SUFFOLK COUNTY COMMUNITY COLLEGE

COURSE WITHDRAWAL

Use this form if you wish to withdraw from a course after the drop and add period has ended.

Please complete in the following sequence:

1. Complete the form.
2. Have your instructor(s) sign the form.
3. If you are receiving financial aid or have filed for a student loan, it is recommended that you speak with the financial aid office to determine how this withdrawal may affect you in this or a future term.
4. Return the completed form to your campus registrar’s office.

Completing this process on or before the midpoint of the term (see college catalog for date), assures you a “W” in the course(s). After this time, your instructor has the option of assigning either a “W” or a grade of “F.”

Last Name    First Name    M.I.     ID#

I wish to withdraw from the following course(s):
(Sample: Campus = A, E, W / CRN = 91508 / Subject = ENG / Course = 101 / Credits = 3)

<table>
<thead>
<tr>
<th>Campus</th>
<th>CRN</th>
<th>Subject</th>
<th>Course</th>
<th>Credits</th>
<th>Instructor’s Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Reason:

Last date of attendance in class(es):

___________________________________________  ______ _______________________
Student’s Signature       Date

******************************************************************************************************************************************

For Office Use Only: (SFAREGS)

Processed by: __________________________  Campus:_______________ Date:__________________