NAME, TITLE AND RANK OF FACULTY MEMBER EVALUATED

PERIOD OF EVALUATION

NAME AND POSITION OF FACULTY MEMBER EVALUATING

GENERAL CHARACTER OF FACULTY MEMBER'S PRESENT RESPONSIBILITIES INCLUDING AREAS TO WHICH HE/SHE PROVIDES SERVICE.

1. In this section the character of the faculty member's performance is examined within the framework of certain generally desirable attributes. It is assumed that any meaningful rating according to these traits will be accompanied by specific job related comments. For example, an excellent rating in organization should be accompanied by specific statements as to what was organized; such as a filing system, a work room or lab. etc. In this way a completed form should give a reviewer a good idea of what the T.A. does and how well he does it.

A. COOPERATIVENESS:

A summation of the above comments for this criterion would be:
Excellent  Satisfactory  Needs Improvement  Does Not Apply

[Blank spaces for ratings]
B. DEPENDABILITY:

A summation of the above comments for this criterion would be:
Excellent  Satisfactory  Needs Improvement  Does Not Apply

C. FLEXIBILITY IN JOB SKILLS:

A summation of the above comments for this criterion would be:
Excellent  Satisfactory  Needs Improvement  Does Not Apply

D. INITIATIVE:

A summation of the above comments for this criterion would be:
Excellent  Satisfactory  Needs Improvement  Does Not Apply

E. ORGANIZATION:

A summation of the above comments for this criterion would be:
Excellent  Satisfactory  Needs Improvement  Does Not Apply
F. RESOURCEFULNESS:

A summation of the above comments for this criterion would be:
Excellent  Satisfactory  Needs Improvement  Does Not Apply

G. WORKING KNOWLEDGE OR "KNOW-HOW" USED IN HIS WORK.
Please list specific items. (I.E., Subject Matter, Technical Skill, Ability to Repair Equipment, etc.)

In summation the "know-how" of the evaluee would best be described as:
Excellent  Satisfactory  Needs Improvement  Does Not Apply

H. EFFECTIVENESS OF PERSONAL CONTACT WITH OTHER MEMBERS OF THE COLLEGE COMMUNITY:
Comment if contact is of a significant nature.

FACULTY
Excellent  Satisfactory  Needs Improvement  Does Not Apply

Comment:

ADMINISTRATION
Excellent  Satisfactory  Needs Improvement  Does Not Apply

Comment:
H. **STAFF** (Clerical and Maintenance)

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<th>Excellent</th>
<th>Satisfactory</th>
<th>Needs Improvement</th>
<th>Does Not Apply</th>
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Comment:

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<th>STUDENTS</th>
<th>Excellent</th>
<th>Satisfactory</th>
<th>Needs Improvement</th>
<th>Does Not Apply</th>
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Comment:

I. **GENERAL COMMENTS:**

In summation, considering all items mentioned in this evaluation, the candidate's performance could best be categorized as:

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<th>Satisfactory</th>
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I have read and discussed this evaluation with evaluator.

**COMMENTS:**

**EVALUATED TECHNICAL ASSISTANT** ____________________________ **Date**

**EVALUATOR** ____________________________ **Date**