



Office of the President

BOARD OF TRUSTEES

October 22, 2009

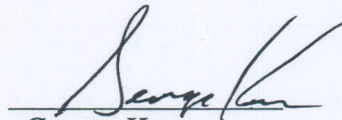
**RESOLUTION NO. 2009.71 APPROVING MONTHLY SPONSOR SERVICES FOR
SUFFOLK COUNTY COMMUNITY COLLEGE**

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of \$1,694,292.80 for the month of September 2009 (Attachment I) is hereby approved by the Board of Trustees.


George Kane
Secretary

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RESOLUTION NO. 2009.72 ACCEPTING A GRANT AWARD FOR A WORKFORCE DEVELOPMENT TRAINING GRANT FOR AUDIOVOX CORPORATION

WHEREAS, Suffolk County Community College has received a grant award from the State University of New York, in the amount of \$7,610, including indirect costs, for a Community College Workforce Development Training Grant Program for Audiovox Corporation for the period of September 1, 2009 through August 20, 2010, and

WHEREAS, the program provides for computer skills training in Microsoft Access and Excel, and training in business writing skills and supervisory skills, and

WHEREAS, matching funds, in the amount of \$845, provided by Audiovox Corporation, will increase the program total to \$8,455, including indirect costs, be it therefore

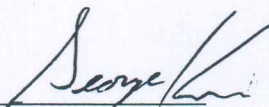
RESOLVED, that matching funds, in the amount of \$845, provided by Audiovox Corporation, be accepted for the operation of the Community College Workforce Development Training Grant Program, and be it further

RESOLVED, that a grant award, in the amount of \$7,610, including indirect costs, from the State University of New York, for a Community College Workforce Development Training Grant Program for Audiovox Corporation during the 2009-2010 fiscal year, is hereby accepted, and the College President or his designee is authorized to execute a contract with the administering agency.

Project Director: Maureen David Arma

Note: No full-time personnel

In-kind contribution – Audiovox Corporation


George Kane
Secretary

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RESOLUTION NO. 2009.73 ACCEPTING A GRANT AWARD FOR A WORKFORCE DEVELOPMENT TRAINING GRANT FOR GKN AEROSPACE MONITOR, INC.

WHEREAS, Suffolk County Community College has received a grant award from the State University of New York, in the amount of \$15,898, including indirect costs, for a Community College Workforce Development Training Grant Program for GKN Aerospace Monitor, Inc. for the period of September 1, 2009 through August 20, 2010, and

WHEREAS, the program provides for training in manufacturing basics, AS 9100 Rev. B & C requirements, Six Sigma Launch, and Geometric Dimensioning & Tolerancing for employees of GKN Aerospace Monitor, Inc., and

WHEREAS, matching funds, in the amount of \$1,766, provided by GKN Aerospace Monitor, Inc., will increase the program total to \$17,664, including indirect costs, be it therefore

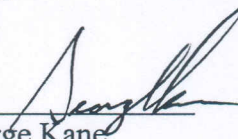
RESOLVED, that matching funds, in the amount of \$1,766, provided by GKN Aerospace Monitor, Inc., be accepted for the operation of the Community College Workforce Development Training Grant Program, and be it further

RESOLVED, that a grant award, in the amount of \$15,898, including indirect costs, from the State University of New York, for a Community College Workforce Development Training Grant Program for GKN Aerospace Monitor, Inc., during the 2009-2010 fiscal year, is hereby accepted, and the College President or his designee is authorized to execute a contract with the administering agency.

Project Director: Marilyn Green

Note: No full-time personnel

In-kind contribution - GKN Aerospace Monitor, Inc.


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RESOLUTION NO. 2009.74 ACCEPTING A GRANT AWARD FOR A WORKFORCE DEVELOPMENT TRAINING GRANT FOR PEOPLE'S ALLIANCE FEDERAL CREDIT UNION

WHEREAS, Suffolk County Community College has received a grant award from the State University of New York, in the amount of \$11,405, including indirect costs, for a Community College Workforce Development Training Grant Program for People's Alliance Federal Credit Union for the period of September 1, 2009 through August 20, 2010, and

WHEREAS, the program provides for training in supervisory skills, business writing, effective presentation and PC training in Microsoft Excel and PowerPoint for employees of People's Alliance Federal Credit Union, and

WHEREAS, matching funds, in the amount of \$1,267, provided by People's Alliance Federal Credit Union, will increase the program total to \$12,672, including indirect costs, be it therefore

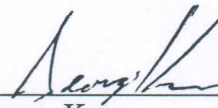
RESOLVED, that matching funds, in the amount of \$1,267, provided by People's Alliance Federal Credit Union, be accepted for the operation of the Community College Workforce Development Training Grant Program, and be it further

RESOLVED, that a grant award, in the amount of \$11,405, including indirect costs, from the State University of New York, for a Community College Workforce Development Training Grant Program for People's Alliance Federal Credit Union during the 2009-2010 fiscal year, is hereby accepted, and the College President or his designee is authorized to execute a contract with the administering agency.

Project Director: Marilyn Green

Note: No full-time personnel

In-kind contribution – People's Alliance Federal Credit Union


George Kane
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BOARD OF TRUSTEES

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RESOLUTION NO. 2009.75 ACCEPTING A GRANT AWARD FROM THE NEW YORK STATE DEPARTMENT OF LABOR FOR AN EMERGING AND TRANSITIONAL WORKER TRAINING PROGRAM

WHEREAS, Suffolk County Community College has received a grant award from the New York State Department of Labor for an Emerging and Transitional Worker Training Program, in the amount of \$159,321, including indirect costs, for the period of January 1, 2010 through December 31, 2010, and

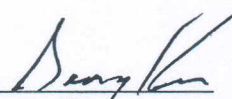
WHEREAS, the program will provide for short-term, high-quality, standards and outcomes-based career and job training in renewable energy technology, energy efficiency and environmental health and safety for low income or unemployed residents of Suffolk County who are entering the workforce or transitioning to a new job or a career, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that a grant award, in the amount of \$159,321, including indirect costs, from the New York Department of Labor, for an Emerging and Transitional Worker Training Program, for the period of January 1, 2010 through December 31, 2010, is hereby accepted, and the College President or his designee is authorized to execute a contract with the administering agency.

Project Director: Nina Leonhardt

Note: No full-time positions


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RESOLUTION NO. 2009.76 ACCEPTING A GRANT AWARD FOR A WORKFORCE DEVELOPMENT TRAINING GRANT FOR A LONG ISLAND HOSPITAL CONSORTIUM

WHEREAS, Suffolk County Community College has received a grant award from the State University of New York, in the amount of \$14,185, including indirect costs, for a Community College Workforce Development Training Grant Program for a Long Island Hospital Consortium for the period of September 1, 2009 through August 20, 2010, and

WHEREAS, the program provides for outcomes-based, on-site Spanish language training for medical professionals at two east end hospitals, Eastern Long Island Hospital and Southampton Hospital, to improve communication with and care of Latino patients and their families, and

WHEREAS, matching funds, in the amount of \$2,975, provided by Eastern Long Island Hospital and Southampton Hospital, will increase the program total to \$17,160, including indirect costs, be it therefore

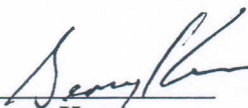
RESOLVED, that matching funds, in the amount of \$2,975, provided by Eastern Long Island Hospital and Southampton Hospital, be accepted for the operation of the Community College Workforce Development Training Grant Program, and be it further

RESOLVED, that a grant award, in the amount of \$14,185, including indirect costs, from the State University of New York, for a Community College Workforce Development Training Grant Program for a Long Island Hospital Consortium during the 2009-2010 fiscal year, is hereby accepted, and the College President or his designee is authorized to execute a contract with the administering agency.

Project Director: Nina Leonhardt

Note: No full-time personnel

In-kind contribution – Eastern Long Island Hospital and Southampton Hospital


George Kane
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**RESOLUTION NO. 2009.77 AMENDING THE COLLEGE BUDGET FOR A
WORKFORCE DEVELOPMENT TRAINING GRANT FOR DEVELOPMENTAL
DISABILITIES AGENCIES**

WHEREAS, the 2009-2010 College operating budget provides \$35,186 in anticipation of a grant award from the State University of New York, for a Community College Workforce Development Training Grant Program for Developmental Disabilities Agencies, the Developmental Disabilities Institute (DDI) and Independent Group Home Living (IGHL), and

WHEREAS, the actual award includes an additional amount of \$12,377, including indirect costs, and

WHEREAS, matching funds include an additional amount of \$605, provided by the Developmental Disabilities Agencies, and

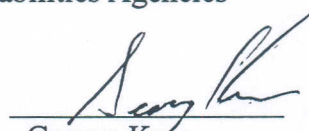
WHEREAS, said grant award increase and matching funds increase will increase the program total to \$48,168, including indirect costs, be it therefore

RESOLVED, that the 2009-2010 College budget be amended to reflect an increase in the grant award in the amount of \$12,377, including indirect costs, from the State University of New York, and an increase in matching funds in the amount of \$605 from the Developmental Disabilities Agencies, for a Community College Workforce Development Training Grant Program for Development Disabilities Agencies, and the College President or his designee is authorized to execute a contract with the administering agency.

Project Director: Nina Leonhardt

Note: No full-time positions

In-kind contribution – Development Disabilities Agencies


George Kane
Secretary

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**RESOLUTION NO. 2009.78 ACCEPTING A FEDERAL GRANT FOR THE 2009-2010
FEDERAL WORK STUDY PROGRAM (FWSP)**

WHEREAS, Suffolk County Community College has applied to participate in the Federal Work Study Program (FWSP) authorized under Part C of Title IV of the Higher Education Act of 1965 as amended by the Education Amendments of 1968, 1972, 1976, 1980, 1986, 1992, 1998, and

WHEREAS, the application has been approved in the amount of \$716,144, and

WHEREAS, the Federal regulations allow the sum of \$75,000 or 10 percent of the allocation, whichever is less, to be set aside for the Job Locator & Development Program, and

WHEREAS, Federal regulations allow a maximum of 25% of funds to be transferred to the Federal Supplemental Educational Opportunity Grant Program in order to enhance grant opportunities for students, and

WHEREAS, this Federal grant must be matched by a 25 percent contribution, and

WHEREAS, an amount must be allocated for Community Service Employment/America Reads Project, and

WHEREAS, amendments to the law became effective in October 1986 allowing five percent administrative expense allowance based on total student expenditures for FWSP, be it therefore

RESOLVED, that the Board of Trustees hereby accepts the total Federal allotment of 2009-2010 Federal Work Study Program in the amount of \$716,144, and be it further

RESOLVED, that \$71,614 be set aside for Job Locator Program, with the College matching contribution of 20 percent to be provided by in-kind contributions, and be it further

RESOLVED, that the Federal Work Study Program's five percent administrative allowance be charged against FWSP and deposited in the appropriate account, and be it further

RESOLVED, that the On-Campus Work Study Program shall continue to be matched by a 25 percent contribution by the College and that the Off-Campus Work Study Program be matched by a 25 percent contribution from the respective participating off-campus agencies, except for the Community Service Employment, and be it further

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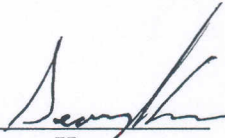
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RESOLVED, that \$20,000 be reserved for Community Service/America Reads Project, and be it further

RESOLVED, that the off-campus agencies shall contribute their respective shares of Employer's FICA and Workmen's Compensation except for the Community Service Employment.


George Kane
Secretary

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**RESOLUTION NO. 2009.79 APPROVING THE ALLOCATION OF THE 2009-2010
FEDERAL WORK STUDY PROGRAM (FWSP)**

WHEREAS, Suffolk County Community College is composed of three campuses, and

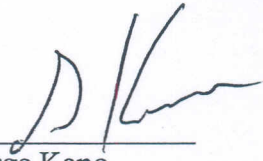
WHEREAS, the Financial Aid Office on each campus offers financial assistance via the Federal Work Study Program, be it therefore

RESOLVED, that the following allocation of the 2009-2010 Federal Work Study funds by campus is hereby approved.

Original FWSP Federal Allocation	\$716,144
Less: Transfer to Job Locator Program	<u>-71,614</u>
Remaining CWSP Federal Allocation	\$644,530
Less: Community Service/America Reads	<u>-20,000</u>
Remaining CWSP Federal Allocation	\$624,530
Less: 25% of Allocation to FSEOG	<u>-179,036</u>
Remaining FWSP Federal Allocation	\$445,494
Less: 5% Admin Expense Allowance of Campus Wages	<u>-27,843</u>
Remaining FWS Allocation	\$417,651
Plus: 25% of Institutional Share of Student Wages	<u>+139,217</u>
Total Student Wages Available	\$556,868

Campus Wage Distribution of Federal College Work Study Allocation

Ammerman Campus (46%)	\$256,159
Grant Campus (39%)	\$217,179
Eastern Campus (15%)	<u>\$ 83,530</u>
Total Campus Wage Distributions	\$556,868


George Kane
Secretary

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**RESOLUTION NO.2009.80 ACCEPTING A FEDERAL SUPPLEMENTAL
EDUCATIONAL OPPORTUNITY GRANT (FSEOG) FOR 2009-2010**

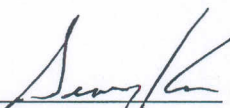
WHEREAS, Suffolk County Community College has applied to participate in the Federal Supplemental Educational Opportunity Grant Program as authorized under Subpart 2, Part A of Title IV of the Higher Education Act of 1965, as amended by the Education Amendments of 1968, 1972, 1976, 1980, 1986, 1992, 1998, and

WHEREAS, the application has been approved in the amount of \$773,232, and

WHEREAS, amendments to the law became effective in October 1986 allowing a five percent administrative expense allowance based on total expenditures for FSEOG, be it therefore

RESOLVED, that the 2009-2010 Federal Supplemental Educational Opportunity Grant in the amount of \$773,232 be accepted, and be it further

RESOLVED, that the Federal Supplemental Educational Opportunity Grant allotment be deposited in the appropriate accounts, after reducing that allotment with five percent of FSEOG expenditures as administrative expense being charged to the FSEOG account.


George Kane
Secretary

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**RESOLUTION NO. 2009.81 APPROVING THE ALLOCATION OF THE 2009-2010
FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT PROGRAM
(FSEOG)**

WHEREAS, Suffolk County Community College is composed of three campuses, and

WHEREAS, the Financial Aid Office on each campus offers financial assistance via the Federal Supplemental Educational Opportunity Grants Program, be it therefore

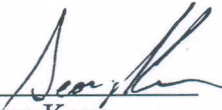
RESOLVED, that the following allocation of 2009-2010 FSEOG funds is hereby approved:

Federal Supplemental Educational Opportunity Grants (FSEOG)

Original FSEOG Federal Allocation	\$773,232
Plus: Transfer from FWS	<u>+179,036</u>
Adjusted FSEOG	\$952,268
Less: 5% Administrative Expense for Grants	<u>-45,346</u>
Remaining FSEOG Allocation for Student Grant Disbursement	\$906,922

Campus Distribution of FSEOG Student Grants

Ammerman Campus	(46 %)	\$417,184
Grant Campus	(39 %)	\$353,700
Eastern Campus	(15 %)	<u>\$136,038</u>
Total of College Grants		\$906,922


George Kane
Secretary

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RESOLUTION NO. 2009.82 ACCEPTING A GREEN INNOVATION GRANT PROGRAM AWARD FROM THE NEW YORK STATE ENVIRONMENTAL FACILITIES CORPORATION FOR A COLLEGE-WIDE WATER & ENERGY CONSERVATION INITIATIVE

WHEREAS, the Board of Trustees authorized the submission of a grant to the New York State Environmental Facilities Corporation (NYSEFC) by Resolution 2009.38 at its May 21, 2009 meeting, and

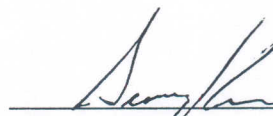
WHEREAS, Suffolk County Community College has been awarded an American Recovery and Reinvestment Act (ARRA) grant from the NYSEFC for replacement of 20- to 30- year old water-using fixtures, fittings and equipment estimated to save close to 77 million gallons of water over a 10-year period, as well as implementation of improved technologies to reduce the energy consumption required to operate the Ammerman Campus sewage treatment facility, and

WHEREAS, NYSEFC has awarded the College the sum of \$675,000 for equipment purchase and installation along with administrative costs associated with the implementation of the initiative, and

WHEREAS, ten percent matching funds in the amount of \$75,000, are required and will be provided through redirection of an existing capital project #2193 (Anatomy & Physiology Lab – Grant @ \$36,800), and equipment replacement funds operating account #3650 (@ \$38,200), which will increase the program total to \$750,000, be it therefore

RESOLVED, that a grant award in the amount of \$675,000, from the New York State Environmental Facilities Corporation is hereby accepted and the College President or his designee is authorized to execute a contract with the administering agency.

Project Director: Jon DeMaio


George Kane
Secretary

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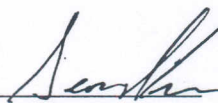
RESOLUTION NO. 2009.83 AWARDING A CONTRACT FOR THE PROVISION OF ANNUAL AUDIT SERVICES

WHEREAS, the College requires that an independent financial services firm audit its annual financial statement and perform the single agency audit required of recipients of federal awards, and

WHEREAS, the College issued a request for proposals for audit services to pre-qualified New York state audit firms, and

WHEREAS, a College Evaluation Committee received and evaluated five responses and is recommending the College contract with the Bennett Kielson Storch DeSantis Division of O'Connor Davies Munns & Dobbins, LLP (ODMD), be it therefore

RESOLVED, that the College President or his designee is authorized to enter into a contract with ODMD for three years with options for two (2) one-year renewals, in amounts not to exceed \$62,300 for the 2009 fiscal year audit, \$74,600 for the 2010 fiscal year audit, \$67,200 for the 2011 fiscal year audit, \$69,900 for the 2012 fiscal year audit and \$72,700 for the 2013 fiscal year audit.


George Kane
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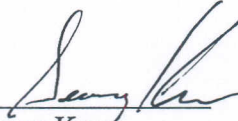
RESOLUTION NO. 2009.84 ADOPTING AN IDENTITY THEFT PREVENTION PROGRAM

WHEREAS, the Federal Trade Commission (FTC) has issued regulations (the Red Flags Rules) requiring the development and implementation of a written identity theft prevention program as part of the Fair and Accurate Credit Transactions (FACT) Act of 2003, and

WHEREAS, the program must provide for the identification, detection, and response to patterns, practices, or specific activities – known as “red flags” – that could indicate identity theft, and

WHEREAS, and Identity Theft Prevention Program has been developed by the College’s Information Security Committee, endorsed by the Executive Council and recommended by the President, be it therefore

RESOLVED, that the Identity Theft Prevention Program (Attachment II) be adopted for immediate implementation.



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