

SUFFOLK COUNTY COMMUNITY COLLEGE

STUDENT REQUEST to PREVENT DISCLOSURE of DIRECTORY INFORMATION

Last Name, First Name:	Student ID#:
------------------------	--------------

To: All Students:

The items listed below are designated as "Directory Information" and *may* be released for various purposes at the discretion of the college. This does not mean, however, that the college will indiscriminately release such information about students. Under the provisions of the Family Educational Rights and Privacy Act of 1974, as amended, you have the right to withhold the disclosure of one or both of the categories of "Directory Information" listed below.

Please consider very carefully the consequences of any decision by you to withhold any category of "Directory Information". Should you decide to inform the institution not to release any or all of this "Directory Information", any future requests for such information from non-college persons or organizations will be refused.

The college will honor your request to withhold any of the categories listed below but cannot assume responsibility to contact you for subsequent permission to release them. The college assumes no liability for honoring your instructions that such information be withheld.

Please mark the appropriate boxes and enter your Name, Social Security Number or Student ID#, Signature and Today's Date to indicate your request that the College not disclose the following Directory Information and return to the Registrar's Office. Unless and until this form is received by your campus Registrar's Office, it will be assumed that the above information may be disclosed.

DIRECTORY INFORMATION

Category 1: Personal Information	Name, address, e-mail address, date of birth, telephone number, photograph	Do Not Disclose: <input type="checkbox"/>
Category 2: Academic Information	Previous institutions attended, major field of study, awards, honors, dates and status of enrollment, degree(s) conferred, participation in officially recognized sports and activities, height and weight of members of athletic teams	Do Not Disclose: <input type="checkbox"/>
Signature:		Today's Date: