



Office of the President

BOARD OF TRUSTEES MEETING
February 8, 2007

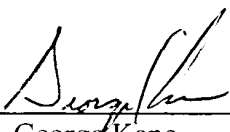
RESOLUTION NO. 2007.09 APPROVING BUDGET TRANSFERS

WHEREAS, the Board of Trustees established a policy on the authorization of budget transfers, and

WHEREAS, according to that policy the transfers on the attachment must be authorized by Board resolution, and

WHEREAS, the President recommends the transfers on the attachment as necessary for the operation of the College, be it therefore

RESOLVED, that the budget transfers shown as (Attachment I) are hereby approved.



George Kane
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RESOLUTION NO. 2007.10 APPROVING MONTHLY SPONSOR SERVICES FOR SUFFOLK COUNTY COMMUNITY COLLEGE

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of \$1,437,922.92 for the month of January 2007 (Attachment II) is hereby approved by the Board of Trustees.


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RESOLUTION NO. 2007.11 APPROVING THE REQUESTED 2008-2010 CAPITAL PROGRAM

WHEREAS, the College has been requested by the office of the County Executive to submit capital budget and program requests in accordance with Article IV, Section A4-1, of the laws of Suffolk County, and

WHEREAS, the capital program requests, (Attachment III) have been solicited from the Vice Presidents, Campus Deans, Physical Plant Directors and the President, reviewed by the Physical Resources Committee, and

WHEREAS, the College's Master Plan consultant, Perkins Eastman, recommended these capital projects, be it therefore

RESOLVED, that the Board of Trustees approves the submission of all capital projects in Attachment III, and authorizes the President or her designee to submit the projects for the 2008-2010 capital program.


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RESOLUTION NO. 2007. 12 AMENDING THE COLLEGE BUDGET FOR AN ENTREPRENEURIAL ASSISTANCE CENTER PROGRAM

WHEREAS, the 2005-2006 College operating budget provided \$59,091 in anticipation of an award from the Urban Development Corporation, d/b/a Empire State Development Corporation (ESDC), for an Entrepreneurial Assistance Center Program, for the period of June 1, 2006 through May 31, 2007, and

WHEREAS, the actual award includes an additional amount of \$20,909, bringing the total amount of the grant award to \$80,000, and

WHEREAS, it is necessary to amend the 2006-2007 College operating budget for this increase in the grant award, and

WHEREAS, matching funds, in the amount of \$40,000, are provided for in the 2006-2007 College operating budget; and in-kind contribution, in the amount of \$40,000, will be met through postage, telephone, space, utilities and administrative support and the associated benefits; and no additional funds are required for the amendment, be it therefore

RESOLVED, that the 2006-2007 College budget be amended to reflect an increase in the amount of \$20,909, for an Entrepreneurial Assistance Center Program, and the College President or her designee is authorized to execute a contract with the administering agency.

Project Director: Daphne Gordon


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**RESOLUTION NO. 2007.13 AWARDING A CONTRACT FOR THE DESIGN OF THE
AMMERMAN CAMPUS TENNIS COURTS, CP 2170**

WHEREAS, capital project no. 2170 has been approved by Suffolk County and the State of New York for funding, and appropriated by the Suffolk County Legislature, and

WHEREAS, proposals for the design and construction supervision of CP 2170 have been solicited and reviewed by the College, be it therefore

RESOLVED, that the consulting contract in the amount of \$23,500 for the design of the Ammerman Campus tennis courts be awarded to Retnauer Design Associates, and be it further

RESOLVED, that an additional \$3,500 be added to the contract if a feasibility study to relocate the tennis courts is required, and be it further

RESOLVED, that the College President, or her designee, is authorized to execute the necessary documentation.


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RESOLUTION NO. 2007. 14 ADOPTING RENTAL FEES AND LABOR FEES FOR USE OF COLLEGE FACILITIES

WHEREAS, the College's Facilities Use Policy provides for the payment of fees for the use of College facilities in accordance with the fees adopted by the Board of Trustees, and

WHEREAS, the fees was last updated in 2000, and

WHEREAS, the College committee charged with reviewing the fees determined that the they needed to be updated and expanded, and the President concurred, be it therefore

RESOLVED, that the Rental Fees for College Facilities (Attachment IV), the Rental Fees for the Health, Sports and Exhibition Complex (Attachment V) and the Labor Fees for All College Facilities (Attachment VI) are hereby adopted for immediate implementation.



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RESOLUTION NO. 2007.15 CREATING A TITLE

WHEREAS, the Vice President for Institutional Advancement recommends creating a title and the President concurs, and

WHEREAS, the changes are needed to align the College’s structure, be it therefore

RESOLVED, that the title listed below be created effective March 1, 2007, with the qualifications, duties and responsibilities as described in the position description,

| <u>Title to be Created</u> | <u>Spec No.</u> | <u>BU</u> | <u>Category</u> |
|--|-----------------|-----------|-----------------|
| College Associate Dean of Sponsored Programs | 9148 | 4 | I |

and be it further

RESOLVED, that the title and position description be submitted to the Chancellor of the State University of New York for approval in the professional service.

Attachment VII: Job Description



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RESOLUTION NO. 2007.16 REVISING THE GUIDELINES FOR THE CONSUMPTION OF ALCOHOLIC BEVERAGES

WHEREAS, the Guidelines for the Consumption of Alcoholic Beverages were last revised in January 2001, and

WHEREAS, there has been an increased demand for the use of College facilities by outside organizations, and

WHEREAS, it is necessary to revise the Guidelines in recognition of this increased demand, be it therefore

RESOLVED, that the revised Guidelines for the Consumption of Alcoholic Beverages (Attachment VIII) are hereby adopted for immediate implementation.



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