



Office of the President

BOARD OF TRUSTEES

August 10, 2010

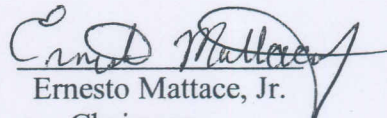
RESOLUTION NO. 2010.41 APPROVING BUDGET TRANSFERS

WHEREAS, the Board of Trustees established a policy on the authorization of budget transfers, and

WHEREAS, according to that policy the transfers on Attachment I must be authorized by Board resolution, and

WHEREAS, the President recommends the transfers on Attachment I as necessary for the operation of the College, be it therefore

RESOLVED, that the budget transfers shown on Attachment I are hereby approved.


Ernesto Mattace, Jr.
Chairman

Central Administration
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Ammerman Campus
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Western Campus
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Eastern Campus
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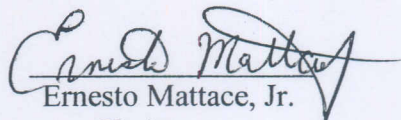
RESOLUTION NO. 2010.42 APPROVING MONTHLY SPONSOR SERVICES FOR SUFFOLK COUNTY COMMUNITY COLLEGE

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payments to the County of Suffolk in the amounts of \$1,647,900.00 for the month of May 2010, \$1,480,210.10 for the month of June 2010, and \$1,645,685.76 for the month of July 2010 (Attachment II) are hereby approved by the Board of Trustees.


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RESOLUTION NO. 2010.43 AMENDING RESOLUTION NO. 2010.23 APPROVING THE BUDGET FOR SUFFOLK COUNTY COMMUNITY COLLEGE FOR FISCAL YEAR 2010-2011

WHEREAS, the Board of Trustees approved Resolution No. 2010.23 on April 15, 2010 approving the budget for Suffolk County Community College for fiscal year 2010-2011, and

WHEREAS, subsequent to that approval, the Suffolk County Executive recommended an operating budget for the College that does not include the 4% increase in County support requested by the College, and

WHEREAS, the County Legislature approved the County Executive's recommendation for the College's 2010-2011 operating budget on August 3, 2010, and

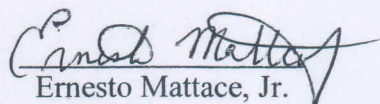
WHEREAS, these changes will lower the operating funds available to the College for the fiscal year starting on September 1, 2010, be it therefore

RESOLVED, that the Board of Trustees hereby approves an Operating Budget for fiscal year 2010-2011 in the amount of \$185,318,749 for operations and \$2,501,050 for grants.

Total Appropriations: \$187,819,799

Operating Appropriations: \$185,318,749

Grant Appropriations: \$ 2,501,050



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RESOLUTION NO. 2010.44 ACCEPTING A GRANT AWARD FROM THE NEW YORK STATE DEPARTMENT OF HEALTH FOR A HEALTH WORKFORCE RETRAINING INITIATIVE GRANT PROGRAM

WHEREAS, Suffolk County Community College has received a grant award from the New York State Department of Health for a two-year Health Workforce Retraining Initiative Grant Program, entitled "NILE II - Nurse Informatics and Leadership Education II," up to the amount of \$140,868, including indirect costs, for the period of January 1, 2010 through December 31, 2011, and

WHEREAS, funding for the initial period of January 1, 2010 through December 31, 2010 will be in the amount of \$21,219, including indirect costs, and

WHEREAS, the program will provide for health informatics training (HIT), nurse leadership and diversity education to underemployed healthcare workers, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that a grant award, up to the amount of \$140,868, including indirect costs, from the New York State Department of Health, for a two-year Health Workforce Retraining Initiative Grant Program entitled "NILE II - Nurse Informatics and Leadership Education II," for the period of January 1, 2010 through December 31, 2011, is hereby accepted, and the College President or his designee is authorized to execute a contract with the administering agency.

Project Director: Constance Green

Note: No full-time personnel


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**RESOLUTION NO. 2010.45 ACCEPTING A GRANT SUB-AWARD FROM
TIDEWATER COMMUNITY COLLEGE FOR A DEPARTMENT OF HEALTH AND
HUMAN SERVICES HEALTH INFORMATION TECHNOLOGY PROJECT**

WHEREAS, Suffolk County Community College has received a sub-award from Tidewater Community College as a member of a consortium of community colleges for a two-year Department of Health and Human Services Health Information Technology (HIT) Project in the amount of \$494,115, including indirect costs, for year one of the program for the period of April 2, 2010 through April 1, 2011, and

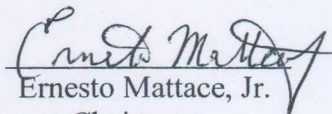
WHEREAS, the program will provide for developing and implementing training programs that create, manage and maintain portable electronic medical records, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that a grant sub-award, in the amount of \$494,115, including indirect costs, from Tidewater Community College, for year one of a two-year Department of Health and Human Services Health Information Technology (HIT) Project, for the period of April 2, 2010 through April 1, 2011, is hereby accepted, and the College President or his designee is authorized to execute a contract with the administering agency.

Project Directors: Nina Leonhardt
Diane Fabian

Note: Full-time personnel: 1 Professional Assistant 0, 12 month
2 Professional Assistants 1, 12 month


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**RESOLUTION NO. 2010.46 ACCEPTING A GRANT AWARD FOR A
COMMUNITY-BASED JOB TRAINING GRANT: PATHWAYS TO OPPORTUNITIES
WITHIN ENERGY & RENEWABLES (POWER)**

WHEREAS, Suffolk County Community College has received a grant award from the United States Department of Labor – Employment Training Administration (DOL-ETA), in the amount of \$1,877,305, for a Community-Based Job Training Grant, “Pathways to Opportunities Within Energy & Renewables (POWER),” for the period of July 1, 2010 through June 30, 2013, and

WHEREAS, the program provides funds for short-term, standards-based career and job training in renewable energy technology and energy efficiency, for unemployed, dislocated and incumbent workers, and veterans who are entering the workforce or are transitioning to a new job or career, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that a grant award, in the amount of \$1,877,305, including indirect costs, from the United States Department of Labor – Employment Training Administration (DOL-ETA), for a Community-Based Job Training Grant, “Pathways to Opportunities Within Energy & Renewables (POWER),” beginning during the 2009-2010 fiscal year, and completing during the 2012-2013 fiscal year, is hereby accepted, and the College President or his designee is authorized to execute a contract with the administering agency.

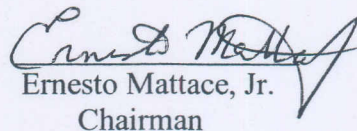
Project Director: Nina Leonhardt

Note: 3 full-time positions for the entire grant period:

Project Director

Director

Professional Assistant


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RESOLUTION NO. 2010.47 AMENDING THE COLLEGE BUDGET FOR AN EDUCATIONAL OPPORTUNITY PROGRAM GRANT

WHEREAS, the 2009-2010 College operating budget provides \$150,875 from the State University of New York for an Educational Opportunity Program (EOP) grant, and

WHEREAS, the grant award in the amount of \$105,210 for counseling and tutoring for the academic year has been increased by \$57, 371 for the 2010 EOP Summer Program, bringing the total amount of the grant award to \$162,581, and

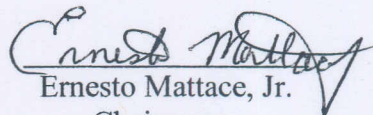
WHEREAS, it is necessary to amend the College budget in the amount of \$11,706 to provide for the increase in the grant award, and

WHEREAS, matching funds are provided for in the College operating budget, be it therefore

RESOLVED, that the 2009-2010 College budget be amended to reflect the award increase in the amount of \$11,706, from the State University of New York for an Educational Opportunity Program, and the College President or his designee is authorized to execute a contract with the administering agency.

Project Director: Scheri Stewart

Note: Institutional Support required


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RESOLUTION NO.2010.48 ACCEPTING A FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT (FSEOG) FOR 2010-2011

WHEREAS, Suffolk County Community College has applied to participate in the Federal Supplemental Educational Opportunity Grant Program as authorized under Subpart 2, Part A of Title IV of the Higher Education Act of 1965, as amended by the Education Amendments of 1968, 1972, 1976, 1980, 1986, 1992, 1998, and

WHEREAS, the application has been approved in the amount of \$771,758, and

WHEREAS, amendments to the law became effective in October 1986 allowing a five percent administrative expense allowance based on total expenditures for FSEOG, be it therefore

RESOLVED, that the 2010-2011 Federal Supplemental Educational Opportunity Grant in the amount of \$771,758 be accepted, and be it further

RESOLVED, that the Federal Supplemental Educational Opportunity Grant allotment be deposited in the appropriate accounts, after reducing that allotment with five percent of FSEOG expenditures as administrative expense being charged to the FSEOG account.


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Chairman

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RESOLUTION NO. 2010.49 APPROVING THE ALLOCATION OF THE 2010-2011 FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT PROGRAM (FSEOG)

WHEREAS, Suffolk County Community College is composed of three campuses, and

WHEREAS, the Financial Aid Office on each campus offers financial assistance via the Federal Supplemental Educational Opportunity Grants Program, be it therefore

RESOLVED, that the following distribution of 2010-2011 FSEOG funds is hereby approved:

Federal Supplemental Educational Opportunity Grants (FSEOG)

Original FSEOG Federal Allocation	\$771,758
Less: 5% Administrative Expense for Grants	<u>-36,750</u>
Remaining FSEOG Allocation for Student Grant Disbursement	\$735,008

Campus Distribution of FSEOG Student Grants

Ammerman Campus	(46 %)	\$338,104
Grant Campus	(39 %)	\$286,653
Eastern Campus	(15 %)	<u>\$110,251</u>
Total of College Grants		\$735,008


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**RESOLUTION NO. 2010.50 ACCEPTING A FEDERAL GRANT FOR THE 2010-2011
FEDERAL WORK STUDY PROGRAM**

WHEREAS, Suffolk County Community College has applied to participate in the Federal Work Study Program (FWSP) authorized under Part C of Title IV of the Higher Education Act of 1965 as amended by the Education Amendments of 1968, 1972, 1976, 1980, 1986, 1992, 1998, and

WHEREAS, the application has been approved in the amount of \$357,242, and

WHEREAS, the Federal regulations allow the sum of \$75,000 or 10 percent of the allocation, whichever is less, to be set aside for the Job Locator & Development Program, and

WHEREAS, this Federal grant must be matched by a 25 percent contribution, and

WHEREAS, amendments to the law became effective in October 1986 allowing five percent administrative expense allowance based on total student expenditures for FWSP, be it therefore

RESOLVED, that the Board of Trustees hereby accepts the total Federal allotment of 2010-2011 Federal Work Study Program in the amount of \$357,242, and be it further

RESOLVED, that \$35,724 be set aside for Job Locator Program, with the College matching contribution of 20 percent to be provided by in-kind contributions, and be it further

RESOLVED, that the Federal Work Study Program's five percent administrative allowance be charged against FWSP and deposited in the appropriate account, and be it further

RESOLVED, that the On-Campus Work Study Program shall continue to be matched by a 25 percent contribution by the College and that the Off-Campus Work Study Program be matched by a 25 percent contribution from the respective participating off-campus agencies, except for the Community Service Employment, and be it further

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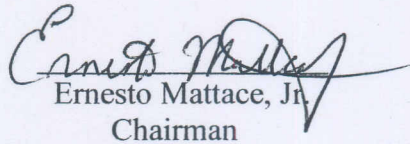
Ammerman Campus
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RESOLVED, that the off-campus agencies shall contribute their respective shares of Employer's FICA and Workmen's Compensation except for the Community Service Employment.


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**RESOLUTION NO.2010.51 APPROVING THE ALLOCATION OF THE 2010-2011
FEDERAL WORK STUDY PROGRAM (FWSP)**

WHEREAS, Suffolk County Community College is composed of three campuses, and

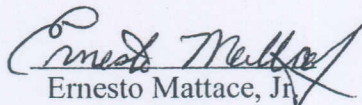
WHEREAS, the Financial Aid Office on each campus offers financial assistance via the Federal Work Study Program, be it therefore

RESOLVED, that the following distribution of the 2010-2011 Federal Work Study funds by campus is hereby approved.

Original FWSP Federal Allocation	\$357,242
Less: Transfer to Job Locator Program	<u>-34,724</u>
Remaining CWSP Federal Allocation	\$321,518
Less: 5% Admin Expense Allowance of Campus Wages	<u>-20,095</u>
Remaining FWS Allocation	\$301,423
Plus: 25% of Institutional Share of Student Wages	<u>+100,474</u>
Total Student Wages Available	\$401,897

Campus Wage Distribution of Federal College Work Study Allocation

Ammerman Campus (46%)	\$184,873
Grant Campus (39%)	\$156,740
Eastern Campus (15%)	<u>\$ 60,284</u>
Total Campus Wage Distributions	\$401,897


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RESOLUTION NO. 2010.52 APPROVING THE AGREEMENT AMONG THE COLLEGE, THE COUNTY OF SUFFOLK AND THE FACULTY ASSOCIATION OF SUFFOLK COUNTY COMMUNITY COLLEGE

WHEREAS, the negotiations of the College and the County of Suffolk with the Faculty Association of Suffolk County Community College have resulted in a Memorandum of Agreement for a collective bargaining agreement extending from September 1, 2011 to August 31, 2015 and reopening the 2005-2011 agreement for the sole and limited purpose of deleting a longevity rate increase scheduled for September 1, 2010, and

WHEREAS, the members of the Faculty Association have ratified this agreement through a voting process, and

WHEREAS, the College President recommends the approval of this agreement, be it therefore,

RESOLVED, that the extended and reopened collective bargaining agreement among the College, the County of Suffolk and the Faculty Association is hereby approved with the terms and conditions set forth in the Memorandum of Agreement (Attachment III).


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BOARD OF TRUSTEES

August 10, 2010

RESOLUTION NO. 2010.53 CREATING TITLES AND AMENDING THE SALARY SCHEDULE FOR EXEMPT EMPLOYEES

WHEREAS, the President of Suffolk County Community College recommends creating the titles of Director of Planning and Institutional Effectiveness, Campus Dean of Instruction and Executive Director for College Safety and Security Compliance, and

WHEREAS, these changes are needed to align the College's structure, be it therefore

RESOLVED, that the titles listed below be created effective June 24, 2010, with the qualifications, duties and responsibilities as described in the position description,

<u>Title to be Created</u>	<u>Spec#</u>	<u>BU</u>	<u>Category</u>
Director of Planning and Institutional Effectiveness	9153	Exempt	H
Campus Dean of Instruction	9183	Exempt	I
Executive Director for College Safety and Security Compliance	9197	Exempt	H

and be it further

RESOLVED, that the titles and position descriptions be submitted to the Chancellor of the State University of New York for approval in the professional service,

and be it further

RESOLVED, that the Board of Trustees hereby amends the Salary Schedule of the Exempt Salary and Benefit Plan to add Campus Dean to Category I, to take effect immediately.

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Attachment IV:

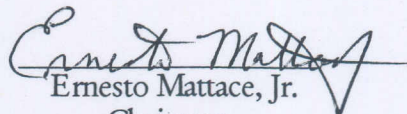
Attachment V:

Attachment VI:

Position Description for Director of Planning and Institutional Effectiveness

Position Description for Campus Dean of Instruction

Position Description for Executive Director for College Safety and
Security Compliance



Ernesto Mattace, Jr.
Chairman



Office of the President

BOARD OF TRUSTEES

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RESOLUTION NO. 2010.54 APPOINTING DIRECTORS TO THE BOARD OF THE SUFFOLK CENTER ON THE HOLOCAUST, DIVERSITY & HUMAN UNDERSTANDING, INC.

WHEREAS, the by-laws of The Suffolk Center on the Holocaust, Diversity & Human Understanding, Inc. provide for the Board of Trustees to appoint the members of its Board of Directors, and

WHEREAS, it is necessary to reappoint members whose terms are expiring, be it therefore

RESOLVED, that the appointments of the following persons to the Board of Directors of The Suffolk Center on the Holocaust, Diversity & Human Understanding, Inc. are hereby approved, for a term of three years, effective September 1, 2010:

Name

Eleanor Kra

Steven Schrier


Ernesto Mattace, Jr.
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**RESOLUTION NO. 2010.55 APPROVING A CONTRACTUAL SALARY INCREASE
FOR THE EXECUTIVE VICE PRESIDENT**

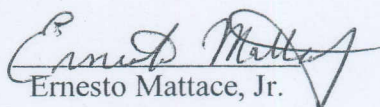
WHEREAS, the contract between the Board of Trustees and Executive Vice President George Gatta provides for an annual evaluation to establish an annual salary effective February 20, 2010, and

WHEREAS, an evaluation was conducted by the Board of Trustees as Mr. Gatta was still Interim President at the time of the evaluation, and

WHEREAS, the Board of Trustees determined that Mr. Gatta's salary should be increased by the contractually required annual increase in the cost of living, be it therefore

RESOLVED, that the annual salary of Executive Vice President Gatta be increased by the 2.31% annual increase in the cost of living to \$204,620.00, commencing February 20, 2010, and be it further

RESOLVED, that in his position as Executive Vice President, Mr. Gatta reports to and will be evaluated by the College President.


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**RESOLUTION NO. 2010.56 CONFIRMING THE EXECUTIVE COMMITTEE
APPROVAL OF THE SETTLEMENT OF A LAWSUIT**

WHEREAS, an individual commenced a civil action against Suffolk County Community College alleging several claims, and

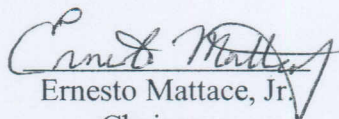
WHEREAS, the College denies the claims alleged in the civil action in their entirety, and

WHEREAS, the parties, wishing to avoid the burden, uncertainty, delay, expense and distraction of litigation, have reached an agreement for the settlement of the individual's claims against the College, and

WHEREAS, subject to Article V(F) of the By-laws of the College, the Executive Committee of the Board may act between meetings subject to the act being confirmed by the Board at a meeting with a quorum present, and

WHEREAS, the Executive Committee has so acted to approve the settlement of the individual's lawsuit against the College in its entirety for the amount mutually agreed upon by the parties to the action, be it therefore

RESOLVED, that the individual's lawsuit against the College be settled in its entirety for the amount mutually agreed upon by the parties to the action.


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