

SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.
SUMMARY MINUTES OF THE BOARD OF DIRECTORS MEETING
AMMERMAN CAMPUS, SELDEN, NY
ALUMNI ROOM, BROOKHAVEN GYMNASIUM
JANUARY 19, 2023

The meeting was held on Thursday, January 19, 2023 at 9:00 a.m. in the Alumni Room of the Brookhaven Gymnasium, in Selden, NY.

PRESENT:

E. Christopher Murray	President
James Morgo	Vice President
Shirley Coverdale	Vice President
Gordon Canary	Secretary
Belinda Pagdanganan	Member
Kevin O'Connor	Member
Gemma deLeon-Lopresti	Member
Zachary Frost	Member - Student Trustee
Dr. Edward Bonahue	College President
Louis J. Petrizzo	Executive Vice President and General Counsel
Alicia O'Connor	Deputy General Counsel
Alla Brodsky	Deputy General Counsel
Dr. Mark Harris	V.P. for Business and Financial Affairs
Mary Lou Araneo	V.P. for Institutional Advancement
Shady Azzam-Gomez	V.P. for Information Technology Services
Dr. Liesl Jones	V.P. for Academic Affairs
Dr. Patty Munsch	V.P. for Student Affairs
Kaliah Greene	Interim V.P. / Executive Director, Office of Planning and Institutional Effectiveness
Angelica Rivera	A.V.P. for Employee Resources

Chair Murray called for a motion to adjourn the Board of Trustees meeting and convene the Board of Directors meeting at 9:04 a.m. Trustee Pagdanganan so moved, Trustee deLeon-Lopresti seconded and the motion was approved unanimously.

Chair Murray called for a motion to approve the Association minutes of the December 8, 2022 meeting. Trustee Pagdanganan so moved, Trustee O'Connor seconded, and the motion was approved unanimously.

Chair Murray introduced Dr. Patricia Munsch, Vice President for Student Affairs, to present the Association financial report. Dr. Munsch reported the financial report was as of December 31, 2022. The Association continues to work within the parameters of its current budget, and most areas are managing their budgets appropriately. There is a

deficit for both childcare centers. Those deficits are based on awaiting SUNY operating grants that are due to come into the Association shortly. Each campus childcare center will receive approximately \$100,000 in funding to support both centers. In addition, the Grant Campus Kids Cottage will receive an additional grant based on the student demographics related to the center, and that additional grant will further subsidize student childcare fees at the Grant Campus.

The Association has a resolution for approval to hire the manager of dining services on the Eastern Campus, Mr. Aaron Jacino. He will be running the day-to-day operations of the Peconic Cafe, and this will allow the College to provide food service to the students on the Eastern Campus. Mr. Jacino comes with an extensive work history, including serving as catering and dining managers at local restaurants, working in college environments, along with spending time in Florida working in high-end restaurants. The position is being offered at Step 5, but it is prorated to a 42-week salary. This is because the Peconic Cafe will be open only during the spring and fall semesters; it will not be open when classes are not in session, and it will not be open during winter or summer sessions. This is to ensure fiscal responsibility on behalf of the Association, as it does not have significant income coming in during those times for food service in the cafe.

Chair Murray called for a motion for the approval of Association Resolution 2023.01. Trustee Coverdale so moved, Trustee Canary seconded, the motion was approved unanimously.

RESOLUTION NO. 2023.A1 - Approving the Appointment of a Professional Staff Member

WHEREAS, there is a vacancy in the position of Manager of Dining Services and Catering in the Peconic Cafe at the Eastern Campus, and

WHEREAS, the Manager of Dining Services and Catering oversees the day-to-day operations of running the Peconic Café, and

WHEREAS, it is the recommendation of the Director of Business Affairs, the Eastern Campus Interim Executive Dean and the Vice President for Student Affairs to appoint a qualified individual to this position, be it therefore

RESOLVED, that the following appointment is hereby granted, as follows:

<u>Name</u>	<u>Position</u>	<u>Step Placement</u>	<u>Salary</u>	<u>Effective Date</u>
Aaron Jacino	Manager of Dining Services & Catering	Step 5* 42 weeks	\$45,604*	January 23, 2023

**The Step 5 salary of \$56,462 (52 weeks) is prorated to 42 weeks.*

Chair Murray called for a motion to adjourn the Board of Directors meeting and reconvene the Board of Trustees meeting at 9:06 a.m. Trustee deLeon-Lopresti so moved, Trustee O'Connor seconded and the motion was approved unanimously.

Respectfully submitted,
Gordon Canary
Secretary