



Office of the President

BOARD OF TRUSTEES

April 15, 2010

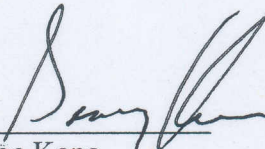
RESOLUTION NO. 2010.20 APPROVING BUDGET TRANSFERS

WHEREAS, the Board of Trustees established a policy on the authorization of budget transfers, and

WHEREAS, according to that policy the transfers on Attachment I must be authorized by Board resolution, and

WHEREAS, the President recommends the transfers on Attachment I as necessary for the operation of the College, be it therefore

RESOLVED, that the budget transfers shown as Attachment I are hereby approved.


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**RESOLUTION NO. 2010.21 APPROVING MONTHLY SPONSOR SERVICES FOR
SUFFOLK COUNTY COMMUNITY COLLEGE**

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of \$1,485,123.54 for the month of March 2010 (Attachment II) is hereby approved by the Board of Trustees.



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**RESOLUTION NO. 2010.22 AMENDING RESOLUTION NO. 2009.25, ADOPTING
A TUITION AND FEE SCHEDULE FOR 2009-2010**

WHEREAS, by Resolution No. 2009.25 the Board adopted a Tuition and Fee Schedule for 2009-2010, and

WHEREAS, the College has reviewed its tuition and fee schedules and recommends that, with the following changes, the Tuition and Fee Schedule be approved for the 2010-2011 academic year, be it therefore

RESOLVED, that the following tuition schedule be approved:

Full-time Students

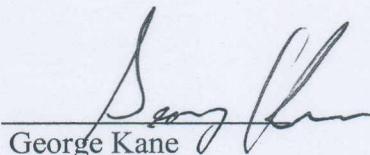
| | Fall | Spring |
|-----------------------|-------------|-------------|
| | <u>2010</u> | <u>2011</u> |
| Tuition, Residents | \$1,888 | \$1,888 |
| Tuition, Non-Resident | \$3,776 | \$3,776 |

Part-time Students

| | Fall | Spring |
|---------------------------------|-------------|-------------|
| | <u>2010</u> | <u>2011</u> |
| Tuition, Residents (per credit) | \$158 | \$158 |
| Tuition, Non-Resident | \$316 | \$316 |

and be it further

RESOLVED, that the student Tuition and Fee Schedule (Attachment III) is hereby approved and adopted for fiscal year 2010-2011.


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**RESOLUTION NO. 2010.23 APPROVING THE BUDGET FOR SUFFOLK COUNTY
COMMUNITY COLLEGE FOR FISCAL YEAR 2010-2011**

WHEREAS, the provisions of the New York State Education Law and regulations adopted in accordance with such law authorize the Boards of Trustees of New York community colleges, subject to the approval of the State University trustees, to prepare, approve and implement budgets, and

WHEREAS, Suffolk County Community College has developed its Operating Budget for the 2010-2011 fiscal year, and

WHEREAS, the College is submitting its Operating Budget for the 2010-2011 fiscal year to the Suffolk County Executive's office by April 16, 2010, as per the existing Memorandum of Understanding, and

WHEREAS, it is recognized that the original statutory requirement of one-third equal support from New York State, Suffolk County and our students has not been carried out leaving the students to bear over 45% of the funding burden, and

WHEREAS, the Governor's Executive Budget proposes a reduction in State base aid per full-time equivalent (FTE) student to the amount of \$2,260 per FTE student, and

WHEREAS, the College has experienced historic enrollment gains this year and anticipates additional growth in 2010-2011, and

WHEREAS, the College Board of Trustees requests a 4% increase in County support to insure that the College can continue to meet the needs resulting from record enrollment, and

WHEREAS, the 2010-2011 budget includes necessary amounts for meeting the operational needs of the College, and includes sufficient amounts for collective bargaining agreements, and

WHEREAS, the Board of Trustees believes that, as a result of the proposed reduction in State aid per FTE student and even with the proposed increase in County support, it is necessary to increase tuition to balance the budget, be it therefore

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RESOLVED, that the Board of Trustees hereby approves an Operating Budget for fiscal year 2010-2011 in the amount of \$186,862,868 for operations and \$2,501,050 for grants, and be it further

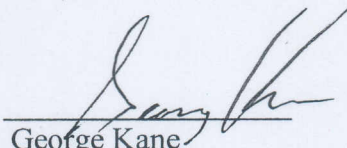
RESOLVED, that tuition charges will increase by \$200 per year for full-time resident students and by \$9 per credit for part-time resident students, and be it further

RESOLVED, that fees as provided in Resolution No. 2010.22 be included.

Total Appropriations: \$189,363,918

Operating Appropriations: \$186,862,868

Grant Appropriations: \$2,501,050


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April 15, 2010

RESOLUTION NO. 2010.24 APPROVING A NEW TUITION REFUND POLICY FOR CERTAIN NON-CREDIT COURSES

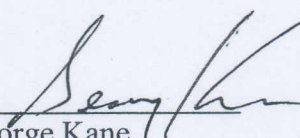
WHEREAS, the provisions of the New York State Education Law and its implementing regulations promulgated by the State University of New York govern the refund of student tuition and fees, and

WHEREAS, those regulations permit community colleges to similarly prorate the tuition liability schedule for lengths of term other than those included in the regulations, and

WHEREAS, the College offers many non-credit courses, some lasting only a session or two, be it therefore

RESOLVED, that the Board of Trustees hereby approves the following schedule for tuition refunds for non-credit courses of less than a semester, other than English as a Second Language (ESL) courses, effective with the start of the Fall 2010 semester:

| | |
|--|---------------------|
| Before the first class meeting of the term: | 100% tuition refund |
| Before the second class meeting of the term: | 50% tuition refund |
| No refunds thereafter | |


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April 15, 2010

RESOLUTION NO. 2010.25 AUTHORIZING AN AMENDMENT TO THE SPONSOR SERVICE AGREEMENT WITH THE COUNTY OF SUFFOLK

WHEREAS, the County of Suffolk and Suffolk County Community College ("the College") entered into a Sponsor Service Agreement last dated April 21, 2009 for the provision of certain services by the County to the College for its maintenance and operation, and

WHEREAS, pursuant to the Sponsor Service Agreement, the Office of the Suffolk County Comptroller agreed to provide payroll services to the College for its employees (unionized and non-unionized), at current costs, up to December 31, 2009, unless otherwise amended, and

WHEREAS, the College has requested that the Comptroller's Office continue to provide payroll services for certain of the College's employees, and the Comptroller has agreed, be it therefore

RESOLVED, that the Chair of the Board of Trustees, the College President and the College General Counsel are authorized to enter into an Amendment to the Sponsor Service Agreement for the provision of payroll services for the College's hourly employees, including but not limited to white-collar and blue-collar bargaining unit members of the Association of Municipal Employees (AME), college aides, and student aides, for the period December 28, 2009 through December 31, 2010, at a cost not to exceed \$160,000.00 (Attachment IV).

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RESOLUTION NO. 2010.26 ABOLISHING AND CREATING TITLES

WHEREAS, the Vice President for Institutional Advancement recommends abolishing and creating the following titles and the President concurs, and

WHEREAS, the changes are needed to align the College's structure, be it therefore

RESOLVED, that the titles listed below be abolished effective April 15, 2010,

| <u>Titles to be Abolished</u> | <u>Spec#</u> | <u>BU</u> |
|---|---------------------|------------------|
| Assistant to the Vice President for Institutional Advancement | 9192 | Exempt |
| Director of Marketing | 9169 | Exempt |

RESOLVED, that the titles listed below be created effective April 15, 2010, with the qualifications, duties and responsibilities as described in the position descriptions,

| <u>Titles to be Created</u> | <u>Spec#</u> | <u>BU</u> | <u>Category</u> |
|--|---------------------|------------------|------------------------|
| Executive Director of the Suffolk Community College Foundation | 9192 | Exempt | H |
| Director of Major Gifts and Planned Giving | 9169 | Exempt | H |
| Director of Development | 9124 | Exempt | H |
| Assistant to the President | 9089 | Exempt | L |

and be it further

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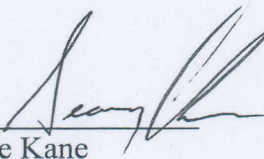
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RESOLVED, that the titles and position descriptions be submitted to the Chancellor of the State University of New York for approval in the professional service.

Attachment V: Position Description for Executive Director of the Suffolk Community College Foundation
Attachment VI: Position Description for Director of Major Gifts and Planned Giving
Attachment VII: Position Description for Director of Development
Attachment VIII: Position Description for Assistant to the President


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SUNY

COUNTY COMMUNITY COLLEGE

Office of the President

BOARD OF TRUSTEES

April 15, 2010

**RESOLUTION NO. 2010.28 AMENDING RESOLUTION NO. 2009.88 ADOPTING A
SALARY AND BENEFIT PLAN FOR EXEMPT EMPLOYEES**

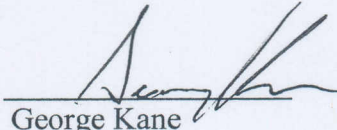
WHEREAS, at its November 12, 2009 meeting, the Board of Trustees adopted a Salary and Benefit Plan for Exempt Employees (Resolution No. 2009.88), and

WHEREAS, it is necessary to amend the Salary Schedule to include an additional Category L for the Assistant to the President, and

WHEREAS, sufficient funds exist in the budget to implement the amendment, be it therefore

RESOLVED, that the Board of Trustees hereby amends the Salary Schedule of the Exempt Salary and Benefit Plan to add a Category L for the Assistant to the President, with the following steps, to take effect immediately:

| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
| L | 65490 | 67782 | 70154 | 72609 | 75150 | 77780 | 80502 | 83320 | 86236 | 89254 |


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