



Office of the President

**BOARD OF TRUSTEES**  
October 18, 2007

**RESOLUTION NO. 2007.77 APPROVING BUDGET TRANSFERS**

**WHEREAS**, the Board of Trustees established a policy on the authorization of budget transfers, and

**WHEREAS**, according to that policy the transfers on the attachment must be authorized by Board resolution, and

**WHEREAS**, the President recommends the transfers on the attachment as necessary for the operation of the College, be it therefore

**RESOLVED**, that the budget transfers shown as Attachment I are hereby approved.



George Kane  
Secretary

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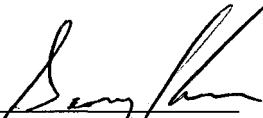
**RESOLUTION NO. 2007.78 APPROVING MONTHLY SPONSOR SERVICES FOR SUFFOLK COUNTY COMMUNITY COLLEGE**

**WHEREAS**, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

**WHEREAS**, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

**WHEREAS**, health insurance is considered a Sponsor Service, be it therefore

**RESOLVED**, that the health insurance payment to the County of Suffolk in the amount of \$1,315,067.55 for the month of September 2007 (Attachment II) is hereby approved by the Board of Trustees.

  
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George Kane  
Secretary

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**RESOLUTION NO. 2007.79 APPROVING ANNUAL SPONSOR SERVICES FOR SUFFOLK COUNTY COMMUNITY COLLEGE**

**WHEREAS**, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

**WHEREAS**, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

**WHEREAS**, Workmen's Compensation, Fleet Services, Data Processing and Liability Insurance are considered Sponsor Services, be it therefore

**RESOLVED**, that the following charges for Sponsor Services totaling \$2,090,859.00 for the College's 2007/2008 fiscal year are hereby approved by the Board of Trustees.

8300	Workmen's Compensation	\$1,472,506
9020	Fleet Services	23,368
9210	MIS Services	361,629
9600	Liability Insurance	<u>233,356</u>
		\$2,090,859

  
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**RESOLUTION NO. 2007.80 AMENDING THE COLLEGE BUDGET FOR A SUNY CHILD CARE GRANT**

**WHEREAS**, the 2007-2008 College operating budget provides \$75,900 in anticipation of a State University of New York Child Care grant, and

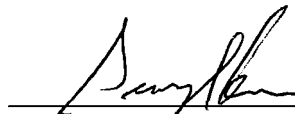
**WHEREAS**, the actual award included an additional amount of \$3,400, bringing the total amount of the grant award to \$79,300, and

**WHEREAS**, no matching funds are required, be it therefore

**RESOLVED**, that the 2007-2008 College budget be amended to reflect an increase in the amount of \$3,400, for the SUNY Child Care program, and the College President or her designee is authorized to execute a contract with the administering agency.

Project Director: Dr. Marvin Bright

Note: No full-time positions  
No in-kind contribution required



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**RESOLUTION NO.2007.81 APPROVING MAJOR CHANGE ORDER FOR ELECTRICAL DISTRIBUTION COLLEGE WIDE, CP 2179**

**WHEREAS**, Capital Project No. 2179 has been approved by Suffolk County and the State of New York for funding, and appropriated by the Suffolk County Legislature, and

**WHEREAS**, the College has requested that the contractor perform additional work including providing emergency power to telecommunications systems, and

**WHEREAS**, as of September 2007, project change orders for Electrical Distribution College Wide, CP 2179, are within budget, as shown in Attachment III and

**WHEREAS**, the change orders provided by the contractor for this new work were reviewed and approved by the College, and

**WHEREAS**, Change Order No. 7 exceeds \$20,000, thus constituting a 'major' change order as defined by Board resolution, and

**WHEREAS**, all major change orders require Board approval, be it therefore

**RESOLVED**, that Change Order No. 7 for Eldor Contracting Corp. in the amount of \$48,660 is approved, and be it further

**RESOLVED**, that the College President, or her designee, is authorized to execute the necessary documentation.

  
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**RESOLUTION NO. 2007.82 CONFIRMING THE AUTHORIZATION OF THE EXECUTION OF AN AGENCY COMPLIANCE AGREEMENT**

**WHEREAS**, pursuant to Resolution No. 2005.68, the Board of Trustees authorized the President, or her designee, to enter into a lease with the Parr Organization, Inc. for a twenty-year term to commence after the completion of construction of instructional space on the corner of Main Street and Roanoke Avenue in downtown Riverhead (Facility), and

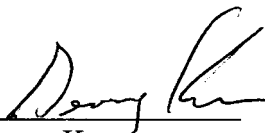
**WHEREAS**, the College entered into the lease with the Culinary Arts Riverhead LLC (CAR) (wholly owned by Ron Parr), which was fully executed on December 8, 2005, and

**WHEREAS**, the CAR has entered into a transaction with the Suffolk County Industrial Development Agency (IDA) in which the IDA will acquire title to the Facility to be leased to the CAR and to be subleased to the College, pursuant to the terms of the December 8, 2005 lease, for its culinary arts program as well as for general and continuing education programs, and

**WHEREAS**, in furtherance of this transaction, the College will need to execute an Agency Compliance Agreement as well as other ancillary documentation, and

**WHEREAS**, pursuant to the Bylaws of the Board of Trustees, the Executive Committee authorized the President, or her designee, to execute an Agency Compliance Agreement and other ancillary documentation, as necessary, be it therefore

**RESOLVED**, that the Board of Trustees affirms the Executive Committee's authorization to the President, or her designee, to execute an Agency Compliance Agreement and other ancillary documentation, as necessary.

  
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**RESOLUTION NO. 2007.83      CREATING TITLES**

**WHEREAS**, the President has the authority to recommend the creation of new titles, and

**WHEREAS**, these titles are needed to align the College's structure, be it therefore

**RESOLVED**, that the titles listed below be created effective October 18, 2007, with the qualifications, duties and responsibilities as described in the position descriptions,

<u>Title to be Created</u>	<u>Spec#</u>	<u>BU</u>	<u>Grade</u>	<u>Category</u>
College General Counsel	9151	Exempt	38	
Director of the Culinary Arts Program	9159	4		11
College Coordinator of Multimedia Instructional Design		3		


and be it further

**RESOLVED**, that the titles and position descriptions be submitted to the Chancellor of the State University of New York for approval in the professional service.

Attachment IV: Position Description for College General Counsel

Attachment V: Position Description for Director of Culinary Arts Program

Attachment VI: Position Description for College Coordinator of Multimedia Instructional Design

  
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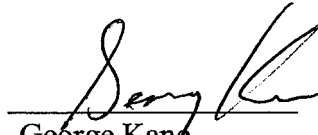
**October 18, 2007**

**RESOLUTION NO. 2007.84 APPROVING A SALARY INCREASE FOR THE COLLEGE PRESIDENT**

**WHEREAS**, the contract between the Board of Trustees and the President provides for an annual evaluation and salary review to establish an annual salary effective September 1, and

**WHEREAS**, the Board of Trustees has conducted the annual evaluation and salary review and has determined that Dr. Pippins's salary should be increased, be it therefore

**RESOLVED**, that the annual salary of the President, effective September 1, 2007, be set at \$207,332.00.

  
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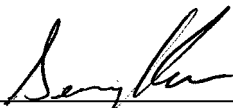
**RESOLUTION NO. 2007.85 APPOINTING DIRECTORS TO THE BOARD OF DIRECTORS OF THE SUFFOLK CENTER ON THE HOLOCAUST, DIVERSITY & HUMAN UNDERSTANDING, INC.**

**WHEREAS**, the by-laws of The Suffolk Center on the Holocaust, Diversity & Human Understanding, Inc. provide for the Board of Trustees to appoint the members of its Board of Directors, and

**WHEREAS**, it is necessary to reappoint members whose terms are expiring, be it therefore

**RESOLVED**, that the appointments of the following persons to the Board of Directors of The Suffolk Center on the Holocaust, Diversity & Human Understanding, Inc. are hereby approved, for a term of three years, effective September 11, 2007:

Name  
Eleanor Kra  
Steven Schrier

  
George Kane  
Secretary

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RESOLUTION NO. 2007.87      ESTABLISHING A NEW PUBLIC DEMONSTRATION  
AND MASS GATHERING POLICY

WHEREAS, the College's existing policy concerning the use of College property for demonstrations and mass gatherings was last amended in 1973, and

WHEREAS, the rules and regulations governing such demonstrations and mass gatherings and the College facilities have changed in the intervening years, and

WHEREAS, a new policy has been developed, which has been endorsed by the Executive Council and recommended by the President, be it therefore

RESOLVED, that the Public Demonstration and Mass Gathering Policy (Attachment , VII) is hereby established for immediate implementation.

  
George Kane  
Secretary