



Office of the President

BOARD OF TRUSTEES

February 11, 2009

**RESOLUTION NO. 2009.6 APPROVING BUDGET TRANSFERS**

**WHEREAS**, the Board of Trustees established a policy on the authorization of budget transfers, and

**WHEREAS**, according to that policy the transfers on the attachment must be authorized by Board resolution, and

**WHEREAS**, the President recommends the transfers on the attachment as necessary for the operation of the College, be it therefore

**RESOLVED**, that the budget transfers shown as Attachment I are hereby approved.

William D. Moore  
Chair

**Central Administration**  
533 College Road  
Selden, NY 11784-2899  
(631) 451-4112

**Ammerman Campus**  
533 College Road  
Selden, NY 11784-2899  
(631) 451-4110

**Western Campus**  
Crooked Hill Road  
Brentwood, NY 11717-1092  
(631) 851-6700

**Eastern Campus**  
121 Speonk-Riverhead Road  
Riverhead, NY 11901-3499  
(631) 548-2500



Office of the President

**BOARD OF TRUSTEES**

February 11, 2009

**RESOLUTION NO. 2009.7 APPROVING MONTHLY SPONSOR SERVICES FOR SUFFOLK COUNTY COMMUNITY COLLEGE**

**WHEREAS**, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all sponsor provided services and their estimated value in advance of the service being rendered, and

**WHEREAS**, the regulation also requires the approval of the payment of each sponsor service satisfactorily performed, and

**WHEREAS**, health insurance is considered a sponsor service, be it therefore

**RESOLVED**, that the health insurance payment to the County of Suffolk in the amount of \$1,580,495.51 for the month of December 2008 (Attachment II) is hereby approved by the Board of Trustees.

William D. Moore  
Chair

Central Administration  
533 College Road  
Selden, NY 11784-2899  
(631) 451-4112

Ammerman Campus  
533 College Road  
Selden, NY 11784-2899  
(631) 451-4110

Western Campus  
Crooked Hill Road  
Brentwood, NY 11717-1092  
(631) 851-6700

Eastern Campus  
121 Speonk-Riverhead Road  
Riverhead, NY 11901-3499  
(631) 548-2500





Office of the President

**BOARD OF TRUSTEES**

February 9, 2009

**RESOLUTION NO. 2009.8 ACCEPTING A GRANT AWARD FROM THE NEW YORK STATE EDUCATION DEPARTMENT, THE UNIVERSITY OF THE STATE OF NEW YORK, FOR A STATE ADULT LITERACY AND BASIC ADULT EDUCATION PROGRAM ENTITLED "COLLEGE TO COMMUNITY ACCESS PROGRAM"**

**WHEREAS**, Suffolk County Community College has received a grant award from the New York State Education Department, The University of the State of New York, for a State Adult Literacy and Basic Adult Education Program entitled, "College to Community Access Program" (CCAP), in the amount of \$106,517, including indirect costs, for the period of July 1, 2008 through June 30, 2009, and

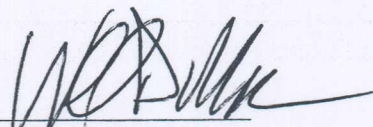
**WHEREAS**, the program will provide for a coordinated, comprehensive, standards and community-based adult literacy education (ALE) program, in collaboration with four community-based outreach sites, and

**WHEREAS**, matching funds are not required, be it therefore

**RESOLVED**, that a grant award, in the amount of \$106,517, including indirect costs, from the New York State Education Department, The University of the State of New York, for a State Adult Literacy and Basic Adult Education Program entitled "College to Community Access Program" (CCAP), for the period of July 1, 2008 through June 30, 2009, is hereby accepted, and the College President or his/her designee is authorized to execute a contract with the administering agency.

Project Director: Nina Leonhardt

Note: One full-time Professional Assistant 1



William D. Moore  
Chair

**Central Administration**  
533 College Road  
Selden, NY 11784-2899  
(631) 451-4112

**Ammerman Campus**  
533 College Road  
Selden, NY 11784-2899  
(631) 451-4110

**Western Campus**  
Crooked Hill Road  
Brentwood, NY 11717-1092  
(631) 851-6700

**Eastern Campus**  
121 Speonk-Riverhead Road  
Riverhead, NY 11901-3499  
(631) 548-2500





Office of the President

**BOARD OF TRUSTEES**

February 11, 2009

**RESOLUTION NO. 2009.9 ACCEPTING A GRANT AWARD FROM THE NEW YORK STATE EDUCATION DEPARTMENT, THE UNIVERSITY OF THE STATE OF NEW YORK, FOR A GENERAL EDUCATIONAL DEVELOPMENT TEST ADMINISTRATION PROGRAM**

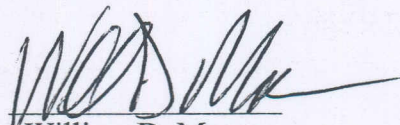
**WHEREAS**, Suffolk County Community College has received a grant award from the New York State Education Department, The University of the State of New York, for a General Educational Development Test Administration Program, in the amount of \$58,500, for the period of July 1, 2008 through June 30, 2011, and

**WHEREAS**, the program will provide for the College to be a public New York State Education Department (NYSED) GED Testing Center to increase GED testing capacity in Suffolk County, and

**WHEREAS**, matching funds are not required, be it therefore

**RESOLVED**, that a grant award, in the amount of \$58,500, from the New York State Education Department, The University of the State of New York, for a General Educational Development Test Administration Program, for the period of July 1, 2008 through June 30, 2011, is hereby accepted, and the College President or his/her designee is authorized to execute a contract with the administering agency.

Project Director: Nina Leonhardt



William D. Moore  
Chair

Central Administration  
533 College Road  
Selden, NY 11784-2899  
(631) 451-4112

Ammerman Campus  
533 College Road  
Selden, NY 11784-2899  
(631) 451-4110

Western Campus  
Crooked Hill Road  
Brentwood, NY 11717-1092  
(631) 851-6700

Eastern Campus  
121 Speonk-Riverhead Road  
Riverhead, NY 11901-3499  
(631) 548-2500





Office of the President

**BOARD OF TRUSTEES**

February 11, 2009

**RESOLUTION NO. 2009.10 AMENDING THE COLLEGE BUDGET FOR A NEW YORK STATE LIBRARY COLLECTION DEVELOPMENT GRANT**

**WHEREAS**, the 2008-2009 College operating budget provides \$19,907 in anticipation of a New York State Education Department, Division of Library Development grant, and

**WHEREAS**, the actual award includes an additional amount of \$5, bringing the total amount of the grant award to \$19,912, and

**WHEREAS**, no matching funds are required, be it therefore

**RESOLVED**, that the 2008-2009 College budget be amended to reflect an increase in the amount of \$5, for the New York State Education Department, Division of Library Development grant, and the College President or his/her designee is authorized to execute a contract with the administering agency.

Project Director: Regina McEneaney

Note: No full-time positions  
No in-kind contribution required

William D. Moore  
Chair

Central Administration  
533 College Road  
Selden, NY 11784-2899  
(631) 451-4112

Ammerman Campus  
533 College Road  
Selden, NY 11784-2899  
(631) 451-4110

Western Campus  
Crooked Hill Road  
Brentwood, NY 11717-1092  
(631) 851-6700

Eastern Campus  
121 Speonk-Riverhead Road  
Riverhead, NY 11901-3499  
(631) 548-2500



Office of the President

**BOARD OF TRUSTEES**

February 11, 2009

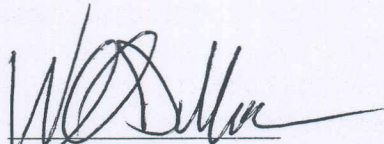
**RESOLUTION NO. 2009.11 APPROVING THE REQUESTED 2010-2012 CAPITAL PROGRAM AND 2010 CAPITAL BUDGET**

**WHEREAS**, the College has been requested by the Office of the County Executive to submit capital budget and program requests in accordance with Article IV, Section A4-1, of the laws of Suffolk County, and

**WHEREAS**, the capital program requests (Attachment III ) have been solicited from the Executive Vice President, Vice Presidents, Associate Vice President, Campus Executive Deans, Physical Plant Directors and the President, reviewed by the Physical Resources Committee, and recommended by the Executive Council and the President, and

**WHEREAS**, the College's Master Plan includes these capital projects, be it therefore

**RESOLVED**, that the Board of Trustees approves the submission of all capital projects in Attachment III, and authorizes the President or her designee to submit the projects for the 2010-2012 capital program and 2010 capital budget.



William D. Moore  
Chair

Central Administration  
533 College Road  
Selden, NY 11784-2899  
(631) 451-4112

Ammerman Campus  
533 College Road  
Selden, NY 11784-2899  
(631) 451-4110

Western Campus  
Crooked Hill Road  
Brentwood, NY 11717-1092  
(631) 851-6700

Eastern Campus  
121 Speonk-Riverhead Road  
Riverhead, NY 11901-3499  
(631) 548-2500





Office of the President

**BOARD OF TRUSTEES**  
February 11, 2009

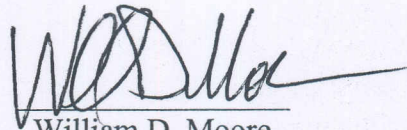
**RESOLUTION NO. 2009.12 AUTHORIZING A CONTRACT WITH OXFORD  
MANAGEMENT SERVICES TO PROVIDE COLLECTION SERVICES**

**WHEREAS**, the College issued a request for proposals for collection agency services for past due student accounts, and

**WHEREAS**, the College Evaluation Committee reviewed the eleven responses received and is recommending the College contract with Oxford Management Services, a collection agency located in Melville, New York, and be it therefore

**RESOLVED**, that the College President or his/her designee is authorized to enter into a contract with Oxford Management Services, for the period of five years (dating from the start date of the contract) with one five-year renewal option, and be it further

**RESOLVED**, that Oxford Management will be paid by an assessment of 25% added to any amounts collected or by an assessment of 30% or any amounts authorized by the courts if settlement is made as part of legal action.



William D. Moore  
Chair

**Central Administration**  
533 College Road  
Selden, NY 11784-2899  
(631) 451-4112

**Ammerman Campus**  
533 College Road  
Selden, NY 11784-2899  
(631) 451-4110

**Western Campus**  
Crooked Hill Road  
Brentwood, NY 11717-1092  
(631) 851-6700

**Eastern Campus**  
121 Speonk-Riverhead Road  
Riverhead, NY 11901-3499  
(631) 548-2500





Office of the President

BOARD OF TRUSTEES

February 11, 2009

**RESOLUTION NO. 2009.13  
COMMITTEE**

**ESTABLISHING A PRESIDENTIAL SEARCH**

**WHEREAS**, Suffolk County Community College will be conducting a presidential search, and

**WHEREAS**, the State University of New York's Guidelines for Presidential Searches for Community College recommends establishing a presidential search committee with representatives from various constituent groups, be it therefore

**RESOLVED**, the College will establish a presidential search committee with representatives from the following constituent groups:

**Board of Trustees** – 3 representatives appointed by the Chair of the Board of Trustees  
**SUNY Chancellor** - 1 non-voting representative appointed by the Chancellor  
**County Legislature** - 1 representative appointed by the Presiding Officer of the Legislature  
**County Executive** - 1 representative appointed by the County Executive  
**Faculty Association** - 1 representative appointed by the President of the Faculty Association  
**Governance** - 1 representative appointed by the Chair of the College Governance Council  
**Guild of Administrative Officers** - 1 representative appointed by the President of the Guild  
**Association of Municipal Employees (AME)** - 1 representative appointed by the President of AME  
**SCC Foundation** - 2 representatives appointed by the Chair of the Foundation Board  
**Alumni** - 1 representative appointed by the Chair of the Board of Trustees  
**Student Governance** – 1 representative appointed by the Chair of the Board of Trustees  
**LI Business community** - 2 representatives appointed by the Chair of the Board of Trustees

and be it further

**RESOLVED**, that Theresa Kopp shall serve as Secretary to the Presidential Search Committee,

and be it further

Central Administration  
533 College Road  
Selden, NY 11784-2899  
(631) 451-4112

Ammerman Campus  
533 College Road  
Selden, NY 11784-2899  
(631) 451-4110

Western Campus  
Crooked Hill Road  
Brentwood, NY 11717-1092  
(631) 851-6700

Eastern Campus  
121 Speonk-Riverhead Road  
Riverhead, NY 11901-3499  
(631) 548-2500





**RESOLVED**, that, as the Board wishes to proceed expeditiously with the presidential search, each constituent must notify Ms. Kopp by February 27, 2009 with the name(s) of its representative(s).

A handwritten signature in black ink, appearing to read "William D. Moore".

William D. Moore  
Chair

**Central Administration**  
533 College Road  
Selden, NY 11784-2899  
(631) 451-4112

**Ammerman Campus**  
533 College Road  
Selden, NY 11784-2899  
(631) 451-4110

**Western Campus**  
Crooked Hill Road  
Brentwood, NY 11717-1092  
(631) 851-6700

**Eastern Campus**  
121 Speonk-Riverhead Road  
Riverhead, NY 11901-3499  
(631) 548-2500





**Office of the President**

**BOARD OF TRUSTEES**

**February 11, 2009**

**RESOLUTION NO. 2009.14**

**ABOLISHING TITLES**

**WHEREAS**, the Executive Vice President and the Vice President for Academic and Student Affairs recommend abolishing the following titles and the President concurs, and

**WHEREAS**, the changes are needed to align the College's structure, be it therefore

**RESOLVED**, that the titles listed below be abolished effective February 11, 2009,

<u><b>Titles to be Abolished</b></u>	<u><b>Spec#</b></u>	<u><b>B/U</b></u>	<u><b>Category</b></u>
College Associate Dean for Professional Development	9084	4	I
College Dean of Faculty/ Executive Associate Dean	9089	4	I
College Assistant Director of Enrollment Services	9099	4	IV
Associate Vice President for Campus Affairs	9124	Exempt	
Associate Vice President for Curriculum & Instruction	9126	Exempt	
Assistant Director of Computer Center	9142	4	IV
Campus Coordinator for Plant Operations	9153	4	IV

**Central Administration**  
533 College Road  
Selden, NY 11784-2899  
(631) 451-4112

**Ammerman Campus**  
533 College Road  
Selden, NY 11784-2899  
(631) 451-4110

**Western Campus**  
Crooked Hill Road  
Brentwood, NY 11717-1092  
(631) 851-6700

**Eastern Campus**  
121 Speonk-Riverhead Road  
Riverhead, NY 11901-3499  
(631) 548-2500

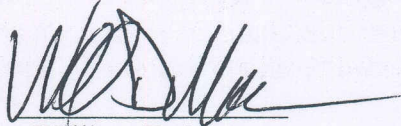


# Suffolk



## COUNTY COMMUNITY COLLEGE

<u>Titles to be Abolished</u>	<u>Spec#</u>	<u>B/U</u>	<u>Category</u>
College Associate Dean for Organizational Development	9183	4	I
Executive Director of Legal Affairs	9196	Exempt	
Associate Dean of Instructional Computing	9197	4	I



William D. Moore  
Chair

**Central Administration**  
533 College Road  
Selden, NY 11784-2899  
(631) 451-4112

**Ammerman Campus**  
533 College Road  
Selden, NY 11784-2899  
(631) 451-4110

**Western Campus**  
Crooked Hill Road  
Brentwood, NY 11717-1092  
(631) 851-6700

**Eastern Campus**  
121 Speonk-Riverhead Road  
Riverhead, NY 11901-3499  
(631) 548-2500