS. MCMAHON: It's also amazing
23 what they do with the limited resources
24 that they have.

25 DR. MCKAY: Well, absolutely. The
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2 key point in all of this is out of all
3 of the community colleges in the state,
4 we have aggressively and I think
5 positioned ourselves appropriately to
6 get state matching funds for our
7 projects and later on we'll talk a
8 little bit about what we've done with
9 the State funds and where we are with
10 the Capital Program for the college.

11 As you know, this building was the
12 first one on this campus since it
13 opened. At Ammerman we have the Science
14 and Technology Building that is in
15 design at this point but we did have the
16 County Exec make certain decisions and
17 we're back before the Legislature in
18 regards to trying to get them restored.
19 So we'll talk about that in a few
20 minutes.

21 THE CHAIR: I know, Brian, you're
22 working your evaluations?

23 MR. LILLY: Mhmm.

24 THE CHAIR: Anyone in this room
25 who has received an evaluation and

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2 hasn't given it to Brian, please do so.
3 Thank you.

4 As far as my report goes, there
5 are a few things that are coming up.
6 First is the ACC National Convention.
7 It's scheduled for October 12th through
8 the 15th in Dallas, Texas. If anybody
9 is interested, please let me know
10 because we do have to register well in
11 advance. The space does get filled up
12 quickly and they do have a penalty. I
13 don't think its proper that we get a
14 penalty for registering late. We have
15 enough time but please, October 12th
16 through the 15th. That's the first.

17 The second, we're going along with
18 ACP, they have annual awards. In
19 working with Gloria Tagit, she's looking
20 at it and putting together a package for
21 us that hopefully we'll be able to look
22 over in June to make a presentation as
23 far as individuals and hopefully
24 programs that we can present to get a
25 national awards presentation. So in
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2 June, we'll be able to go over that
3 together.

4 I am sending this around to
5 everyone for your own information. I
6 met with Dr. McKay. What this is is a
7 Train the Trainer course that I'm
8 working with with OSHA. It's called
9 Disaster Response Workers and it's going
10 to be this summer. It's going to be
11 held at the United Way and OSHA is going
12 to be making the presentation. It's
13 going to be sponsored by NIOSH. We've
14 talked a lot about possible disasters,
15 we've seen what's happened across this
16 country. It's important that we have
17 individuals not only prepared for it but
18 be able to train other individuals. If
19 those individual meet the qualifications
20 and then they'll be able to attend and
21 get certified as a trainer. So this is
22 another area and we should look into it.
23 Every time we turn around, we've see
24 something else is happening. Between
25 the tornadoes and the flooding across
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2 the Mississippi, it's just amazing. We
3 are lucky, we really are. As pretty as
4 those barrier islands are, they don't
5 protect us too much. If we do get hit
6 in a big way, my house will be under the
7 water and I'm near Sunrise Highway. So
8 we'll take a look at it. So other than
9 that, for your own information, if you
10 have anybody who might be interested,
11 please let me know. We'd like to get,
12 you know, as many people as possible to
13 be trained on the island. And again,
14 we're going to do this hopefully through
15 the college to have people that will be
16 trained and do training for other
17 individuals because we are disaster
18 response areas that are assigned
19 throughout the county.

20 MS. IRIZARRY: Is the college
21 sending personnel or staff to be trained
22 for this?

23 THE CHAIR: He's in the process of
24 seeing if they're qualified.

25 DR. MCKAY: Right. I'll turn it
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2 over to EVP Gatta who is going to take
3 the lead on this. Safety and security
4 falls under EVP Gatta so he is going to
5 be the one advancing the names of the
6 individuals for the training.

7 MS. IRIZARRY: Do you have an idea
8 of how many individuals we'll be
9 sending.

10 MR. GATTA: We'll be sending at
11 least from one campus and some from
12 central so we'll have a good
13 representation. Again, this is a train
14 the trainer so we'd like to have at
15 least one person on each of the campuses
16 that can share that expertise and
17 knowledge with the colleagues and
18 several centrally.

19 THE CHAIR: I'm curious if anybody
20 saw Newsday this week, they had Happened
21 on Long Island with the groundbreaking
22 of the Babylon Student Center. Two of
23 those individuals I worked with a long
24 time ago, Alou Van Duart who is one of
25 the original faculty members, and Dr.

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2 Ammerman.

3 A little different in how times
4 changes. When we built the student
5 center, I was part of Student
6 Government. We needed a color TV, so
7 Dr. Ammerman says, well, go get a color
8 TV. So I went down to Ronkonkoma to a
9 little shop, walked in the door, told
10 them who I was and where I was from. He
11 said take the television. I took the
12 television, brought it back to the
13 campus and sent him a check. Try doing
14 that today. But times do change and it
15 was very interesting as it was built and
16 as the campuses were built.

17 As President McKay explained, this
18 is our first new building here. We're
19 building new buildings on all the
20 campuses and having a rebirth. It was
21 interesting. But I called up Newsday,
22 they made a mistake in their article.
23 They called it the second largest and
24 we're not second.

25 And lastly, I spoke to Theresa. I
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2 asked her to handle, I'm nominating
3 today. We have our election next month.
4 She'll be reaching out to the
5 individuals at Executive Board and
6 asking if they would like to run again
7 in their current positions and ask
8 anybody else if they would like to run.
9 So she'll be calling you within the next
10 couple of weeks. We have an election
11 once a year. It was supposed to be in
12 June of last year. Because of problems
13 with not having a farm, we had to keep
14 on pushing it off. But this year we're
15 hopefully going on time.

16 I would advise everyone now for
17 next month's meeting, we will have an
18 Executive Board session that might be
19 extended so plan on at least an extra
20 half an hour for the Executive Board
21 session.

22 I thank you for your attention and
23 President McKay.

24 DR. MCKAY: Good morning. I'd
25 like Dr. Walters to make a presentation.
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2 In fact, in this segment, we'll have at
3 least three to four presentations.

4 Every once in a while we like to inform
5 the Board as to activities that are
6 happening at the college, either
7 articulation agreements or new programs
8 that we have at the college. So, Dr.
9 Walters, can you speak on the SUNY Delhi
10 arrangement?

11 DR. WALTERS: Good morning. Thank
12 you, Dr. McKay.

13 I would like to take this
14 opportunity to share what we believe to
15 be a very exciting opportunity for our
16 Culinary Arts students. We're currently
17 engaged with SUNY Delhi University at
18 looking at establishing a two plus two
19 articulation agreement with them. And
20 much of this process of vetting and
21 negotiations have involved faculty at
22 both institutions and also
23 administrators as well.

24 Included in the vetting process
25 has been an initial site visit that was
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2 conducted approximately 2 to 3 months
3 ago in which SUNY Delhi representatives
4 came to the Culinary Arts facility and
5 engaged us in a what I view is a very
6 good discussion in terms of how can we
7 move this forward.

8 Subsequent to that site visit, we
9 had a straw pull with our Culinary Arts
10 students and our Baking students that
11 pretty much highlighted a strong
12 interest from more students. The straw
13 pull had indicated 166 out of 245
14 students having a strong interest in
15 wanting to continue their education
16 beyond their associate's degree.

17 Subsequent to that, we also had an
18 Open House Program at the Culinary Arts
19 facility where we had SUNY Delhi
20 representatives there and we had close
21 to 35 to 40 students actually meeting
22 and discussing opportunities with this
23 institution.

24 So to quickly summarize for you,
25 what we're hoping to accomplish here is
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2 to establish a two plus two articulation
3 agreement with SUNY Delhi University
4 that targets our Culinary Arts and
5 Baking students. These students, upon
6 successful graduation of their
7 associate's degree, would be able to
8 pursue a Bachelor's Degree of Business
9 Administration, a BBA with a
10 concentration in Culinary Arts
11 Management. The unique nature of this
12 articulation agreement is that they can
13 have that accomplished here right at the
14 Eastern Campus.

15 MS. FIESELER: Right here? On the
16 island? Really?

17 DR. WALTERS: Yes.

18 MS. FIESELER: That would be
19 awesome.

20 DR. WALTERS: In initiating this
21 project, SUNY Delhi -- who also has a
22 similar articulation agreement with
23 Onondaga Community College and
24 Schenectady -- has submitted a program
25 to Middle States, accredited body to
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2 highlight us as what we all an
3 additional location. We expect for this
4 articulation agreement to be formalized
5 later this summer with the approval of
6 the President, obviously with the review
7 of some of the senior administrators
8 here.

9 In terms of program support, we
10 have agreed to initially start this off
11 with a part-time coordinator who will in
12 essence provide support in terms of
13 recruiting and any academic type of
14 guidance that may be needed. Luckily
15 for us, the part-time coordinator is
16 someone who is already working at the
17 Culinary Arts facility. Supplementing
18 in terms of teaching the upper level
19 courses, we're looking to tap into the
20 pool of adjunct faculty, so the
21 resources are already there.

22 So as we move forward, I think a
23 particular note should be understood
24 that the courses at the upper level will
25 not require the use of our lab facility.
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2 It will be primarily classroom course.

3 And students, we hope again to start
4 this in the fall semester with hopefully
5 a cohort of approximate 15 students.

6 Again, the negotiations with
7 regards to this articulation agreement
8 in terms of the curriculum fees and also
9 in terms of the rental fees will be
10 vetted out during the summer and we will
11 go back and present it to the President.
12 I think it's an exciting opportunity
13 especially recognizing the mission of
14 the college and particularly as it
15 relates to the charge that the President
16 has given us in terms of addressing the
17 change.

18 Any questions?

19 THE CHAIR: How is it going to be
20 presented out as far as letting
21 everybody know what the program is going
22 to be about? We did that with the
23 Culinary Institute, it took us I think a
24 few years to get to speed and all of a
25 sudden everybody came, which is great.

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2 Don't tell my daughter about this
3 because she tried to do this 30 years
4 ago.

5 DR. WALTER: I think what we have
6 done strategically is we've had an Open
7 House Session which SUNY Delhi
8 representatives have come, met directly
9 with faculty, met with the students.
10 Subsequent to that, faculty had been
11 talking with the students to gauge and
12 have a clear sense in terms of whether
13 or not they would have this interest.
14 For the Culinary Arts Program, we're
15 looking at close to 350 students. Off
16 that number we have -- actually, again,
17 we probably have 20 percent who have
18 that interest, who can realistically
19 approach it in terms of having the
20 necessary academic credentials.

21 MS. IRIZARRY: What are we going
22 to do in terms of the staff providing
23 additional courses for them to get the
24 degree? Are we training them,
25 recruiting additional staff?

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2 DR. WALTERS: SUNY Delhi will be
3 handling that. Pretty much they have
4 their established curriculum. They will
5 be tapping into the adjunct pool we have
6 and based off of their determination in
7 terms of who will be qualified to teach
8 these courses, they will make a
9 decision, a recommendation in terms of
10 what faculty members will be teaching
11 these upper level courses. But there's
12 a strong relief both from SUNY Delhi and
13 our Culinary Arts faculty that we have
14 the faculty resources here available to
15 teach these upper level courses. Thank
16 you.

17 DR. MCKAY: Thank you. I just
18 want to invite Assistant Dean Mary Reese
19 and Cheryl Every-Wurtz to make a
20 presentation.

21 I did say before the Board several
22 months ago that part of the review that
23 we needed to do here at the college is
24 an area, counselling area. In fact,
25 Middle States has cited us in
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2 counselling saying that we needed to
3 have more staff in that area.
4 Subsequent to that is what I've done is
5 to ask my colleagues to lead a task
6 force college wide to take a look at the
7 counselling area and to come back with
8 recommendations to the office by taking
9 a close look at counselling across the
10 campuses.

11 Mary and Cheryl will now tell us
12 what they've done over the last few
13 months with the task force, where they
14 are, and what we hope to accomplish over
15 the next few months. Mary and Cheryl.

16 MS. REESE: Thank you. Chairman
17 Mattace and President McKay, good
18 morning to the Board. Thank you for
19 having us being with you and it will
20 just take us a couple minutes, so thank
21 you.

22 Counselling is a pretty extensive
23 area at the college and we are in all
24 sorts of areas that deal with enrollment
25 and student retention. It's areas such
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2 as Admissions, Career Services,
3 Internships, Disability Services,
4 support programs for our at risk
5 students. So it's important from the
6 external reports, from our own
7 understanding of where we're involved
8 that we do a thorough review of where we
9 are, how we're doing, and what we need
10 to do to improve.

11 We've got some pretty substantial
12 reports in our reach from IE. We've
13 been involved with FOE. We've been
14 involved with Middle States through the
15 years. Our recent SESSI Reports, our
16 National Community College Bench Marking
17 Reports, all of those resources are
18 available to us to start the process.
19 But then the President had asked us back
20 in January to really dig in now and to
21 explore where we are and what we do and
22 how well we do it for our students.

23 So what the charge states is that
24 as a team of people, 14 folks from
25 around the college maintain a practical
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2 but visionary focus on developing a
3 college wide counselling service
4 delivery model that adopts best
5 practices where known. The review
6 should include current counselling or
7 get as many structures, delivery system
8 analysis and functions, duties and
9 responsibilities of counsellors and
10 those areas. So, Cheryl, if you would,
11 thanks.

12 MS. EVERY-WURTZ: The report that
13 we have shared with you identifies the
14 specific charge questions that President
15 McKay and the steering committee have
16 established for us. We have our goals
17 and overview of what those charge
18 questions will include. We have
19 different subgroups across all three
20 campuses, including deans and
21 counsellors working on these particular
22 questions.

23 All phases are deployed at this
24 point. We have a deadline of which we
25 would like to accomplish. We break it
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2 down in increments of, 90-day increments
3 and we have some aspect of the reports
4 are completed so far with an expectation
5 that our entire review will be completed
6 by next January.

7 MS. REESE: So we work very
8 closely with our college wide
9 leadership. Dr. Bright is a part of our
10 committee, Dean Connors or AVP Connors
11 of the academic site is a part and we
12 spend time just communicating where we
13 are and how we're moving along in our
14 process.

15 DR. MCKAY: I'd like to personally
16 publically thank both Mary and Cheryl.
17 They are taking this on with no
18 additional compensation. And in
19 addition to the regular duties, they've
20 taken on this charge as well. It's a
21 very complex assignment and I'd like to
22 publically commend both of them for the
23 work they are doing and I look forward
24 to the results of their work. And
25 certainly that would help inform what we
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2 do at the college moving forward. So
3 thank you.

4 MS. REESE: You're welcome. Thank
5 you.

6 MS. EVERY-WURTZ: Thank you.

7 DR. MCKAY: Another area I want to
8 speak on this morning is area of Title
9 3. As you know, we've spent some time
10 with the faculty, over 90 faculty showed
11 up over the summer. We worked to write
12 the grant. Now we received the grant,
13 over 200 individuals showed up, showed
14 up at the meeting when we did a kickoff
15 lunch.

16 Dr. Marlene DuBois, an English
17 faculty at the Grant Campus has taken
18 the lead on this project. She's here
19 this morning to speak briefly on where
20 we are with Title 3. Marlene.

21 DR. DUBOIS: Good morning, thank
22 you for having me.

23 We've had some, a quick succession
24 of milestones that we have passed in
25 Title 3 since I've come on as the
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2 project director. As Dr. McKay
3 mentioned, there was a very high level
4 of participation including in March when
5 he held the Professional Development Day
6 which was a day that all faculty spent
7 time on professional development
8 activities. This year it was allied
9 with the Title 3 project. So the
10 speakers that we invited were experts in
11 different fields that we thought would
12 might help our Title 3 project. There
13 was an increased level of interest in
14 participation on the different teams
15 that are involved in the activities for
16 Title 3.

17 Also, another really great
18 opportunity that we had the following
19 month in April, Dr. Jan Jung and I
20 attended the project director's
21 conference in DC for Title 3 and other
22 similar grants. We were able to see a
23 lot of different projects showcased at
24 this conference and we were surprised to
25 find that ours compared very well with
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2 these. Most of them were very narrow in
3 scope, which is pretty typical I think.
4 Ours, you may not know, had a hundred
5 percent score in the grading of grant
6 applications. When we went to this
7 conference we realized why. It's
8 because it's very well written. It
9 makes sense. It's doable. And it will
10 effect our students. It will basically,
11 if we do this well, it can transform
12 their entire academic experience.

13 Just to give you an idea of what
14 the activities are that Title 3 is
15 focusing on right now for year one, one
16 goal is to increase accessibility of
17 enrollment and advising. And that is
18 very much related to how we bring
19 students into the college and also in
20 the advising area which has to do with
21 counselling. So Title 3 intends to work
22 closely with the counselling task force
23 and make sure that our efforts are not
24 redundant.

25 The second goal is to increase

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2 academic support for gateway courses,
3 which are the courses that most freshman
4 students take when they're first coming
5 into the college. We are hoping to
6 improve the success rate in the numbers
7 of A's, B's, and C's in contrast to the
8 D's, W's, and F's. We would like to
9 increase that by adding online mini
10 tutorials so there is a learning object
11 repository that will be established.
12 The pilot for this will start in the
13 fall. And students will be able to go
14 online and find these little tutorials
15 that will help them out with the tough
16 concepts that they will face in
17 understanding their first year.

18 The third goal for the grant is to
19 establish a virtual learning commons,
20 which should be a place where they can
21 get not only the online tutorials but
22 all the other services. If they're on
23 one campus, they should be able to go
24 into the virtual learning commons and
25 find out where all the services are

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2 located on site in addition to having
3 online support. So this is something
4 that has gotten a good start, we think,
5 because we passed our 6-month mark. We
6 were able to put in our interim report
7 on May 6th to the Federal Government.
8 And I have most of the content of the
9 Federal Report in this handout which is
10 really one page condensed and a little
11 summery of where we intend to go in the
12 next 6 months. I will leave them here
13 for whoever is interested or we can send
14 them out (handing).

15 Does anybody have any questions?

16 DR. MCKAY: Dr. DuBois has taken
17 on this project and has done a humongous
18 job in trying to move us forward in a
19 very strategic way. And again, here we
20 have members of our staff that are
21 stepping forward and assuming high level
22 responsibility for major projects here
23 at the college. And again, I want to
24 thank you for your work. They have an
25 office over at the Grant Campus that has
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2 been established so all the members are
3 on the Grant Campus but they do really
4 work college wide with the entire
5 college system. So thank you for your
6 work. I appreciate it.

7 DR. DUBOIS: Thank you very much.

8 DR. MCKAY: Also, I'd like to
9 report Vice President Ryan has been
10 working with myself and the Chairman of
11 the foundation in doing some discovery
12 meetings across the island. I'm please
13 to say that a few weeks ago we were able
14 to get an increase in initial donation
15 and the first donation into the major
16 campaign of \$200,000 into the
17 foundation, so that's our first major
18 gift. We've launched, we've been at
19 least 60 individuals I believe over the
20 last few months. This is the first
21 major gift that we've gotten and there
22 is indication that that gift might be
23 increased by the same individual so
24 we're hoping that will continue in the
25 next few months.

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2 I'd like to thank the campus and
3 Dr. Walters. We had the conference on
4 this campus a few weeks ago. It was
5 well attended. I was told it had 750
6 chairs and I believe we had 650
7 individuals who attended. But it was
8 well organized and I think the campuses
9 are working well together, they're
10 moving around.

11 Now the actual event. I'd like to
12 congratulate Angelika in receiving a
13 full Long Island scholarship.

14 (Applause.)

15 DR. MCKAY: We had initially about
16 20 individuals that we submitted to
17 receive full tuition awards but we also
18 had another 48 individuals I believe
19 that were in the pool. We submitted all
20 the names to the President and asked if
21 they can also give merit awards based
22 upon the names I submitted. And every
23 student received some type of award,
24 between 15 to \$20,000 a year part-time.
25 Angelika I believe received \$30,000 a
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2 year for her scholarship.

3 MS. FIESELER: 38.

4 DR. MCKAY: 32?

5 MS. FIESELER: 38.

6 (Applause.)

7 MS. FIESELER: I figured it out.

8 DR. MCKAY: Again, this is a
9 wonderful initiative for the college and
10 for students and right here we have
11 evidence of why this is good for the
12 students. Now, that will happen again
13 in the fall, that's the first award.
14 Next fall they will receive the second
15 year of that award and then next fall
16 we'll be taking in a new class again so
17 this will compound by fall of next year.

18 The commencement is this Sunday
19 and we hope that we will see you on
20 Sunday at the Grant Campus. I believe
21 that we've already requested your
22 regalia and that should be available to
23 you at the Grant Campus on Sunday.

24 We concluded all the Town Hall
25 meetings again this year. We visited
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2 every campus. We met with the students
3 as well. We met with faculty and staff.
4 And what we've gathered from those
5 meetings, we ran right back with my
6 staff and we were able to either
7 implement changes or modify things that
8 were in place. So every semester we are
9 going to have those meetings across the
10 campuses.

11 In the Capital Budget area, I want
12 to ask EVP Gatta to speak for a few
13 minutes and he has a handout on the
14 Capital Budget. George.

15 MR. GATTA: Good morning. I have
16 three documents that I would like to
17 pass around (handing). The President's
18 statement is several pages so you may
19 want to read that at your leisure. I
20 would want to touch on the synopsis of
21 the projects, that's the long sheet with
22 big chart. And the third is an Economic
23 Impact Analysis.

24 This is a very busy time of year
25 when it comes to budgeting, both capital
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2 and operating. As the Board may know,
3 the college submits its Capital Budget
4 request for the next 3 years to the
5 County in February of each year. The
6 process progresses in a way where the
7 County Executive then sends a proposed
8 budget to the Legislature for
9 consideration. We received that about 2
10 weeks ago. And what I'll talk about in
11 the synopsis document will touch on some
12 of the areas that have been either
13 changed, delayed, or deleted from the
14 Capital Program.

15 This past week, we've spent time
16 both in preparing the President's
17 communications to the Legislature that
18 runs through each project, identifies
19 the importance, the significance of the
20 project to the college, and also the
21 impact if it were not advanced moving
22 forward. We've been at the committees
23 both on Monday and -- excuse me, on
24 Tuesday and Wednesday of this week,
25 joint committee meetings between higher
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2 education consumer affairs and also
3 budget and finance in ways and means.
4 We had students participating with us.
5 The Legislature was relieved that we,
6 they were very pleased to see that we
7 had a healthy contingent of students
8 showing support but they were also
9 pleased that the students had elected
10 one spokesperson for their group to
11 speak on behalf of the importance of
12 projects to their campus.

13 Just to run through quickly
14 through the synopsis of the projects.
15 The first three, the Learning Resource
16 Center at Grant, the Health and Sports
17 Facility at East, and renovations to the
18 Sagtikos Building, all three of those
19 projects were discontinued in the
20 proposed budget. In two of those
21 projects, the design funds have already
22 been appropriated. That's both the
23 Learning Recourse Center at Grant and
24 the Health and Fitness Facility at the
25 Eastern Campus. Some of those were done
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2 very recently as of April 26th for the
3 project on this campus. Design will
4 progress on those projects. The third
5 one, renovations to Sagtikos. Funds
6 have not been appropriated for planning,
7 but all three of those projects,
8 including Sagtikos, are in the State
9 Capital Program. What the college would
10 stand to lose and what the County would
11 stand to lose is the \$26.8 million of
12 state matching funds that are already
13 approved in the SUNY plan, and
14 therefore, our investment in these
15 facilities.

16 Just two things of note, on the
17 Grant Campus, enrollment has grown 71
18 percent since 2000. There was a need
19 in 2000 for an expanded Learning
20 Resource Center, the need is even
21 greater today. I'm sure our student
22 trustee could attest to the fact that
23 it's very difficult to find a group
24 study room, to find an available seat in
25 a computer lab, find an available seat
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2 just in terms of using a computer to
3 access materials within the exciting
4 facility.

5 Enrollment has grown on this
6 campus when we talk about a Health and
7 Fitness Facility. Enrollment has grown
8 here by 76 percent since 2000. That
9 will be the last major component that
10 will complete this campus. I think if
11 anything speaks to the importance of a
12 whole educational experience, this
13 building and the addition of this
14 Learning Resource Center here at this
15 campus just cries out for the need at
16 Grant and also for the Health and
17 Fitness Facility for this particular
18 location. Third project, renovations to
19 the Sagtikos building are essential
20 because once the new Learning Resource
21 Center is constructed there, we must
22 reconfigure that space. So we'll need
23 planning and construction dollars to
24 retrofit that space.

25 The next project, parking
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2 expansion at Ammerman. Anyone who
3 attempts to park at Ammerman on Tuesday
4 or Thursday, anytime between 8:00 in the
5 morning and 3:00 in the afternoon knows
6 the dilemma that we face. We've
7 responded by implementing many, many
8 different class scheduling options.
9 We've scheduled additional classes on
10 Fridays. We've scheduled classes early
11 in the morning, they're late at night,
12 they're later in the afternoon which
13 traditionally wasn't popular. And
14 starting in the fall, we'll have a new
15 weekend cohorts so that students that
16 are busy working have another option to
17 get a full degree in General Studies on
18 a Friday, Saturday, and Sunday. So
19 we've spread out the schedule to
20 maximize both the instructional space
21 and the parking to the greatest degree
22 possible.

23 But still with all of that, there
24 is still a parking problem. Close to
25 15,000 students there and only 3,700
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2 parking spaces. That project was not
3 included in the Capital Program going
4 forward. We're hopeful that with the
5 support of the Legislature and I must
6 say that we received very strong
7 indications of support from the
8 committee members when we were in
9 attendance and also we had strong
10 support from the Budget Review Office
11 which performs an analysis of all of
12 every project in the county, including
13 all of ours. The Budget Review Office
14 was very supportive across the board of
15 all of our projects.

16 Earlier Trustee McMahon eluded to
17 the infrastructure college wide. We
18 will be meeting in the next month to
19 talk about the priorities as we move
20 forward. As you know, we received a
21 little over \$5 million in the State's
22 Budget this year. We have sent an
23 appropriating resolution to the County.
24 It is not yet been advanced by the
25 County Executive to the Legislature. We
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2 have had discussions with the
3 Legislature about having that funding
4 move forward. As soon as that
5 resolution is move forward and passed,
6 then we can begin spending the first
7 \$10.3 million college wide on
8 infrastructure renewal. That's
9 something that will be very high
10 interest to the committee.

11 In addition on that project, the
12 proposed budget reduces the amount to
13 zero in 2012 and then reduces funding in
14 '13, '14, and subsequent years by about
15 50 percent. So we're hopeful that with
16 the Budget Review Office's
17 recommendation and they've solidly
18 supported the \$10.3 million a year for
19 3 years, that will be included in the
20 budget that they adopt on June 7th.

21 Lastly, renovations to Kreiling
22 Hall, that's been delayed by one year.
23 After looking at our construction
24 schedule and the new Science Building,
25 because Kreiling Hall will be renovated
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2 once all the labs move from Kreiling to
3 the new Science Building, looking at
4 that schedule, we agree that we can
5 delay the construction funding by one
6 year. It's recommended by BRO, it was
7 recommended by the County Executive and
8 we concur after further analysis.

9 So those are the projects that are
10 being considered. The last piece, just
11 briefly, is an Economic Impact Analysis.
12 If we look at the County's investment in
13 our whole -- so if we start at the
14 bottom, County investment of almost \$42
15 million in all of our projects. The
16 impact of that to the regional economy,
17 using a Federal US Department of
18 Commerce Econometric Model shows that
19 that money is circulated and increases
20 output in the regional economy by more
21 than 4 times to about \$175 million.
22 What does that translate to in terms of
23 jobs, almost 700 jobs in construction,
24 design and technical services, and
25 almost another 700 in the secondary
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2 impact across all sectors. So from an
3 academic standpoint, from a strategic
4 standpoint for the college to
5 accommodate the needs of a growing
6 student body and for an economic impact,
7 we believe these projects are very
8 important not just to us, but to the
9 region.

10 I'm happy to answer any questions.

11 THE CHAIR: The only question I
12 have, George, is that are we going to be
13 looking into Appeal A's for all these
14 projects like we did with this facility?

15 MR. GATTA: Any significant
16 project, yes, anything above several
17 million dollars. What we do is the law
18 requires that we perform an analysis so
19 we would engage a consultant to look at
20 the cost and the benefits associated
21 with a PLA. On all major projects those
22 recommendations have come back positive.
23 There are savings to the college both in
24 terms of labor cost and in terms of
25 assuring the project will be completed

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2 on time and within budget. So those
3 analysis will be done. Based on the
4 analyses, we would then make a
5 recommendation to the Board on a PLA.

6 MR. FENCHEL: George, how long
7 does the allocation or the organization
8 stay in the State's budget?

9 MR. GATTA: It stays in the State
10 Budget as long as the project is not
11 deleted from the Capital Program. So if
12 the construction funds for the Learning
13 Resource Center, the Health and Fitness
14 Facility and renovations to the Sagtikos
15 were discontinued, meaning pulled out of
16 the County Budget, at that point we're
17 at risk of losing those State funds.

18 MR. FENCHEL: So they stay in the
19 County Budget but they are just not
20 funded?

21 MR. GATTA: No, it wouldn't stay
22 in the County budget, it would be out of
23 the budget.

24 MR. FENCHEL: So how does it
25 preserve --

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2 MR. GATTA: It doesn't. We're
3 requesting, our argument to the County
4 Legislature is we must restore these
5 construction funds, they must be active
6 projects for the whole project, not just
7 \$600,000 for a design. But if it's a
8 \$30 million project, that \$30 million
9 must be somewhere in that Capital Budget
10 and/or plan. The budget is the
11 following year so now we're talking
12 about 2012, the plan is the next 3 years
13 and subsequent years. It must remain in
14 that document somewhere.

15 MR. FENCHEL: If it's not in that
16 document, then it's lost?

17 MR. GATTA: Well, we risk, then
18 SUNY can come back and claim that money
19 and reallocate it to other colleges,
20 which has happened in the past and
21 actually we've benefitted from in the
22 past. We've advanced projects that we
23 received County support on in any given
24 year and the State came back and said we
25 have an additional \$15 million, does
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2 anyone have a local commitment, is their
3 sponsor committed to a project. We've
4 submitted documents and we've received
5 funding from that pool.

6 THE CHAIR: Anybody else?

7 (No response given.)

8 THE CHAIR: Thank you.

9 MR. GATTA: Thank you.

10 DR. MCKAY: Thank's, George. We
11 have two final items. We launched the
12 Strategic Planning Committee recently.
13 Dr. Pugh is here with us. Do you want
14 to give us a brief update on where we
15 are with the plan?

16 DR. PUGH: Yes, good morning.
17 Very briefly, Dr. McKay on May the 6th
18 about 9:30 launched the Strategic
19 Planning Council. It was very, how can
20 I say, good for the college because its
21 been the highest in about two years, we
22 have not really moved in that direction.
23 It was well attended, 81 percent of the
24 membership showed and 75 percent of the
25 ex officio members showed. Dr. McKay
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2 wanted to not only let us know that
3 there was a lot of work to be done, but
4 also he said to the Strategic Planning
5 Council he wanted them to review the
6 mission and vision statement and make a
7 report of same on the June 2nd meeting
8 we'll hold on the Ammerman Campus.

9 In addition to that, during that
10 meeting we had four surveys that were
11 under construction and development and
12 EVP Gatta and Dr. McKay said share those
13 surveys with members of the Executive
14 Council. So that's going on now, I
15 expect to get the results of those
16 reviews by May 20th, which is tomorrow.

17 DR. MCKAY: We will be holding a
18 meeting for all Executive Council
19 members to review mission vision, to go
20 over a workshop on strategic planning
21 and assessment. So at least the
22 executive branch of my team will be able
23 to go through this progress with Dr.
24 Pugh and that will be held in June of
25 this year.

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2 DR. PUGH: 27th.

3 DR. MCKAY: June 27th?

4 DR. PUGH: Right.

5 DR. MCKAY: Thank you. The
6 Periodical Review?

7 DR. PUGH: Periodical Review, oh
8 yes. Dr. Phil Christensen and Donna
9 Shiampa of Eastern Campus have a similar
10 team under leadership of Dr. McKay and
11 that committee has been charged with
12 putting the PRR, Periodical Review
13 Report together, which is due to Middle
14 States of June 1st, 2012. There are two
15 areas in there which gets my attention.
16 One is the Standard 7, which deals with
17 institutional assessment and Standard 12
18 which is --

19 DR. MCKAY: 14.

20 DR. PUGH: 14 rather, which is
21 concerned with student learning
22 outcomes. That's very critical to our
23 moving forward with regard to
24 institutional effectiveness at the
25 college. But we're well on the way and
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2 I think we have a good team and we'll be
3 meeting next with regard to moving
4 forward with that particular report.

5 DR. MCKAY: Thanks. As you can
6 see, there's a lot of activity at the
7 college at this point. There's a lot
8 that we can report on but it would take
9 more than the meeting we have today to
10 go over all those items. But we'll
11 brief you periodically on where we are
12 with these items.

13 The final thing is the SUNY
14 Alliance Grant. We have, I want to
15 thank EVP Aranio, Lori, we have John
16 Lombardo and some others who are on the
17 team, Troy Trucker, Nina Leonhardt was
18 in the room as well.

19 The Suffolk team, we had about six
20 or seven members on that writing grant.
21 It's a \$15 million grant application
22 that we submit to the Federal
23 Government. We should know by July as
24 to whether or not we were successful.
25 This is the first time that such a grant
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2 has been written for an entire state.
3 So there are 30 institutions across the
4 state that are part of this grant and
5 I'm pleased to announced that Suffolk
6 was selected as the principal
7 investigator of that grant, which means
8 that our team will have full oversight
9 and responsibility state wide over the
10 other 29 institutions.

11 Lori sent out an e-mail yesterday.
12 We will be convening a team here
13 including some of the vice presidents to
14 start preparing because as we know with
15 the Title 3 grant, we were informed I
16 believe the day before the grant was to
17 be launched that we got the grant. So
18 falling up from that last scenario, I've
19 worked to convene a team that will meet
20 very shortly to look at data, to look at
21 the accounting area, finance, to look at
22 procurement, to look at the legal side
23 of it. And once we have some
24 information from the entire group I'll
25 report back to the Board and I believe
FIVE STAR REPORTING, INC. (631) 224-5054

1 BOARD OF TRUSTEES MEETING 5/19/11
2 we should have a meeting before the June
3 meeting. That concludes my report.

4 THE CHAIR: Thank you. Any
5 questions to President McKay?

6 (No response given.)

7 THE CHAIR: Round table. Before I
8 forget, Lori, if you can send out some
9 bullet points to all the Trustees on
10 possible award categories so they
11 understand what we're doing. And if
12 anybody has any suggestions, please feel
13 free to contact me or Lori. It's a
14 prestigious honor to be honored across
15 the country from other community
16 colleges for outstanding achievement.
17 And I do believe we have qualified
18 individuals that we can present at the
19 national convention.

20 Does anybody else have anything
21 else to say today? It's quite today.

22 MS. ALVAREZ-GRONEMAN: I actually
23 do.

24 THE CHAIR: Okay.

25 MS. ALVAREZ-GRONEMAN: First thing
FIVE STAR REPORTING, INC. (631) 224-5054

1 BOARD OF TRUSTEES MEETING 5/19/11

2 I just want to say that President McKay
3 will not be there on Sunday as mentioned
4 earlier about the world series. I'm
5 actually going tomorrow because my
6 daughter is participating in the World
7 Series Cortland 1, so I'm on my way
8 there. So I won't be able to make the
9 ESL graduation so hopefully we'll have
10 some representation there.

11 I actually did attend on Friday
12 the award ceremony where Angelika was
13 awarded. It was actually, it was
14 wonderful. But you had both sides to go
15 to. You either went to the Ammerman and
16 I had people that were sitting behind me
17 wanting to know where I was actually
18 going to go but I did attend both the
19 Grant and the Ammerman, it was
20 wonderful. And kudos to everyone that's
21 in administration and faculty and
22 students just to see so many young
23 students receive honor which was great.

24 I want to thank the Foundation
25 Board as well as EFA who participated in
FIVE STAR REPORTING, INC. (631) 224-5054

1 BOARD OF TRUSTEES MEETING 5/19/11
2 my gala at Pronto. Kudos to them that
3 they believe in our mission as well as
4 the mission here at SCCC. I also
5 received a phone call the other day that
6 I was actually appointed to the
7 Foundation Board here.

8 THE CHAIR: Congratulations.

9 MS. ALVAREZ-GRONEMAN: Thank you.
10 I did have a conversation with Walter
11 this morning prior to coming here and he
12 wanted me to make sure that I mentioned
13 that his grandson was just excepted to
14 West Point. I believe his name is
15 Christopher Everson if I'm not wrong but
16 he's very happy about that. That's it.

17 THE CHAIR: Anyone else?

18 (No response given.)

19 THE CHAIR: I'm going to be
20 attending the Eastern Campus awards this
21 afternoon and I'll be at the ESL
22 graduation this evening.

23 DR. MCKAY: Tomorrow.

24 THE CHAIR: Tomorrow. I think the
25 Nurse Pinning is tomorrow night as well
FIVE STAR REPORTING, INC. (631) 224-5054

1 BOARD OF TRUSTEES MEETING 5/19/11

2 so I've got ESL first but I'd love to be
3 at both.

4 MS. FIESELER: When is the nursing
5 thing, does anybody remember?

6 DR. MCKAY: It's tomorrow.

7 MS. O'HARA: It's tomorrow at
8 7:00.

9 MS. FIESELER: At 7:00? I knew it
10 was tomorrow, I just didn't know what
11 time. At Grant, right?

12 DR. MCKAY: Yes.

13 MS. FIESELER: That I can do.

14 THE CHAIR: But again, down the
15 road if you can attend any of the
16 functions, it's appreciated not only by
17 the students but by the faculty, to give
18 them support as well for the great job
19 that they do. I know everybody can't go
20 to every one but if you could pick one
21 or two, it would be great. And if we
22 could kind of coordinate that so we
23 split it up so we always have a
24 representative there, that would be
25 great as well.

1 BOARD OF TRUSTEES MEETING 5/19/11

2 On that note, I'm going to go into
3 Executive Session. I need a motion to
4 go into Executive Session --

5 MS. MCMAHON: Motion.

6 MS. FIESELER: Second.

7 THE CHAIR: Let me finish. Of
8 litigation and personnel. There will be
9 no action afterwards. Motion?

10 MS. MCMAHON: Motion.

11 THE CHAIR: Second?

12 MS. FIESELER: Second.

13 THE CHAIR: All those in favor?

14 THE BOARD: (In unison) Aye.

15 THE CHAIR: Opposed?

16 (No response given.)

17 THE CHAIR: Absentia?

18 (No response given.)

19 THE CHAIR: Thank you, everyone.

20 (Time noted: 10:01 a.m.)

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C E R T I F I C A T E

STATE OF NEW YORK)

:ss

COUNTY OF SUFFOLK)

I, NICOLE LIMONCELLI, a Notary Public
in and for the State of New York, do hereby
certify:

THAT the foregoing is a true and
accurate transcript of my stenographic notes.

IN WITNESS WHEREOF, I have hereunto
set my hand this day of , 2011.

NICOLE LIMONCELLI

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