

## **Guidelines for the Consumption of Alcoholic Beverages**

The consumption, possession or sale of alcoholic beverages by or to students on campus shall be prohibited except when, pursuant to the New York State Alcoholic Beverage Control Law, a student is enrolled in a curriculum licensed or registered by the New York State Education Department and is required to taste or imbibe wine or beer in courses that are part of the required curriculum, provided such wine or beer is used only for instructional purposes during classes conducted pursuant to such curriculum.

The consumption, service or use of alcoholic beverages shall not generally be permitted at any campus event or activity to which students are invited. However, wine or beer may be served during non-credit continuing education programs or at on-campus events or activities sponsored by recognized faculty, administration, staff or alumni organizations, or by the Board of Trustees or the Foundation Board of Directors, when it is appropriate to the event and when the event is not primarily for students. At such programs or events, all persons consuming, purchasing or possessing alcoholic beverages shall be at least 21 years of age and possess valid proof.

Permission to use alcoholic beverages as described above shall be requested, in writing, of the Executive Dean at least thirty days prior to the event. Such request shall specify the name and title of the individual(s) who will be supervising the event and checking for proof of age. If permission is granted, the Executive Dean will so indicate in writing with copies to the sponsoring organization, the College General Counsel and the President's office.

Wine or beer, when served on campus, shall normally be dispensed by the food service provider, who shall also obtain the necessary license when required by the New York State Alcoholic Control Beverage Law. Exceptions to this requirement may be granted by the Executive Dean, who shall give approval in writing as indicated above. In this case, the purchase shall be arranged by a member of the professional staff.

Alcoholic beverages may be served at off-campus events or activities sponsored by recognized faculty, administration, staff or alumni organizations or the Board of Trustees or the Foundation Board of Directors, and at on-campus events sponsored by a non-College group and held in the Health, Sports & Education Center or the Culinary Arts & Hospitality Center. At such events or activities, all statutory provisions of the New York State Alcoholic Beverage Control Law shall be observed. For events held in the Health, Sports & Education Center or the Culinary Arts & Hospitality Center, the written approval of the Executive Dean will be mandatory. The food service provider for the event must obtain all necessary licenses and insurance for the provision of wine or beer.

Alcoholic beverages shall not be served at off campus student events. "Cash bars" will not be arranged for the area in which an event is being held. Events may be held in facilities that have a public bar and check for proof of age and meet all other requirements set forth by the Alcoholic Beverage Control Law. Students are prohibited from bringing alcoholic beverages from such a bar back to the event other than for personal use, and the abuse or excessive consumption of alcohol will not be permitted.

Non-alcoholic beverages shall be provided at all functions where alcoholic beverages are dispensed. Food must be provided at all such functions.

College Association funds, raised through the College Fee, shall not be used to pay for alcoholic beverages or to subsidize their purchase.

The unauthorized sale, consumption, possession, or excessive use of alcoholic beverages by students, alumni, faculty or staff at a College, Association or Foundation sponsored event, on or off campus, shall be considered a serious violation and shall result in appropriate disciplinary action including, but not limited to, future denial of the privileges contained in these guidelines.

The College shall provide information on the responsible consumption of alcohol through such means as workshops, lectures, distribution of brochures, new employee orientation, new student orientation and freshman seminar.

**Board of Trustees**  
February 14, 2008