**SUFFOLK COUNTY COMMUNITY COLLEGE**

**SUMMARY MINUTES OF THE BOARD OF DIRECTORS MEETING**

**CAPTREE COMMONS, ROOM 114, MICHAEL J. GRANT CAMPUS**

**BRENTWOOD, NEW YORK**

**SEPTEMBER 16, 2010**

The meeting was held on Thursday, September 16, 2010 at 9:00 a.m. in the Captree Commons, Room 114, Brentwood, New York.

PRESENT:

 Ernesto Mattace, Jr. Trustee/Chair

 Walter Hazlitt Trustee/Vice Chair

Dafny Irizarry Trustee

Brian Lilly Trustee

Patricia McMahon Trustee

Paul Pontieri Trustee

Theresa Sanders Trustee

Angelika Fieseler Student Trustee

Shaun L. McKay President

 Mary Lou Araneo V.P. Institutional Advancement

Marvin Bright Assoc. V.P. Student Affairs

Doriane Gloria Asst. V.P. Employee Resources

 Ilene Kreitzer General Counsel

 Charles Stein Chief Financial Officer

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The meeting of the Board of Directors commenced at 9:05 a.m.

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A motion to approve the minutes of the 8/10/10 Board of Directors Meeting was seconded and approved unanimously.

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A motion to approve Resolution Nos. 2010.A22 through 2010.A25 was seconded and approved unanimously.

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**RESOLUTION NO. 2010.A22 AMENDING RESOLUTION NO. 2010.A13 APPROVING STUDENT ACCIDENT INSURANCE COVERAGE THROUGH THE WALSDORF INSURANCE AGENCY, INC.**

**WHEREAS**, the College has been requiring student accident insurance coverage for all full-time students and certain part-time students enrolled in field placements, internships, cooperative education, and physical education activity courses, and desires to continue such coverage for the 2010-11 year, and

**WHEREAS**, the Suffolk Community College Association, Inc., at the request of the College, contracted through the Walsdorf Insurance Agency, Inc. of Huntington, NY for insurance coverage administered by Marshall & Sterling for National Union, at a semester rate of $12.00, and

**WHEREAS,** the existing contract provides for an option to renew without change in coverage, benefits, or premium for the upcoming academic year, and

**WHEREAS,** after the Board of Directors approved such coverage at its April 15, 2010 meeting, the Walsdorf Insurance Agency offered to extend the contract for an additional one year without change in coverage, which is beneficial to the College’s students, be it therefore

**RESOLVED**, that the option to renew the accident insurance coverage through the Walsdorf Agency, Inc., without change in coverage, benefits, or premium, shall be exercised for both the 2010-11 and the 2011-12 academic years.

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**ITEM 2**

**RESOLUTION NO.2010.A23 ACCEPTING THE RESIGNATION OF AN ASSOCIATION EMPLOYEE**

**WHEREAS**, the following employee has submitted a letter of resignation, be it therefore,

**RESOLVED**, that the resignation of the following employee, effective date as noted, is hereby accepted:

**NAME Classification Salary Effective Date**

Jenna Godown Head Teacher Step 5 8/5/10

 Pre-School 45 weeks

 Room $27,923.

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**ITEM 3**

**RESOLUTION NO.2010.A24 APPROVING THE APPOINTMENT OF A PROFESSIONAL STAFF MEMBER**

**WHEREAS,** there is a vacancy in the Head Teacher position for the Kids’ Cottage Pre-School Room at the Grant Campus, and

**WHEREAS,** it is the recommendation of the Associate Dean of Student Services, the Executive Dean and the Associate Vice-President for Student Affairs that an appointment be granted for the Head Teacher, be it therefore

**RESOLVED,** that the following appointment be granted as noted:

**Name Position Step Placement Salary Effective Date**

Jeannie O’ConnorHead Teacher Step 5/45 weeks $28,761 August 30, 2010 Pre-School (retroactive)

 Room

**JUSTIFICATION:** Must have sufficient, qualified teaching staff to meet licensing and accreditation requirements.

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**ITEM 4**

**RESOLUTION NO.2010.A25 APPROVING THE APPOINTMENT OF A PROFESSIONAL STAFF MEMBER**

**WHEREAS,** the position of Student Employment/Events Coordinator has been established, and

**WHEREAS,** there is a need for a coordinator to support these services on the Ammerman Campus, and

**WHEREAS,** it is the recommendation of the Associate Dean of Student Services, the Executive Dean and the Associate Vice-President for Student Affairs that an appointment be granted for the Student Employment/Events Coordinator, be it therefore

**RESOLVED,** that the following appointment be granted as noted:

**Name Position Step Placement Salary Effective Date**

Josephine FlemingStudent Step 3/52 weeks $40,597 September 1, 2010 Employment/ (retroactive)

 Events Coordinator

**JUSTIFICATION:** Train students, coordinates events and manages BSC reservations systems, marketing and graphics.

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Associate Vice President Marvin Bright presented the College Association Finance report. He stated that as of August 31, 2010, all of the ending accounts were in the black with positive results. Including the Baker’s Workshop, Culinary Cater, the Peconic Café and the two childcare centers. He stated that at the end of the August report, it is estimating 135,000 to 150,000 returned into the fund balance. The annual audit report will be completed by December.

The meeting of the Board of Directors was adjourned at 10:10 a.m.

Respectfully submitted,

Ernest Mattace

 Chairman