

OFFICIAL BOARD OF TRUSTEES MEETING MINUTES  
PROCEEDINGS AND VERBATIM DISCUSSIONS OF  
THE BOARD OF TRUSTEES OF THE SUFFOLK  
COUNTY COMMUNITY COLLEGE ON THE 8TH OF  
DECEMBER, 2022, VIA IN-PERSON & ZOOM  
VIDEOCONFERENCE

PRESENT:

EDWARD J. BONAHOUE, President

GORDON D. CANARY, Trustee

ZACHARY FROST, Student Trustee

KEVIN M. O'CONNOR, Trustee

BELINDA PAGDANGANAN, Trustee

PRISCILLA ZARATE, Trustee

E. CHRISTOPHER MURRAY, Chairperson

JAMES MORGO, Trustee/Vice Chairperson

SHIRLEY E. COVERDALE, Trustee/Second Vice  
Chairperson

ALLA BRODSKY, Deputy General Counsel

Start time: 4:06 p.m.

**COPY**

1 BOARD OF TRUSTEES 12/8/22

2 CHAIR MURRAY: Good afternoon,  
3 everybody, we're going to get started.  
4 Gordon, would you like to lead us in the  
5 pledge?

6 TRUSTEE CANARY: Everybody rise  
7 for the pledge, please.

8 [AFTER RECITATION OF THE PLEDGE  
9 OF ALLEGIANCE, THE MEETING OF THE BOARD  
10 OF TRUSTEES OF THE SUFFOLK COUNTY  
11 COMMUNITY COLLEGE WAS CALLED TO ORDER BY  
12 THE CHAIRMAN, E. CHRISTOPHER MURRAY.]

13 CHAIR MURRAY: At this point, I'm  
14 going to ask President Bonahue to  
15 introduce our guests.

16 PRESIDENT BONAHE: Thank you,  
17 Mr. Chairman. Trustees and the college  
18 community, it's my pleasure to introduce  
19 to those of you who have not met them,  
20 Mr. Jim Mazzearella -- Legislature Jim  
21 Mazzearella. Jim, thank you for being  
22 here. Legislature Mazzearella is the  
23 chair of the education and labor  
24 committee and has been a strong  
25 supporter of Suffolk. And the Vice

## 1 BOARD OF TRUSTEES 12/8/22

2 Chair, who joined us again from the last  
3 meeting Stephanie Bontempi, thank you  
4 for being here. And also, I thank Greg  
5 Acker who is here. Greg, thanks for  
6 being here. Also, it's my pleasure to  
7 welcome some students today. Mr. Jose  
8 Riquelme is here from the -- Jose is the  
9 President of the Ammerman student  
10 government, thank you. And then,  
11 Mr. President, as part of my just  
12 connecting my mission to lead off the  
13 meeting, connecting to our mission of  
14 workforce training and just providing  
15 educational opportunity, I want to  
16 recognize Melanie Morris, who is here  
17 today. Please, Melanie and student,  
18 come forward, please, to the podium, if  
19 you would. Melanie and student.

20 Melanie really provided  
21 leadership in spearheading our new solar  
22 installation certificate that we  
23 launched this semester. As you know,  
24 this was a certificate that we brought  
25 from zero to sixty basically in a matter



1 BOARD OF TRUSTEES 12/8/22  
2 of weeks, in partnership with industry,  
3 we trained, thirteen trainees?

4 MS. MORRIS-CARSCH: Thirteen,  
5 yeah.

6 PRESIDENT BONAHEUE: And thirteen  
7 completers. And I think Melanie will  
8 give us a sense of what the experiences  
9 were like. And Christian -- Christian,  
10 what is your last name, please?

11 MR. AREVALO: Arevalo.

12 PRESIDENT BONAHEUE: Arevalo.  
13 Christian, thank you, I'm so glad that  
14 you're here, because we just want to  
15 hear a little bit about your experience  
16 with the program. Thank you.

17 MS. MORRIS-CARSCH: So, hi,  
18 everyone. Again, my name is Melanie  
19 Morris-Carsch, I'm assistant director of  
20 sustainability for Suffolk. And as Dr.  
21 Bonahue said, the office of workforce  
22 and economic development, in  
23 collaboration with local industry, was  
24 asked to develop a training program for  
25 solar installers. This was a four-week



## 1 BOARD OF TRUSTEES 12/8/22

2 program, it is fifty hours, and it  
3 included a paid externship at a local  
4 solar company, and that externship was  
5 for sixteen hours.

6 At first, it was quite the  
7 challenge; we built this program from  
8 scratch, with no curriculum, no  
9 instructor, no training equipment. And  
10 everyone on campus came together. Just  
11 to shout out to a few people; Joe Kraft  
12 from plant operations helped us set up  
13 the room, Professor James Leopard from  
14 HVAC helped us design a curriculum and  
15 let us borrow some tools and materials.  
16 We repurposed equipment that was on the  
17 Ammerman campus from a previous solar  
18 program from Professor Ratatalo, and we  
19 had a lot new materials provided by  
20 Andrew, then of course Dr. Ciampa  
21 provided support by allowing all of the  
22 flexibility and scheduling for all of  
23 his team members to come together.

24 The last piece of this puzzle was  
25 our local department of labor. Using

1 BOARD OF TRUSTEES 12/8/22

2 their funding, we paid the tuition for  
3 all thirteen students; \$850. And our  
4 first cohort of students launched on  
5 October 18th. And, like I said, we had  
6 thirteen students start, and also  
7 thirteen students completed the program  
8 on November 10th. And they all earned  
9 an OSHA 10 certificate, as well as a  
10 Suffolk County Community College  
11 Completion Certificate and also a fall  
12 prevention safety certificate. Directly  
13 after the program, six of these students  
14 got an offer for jobs at local solar  
15 companies, a few others stayed employed  
16 with their solar company that they  
17 already were employed with and just were  
18 seeking additional training, and some  
19 just wanted just value for their own  
20 benefit or for, you know, other  
21 industries that they're in.

22 So with us today is one of those  
23 students, Christian, he's here to tell  
24 us a little bit about his experience in  
25 the class and beyond. So I've asked

## 1 BOARD OF TRUSTEES 12/8/22

2 Christian a few questions, I'll just  
3 repeat them here. I just wanted him to  
4 talk a little bit about why he took the  
5 class, and his experience in the class  
6 and also if the skills that he learned  
7 were valuable to current or future  
8 employment. And give us an update of  
9 what he's doing now, and what he was  
10 doing beforehand. So, here's Christian.

11 MR. AREVALO: Thank you. So,  
12 Melanie invited me to talk a little bit  
13 about my experience in the class, as  
14 well as at the moment, my employment  
15 with SUNation. The class was wonderful.  
16 It was taught by Brian Karp. You know,  
17 I got to see him again over at the  
18 building in SUNation, and, you know, he  
19 told me like just do your best, be  
20 confident. You know, during the two  
21 days, the two paid externships, you  
22 know, I got to actually see what the job  
23 was like, which I think was the most  
24 helpful for me, because I'm a very  
25 hands-on learner. So that was a very



1 BOARD OF TRUSTEES 12/8/22

2 useful part of the program. Brian Karp  
3 did a great job showing us the kind of  
4 material that we're going to be working  
5 with and, you know, a lot of that helped  
6 a lot for me to show up and be able to  
7 say, yeah, I've seen this before and  
8 help the employees there who are already  
9 working say, okay, well, you know, he's  
10 seen this before, we don't have to  
11 explain everything to him. I was able  
12 to get up on a ladder, get up on a roof,  
13 you know, I was trained with fall  
14 protection, so, you know, I had my  
15 harness on, I knew how to use it. That  
16 was also part of the course as well.

17 So, you know, safety was a very  
18 big priority there as a part of our  
19 training. You know, now that I'm there,  
20 it's great. Another thing that helped  
21 me out a lot is, I was there, you know,  
22 to get a job, so I received a Suffolk  
23 email, that's how I learned about the  
24 program, and now I'm here and I'm very  
25 happy.

1 BOARD OF TRUSTEES 12/8/22

2 I also forgot to mention that  
3 today is only my second day. I used to  
4 work at -- I used to work at rental  
5 business firm in Brentwood and, you  
6 know, it was just a normal office job,  
7 you know, like nothing special. I used  
8 to -- I was in charge of communications  
9 there, you know. Just, yeah.

10 PRESIDENT BONAHEUE: Can I ask you  
11 a question, Christian?

12 MR. AREVALO: Yes.

13 PRESIDENT BONAHEUE: Having been  
14 through the program and knowing that our  
15 plan is to offer it again, do you have  
16 any suggestions that would help us make  
17 it better; maybe expand it?

18 CHRISTIAN: Yeah, so, I really  
19 liked the fact that we were actually  
20 able to build roofs. We actually  
21 learned what the material was about, you  
22 know, that, I think maybe expanding more  
23 on that would help us a lot, because  
24 that was definitely very helpful.

25 PRESIDENT BONAHEUE: Thank you.

1 BOARD OF TRUSTEES 12/8/22

2 Any questions from the board?

3 TRUSTEE MORGO: I have a very  
4 significant one, Christian, did the  
5 sweatshirt come as a perk?

6 CHRISTIAN: Yeah, I like a, you  
7 know, they did hook us up with like some  
8 hoodies, a little cap.

9 PRESIDENT BONAHEUE: Christian,  
10 thank you so much. Any other questions,  
11 Trustees? We are delighted that you  
12 came to Suffolk and you went through  
13 this program, it was free for you and  
14 you got a new job out of it, so good  
15 job. Thank you.

16 MS. MORRIS-CARSCH: Just to wrap  
17 up. Thank you, Christian. And  
18 Christian's story wasn't the only  
19 inspiring story throughout the program.  
20 Just a few others; we had a father and  
21 son duo, Gabriel and Nicolas Gomez, they  
22 took the class together to learn how to  
23 install solar panels for their family  
24 construction business, they're really  
25 excited to start offering that as an



1 BOARD OF TRUSTEES 12/8/22

2 addition in their business. And then,  
3 unfortunately another student was  
4 supposed to come today, but he got  
5 caught in a lot of traffic. Jon-Tyler,  
6 I promised I would mention him, he  
7 worked as a commercial solar installer  
8 at EmPower Solar prior to the class, and  
9 he wanted to move into residential  
10 solar, and upon completion of the  
11 course, he moved into the residential  
12 service department, and he received a  
13 pay increase. So he was really excited  
14 to share that.

15 And I just wanted to say thank  
16 you all for your support of the program,  
17 and we hope to continue to grow the  
18 certification and enroll more students  
19 and we're hoping that next cohort of  
20 students will begin in March.

21 PRESIDENT BONAHOUE: Thank you.

22 TRUSTEE CANARY: Thank you,  
23 Melanie. And best of luck, Christian.  
24 So what I'm taking away from this story  
25 is the fact that here was a program that

1 BOARD OF TRUSTEES 12/8/22

2 was built from the ground up and  
3 successfully have graduated thirteen  
4 into their certificate program and  
5 they're going to be gainfully employed.  
6 So, again, hats off to the, once again,  
7 our outstanding faculty who was able to  
8 put this program together from nothing  
9 and it's highly successful, so that's  
10 what I'm taking away. Thank you very  
11 much.

12 CHAIR MURRAY: Anybody else want  
13 to comment? If not, we'll move on. At  
14 this point, I would request a motion to  
15 adjourn to board of trustees meeting and  
16 call the board of directors meeting to  
17 order.

18 TRUSTEE MORGO: So moved.

19 TRUSTEE CANARY: Second.

20 CHAIR MURRAY: All those in  
21 favor.

22 COLLECTIVE RESPONSE: Aye.

23 [WHEREUPON THE MOTION MADE AND  
24 SECONDED WAS VOTED ON AND CARRIED, THE  
25 MEETING OF THE BOARD OF DIRECTORS OF THE

1 BOARD OF DIRECTORS 12/8/22  
2 SUFFOLK COUNTY COMMUNITY COLLEGE WAS  
3 ADJOURNED AND REOPENED.]

4 CHAIR MURRAY: We're now in the  
5 Board of Directors meeting, and at this  
6 point I'd like to request a motion for  
7 the approval of the minutes of the  
8 October 20, 2022, Board of Directors  
9 meeting. Is there a motion?

10 TRUSTEE PAGDANGANAN: Motion.

11 TRUSTEE ZARATE: Second.

12 CHAIR MURRAY: All those in  
13 favor, say aye.

14 COLLECTIVE RESPONSE: Aye.

15 CHAIR MURRAY: Any opposed?

16 [NO RESPONSE.]

17 [WHEREUPON THE MOTION MADE AND  
18 SECONDED WAS VOTED ON AND CARRIED, THE  
19 MEETING OF THE BOARD OF DIRECTORS OF THE  
20 SUFFOLK COUNTY COMMUNITY COLLEGE WAS  
21 ADJOURNED AND REOPENED.]

22 CHAIR MURRAY: At this point, I'd  
23 like to introduce the Vice President of  
24 Student Affairs, Patricia Munsch, to  
25 present the association's financial



1 BOARD OF DIRECTORS 12/8/22

2 report.

3 DR. MUNSCH: Good afternoon,  
4 members of the Board. I'm happy to  
5 share that our financial report for  
6 November is here, it represents the fall  
7 installment of student activity fee  
8 money to the various entities within the  
9 student association. You'll see that  
10 there is a difference between the  
11 anticipated budgeted revenue and the  
12 actually received budgeted revenue.  
13 Obviously the budgeted revenue is for  
14 the year, the actual revenue is only for  
15 the semester. But this is also a  
16 decrease due to lower than anticipated  
17 enrollment, and also the difference in  
18 our student fee dollars as we're still  
19 charging our COVID student fee rate, not  
20 our pre-COVID activity fee rate. We  
21 recognize that this budget will not be  
22 able to sustain the level of activities  
23 and advanced athletics at the college.

24 But we do have approximately  
25 \$3 million remaining in our reserve

1 BOARD OF DIRECTORS 12/8/22

2 account, and anticipate using those  
3 reserve funds so that we can meet our  
4 budget requirements for the upcoming  
5 academic year. Thank you.

6 CHAIR MURRAY: Is there a  
7 timeline when you're going to go back to  
8 pre-COVID fees?

9 DR. MUNCH: We are under  
10 discussion right now about when we will  
11 need to return back to the pre-COVID  
12 fees and we will certainly be talking  
13 about that more in the upcoming board  
14 meetings as we move into the spring  
15 semester.

16 CHAIR MURRAY: And by doing that,  
17 it's going to alleviate some of the  
18 budget shortfall.

19 DR. MUNSCH: Absolutely. Are  
20 there any other questions? Thank you.

21 CHAIR MURRAY: Thank you very  
22 much. Thank you. I don't believe there  
23 are any resolutions?

24 DR. MUNSCH: No, there are no  
25 resolutions.

1 BOARD OF TRUSTEES 12/8/22

2 CHAIR MURRAY: At this point, I'd  
3 like to request a motion to adjourn the  
4 Board of Directors meeting and call the  
5 Board of Trustees meeting to order. Is  
6 there a motion?

7 TRUSTEE COVERDALE: So moved.

8 TRUSTEE FROST: Second.

9 CHAIR MURRAY: All those in favor  
10 say aye.

11 COLLECTIVE RESPONSE: Aye.

12 CHAIR MURRAY: Any opposed?

13 [NO RESPONSE.]

14 [WHEREUPON THE MOTION MADE AND  
15 SECONDED WAS VOTED ON AND CARRIED, THE  
16 MEETING OF THE BOARD OF TRUSTEES OF THE  
17 SUFFOLK COUNTY COMMUNITY COLLEGE WAS  
18 ADJOURNED AND REOPENED.]

19 CHAIR MURRAY: Now we're back  
20 into the board of trustees meeting. So  
21 at this point, I would like to ask for a  
22 motion to approve the minutes of the  
23 October 20, 2022 Board of Trustees  
24 meeting. Motion?

25 TRUSTEE MORGO: So moved.



1 BOARD OF TRUSTEES 12/8/22

2 TRUSTEE PAGDANGANAN: Second.

3 CHAIR MURRAY: All those in

4 favor?

5 COLLECTIVE RESPONSE: Aye.

6 CHAIR MURRAY: Any opposed?

7 [NO RESPONSE.]

8 CHAIR MURRAY: Minutes have been  
9 approved.

10 At this point, I'd like to  
11 introduce Vice President for Business  
12 and Financial Affairs, Dr. Mark Harris,  
13 to present the college budget and  
14 college financial records.

15 DR. HARRIS: Thank you,  
16 Mr. Chairman, members of the Board. The  
17 financial statements that we presented  
18 to the Board included two components;  
19 one that really looks at our current  
20 financial position for fiscal '23, but  
21 also the projection for fiscal '22. As  
22 we have indicated in prior board  
23 meetings, we are currently going through  
24 our fiscal '22 year end audit. The  
25 auditors are actually doing field work,

1 BOARD OF TRUSTEES 12/8/22

2 they came back this week to really look  
3 at some of the assumptions and test some  
4 of the scenarios that we have presented  
5 to them. We're hoping that by the board  
6 meeting in January, no later than  
7 February, we will have a better sense of  
8 what our fund balance use will be.

9 If you recall when we submitted  
10 the fiscal '22 budget, we were looking  
11 at about \$4.2 million, that's what we  
12 have budgeted. But we have taken some  
13 steps to mitigate that number, so, once  
14 the auditors have looked at some of the  
15 assumptions that we have made, that  
16 potentially will reduce the use of fund  
17 balance, which means we would have the  
18 option to use a little bit more HEERF,  
19 and that information will be presented.  
20 But we are confident that the number  
21 will be lower than what the original  
22 \$4.2 million fund balance use will be.

23 In terms of our fiscal '23  
24 budget, we are all aware that our fall  
25 2022 number is lower than what we

1 BOARD OF TRUSTEES 12/8/22

2 budgeted. When we did the budget for  
3 fiscal '23, we assumed flat growth both  
4 for spring and also for fall, and based  
5 on the numbers, we're about 2.5% down,  
6 which translated to about \$2.9 million  
7 when we look at the net tuitions and net  
8 fee, but what we also did, we went  
9 through and implemented some mitigating  
10 steps to really reduce the amount of  
11 money, or costs, so we have  
12 approximately \$1.9 million of mitigated  
13 cost that we have already identified,  
14 which means the net change between our  
15 fall loss revenue for about \$2.9 and  
16 about \$1 million of reduced cost, is  
17 about \$1.9 million negative.

18 So, when we did the fiscal '23,  
19 we were looking at about \$13.6 million  
20 use of fund balance. And then, because  
21 of how fall shaped up, we're about 15.5  
22 of projected use. But one thing that I  
23 will say that we're very early in the  
24 game and we're looking at other cost  
25 mitigation factors that we can implement



1 BOARD OF TRUSTEES 12/8/22

2 to reduce the use of fund balance. So,  
3 we have some opportunities also to use  
4 additional HEERF, identify some cost  
5 mitigation factors that were not in the  
6 original budget assumptions and then  
7 hopefully get that number down for  
8 fiscal 2023.

9 So, if you look specifically at  
10 the cost component of it, one of the big  
11 drivers is if all things were normal,  
12 would have been good for us but because  
13 of inflation and cost, is really our  
14 utilities. Our utilities are about  
15 \$1 million higher than what we  
16 anticipated, so that's a big negative  
17 impact right there for us. But we are  
18 hoping that over the next half of the  
19 fiscal '23, we'll be able to reduce some  
20 of those costs so that they get in line  
21 with what we budgeted and potentially  
22 reduce the use of fund balance of  
23 fiscal '23.

24 We talked about HEERF multiple  
25 times. Right now we're in the last

1 BOARD OF TRUSTEES 12/8/22

2 phase of it, which is HEERF III. We  
3 have about \$3.7 million left of HEERF on  
4 the student side, Dr. Munsch and I have  
5 been working on block grants for  
6 students, which would represent the  
7 second of the last dispersement to our  
8 students of about \$2.7 million. So  
9 within the next week or so, we should be  
10 able to get about \$2.7 million out to  
11 our students with the remaining balance  
12 of about a million dollars, which we  
13 plan on really dispersing very early in  
14 spring. Because, if you recall, we were  
15 granted a no-cost one-year extension, so  
16 we have until May 15th of 2023 to  
17 disperse both the student side of HEERF  
18 but also the institution side of HEERF,  
19 so that is our goal; to really at least  
20 get the \$2.7 million out to our students  
21 before the end of this year, and then  
22 very early in spring 2023, the remaining  
23 balance from that \$3.7 million.

24 And then finally, fiscal '24  
25 budget preparation is already here. So

1 BOARD OF TRUSTEES 12/8/22

2 right now we're in the process of really  
3 teasing out what that framework of  
4 fiscal '24 will be, similar to what we  
5 did in fiscal '23. We really looked at  
6 some of the micro, but also some of the  
7 macro factors that really we have no  
8 control over, but also look at some  
9 strategies that we really need to hone  
10 in on to determine how best; one, to  
11 retain our students, to expand the  
12 amount of students who are coming here  
13 and as was discussed earlier, how we can  
14 expand any additional sources, whether  
15 or not it's through solar, whether or  
16 not it's through any other programs that  
17 we have to really shore up the amount of  
18 revenue that we will be bringing in.

19 Our goal really is to send out  
20 the budget templates to the budget  
21 managers next week, no later than  
22 Friday, and then ask that they return  
23 them to us by the end of January 2023.  
24 The goal then is going to be working  
25 with the budget and finance committee to



1 BOARD OF TRUSTEES 12/8/22

2 kind of go through what the functions  
3 are, get some recommendations, go back  
4 to the table and then refine the  
5 process, so we could get the budget for  
6 fiscal '24 finalized so we can submit it  
7 to the County.

8 The two pieces that we're not  
9 fully sure of how they will be funded,  
10 is the appropriation from the State.  
11 There have been discussions,  
12 presentations to SUNY where we asked  
13 them for plus four and then to determine  
14 what the County would be willing to  
15 provide, whether or not it's the same as  
16 prior years. So those are going to be  
17 factors that we have to include in our  
18 assumptions when we present to the  
19 budget and finance subcommittee, and  
20 then to the Board as whole.

21 So, that's all I have to present.  
22 The one piece that you will not see for  
23 this meeting is any resolutions.  
24 Typically we would have presented the  
25 EMHP, but we have received the

1 BOARD OF TRUSTEES 12/8/22

2 reconciliation for October or November  
3 and we're working to get those files.  
4 And part of the issue is still because  
5 of the cyber attacks. So they're having  
6 difficulties getting those numbers. But  
7 we're hoping that we will get them in  
8 December, so we can present them in  
9 January. So, that's all I have. Are  
10 there any questions?

11 CHAIR MURRAY: Mark, I have just  
12 a couple of questions. With regard to  
13 the fund balance, assuming the worst  
14 case scenario, which is 15.5, use of the  
15 fund balance, what would that fund  
16 balance look like?

17 DR. HARRIS: So, let's assume  
18 we're going to use about three million  
19 from 2022, so right now we're about  
20 41.4, so that would put us down to 30.4,  
21 we use another 15.5, so we would be  
22 about 23 to start fiscal '24.

23 CHAIR MURRAY: That's  
24 approximately 10% of the budget?

25 DR. HARRIS: It's a little bit

1 BOARD OF TRUSTEES 12/8/22

2 more than 10% of the budget. Not  
3 factoring potentially what fiscal '24  
4 may be, So at the end of fiscal '23, if  
5 all things remain the same, we're  
6 looking at about 23 million remaining.

7 CHAIR MURRAY: Those states, it's  
8 approximately --

9 DR. HARRIS: They recommend  
10 between ten to fifteen percent.

11 CHAIR MURRAY: With regard to the  
12 utility cost, I understand it was big  
13 unanticipated increase, a few years ago  
14 we had retained a company that was --

15 TRUSTEE MORGO: Cintex.

16 CHAIR MURRAY: Cintex to try to  
17 tease out as much savings as possible,  
18 and I think their compensation was based  
19 on how well they did. Is there any  
20 thought of doing that process again?

21 DR. HARRIS: So, one of the  
22 reasons -- so, when we looked at just  
23 the contract, I think we -- we -- we  
24 were mature with respect to the  
25 contract. When I got here, and talking



## 1 BOARD OF TRUSTEES 12/8/22

2 with other members, one of the benefits  
3 from having Synergistics was really  
4 behavioral change. The components from  
5 Synergistics that we embraced, for  
6 example, the energy specialist -- which  
7 we still have the energy specialist --  
8 what we have done the last couple of  
9 weeks is really reenergize that fact to  
10 really start working with the campuses  
11 and different departments to really look  
12 at ways in which we can maximize our  
13 savings.

14 Part of the struggle, and we have  
15 looked at a couple of reports, and we're  
16 still trying to tease what that looks  
17 like, is whether or not the increase is  
18 primarily because of kilowatt usage or  
19 is it primarily because of inflation.  
20 And I think if we're maintaining our  
21 slightly reduce our kilowatt use and  
22 inflation is rising, then I think the  
23 impact is going to be difficult. There  
24 have been some other discussions about  
25 really looking at other energy efficient

1 BOARD OF TRUSTEES 12/8/22

2 strategies and projects that we can  
3 undertake to really be a little bit more  
4 aggressive with how much we can reduce  
5 our and kilowatt usage, so I know those  
6 discussions are taking place.

7 TRUSTEE MORGO: I've tried to get  
8 a handle on this, Mark, kind of a cost  
9 benefit analysis, what we paid  
10 Synergistics and what they saved us. It  
11 doesn't appear that we can do that; is  
12 that right? Is this possible to do  
13 that? Because we know how much the  
14 contract was, can we say, okay, it  
15 benefitted this -- and by the way, I  
16 don't mean to digress, you've really  
17 done -- not just you, Dr. Bonahue and  
18 all, have done a very good job in the  
19 mitigation of cost. But, how much can  
20 you really say was because we hired  
21 Synergistics?

22 DR. HARRIS: Well, when we looked  
23 at the contract, if we look -- and I  
24 think they went all the way back to  
25 2013/'14, if we looked at how much we

1 BOARD OF TRUSTEES 12/8/22

2 were spending relative to when we  
3 allowed the contract to, let's say,  
4 expire, if we just looked at it in terms  
5 of dollars, there were savings. The  
6 challenge that we found, it's because of  
7 how the contract -- because of, you  
8 know, what the baseline was to what they  
9 saved and the commission. They did  
10 benefit more than we did, but now  
11 because of that, and again it's because  
12 of changes we had to make predominately,  
13 by still maintaining some of those  
14 behaviors, we can at least maintain  
15 kilowatt usage. The key thing with  
16 energy saving, at least from our  
17 perspective is really work with the  
18 campuses and the plant operations  
19 director to really look at specific  
20 buildings, really look at usage and look  
21 at scheduling, not just in the winter,  
22 but also in the summer to see how we can  
23 either reduce the use of some buildings  
24 or just maximize the use of some  
25 buildings and then --



1 BOARD OF TRUSTEES 12/8/22

2 TRUSTEE MORGO: Yes, I understand  
3 that, but I never like to hear that the  
4 vendor benefitted more than we did. The  
5 second thing I want to ask, it's been  
6 kind of remarkable, and Chris first  
7 talked about it in the fund balance, but  
8 HEERF gone in the spring.

9 DR. HARRIS: Correct.

10 TRUSTEE MORGO: And as we  
11 mentioned at the last meeting, there are  
12 vagaries that we don't even know that  
13 may occur. What happens when HEERF is  
14 gone and we can't use it as a cushion  
15 for our fund balance?

16 DR. HARRIS: Again, May 16, 2023  
17 is when we are allowed to at least incur  
18 any related expenses that we could claim  
19 from the remaining \$5.1 million from the  
20 institution side, so it means that when  
21 we look at our fiscal '24 budget, we  
22 have to factor in that we're going to  
23 have at least a deficit at a minimum  
24 \$5.1 million that we have to work from  
25 that gap analysis, plus whatever

## 1 BOARD OF TRUSTEES 12/8/22

2 potential fund balance used that we may  
3 project for fiscal '23. So it means  
4 that we really have to look at the key  
5 source of revenue from the college,  
6 which is tuition and fees, retention,  
7 our nontraditional students, and then  
8 really our axillary. But it also means  
9 that we have to become a little bit more  
10 efficient with some of the programs that  
11 we have and look at the margins that  
12 we're operating, and just look at how we  
13 structure.

14 So because we no longer have the  
15 luxury of HEERF to stop any losses, I  
16 think we have to take a deep dive, more  
17 of a micro approach, to just how we do  
18 business, and just how we do the cost  
19 analysis, relative to the revenues that  
20 are covering it.

21 TRUSTEE MORGO: I think we've all  
22 been proud, very proud that we froze  
23 tuition for three years, but that  
24 hopefully we can do that again. But  
25 from what you just said --

1 BOARD OF TRUSTEES 12/8/22

2 CHAIR MURRAY: It's a discussion  
3 for another day.

4 Any other questions?

5 Thanks, Mark, we appreciate it.

6 TRUSTEE CANARY: Thank you, Mark.

7 TRUSTEE MORGO: Thank you, Mark.

8 CHAIR MURRAY: At this point I'm  
9 going to request a motion for the  
10 approval of college resolutions number  
11 2022.65 through 2022.67, which is three.

12 And I'm going to ask Dr. Bonahue  
13 if he may just give a very brief  
14 overview of those.

15 PRESIDENT BONAHEUE: Sure.  
16 Trustees, the resolutions you have three  
17 resolutions in front of you. One, to  
18 the governance committee, there's a need  
19 to appoint a new member to the ethics  
20 board to support the college Board of  
21 Trustees. And you see that the  
22 recommendation is to appoint C. Randall  
23 Hendricks the vacant position on the  
24 ethics board. Item Number 2 is to  
25 accept a grant that will continue to



1 BOARD OF TRUSTEES 12/8/22

2 support high school student enrollment,  
3 specifically at the Longwood Central  
4 School District, which is the second  
5 largest school district that supports  
6 fellow student enrollment. And they  
7 have hundreds of students also involved  
8 with Beacon, and this program will  
9 support the costs of their students  
10 taking part in the Beacon program. And  
11 the third resolution, as you've seen  
12 before, is just a change order. It's  
13 just a -- it's a rollup of the change  
14 orders related to the renewable energy  
15 in the STEM center, and John DeMayo used  
16 to do a great job managing that.

17 CHAIR MURRAY: That project is  
18 still within budget?

19 PRESIDENT BONAHEUE: It is still  
20 within budget, yes, sir.

21 CHAIR MURRAY: Okay. Now I'd  
22 like to request a motion for the  
23 approval of college resolutions numbers  
24 2022.65 to 2022.67.

25 TRUSTEE COVERDALE: So moved.

1 BOARD OF TRUSTEES 12/8/22

2 TRUSTEE MORGO: Second.

3 CHAIR MURRAY: All those in  
4 favor, say aye.

5 COLLECTIVE RESPONSE: Aye.

6 CHAIR MURRAY: Any opposed?

7 [NO RESPONSE.]

8 CHAIR MURRAY: Motion is carried.

9 [WHEREUPON THE MOTION MADE AND  
10 SECONDED WAS VOTED ON AND CARRIED, THE  
11 MEETING OF THE BOARD OF TRUSTEES OF THE  
12 SUFFOLK COUNTY COMMUNITY COLLEGE WAS  
13 ADJOURNED AND REOPENED.]

14 CHAIR MURRAY: So we're going to  
15 go to committee reports. First, budget  
16 and finance I'm pretty sure has not met.  
17 So, I'm going to go to student success.

18 TRUSTEE PAGDANGANAN: There's no  
19 report, we didn't meet last month.

20 CHAIR MURRAY: Governance?

21 TRUSTEE CANARY: Thank you,  
22 Mr. Chairman. We had a marathon  
23 session, I think it lasted six minutes.  
24 And the reading of my minutes will be  
25 about a minute. Meeting was called to

## 1 BOARD OF TRUSTEES 12/8/22

2 order, Committee Chair Canary shared  
3 with the committee that he had a  
4 discussion with Deputy General  
5 Counsel O'Connor, in which they felt it  
6 would be beneficial at this time to  
7 include other members of the college  
8 community to continue our in-depth  
9 discussions on our association's  
10 governance structure. It was suggested  
11 that the student trustee, vice president  
12 of student affairs, president of the  
13 faculty association and the director of  
14 association's business affairs be  
15 invited to the next governance committee  
16 meeting to get their input. The  
17 committee all agreed, and invites will  
18 be sent out shortly.

19 There were no new topics brought  
20 up during open discussion, so the agenda  
21 item for the January governance  
22 committee meeting will be the  
23 continuation of the discussion on the  
24 association's governance structure. The  
25 meeting will take place on Tuesday,



1 BOARD OF TRUSTEES 12/8/22

2 January 17th at 4:00 p.m. via Zoom. We  
3 adjourned at 4:01. So, six minutes.

4 CHAIR MURRAY: Just for these  
5 people who don't understand the context,  
6 you know, as we go through the agenda,  
7 you see the little kind of dance we do,  
8 with, we adjourn and go into the Board  
9 of Directors meeting and then go back  
10 into the Board of Trustees. There has  
11 been some discussion going on now for  
12 some time as to whether that should be  
13 readjusted so that the Board of  
14 Directors board can be somewhat  
15 different than the Board of Trustees.  
16 There may be some overlap, there may  
17 not, that's the process we're talking  
18 about. And some of reasons for it is to  
19 try to encourage more participation,  
20 different people, it's always good to  
21 have more people be involved in  
22 governance and various entities. So  
23 that's what we're kind of going through.  
24 And under Gordon's leadership, we're  
25 looking at it very carefully and

1 BOARD OF TRUSTEES 12/8/22

2 thoroughly, and at some point in the  
3 next year, at the beginning of next  
4 year, we should have a resolution.

5 TRUSTEE MORGO: We're the only  
6 community college in the state that has  
7 the structure where it's separated, so  
8 it's really something we should look at  
9 it. And not only because it will make  
10 us more inclusionary, but also kind of  
11 separation of duties.

12 CHAIR MURRAY: Yes, and it's been  
13 that way forever --

14 TRUSTEE MORGO: Since the  
15 beginning.

16 CHAIR MURRAY: Since the college  
17 started, so about time we looked at it.  
18 On the personnel committee, I don't  
19 believe we met. Unfortunately, Gemma  
20 could not be here today. And just from  
21 personal privilege, her mother passed  
22 away, so she indicated she cannot  
23 attend.

24 Advocacy committee?

25 TRUSTEE ZARATE: We did not meet.

1 BOARD OF TRUSTEES 12/8/22

2 But I do want to share and remind the  
3 committee members that New York  
4 Committee College Trustees, along with  
5 the New York Committee College  
6 Association of Presidents put out an  
7 advocacy platform which aligns to our  
8 advocacy about the 100% allocation to  
9 the floor. As well as the 4% increase  
10 to help offset inflationary impacts,  
11 contractual obligations and other costs.

12 CHAIR MURRAY: Is that something  
13 you circulate --

14 TRUSTEE ZARATE: Yes, I sent it  
15 to Stuart Randall, and he's going to be  
16 sharing it with everybody.

17 CHAIR MURRAY: Okay, so,  
18 facilities?

19 TRUSTEE MORGO: We didn't meet.  
20 But I think you'll remember, it had to  
21 be about five months ago, that we went  
22 to the questions with the change orders  
23 and the difficulty in getting the  
24 architectural to give us what we needed.  
25 Well, Dr. Bonahue already eluded to, but



1 BOARD OF TRUSTEES 12/8/22

2 John DeMayo has done a superb job, he  
3 approved change orders over the last  
4 couple of months, and I just heard from  
5 Lou yesterday that the vendors are  
6 actually being paid, because the common  
7 system is -- it's not working. But  
8 there is a way for them to get paid, so  
9 the job of moving ahead under very  
10 difficult circumstances. I'll just echo  
11 what Ed said about John DeMayo, the  
12 reason we haven't met is because we had  
13 that marathon we needed to put  
14 everything on, and now it's moving  
15 ahead.

16 CHAIR MURRAY: Is there  
17 anticipated completion date?

18 TRUSTEE MORGO: Well, it was  
19 October, and we haven't gone off that  
20 yet.

21 PRESIDENT BONAHOUE: Mr. Chairman,  
22 the supply chain issues and the snarled  
23 construction across the country are  
24 taking their toll at this point.  
25 Looking for a soft opening in the

1 BOARD OF TRUSTEES 12/8/22

2 spring, later in the spring.

3 CHAIR MURRAY: Any questions?

4 Thank you.

5 Foundation?

6 TRUSTEE PAGDANGANAN: The  
7 foundation board of directors is pleased  
8 to report the distribution of more than  
9 \$500,000 in scholarship support  
10 college-wide. This year, we had 1,256  
11 students apply for scholarship support  
12 using the college's online system known  
13 as academic works. Of the total, 898  
14 applicants were from our continuing  
15 student population and 358 were from our  
16 new student population. Students  
17 received scholarship awards thanks to  
18 the foundation's individual and  
19 corporate donors, our faculty, our  
20 staff, our alumni and friends.

21 Students in need often arrive at  
22 the foundation office seeking  
23 assistance, staff there is trained to  
24 assist with addressing basic needs of  
25 food insecurity and transportation

1 BOARD OF TRUSTEES 12/8/22

2 challenges. This year, through the  
3 foundation's partnership with a charity  
4 on Long Island, we were able to share  
5 thousands of dollars worth of  
6 supermarket gift cards to students in  
7 need throughout the fall semester.  
8 Then, just in time for the start of the  
9 holiday season, Stop & Shop supermarkets  
10 provided \$100 gift cards to support  
11 students and their families.

12 Additionally, the foundation  
13 acquired transportation vouchers to  
14 Suffolk Transportation, which provided  
15 students with free access to county  
16 buses. In 1974, Sister Mary Ann  
17 Borrello, professor at Suffolk,  
18 established the State's first  
19 campus-based food pantry at Suffolk.  
20 This year, during November and December,  
21 the foundation issued an appeal for the  
22 support of Sister Mary Ann's Helping  
23 Hands Fund, seeking to raise donations  
24 to support the college's food pantries.  
25 Response has been generous enabling us



1 BOARD OF TRUSTEES 12/8/22

2 to provide food to students and their  
3 families during this holiday period.

4 Also, our generous corporate  
5 partners at Riverhead Building Supply  
6 provided a challenge grant for the  
7 construction of a new theatric stage at  
8 the Shea Theater in time for the recent  
9 production of Noises Off. With  
10 Riverhead Building Supply donating  
11 hundreds of linear and square feet of  
12 lumber, fasteners and more, the theatric  
13 department, under the direction of  
14 Professor Charles Wittreich, a member of  
15 the foundation's board of directors was  
16 able to identify additional matches to  
17 support and complete the project. Also,  
18 a celebration of the life honoring the  
19 late professor of theater, Richard  
20 Johnson, has been scheduled for Sunday,  
21 April 16, 2023 at the Shea Theater on  
22 the Ammerman Campus, following the  
23 student performance of The Comedy of  
24 Errors. Details will follow, so please  
25 save the date.

1 BOARD OF TRUSTEES 12/8/22

2 And lastly, please remember that  
3 year-end giving provides individual  
4 donors with tax savings while  
5 simultaneously encouraging investment in  
6 charitable organizations. Please  
7 consider making a generous donation or a  
8 charitable gift to the Suffolk Community  
9 College Foundation. Contributions must  
10 be received at the Foundation by  
11 December 31st to qualify for charitable  
12 deduction on 2022 tax return. You can  
13 contact anyone from the foundation for  
14 this. Thank you.

15 CHAIR MURRAY: Any questions? If  
16 not, Zach, can you report for the  
17 Student Trustees?

18 TRUSTEE FROST: Thank you, Chair  
19 Murray. I attended the academic  
20 assembly here on Tuesday on the Grant  
21 campus, and was pleased to learn that  
22 our tutoring center here is at max  
23 capacity, so this is a really good sign  
24 that students are returning to campus,  
25 and they're utilizing our services here.

1 BOARD OF TRUSTEES 12/8/22

2 There's actually a need for more tutors,  
3 and I spoke to Trustee Zarate, she may  
4 have someone who can help.

5 Additionally, I've had the chance  
6 to meet with the chief financial  
7 officer, Nate Cocosta and President  
8 Emily Lucana of the student government  
9 at Grant campus, where we discussed  
10 future initiatives and how we can expand  
11 and improve communications between  
12 ourselves and the other SGAs for future  
13 projects. I assured them that if they  
14 needed help with anything, that the  
15 board is there to support them and every  
16 student. Additionally, I was pleased to  
17 learn that seven of our very own  
18 students were chosen to participate in  
19 an art competition hosted by SUNY in  
20 Albany.

21 Also, last week, I participated  
22 in the Student Trustee meet-up hosted by  
23 the NY Community College Trustee  
24 Association, and they reminded us, and  
25 wanted us to go back to our boards that



1 BOARD OF TRUSTEES 12/8/22

2 the 2023 Community College Legislative  
3 Summit in Washington DC is taking place  
4 February 5th to the 8th, and this is a  
5 fantastic opportunity to meet with  
6 lawmakers and advocate for the community  
7 colleges on a large scale. Priority  
8 registration for that is December 14th.

9 CHAIR MURRAY: Any questions?

10 Thank you.

11 At this point, let's go to the  
12 Chair's report, which will be quick, but  
13 I think President Bonahue is going to  
14 also mention possibly doing a Board  
15 retreat in January or February. I think  
16 one of the topics that you all have  
17 received in the self evaluation, which  
18 we think were very positive, but there  
19 are areas where we can improve,  
20 connecting the strategic plan for the  
21 college and things like that. So I  
22 think that will be one of the topics  
23 that we would go over at the retreat, so  
24 stay tuned for that in January or  
25 February.

1 BOARD OF TRUSTEES 12/8/22

2 So, next is the President's  
3 report.

4 PRESIDENT BONAHOUE: Thank you,  
5 Mr. Chairman. Let me begin by  
6 recognizing Gail Kenehan. Gail, thank  
7 you for being here and filling in, we've  
8 had some kind of flu-like illness run  
9 through different parts of the building  
10 and, Gail, thank you for being here to  
11 help out in the President's office.  
12 Thank you very much. As always, it's my  
13 pleasure to recognize our association  
14 governance leaders with us today, please  
15 stand to be recognized, Dr. Dante  
16 Morelli, from the Faculty Association,  
17 Dr. Pat San So, from the Student  
18 Assembly, John Tobellio from the Guild  
19 of Administrators, and Josephine  
20 Makowski from AME. As well as Jose from  
21 the Student Association, which is great,  
22 thank you Jose. It sounds like Trustee  
23 Frost has a list of things for you to  
24 do.

25 I especially want to recognize

## 1 BOARD OF TRUSTEES 12/8/22

2 Dante and Courtney, as we -- Courtney  
3 doesn't happen to be here, but we had  
4 our first meeting between the Faculty  
5 Association and the college to update  
6 faulty contracts, very productive  
7 meeting, so thank you, Dante, for your  
8 leadership. I'm happy to see you on  
9 behalf of FFA. Which is just -- thank  
10 you for that.

11 Trustees, I've left at your  
12 places the end of semester enrollment  
13 report that's now complete and verified  
14 by SUNY. This has now been verified by  
15 SUNY, and it is in line with what we  
16 have been reporting for the fall  
17 semester. Overall, our enrollment, as  
18 you've heard, as we've discussed this  
19 semester is down just under 3% as  
20 predicted, which carries the loss of  
21 revenue Dr. Harris mentioned. Some data  
22 points of note; there are some silver  
23 linings, the number of new first time in  
24 college students is up just a sliver, as  
25 was the number of students transferring



1 BOARD OF TRUSTEES 12/8/22

2 in from other institutions. The chief  
3 area of opportunity, as always, is to  
4 continue to focus on retaining the  
5 students we have, reenrolling the  
6 students who have been here the previous  
7 semester to ensure that they can stay  
8 with us even while the marketplace  
9 becomes very competitive.

10 Among the positive signs, the  
11 number of high school students continues  
12 to increase from about 4,300 last fall  
13 to nearly 4,700 this fall. It's a  
14 little under 10% gain. But again, that  
15 head count in terms of participating  
16 high school students is not as helpful  
17 as we could wish, right, because high  
18 school students don't pay full freight.  
19 So we keep up the head count, but we  
20 really need to continue to capture the  
21 college enrollment. As we resume to  
22 face-to-face opportunities, continuing  
23 education, it was up almost 100% from  
24 about 540 to nearly 1,000 enrollments in  
25 fall of 2022. So continuing education

1 BOARD OF TRUSTEES 12/8/22

2 and workforce continues to pick up. And  
3 there's also news this week that  
4 applications -- you may have seen this  
5 in Newsday -- applications for the  
6 entire SUNY system were up significantly  
7 as a result of free application week  
8 statewide. And we followed that trend,  
9 we saw an increase in applications both  
10 for spring and fall of 2023.

11 We continue to have robust  
12 conversations, trustees, about  
13 curriculum, about distance education,  
14 about student pathways that allow us to  
15 enroll and retain students. Trustee  
16 Frost was present at the Grant Assembly  
17 and heard a lot of our conversations  
18 about and curriculum of student learning  
19 and student success. We continue to  
20 need to find the balancing point between  
21 access and the long-term commitment to  
22 student access in terms of distance  
23 education. We need to balance that with  
24 knowing that students will have the  
25 strongest career as possible, no matter

1 BOARD OF TRUSTEES 12/8/22

2 what the modality. We bring more  
3 students back to the campus every  
4 semester, we need to continue that.

5 I walked in today here in Captree  
6 Commons, there was a wonderful session  
7 going on in the middle of the day, it  
8 was like laughter yoga, it was terrific;  
9 people were in there cracking up for  
10 fifteen minutes.

11 TRUSTEE CANARY: Was Lou doing a  
12 stand-up routine?

13 PRESIDENT BONAHOUE: I'd like to  
14 see that.

15 As you know, trustees, about two  
16 thirds of our enrollment is all back on  
17 campus. About two thirds of our  
18 enrollment is back on campus, we bring  
19 more back every semester and our student  
20 life is completely back on campus, and  
21 we're pleased to be involved in that.  
22 In terms of outreach and new student  
23 recruitment, I continue to meet with the  
24 superintendents and high school  
25 principals. I want to share a couple of



## BOARD OF TRUSTEES 12/8/22

1  
2 important takeaways. First, every  
3 superintendent and principal that I've  
4 met with, Suffolk Community has a strong  
5 reputation, and the principals would be  
6 delighted if more of their students came  
7 to Suffolk. Our fall open house on  
8 November 6th was, as I reported, was  
9 busy. Busy like a spring semester, and  
10 so we continue to be very hopeful. This  
11 morning we had an amazing meeting with  
12 Brentwood superintendent Rich Loeschner  
13 and his high school leadership.  
14 Although we already have a great  
15 partnership with Brentwood, we discussed  
16 a variety of ways that we could  
17 significantly deepen that partnership  
18 further in terms of providing workforce  
19 opportunities and some cross enrollment  
20 opportunities between the high school  
21 and the college.

22 I'm pleased to share with you  
23 that Legislature Mazzarella will join me  
24 next week for a conversation with  
25 Superintendent Coster and Principal

## 1 BOARD OF TRUSTEES 12/8/22

2 Scotto at William Floyd. Again, our  
3 largest districts are Brentwood, William  
4 Floyd, Longwood. They are delighted  
5 with what we're able to do at Suffolk,  
6 and as we continue to focus on  
7 shorter-term credentials, workforce  
8 credentials, they know that that will  
9 have appeal to students that we haven't  
10 necessarily been able to work with  
11 before.

12 Tomorrow morning, I host the  
13 first of our returns of on-campus  
14 meetings for guidance counselors from  
15 our high schools. So we will be having  
16 our guidance counselors here, you may  
17 have passed the room, you will see the  
18 room is set up, and that's for  
19 tomorrow's guidance counselor meeting.

20 In terms of finance, you heard  
21 from Dr. Harris that our facilities  
22 costs in terms of utilities have  
23 increased by about \$1 million this year,  
24 to the point where we need to review  
25 where we stand. Trustee Morgo, your

1 BOARD OF TRUSTEES 12/8/22

2 point about Synergistics is well-taken.  
3 I asked our facilities department  
4 earlier this month to, once again, think  
5 about undertaking an energy audit, and  
6 we're going to do it. We're going to do  
7 an energy audit to show us where we have  
8 some opportunities to save and also  
9 potentially point us toward what could  
10 be future capital projects related to  
11 renewable energies. Our plan is to  
12 conduct this audit in conjunction with  
13 PSEG, because to your point, we knew  
14 with PSEG will cost us nothing, PSEG  
15 will reimburse us for 90% of the cost of  
16 any audit we implement. And then if we  
17 implement the recommendations that come  
18 out of the audit, they'll reimburse us  
19 for the final 10% as well. So it won't  
20 be a separate external initiative or  
21 external grant, it will be done with the  
22 PSEG and we would qualify with that  
23 reimbursement.

24 They have given a list of  
25 vendors, so we'll send this out to our



1 BOARD OF TRUSTEES 12/8/22

2 list of vendors who are qualified and  
3 certified. And as I understand it, we  
4 will be get recommendations, they may be  
5 behavioral, they may be engineering and  
6 structural. But again, it will be great  
7 if we have any recommendations going  
8 forward, on long-term capital projects  
9 that they be sponsored or even  
10 cosponsored as well.

11 TRUSTEE PAGDANGANAN: I also  
12 wanted to suggest that you might want to  
13 consider National Grid for the gas  
14 portion of it. There might be something  
15 that you can use with natural gas  
16 powered. So between those two  
17 utilities, you can achieve some savings  
18 with their participation and  
19 partnership.

20 PRESIDENT BONAHEUE: Thank you for  
21 that, we'll check, thank you.

22 Earlier this week, the Suffolk  
23 County Legislature approved our request  
24 for State funding for the installation  
25 of our solar tree demonstration project.

## 1 BOARD OF TRUSTEES 12/8/22

2 We had someone come and give us a demo  
3 of that. And, again, that was in  
4 conjunction with National Grid, so thank  
5 you, Trustee Pagdanganan, for that.  
6 Also, the bond for the future expansion  
7 of our workforce building likewise  
8 passed, I know you join me in thanking  
9 our legislature, especially the  
10 Education Labor Committee, for  
11 supporting these projects. I also want  
12 to thank Ben Sporn for shepherding these  
13 projects, thank you, Ben.

14 In the area of our continuing  
15 property leases, we've had some  
16 conversations about this before, I'm  
17 continuing to examine carefully whether  
18 the college is getting a strong return  
19 -- just a return on investment for the  
20 long-term leases that we're engaged in.  
21 I've shared with you that we've been  
22 communicating with partners, both in  
23 Sayville and Riverhead, about our  
24 current leases. At this point, by the  
25 way, I think we found a strong win/win

1 BOARD OF TRUSTEES 12/8/22

2 for Sayville, so there's more  
3 information about that. And also, it's  
4 been some time since I've touched base  
5 on the request we received from the  
6 Urban League that the college consider  
7 partnering with them on a longer-term  
8 licensing agreement as part of the  
9 Wyandanch Rising project. I've let the  
10 board chair of the Urban League know  
11 that while the college is strongly  
12 committed to continuing our  
13 collaboration with the Urban League in a  
14 variety of initiatives, including the  
15 summer youth employment program, summer  
16 internships and of course to serving all  
17 of our underserved neighborhoods, the  
18 college -- I wouldn't recommend to the  
19 Board that the college consider any new  
20 long-term leases at this point, given  
21 where we stand with our finances and in  
22 terms of our stewardship. And so, while  
23 we're committed to serving the students  
24 and families in Wyandanch, of course  
25 other underserved areas of Suffolk



## BOARD OF TRUSTEES 12/8/22

1  
2 County, I feel like we can do that most  
3 effectual in schools. We've met with  
4 Superintendent Gina Fowler, we've met  
5 with Wyandanch high school principal,  
6 Paul Sibblie, who are very interested in  
7 how we can increase our presence there.  
8 And also have really a two-generation  
9 strategy in terms of really working both  
10 with the students of the school and  
11 parents of students in the school,  
12 really to do more outreach in terms of  
13 access to education and workforce  
14 opportunities. I've mentioned the  
15 supplemental allocations we've received  
16 for SUNY, both for expansion of cyber  
17 security, both the Grant campus and for  
18 the hiring of additional personnel. We  
19 received the first of our supplemental  
20 allocations in the beginning of the  
21 process of bidding out the equipment for  
22 what comes to about half a million  
23 dollars in lab equipment that will  
24 support the expansion of a cyber  
25 security program to this campus, here on

1 BOARD OF TRUSTEES 12/8/22

2 the Grant campus.

3 Finally, on Saturday, I am sure  
4 you read as I did, the Newsday article  
5 about how Suffolk County is trying to  
6 anticipate student need and build a  
7 workaroud arrangement for students who  
8 are seeking approval to enroll in  
9 community colleges elsewhere in the  
10 state. As we have discussed, the vast  
11 majority of those are at FIT, which is  
12 really a university, but because they  
13 have a two-year program, they still  
14 qualify for this charge back in terms of  
15 community colleges. On Monday morning,  
16 I came in, and we promptly reached out  
17 to the executive's office to ask if we  
18 can find a way of at least reminding  
19 those students who might be interested  
20 in going elsewhere about the fact that  
21 we are, you know, the gem that we are,  
22 and that we have the lowest tuition on  
23 Long Island and an exceptional lineup of  
24 degrees and programs. We're the largest  
25 community college in the state --

1 BOARD OF TRUSTEES 12/8/22

2 although we don't have fashion  
3 merchandising, it's true. I want you to  
4 know that also we've reached out to  
5 Comptroller Kennedy's office, and we  
6 wanted to dig into this data about  
7 students who may be leaving the area for  
8 other community colleges, have some  
9 follow-up with them about where they're  
10 going and explore why that may be  
11 happening. Guess what, because of the  
12 cyber security challenges that they've  
13 been experiencing, we've not been able  
14 to get back that file, but we'll  
15 continue to work on that, because I  
16 think this is -- again, this should be  
17 among the most important things that are  
18 on our agenda, thinking about what is it  
19 that would -- with everything that we  
20 have going on at Suffolk, in terms of  
21 degrees and credentials and  
22 certifications, we know that the Upstate  
23 colleges are coming down here, they're  
24 looking for our students, but we need to  
25 figure out how we can do a better job



1 BOARD OF TRUSTEES 12/8/22

2 getting in front of those students and  
3 keeping them here on Long Island.

4 I've mentioned previously about  
5 our new medical assistant certificate in  
6 partnership with Capital Health, we did  
7 launch that program since the last  
8 meeting in mid November, and we now have  
9 about fifteen students embarked on that  
10 curriculum, the didactic part of it is  
11 online, with the students coming in each  
12 week to touch base on lab skills. In  
13 the spring they will be transitioning to  
14 clinical placements in medical offices.  
15 And I'll keep you updated as that  
16 program unfolds. Again, this is the  
17 program where they're going to be  
18 on-the-job as a certified medical  
19 assistant within six months,  
20 seven months.

21 As you remember, also, research  
22 in the medical assistant program  
23 revealed that there are some other  
24 certificates that would bring value to  
25 students in our community, including

1 BOARD OF TRUSTEES 12/8/22

2 being a certified phlebotomist, EKG  
3 technician. These, again, are  
4 short-term certificates that carry a  
5 certification that leads directly to  
6 work. So, just like we heard Melanie  
7 and Christian talk about solar, that's  
8 one area of work. We need to be doing  
9 the same thing in health sciences, in  
10 IT, in any area where we can stack these  
11 credentials in a way that leads students  
12 to a career path.

13 Trustees, looking toward the new  
14 year, I want to thank you, as always,  
15 for your time and energy and commitment.  
16 I appreciate if we'd be willing to get  
17 together for a half-day retreat. Again,  
18 whether it's on a week day or over a  
19 weekend in January, I'll survey all of  
20 you and see what your availability might  
21 be. I'd welcome the opportunity to have  
22 a little bit more time for some extended  
23 conversations about strategic  
24 initiatives, including enrollment and  
25 the financial picture. Also, Dr. Harris

1 BOARD OF TRUSTEES 12/8/22

2 and I will be reaching out to schedule  
3 the first meetings with Trustee O'Connor  
4 for the budget and finance committee.  
5 And we look forward to striking up  
6 conversations about the budget scenario  
7 for fiscal '24.

8 At your place, you have Christmas  
9 cards, including one that is the card  
10 being sent from the office of the  
11 President and the foundation, many  
12 recipients of the card will receive the  
13 solicitation asking folks to remember  
14 the student hardship funds, and just to  
15 remember the college at this charitable  
16 time of year. That concludes my report.  
17 Does anyone have any questions or  
18 comments at this time?

19 TRUSTEE MORGO: I have comments,  
20 which I made at the executive committee,  
21 the idea of Suffolk students going to  
22 other community colleges has been an  
23 issue for years and years and years. It  
24 costs us enrollment and tuition, but it  
25 also costs Suffolk County taxpayers,



1 BOARD OF TRUSTEES 12/8/22

2 because they have to pay for that when  
3 they leave the administration and change  
4 from the direct college expense to a  
5 town expense, but it's still costing the  
6 residents. It's a complicated issue,  
7 and there are many reasons for it. One  
8 of the things that I suggested, was a  
9 task force to focus on it. And I  
10 mentioned a couple of trustees,  
11 including members of the county  
12 legislature, and really get a plan how  
13 we can stem it a little bit. We'll  
14 never stop it, but you mentioned Cayuga  
15 County has taken students from us. And  
16 if you look at this, what you gave out  
17 in the enrollment, their enrollment went  
18 up 105%, look where we're starting from.  
19 Notwithstanding any of that, this has  
20 been talked about forever, I haven't  
21 seen any action on it to do anything  
22 about it. I don't know what can be  
23 done, but we should at least make a try.

24 PRESIDENT BONAHEUE: Well, that  
25 was the reason for contacting the County

1 BOARD OF TRUSTEES 12/8/22

2 executive's office, if they were working  
3 on a system that would allow us to  
4 utilize students. They require students  
5 really to gain permission, at the very  
6 least, I would want us to be able to be  
7 in a position to say, look, have you  
8 considered Suffolk? Because this is  
9 coming back on taxpayers.

10 TRUSTEE FROST: Is this a New  
11 York thing?

12 TRUSTEE CANARY: It's statewide,  
13 yes. So, if I may chime in here.  
14 Again, we're never going to solve the  
15 problem, because there are clearly  
16 courses and that they want and need to  
17 take at Fashion Institute of Technology  
18 that we do not offer and we will never  
19 offer.

20 TRUSTEE MORGO: And we can't get  
21 the State to change anything. That's  
22 what we said at the beginning, they're  
23 not really a community college.

24 TRUSTEE CANARY: That's my point  
25 though, that's where I think the focus

1 BOARD OF TRUSTEES 12/8/22

2 really has to come, to try and say, hey  
3 SUNY, the time has come, they're not a  
4 community college and haven't been for  
5 years now. I know the political  
6 ramifications of trying to get it done  
7 are monumental, but again, that really  
8 is the crux of the problem; that they  
9 are not a community college, they are a  
10 full-fledged, four-year institution and  
11 SUNY needs to reevaluate that and label  
12 them as such and get this money off our  
13 backs.

14 PRESIDENT BONAHEUE: They should  
15 not be charging this back to the  
16 counties.

17 TRUSTEE MORGO: Are they our  
18 biggest hit?

19 PRESIDENT BONAHEUE: Absolutely.

20 CHAIR MURRAY: It's well over  
21 half.

22 TRUSTEE CANARY: Unless the  
23 legislature wants the million dollars  
24 extra into the budget and cover this  
25 cost through the legislatures through



1 BOARD OF TRUSTEES 12/8/22

2 our annual operation budget and do it  
3 that way, if they're not going to  
4 reevaluate --

5 PRESIDENT BONAHOUE: And because  
6 we're close to the City and students are  
7 aware of FIT, it's visible.

8 TRUSTEE ZARATE: I just want to  
9 add, BOCES has a report under IPW,  
10 Instructional Data Warehouse, which  
11 shows where our high school students are  
12 going to which colleges, so that's a  
13 tracking record. You may want to have a  
14 conversation with BOCES, because it will  
15 show you where our high school students  
16 in the Suffolk County community are  
17 heading.

18 PRESIDENT BONAHOUE: So we can  
19 divide that out by county of residence,  
20 and then enrollment?

21 TRUSTEE ZARATE: Yes, yes.

22 TRUSTEE FROST: I just wanted to  
23 circle back to the medical assistant  
24 program, because it's something very  
25 similar with me, how I got into nursing.

1 BOARD OF TRUSTEES 12/8/22

2 I started off with the EMT program  
3 first, and then got exposure, and then,  
4 here we are. But what are we doing with  
5 the medical assistants once they go and  
6 get their certificate? How can we  
7 circle back to them, should we be  
8 bringing them into our paramedic  
9 program, or our nursing program and get  
10 them bigger salaries and whatnot?

11 PRESIDENT BONAHOUE: That's a  
12 great question, because for some of  
13 these short-term certificates, we know  
14 that it's a quick fix for folks, but it  
15 shouldn't be their ultimate career  
16 aspiration.

17 TRUSTEE FROST: It's a stepping  
18 stone.

19 PRESIDENT BONAHOUE: Exactly. Our  
20 hope is that with something like medical  
21 assistance, that it's a foot in the door  
22 in the healthcare sector, it's a foot in  
23 the door, and it could lead in two  
24 directions. It could lead to patient  
25 care, so it could be -- the next step

1 BOARD OF TRUSTEES 12/8/22

2 could be PN and so I think Dr. Joe, one  
3 of our objectives should be to put  
4 information about PN or surgery tech, or  
5 the RN program in front of those  
6 students as they're going out the door.  
7 Or if they're going to be in the office,  
8 the next opportunity is something like  
9 health information management. And so  
10 we should be putting medical  
11 coder/biller and kind of the office  
12 systems in front of those students. But  
13 I think back to the point that I made  
14 earlier, it's the stacking of those  
15 credentials, right, a shorter-term  
16 credential, a medium-term credential and  
17 hopefully leading to a degree program  
18 and eventually, please, to a bachelor's  
19 degree, to a master's degree, that's  
20 really the pathway that we want to  
21 encourage and be part of that whole  
22 higher education ecosystem.

23 CHAIR MURRAY: Any other  
24 questions?

25 If not, the next item is the



1 BOARD OF TRUSTEES 12/8/22

2 roundtable, anything for the roundtable?

3 [NO RESPONSE.]

4 CHAIR MURRAY: At that, I would  
5 request a motion to enter into executive  
6 session to discuss the employment  
7 history of a matter leading to the  
8 employment to motion discipline of  
9 suspension or dismissal or removal of a  
10 particular college employee. May I have  
11 a motion?

12 TRUSTEE MORGO: Motion.

13 TRUSTEE PAGDANGANAN: Second.

14 CHAIR MURRAY: All in favor?

15 COLLECTIVE RESPONSE: Aye.

16 CHAIR MURRAY: Any opposed?

17 [NO RESPONSE.]

18 CHAIR MURRAY: So, we are going  
19 to go into the executive session. I do  
20 not anticipate any business after the  
21 executive session, so I'd like to thank  
22 everybody that attended today.

23 (Time noted: 5:11 p.m.)

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BOARD OF TRUSTEES 12/8/22

CERTIFICATION

STATE OF NEW YORK )  
  ) ss  
COUNTY OF SUFFOLK )

I, KRISTEN MCALEVEY, a Shorthand Reporter and Notary Public within and for the State of New York, do hereby certify:

THAT the foregoing transcript is a true and accurate transcript of my original stenographic notes.

IN WITNESS WHEREOF, I have hereunto set my hand this 8th day of December, 2022.

*Kristen McAlevy*



KRISTEN MCALEVEY



<p style="text-align: center;"><b>A</b></p> <p><b>able</b> 8:6,11 9:20 12:7 14:22 20:19 21:10 40:4 41:16 51:5,10 58:13 63:6</p> <p><b>Absolutely</b> 15:19 64:19</p> <p><b>academic</b> 15:5 39:13 42:19</p> <p><b>accept</b> 31:25</p> <p><b>access</b> 40:15 48:21 48:22 56:13</p> <p><b>account</b> 15:2</p> <p><b>accurate</b> 69:11</p> <p><b>achieve</b> 53:17</p> <p><b>Acker</b> 3:5</p> <p><b>acquired</b> 40:13</p> <p><b>action</b> 62:21</p> <p><b>activities</b> 14:22</p> <p><b>activity</b> 14:7,20</p> <p><b>actual</b> 14:14</p> <p><b>add</b> 65:9</p> <p><b>addition</b> 11:2</p> <p><b>additional</b> 6:18 20:4 22:14 41:16 56:18</p> <p><b>Additionally</b> 40:12 43:5,16</p> <p><b>addressing</b> 39:24</p> <p><b>adjourn</b> 12:15 16:3 35:8</p> <p><b>adjourned</b> 13:3,21 16:18 33:13 35:3</p> <p><b>administration</b> 62:3</p> <p><b>Administrators</b> 45:19</p> <p><b>advanced</b> 14:23</p> <p><b>advocacy</b> 36:24 37:7,8</p> <p><b>advocate</b> 44:6</p> <p><b>affairs</b> 13:24 17:12 34:12,14</p> <p><b>afternoon</b> 2:2 14:3</p> <p><b>agenda</b> 34:20 35:6 58:18</p> <p><b>aggressive</b> 27:4</p>	<p><b>ago</b> 25:13 37:21</p> <p><b>agreed</b> 34:17</p> <p><b>agreement</b> 55:8</p> <p><b>ahead</b> 38:9,15</p> <p><b>Albany</b> 43:20</p> <p><b>aligns</b> 37:7</p> <p><b>ALLA</b> 1:21</p> <p><b>ALLEGIANCE</b> 2:9</p> <p><b>alleviate</b> 15:17</p> <p><b>allocation</b> 37:8</p> <p><b>allocations</b> 56:15 56:20</p> <p><b>allow</b> 48:14 63:3</p> <p><b>allowed</b> 28:3 29:17</p> <p><b>allowing</b> 5:21</p> <p><b>alumni</b> 39:20</p> <p><b>amazing</b> 50:11</p> <p><b>AME</b> 45:20</p> <p><b>Ammerman</b> 3:9 5:17 41:22</p> <p><b>amount</b> 19:10 22:12,17</p> <p><b>analysis</b> 27:9 29:25 30:19</p> <p><b>Andrew</b> 5:20</p> <p><b>Ann</b> 40:16</p> <p><b>Ann's</b> 40:22</p> <p><b>annual</b> 65:2</p> <p><b>anticipate</b> 15:2 57:6 68:20</p> <p><b>anticipated</b> 14:11 14:16 20:16 38:17</p> <p><b>Anybody</b> 12:12</p> <p><b>appeal</b> 40:21 51:9</p> <p><b>appear</b> 27:11</p> <p><b>applicants</b> 39:14</p> <p><b>application</b> 48:7</p> <p><b>applications</b> 48:4,5 48:9</p> <p><b>apply</b> 39:11</p> <p><b>appoint</b> 31:19,22</p> <p><b>appreciate</b> 31:5 60:16</p> <p><b>approach</b> 30:17</p> <p><b>appropriation</b> 23:10</p> <p><b>approval</b> 13:7</p>	<p>31:10 32:23 57:8</p> <p><b>approve</b> 16:22</p> <p><b>approved</b> 17:9 38:3 53:23</p> <p><b>approximately</b> 14:24 19:12 24:24 25:8</p> <p><b>April</b> 41:21</p> <p><b>architectural</b> 37:24</p> <p><b>area</b> 47:3 54:14 58:7 60:8,10</p> <p><b>areas</b> 44:19 55:25</p> <p><b>Arevalo</b> 4:11,11,12 7:11 9:12</p> <p><b>arrangement</b> 57:7</p> <p><b>arrive</b> 39:21</p> <p><b>art</b> 43:19</p> <p><b>article</b> 57:4</p> <p><b>asked</b> 4:24 6:25 23:12 52:3</p> <p><b>asking</b> 61:13</p> <p><b>aspiration</b> 66:16</p> <p><b>assembly</b> 42:20 45:18 48:16</p> <p><b>assist</b> 39:24</p> <p><b>assistance</b> 39:23 66:21</p> <p><b>assistant</b> 4:19 59:5 59:19,22 65:23</p> <p><b>assistants</b> 66:5</p> <p><b>association</b> 14:9 34:13 37:6 43:24 45:13,16,21 46:5</p> <p><b>association's</b> 13:25 34:9,14,24</p> <p><b>assume</b> 24:17</p> <p><b>assumed</b> 19:3</p> <p><b>assuming</b> 24:13</p> <p><b>assumptions</b> 18:3 18:15 20:6 23:18</p> <p><b>assured</b> 43:13</p> <p><b>athletics</b> 14:23</p> <p><b>attacks</b> 24:5</p> <p><b>attend</b> 36:23</p> <p><b>attended</b> 42:19 68:22</p> <p><b>audit</b> 17:24 52:5,7 52:12,16,18</p>	<p><b>auditors</b> 17:25 18:14</p> <p><b>availability</b> 60:20</p> <p><b>awards</b> 39:17</p> <p><b>aware</b> 18:24 65:7</p> <p><b>axillary</b> 30:8</p> <p><b>aye</b> 12:22 13:13,14 16:10,11 17:5 33:4,5 68:15</p> <hr/> <p style="text-align: center;"><b>B</b></p> <p><b>bachelor's</b> 67:18</p> <p><b>back</b> 15:7,11 16:19 18:2 23:3 27:24 35:9 43:25 49:3 49:16,18,19,20 57:14 58:14 63:9 64:15 65:23 66:7 67:13</p> <p><b>backs</b> 64:13</p> <p><b>balance</b> 18:8,17,22 19:20 20:2,22 21:11,23 24:13,15 24:16 29:7,15 30:2 48:23</p> <p><b>balancing</b> 48:20</p> <p><b>base</b> 55:4 59:12</p> <p><b>based</b> 19:4 25:18</p> <p><b>baseline</b> 28:8</p> <p><b>basic</b> 39:24</p> <p><b>basically</b> 3:25</p> <p><b>Beacon</b> 32:8,10</p> <p><b>beginning</b> 36:3,15 56:20 63:22</p> <p><b>behalf</b> 46:9</p> <p><b>behavioral</b> 26:4 53:5</p> <p><b>behaviors</b> 28:14</p> <p><b>believe</b> 15:22 36:19</p> <p><b>BELINDA</b> 1:15</p> <p><b>Ben</b> 54:12,13</p> <p><b>beneficial</b> 34:6</p> <p><b>benefit</b> 6:20 27:9 28:10</p> <p><b>benefits</b> 26:2</p> <p><b>benefitted</b> 27:15 29:4</p> <p><b>best</b> 7:19 11:23</p>	<p>22:10</p> <p><b>better</b> 9:17 18:7 58:25</p> <p><b>beyond</b> 6:25</p> <p><b>bidding</b> 56:21</p> <p><b>big</b> 8:18 20:10,16 25:12</p> <p><b>bigger</b> 66:10</p> <p><b>biggest</b> 64:18</p> <p><b>bit</b> 4:15 6:24 7:4,12 18:18 24:25 27:3 30:9 60:22 62:13</p> <p><b>block</b> 21:5</p> <p><b>board</b> 1:2,4 2:1,9 3:1 4:1 5:1 6:1 7:1 8:1 9:1 10:1,2 11:1 12:1,15,16 12:25 13:1,5,8,19 14:1,4 15:1,13 16:1,4,5,16,20,23 17:1,16,18,22 18:1,5 19:1 20:1 21:1 22:1 23:1,20 24:1 25:1 26:1 27:1 28:1 29:1 30:1 31:1,20,20 31:24 32:1 33:1 33:11 34:1 35:1,8 35:10,13,14,15 36:1 37:1 38:1 39:1,7 40:1 41:1 41:15 42:1 43:1 43:15 44:1,14 45:1 46:1 47:1 48:1 49:1 50:1 51:1 52:1 53:1 54:1 55:1,10,19 56:1 57:1 58:1 59:1 60:1 61:1 62:1 63:1 64:1 65:1 66:1 67:1 68:1 69:1</p> <p><b>boards</b> 43:25</p> <p><b>BOCES</b> 65:9,14</p> <p><b>Bonahue</b> 1:11 2:14 2:16 4:6,12,21 9:10,13,25 10:9 11:21 27:17 31:12</p>
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31:15 32:19 37:25 38:21 44:13 45:4 49:13 53:20 62:24 64:14,19 65:5,18 66:11,19 <b>bond</b> 54:6 <b>Bontempi</b> 3:3 <b>Borrello</b> 40:17 <b>borrow</b> 5:15 <b>Brentwood</b> 9:5 50:12,15 51:3 <b>Brian</b> 7:16 8:2 <b>brief</b> 31:13 <b>bring</b> 49:2,18 59:24 <b>bringing</b> 22:18 66:8 <b>BRODSKY</b> 1:21 <b>brought</b> 3:24 34:19 <b>budget</b> 14:21 15:4 15:18 17:13 18:10 18:24 19:2 20:6 21:25 22:20,20,25 23:5,19 24:24 25:2 29:21 32:18 32:20 33:15 61:4 61:6 64:24 65:2 <b>budgeted</b> 14:11,12 14:13 18:12 19:2 20:21 <b>build</b> 9:20 57:6 <b>building</b> 7:18 41:5 41:10 45:9 54:7 <b>buildings</b> 28:20,23 28:25 <b>built</b> 5:7 12:2 <b>buses</b> 40:16 <b>business</b> 9:5 10:24 11:2 17:11 30:18 34:14 68:20 <b>busy</b> 50:9,9	49:20 56:17,25 57:2 <b>campus-based</b> 40:19 <b>campuses</b> 26:10 28:18 <b>Canary</b> 1:12 2:6 11:22 12:19 31:6 33:21 34:2 49:11 63:12,24 64:22 <b>cap</b> 10:8 <b>capacity</b> 42:23 <b>capital</b> 52:10 53:8 59:6 <b>Captree</b> 49:5 <b>capture</b> 47:20 <b>card</b> 61:9,12 <b>cards</b> 40:6,10 61:9 <b>care</b> 66:25 <b>career</b> 48:25 60:12 66:15 <b>carefully</b> 35:25 54:17 <b>carried</b> 12:24 13:18 16:15 33:8,10 <b>carries</b> 46:20 <b>carry</b> 60:4 <b>case</b> 24:14 <b>caught</b> 11:5 <b>Cayuga</b> 62:14 <b>celebration</b> 41:18 <b>center</b> 32:15 42:22 <b>Central</b> 32:3 <b>certainly</b> 15:12 <b>certificate</b> 3:22,24 6:9,11,12 12:4 59:5 66:6 <b>certificates</b> 59:24 60:4 66:13 <b>certification</b> 11:18 60:5 69:2 <b>certifications</b> 58:22 <b>certified</b> 53:3 59:18 60:2 <b>certify</b> 69:9 <b>chain</b> 38:22 <b>chair</b> 2:2,13,23 3:2 12:12,20 13:4,12	13:15,22 15:6,16 15:21 16:2,9,12 16:19 17:3,6,8 24:11,23 25:7,11 25:16 31:2,8 32:17,21 33:3,6,8 33:14,20 34:2 35:4 36:12,16 37:12,17 38:16 39:3 42:15,18 44:9 55:10 64:20 67:23 68:4,14,16 68:18 <b>Chair's</b> 44:12 <b>Chairman</b> 2:12,17 17:16 33:22 38:21 45:5 <b>Chairperson</b> 1:17 1:18,20 <b>challenge</b> 5:7 28:6 41:6 <b>challenges</b> 40:2 58:12 <b>chance</b> 43:5 <b>change</b> 19:14 26:4 32:12,13 37:22 38:3 62:3 63:21 <b>changes</b> 28:12 <b>charge</b> 9:8 57:14 <b>charging</b> 14:19 64:15 <b>charitable</b> 42:6,8 42:11 61:15 <b>charity</b> 40:3 <b>Charles</b> 41:14 <b>check</b> 53:21 <b>chief</b> 43:6 47:2 <b>chime</b> 63:13 <b>chosen</b> 43:18 <b>Chris</b> 29:6 <b>Christian</b> 4:9,9,13 6:23 7:2,10 9:11 9:18 10:4,6,9,17 11:23 60:7 <b>Christian's</b> 10:18 <b>Christmas</b> 61:8 <b>CHRISTOPHER</b> 1:17 2:12	<b>Ciampa</b> 5:20 <b>Cintex</b> 25:15,16 <b>circle</b> 65:23 66:7 <b>circulate</b> 37:13 <b>circumstances</b> 38:10 <b>City</b> 65:6 <b>claim</b> 29:18 <b>class</b> 6:25 7:5,5,13 7:15 10:22 11:8 <b>clearly</b> 63:15 <b>clinical</b> 59:14 <b>close</b> 65:6 <b>Cocosta</b> 43:7 <b>coder/biller</b> 67:11 <b>cohort</b> 6:4 11:19 <b>collaboration</b> 4:23 55:13 <b>COLLECTIVE</b> 12:22 13:14 16:11 17:5 33:5 68:15 <b>college</b> 1:5 2:11,17 6:10 13:2,20 14:23 16:17 17:13 17:14 30:5 31:10 31:20 32:23 33:12 34:7 36:6,16 37:4 37:5 42:9 43:23 44:2,21 46:5,24 47:21 50:21 54:18 55:6,11,18,19 57:25 61:15 62:4 63:23 64:4,9 68:10 <b>college's</b> 39:12 40:24 <b>college-wide</b> 39:10 <b>colleges</b> 44:7 57:9 57:15 58:8,23 61:22 65:12 <b>come</b> 3:18 5:23 10:5 11:4 52:17 54:2 64:2,3 <b>Comedy</b> 41:23 <b>comes</b> 56:22 <b>coming</b> 22:12 58:23 59:11 63:9 <b>comment</b> 12:13	<b>comments</b> 61:18,19 <b>commercial</b> 11:7 <b>commission</b> 28:9 <b>commitment</b> 48:21 60:15 <b>committed</b> 55:12 55:23 <b>committee</b> 2:24 22:25 31:18 33:15 34:2,3,15,17,22 36:18,24 37:3,4,5 54:10 61:4,20 <b>common</b> 38:6 <b>Commons</b> 49:6 <b>communicating</b> 54:22 <b>communications</b> 9:8 43:11 <b>community</b> 1:5 2:11,18 6:10 13:2 13:20 16:17 33:12 34:8 36:6 42:8 43:23 44:2,6 50:4 57:9,15,25 58:8 59:25 61:22 63:23 64:4,9 65:16 <b>companies</b> 6:15 <b>company</b> 5:4 6:16 25:14 <b>compensation</b> 25:18 <b>competition</b> 43:19 <b>competitive</b> 47:9 <b>complete</b> 41:17 46:13 <b>completed</b> 6:7 <b>completely</b> 49:20 <b>completers</b> 4:7 <b>completion</b> 6:11 11:10 38:17 <b>complicated</b> 62:6 <b>component</b> 20:10 <b>components</b> 17:18 26:4 <b>Comptroller</b> 58:5 <b>concludes</b> 61:16 <b>conduct</b> 52:12 <b>confident</b> 7:20
<b>C</b>				
<b>C</b> 31:22 <b>call</b> 12:16 16:4 <b>called</b> 2:11 33:25 <b>campus</b> 5:10,17 41:22 42:21,24 43:9 49:3,17,18				



18:20  
**onjunction** 52:12  
 54:4  
**connecting** 3:12,13  
 44:20  
**consider** 42:7 53:13  
 55:6,19  
**considered** 63:8  
**construction** 10:24  
 38:23 41:7  
**contact** 42:13  
**contacting** 62:25  
**context** 35:5  
**continuation** 34:23  
**continue** 11:17  
 31:25 34:8 47:4  
 47:20 48:11,19  
 49:4,23 50:10  
 51:6 58:15  
**continues** 47:11  
 48:2  
**continuing** 39:14  
 47:22,25 54:14,17  
 55:12  
**ontract** 25:23,25  
 27:14,23 28:3,7  
**contracts** 46:6  
**contractual** 37:11  
**Contributions** 42:9  
**control** 22:8  
**conversation** 50:24  
 65:14  
**conversations**  
 48:12,17 54:16  
 60:23 61:6  
**corporate** 39:19  
 41:4  
**Correct** 29:9  
**cosponsored** 53:10  
**cost** 19:13,16,24  
 20:4,10,13 25:12  
 27:8,19 30:18  
 52:14,15 64:25  
**Coster** 50:25  
**costing** 62:5  
**costs** 19:11 20:20  
 32:9 37:11 51:22  
 61:24,25

**Counsel** 1:21 34:5  
**counselor** 51:19  
**counselors** 51:14  
 51:16  
**count** 47:15,19  
**counties** 64:16  
**country** 38:23  
**county** 1:5 2:10  
 6:10 13:2,20  
 16:17 23:7,14  
 33:12 40:15 53:23  
 56:2 57:5 61:25  
 62:11,15,25 65:16  
 65:19 69:5  
**couple** 24:12 26:8  
 26:15 38:4 49:25  
 62:10  
**course** 5:20 8:16  
 11:11 55:16,24  
**courses** 63:16  
**Courtney** 46:2,2  
**cover** 64:24  
**COVERDALE**  
 1:19 16:7 32:25  
**covering** 30:20  
**COVID** 14:19  
**cracking** 49:9  
**credential** 67:16,16  
**credentials** 51:7,8  
 58:21 60:11 67:15  
**cross** 50:19  
**crux** 64:8  
**current** 7:7 17:19  
 54:24  
**currently** 17:23  
**curriculum** 5:8,14  
 48:13,18 59:10  
**cushion** 29:14  
**cyber** 24:5 56:16,24  
 58:12

## D

**D** 1:12  
**dance** 35:7  
**Dante** 45:15 46:2,7  
**data** 46:21 58:6  
 65:10  
**date** 38:17 41:25

**day** 9:3 31:3 49:7  
 60:18 69:14  
**days** 7:21  
**DC** 44:3  
**December** 1:6 24:8  
 40:20 42:11 44:8  
 69:14  
**decrease** 14:16  
**deduction** 42:12  
**deep** 30:16  
**deepen** 50:17  
**deficit** 29:23  
**definitely** 9:24  
**degree** 67:17,19,19  
**degrees** 57:24  
 58:21  
**delighted** 10:11  
 50:6 51:4  
**DeMayo** 32:15 38:2  
 38:11  
**demo** 54:2  
**demonstration**  
 53:25  
**department** 5:25  
 11:12 41:13 52:3  
**departments** 26:11  
**Deputy** 1:21 34:4  
**design** 5:14  
**Details** 41:24  
**determine** 22:10  
 23:13  
**develop** 4:24  
**development** 4:22  
**didactic** 59:10  
**difference** 14:10,17  
**different** 26:11  
 35:15,20 45:9  
**difficult** 26:23  
 38:10  
**difficulties** 24:6  
**difficulty** 37:23  
**dig** 58:6  
**digress** 27:16  
**direct** 62:4  
**direction** 41:13  
**directions** 66:24  
**directly** 6:12 60:5  
**director** 4:19 28:19

34:13  
**directors** 12:16,25  
 13:1,5,8,19 14:1  
 15:1 16:4 35:9,14  
 39:7 41:15  
**discipline** 68:8  
**discuss** 68:6  
**discussed** 22:13  
 43:9 46:18 50:15  
 57:10  
**discussion** 15:10  
 31:2 34:4,20,23  
 35:11  
**discussions** 1:3  
 23:11 26:24 27:6  
 34:9  
**dismissal** 68:9  
**disperse** 21:17  
**dispersment** 21:7  
**dispersing** 21:13  
**distance** 48:13,22  
**distribution** 39:8  
**district** 32:4,5  
**districts** 51:3  
**dive** 30:16  
**divide** 65:19  
**doing** 7:9,10 15:16  
 17:25 25:20 44:14  
 49:11 60:8 66:4  
**dollars** 14:18 21:12  
 28:5 40:5 56:23  
 64:23  
**donating** 41:10  
**donation** 42:7  
**donations** 40:23  
**donors** 39:19 42:4  
**door** 66:21,23 67:6  
**Dr** 4:20 5:20 14:3  
 15:9,19,24 17:12  
 17:15 21:4 24:17  
 24:25 25:9,21  
 27:17,22 29:9,16  
 31:12 37:25 45:15  
 45:17 46:21 51:21  
 60:25 67:2  
**drivers** 20:11  
**due** 14:16  
**duo** 10:21

**duties** 36:11

## E

**E** 1:17,19 2:12  
**earlier** 22:13 52:4  
 53:22 67:14  
**early** 19:23 21:13  
 21:22  
**earned** 6:8  
**echo** 38:10  
**economic** 4:22  
**ecosystem** 67:22  
**Ed** 38:11  
**education** 2:23  
 47:23,25 48:13,23  
 54:10 56:13 67:22  
**educational** 3:15  
**EDWARD** 1:11  
**effectual** 56:3  
**efficient** 26:25  
 30:10  
**either** 28:23  
**EKG** 60:2  
**eluded** 37:25  
**email** 8:23  
**embarked** 59:9  
**embraced** 26:5  
**EMHP** 23:25  
**Emily** 43:8  
**employed** 6:15,17  
 12:5  
**employee** 68:10  
**employees** 8:8  
**employment** 7:8,14  
 55:15 68:6,8  
**EmPower** 11:8  
**EMT** 66:2  
**enabling** 40:25  
**encourage** 35:19  
 67:21  
**encouraging** 42:5  
**energies** 52:11  
**energy** 26:6,7,25  
 28:16 32:14 52:5  
 52:7 60:15  
**engaged** 54:20  
**engineering** 53:5  
**enroll** 11:18 48:15



57:8  
**enrollment** 14:17  
 32:2,6 46:12,17  
 47:21 49:16,18  
 50:19 60:24 61:24  
 62:17,17 65:20  
**enrollments** 47:24  
**ensure** 47:7  
**enter** 68:5  
**entire** 48:6  
**entities** 14:8 35:22  
**equipment** 5:9,16  
 56:21,23  
**Errors** 41:24  
**especially** 45:25  
 54:9  
**established** 40:18  
**ethics** 31:19,24  
**evaluation** 44:17  
**eventually** 67:18  
**everybody** 2:3,6  
 37:16 68:22  
**Exactly** 66:19  
**examine** 54:17  
**example** 26:6  
**exceptional** 57:23  
**excited** 10:25 11:13  
**executive** 61:20  
 68:5,19,21  
**executive's** 57:17  
 63:2  
**expand** 9:17 22:11  
 22:14 43:10  
**expanding** 9:22  
**expansion** 54:6  
 56:16,24  
**expense** 62:4,5  
**expenses** 29:18  
**experience** 4:15  
 6:24 7:5,13  
**experiences** 4:8  
**experiencing** 58:13  
**expire** 28:4  
**explain** 8:11  
**explore** 58:10  
**exposure** 66:3  
**extended** 60:22  
**extension** 21:15

**external** 52:20,21  
**externship** 5:3,4  
**externships** 7:21  
**extra** 64:24

---

**F**


---

**face-to-face** 47:22  
**facilities** 37:18  
 51:21 52:3  
**fact** 9:19 11:25 26:9  
 57:20  
**factor** 29:22  
**factoring** 25:3  
**factors** 19:25 20:5  
 22:7 23:17  
**faculty** 12:7 34:13  
 39:19 45:16 46:4  
**fall** 6:11 8:13 14:6  
 18:24 19:4,15,21  
 40:7 46:16 47:12  
 47:13,25 48:10  
 50:7  
**families** 40:11 41:3  
 55:24  
**family** 10:23  
**fantastic** 44:5  
**fashion** 58:2 63:17  
**fasteners** 41:12  
**father** 10:20  
**faulty** 46:6  
**favor** 12:21 13:13  
 16:9 17:4 33:4  
 68:14  
**February** 18:7 44:4  
 44:15,25  
**fee** 14:7,18,19,20  
 19:8  
**feel** 56:2  
**fees** 15:8,12 30:6  
**feet** 41:11  
**fellow** 32:6  
**felt** 34:5  
**FFA** 46:9  
**field** 17:25  
**fifteen** 25:10 49:10  
 59:9  
**fifty** 5:2  
**figure** 58:25

**file** 58:14  
**files** 24:3  
**filling** 45:7  
**final** 52:19  
**finalized** 23:6  
**finally** 21:24 57:3  
**finance** 22:25 23:19  
 33:16 51:20 61:4  
**finances** 55:21  
**financial** 13:25  
 14:5 17:12,14,17  
 17:20 43:6 60:25  
**find** 48:20 57:18  
**firm** 9:5  
**first** 5:6 6:4 29:6  
 33:15 40:18 46:4  
 46:23 50:2 51:13  
 56:19 61:3 66:3  
**fiscal** 17:20,21,24  
 18:10,23 19:3,18  
 20:8,19,23 21:24  
 22:4,5 23:6 24:22  
 25:3,4 29:21 30:3  
 61:7  
**FIT** 57:11 65:7  
**five** 37:21  
**fix** 66:14  
**flat** 19:3  
**flexibility** 5:22  
**floor** 37:9  
**Floyd** 51:2,4  
**flu-like** 45:8  
**focus** 47:4 51:6  
 62:9 63:25  
**folks** 61:13 66:14  
**follow** 41:24  
**follow-up** 58:9  
**followed** 48:8  
**following** 41:22  
**food** 39:25 40:19,24  
 41:2  
**foot** 66:21,22  
**force** 62:9  
**foregoing** 69:10  
**forever** 36:13 62:20  
**forgot** 9:2  
**forward** 3:18 53:8  
 61:5

**found** 28:6 54:25  
**foundation** 39:5,7  
 39:22 40:12,21  
 42:9,10,13 61:11  
**foundation's** 39:18  
 40:3 41:15  
**four** 23:13  
**four-week** 4:25  
**four-year** 64:10  
**Fowler** 56:4  
**framework** 22:3  
**free** 10:13 40:15  
 48:7  
**freight** 47:18  
**Friday** 22:22  
**friends** 39:20  
**front** 31:17 59:2  
 67:5,12  
**Frost** 1:13 16:8  
 42:18 45:23 48:16  
 63:10 65:22 66:17  
**froze** 30:22  
**full** 47:18  
**full-fledged** 64:10  
**fully** 23:9  
**functions** 23:2  
**fund** 18:8,16,22  
 19:20 20:2,22  
 24:13,15,15 29:7  
 29:15 30:2 40:23  
**funded** 23:9  
**funding** 6:2 53:24  
**funds** 15:3 61:14  
**further** 50:18  
**future** 7:7 43:10,12  
 52:10 54:6

---

**G**


---

**Gabriel** 10:21  
**Gail** 45:6,6,10  
**gain** 47:14 63:5  
**gainfully** 12:5  
**game** 19:24  
**gap** 29:25  
**gas** 53:13,15  
**gem** 57:21  
**Gemma** 36:19  
**General** 1:21 34:4

**generous** 40:25  
 41:4 42:7  
**getting** 24:6 37:23  
 54:18 59:2  
**gift** 40:6,10 42:8  
**Gina** 56:4  
**give** 4:8 7:8 31:13  
 37:24 54:2  
**given** 52:24 55:20  
**giving** 42:3  
**glad** 4:13  
**go** 15:7 23:2,3  
 33:15,17 35:6,8,9  
 43:25 44:11,23  
 66:5 68:19  
**goal** 21:19 22:19,24  
**going** 2:3,14 8:4  
 12:5 15:7,17  
 17:23 22:24 23:16  
 24:18 26:23 29:22  
 31:9,12 33:14,17  
 35:11,23 37:15  
 44:13 49:7 52:6,6  
 53:7 57:20 58:10  
 58:20 59:17 61:21  
 63:14 65:3,12  
 67:6,7 68:18  
**Gomez** 10:21  
**good** 2:2 10:14 14:3  
 20:12 27:18 35:20  
 42:23  
**Gordon** 1:12 2:4  
**Gordon's** 35:24  
**governance** 31:18  
 33:20 34:10,15,21  
 34:24 35:22 45:14  
**government** 3:10  
 43:8  
**graduated** 12:3  
**grant** 31:25 41:6  
 42:20 43:9 48:16  
 52:21 56:17 57:2  
**granted** 21:15  
**grants** 21:5  
**great** 8:3,20 32:16  
 45:21 50:14 53:6  
 66:12  
**Greg** 3:4,5



**Grid** 53:13 54:4  
**ground** 12:2  
**grow** 11:17  
**growth** 19:3  
**Guess** 58:11  
**guests** 2:15  
**guidance** 51:14,16  
 51:19  
**Guild** 45:18

---

**H**

**half** 20:18 56:22  
 64:21  
**half-day** 60:17  
**hand** 69:14  
**handle** 27:8  
**Hands** 40:23  
**hands-on** 7:25  
**happen** 46:3  
**happening** 58:11  
**happens** 29:13  
**happy** 8:25 14:4  
 46:8  
**hardship** 61:14  
**harness** 8:15  
**Harris** 17:12,15  
 24:17,25 25:9,21  
 27:22 29:9,16  
 46:21 51:21 60:25  
**hats** 12:6  
**head** 47:15,19  
**heading** 65:17  
**health** 59:6 60:9  
 67:9  
**healthcare** 66:22  
**hear** 4:15 29:3  
**heard** 38:4 46:18  
 48:17 51:20 60:6  
**HEERF** 18:18 20:4  
 20:24 21:2,3,17  
 21:18 29:8,13  
 30:15  
**help** 8:8 9:16,23  
 37:10 43:4,14  
 45:11  
**helped** 5:12,14 8:5  
 8:20  
**helpful** 7:24 9:24

47:16  
**Helping** 40:22  
**Hendricks** 31:23  
**hereunto** 69:13  
**hey** 64:2  
**hi** 4:17  
**high** 32:2 47:11,16  
 47:17 49:24 50:13  
 50:20 51:15 56:5  
 65:11,15  
**higher** 20:15 67:22  
**highly** 12:9  
**hired** 27:20  
**hiring** 56:18  
**history** 68:7  
**hit** 64:18  
**holiday** 40:9 41:3  
**hone** 22:9  
**honoring** 41:18  
**hoodies** 10:8  
**hook** 10:7  
**hope** 11:17 66:20  
**hopeful** 50:10  
**hopefully** 20:7  
 30:24 67:17  
**hoping** 11:19 18:5  
 20:18 24:7  
**host** 51:12  
**hosted** 43:19,22  
**hours** 5:2,5  
**house** 50:7  
**hundreds** 32:7  
 41:11  
**HVAC** 5:14

---

**I**

**idea** 61:21  
**identified** 19:13  
**identify** 20:4 41:16  
**III** 21:2  
**illness** 45:8  
**impact** 20:17 26:23  
**impacts** 37:10  
**implement** 19:25  
 52:16,17  
**implemented** 19:9  
**important** 50:2  
 58:17

**improve** 43:11  
 44:19  
**in-depth** 34:8  
**IN-PERSON** 1:6  
**include** 23:17 34:7  
**included** 5:3 17:18  
**including** 55:14  
 59:25 60:24 61:9  
 62:11  
**inclusionary** 36:10  
**increase** 11:13  
 25:13 26:17 37:9  
 47:12 48:9 56:7  
**increased** 51:23  
**incur** 29:17  
**indicated** 17:22  
 36:22  
**individual** 39:18  
 42:3  
**industries** 6:21  
**industry** 4:2,23  
**inflation** 20:13  
 26:19,22  
**inflationary** 37:10  
**information** 18:19  
 55:3 67:4,9  
**initiative** 52:20  
**initiatives** 43:10  
 55:14 60:24  
**input** 34:16  
**insecurity** 39:25  
**inspiring** 10:19  
**install** 10:23  
**installation** 3:22  
 53:24  
**installer** 11:7  
**installers** 4:25  
**installment** 14:7  
**Institute** 63:17  
**institution** 21:18  
 29:20 64:10  
**institutions** 47:2  
**Instructional** 65:10  
**instructor** 5:9  
**interested** 56:6  
 57:19  
**internships** 55:16  
**introduce** 2:15,18

13:23 17:11  
**investment** 42:5  
 54:19  
**invited** 7:12 34:15  
**invites** 34:17  
**involved** 32:7 35:21  
 49:21  
**IPW** 65:9  
**Island** 40:4 57:23  
 59:3  
**issue** 24:4 61:23  
 62:6  
**issued** 40:21  
**issues** 38:22  
**item** 31:24 34:21  
 67:25

---

**J**

**J** 1:11  
**James** 1:18 5:13  
**January** 18:6 22:23  
 24:9 34:21 35:2  
 44:15,24 60:19  
**Jim** 2:20,20,21  
**job** 7:22 8:3,22 9:6  
 10:14,15 27:18  
 32:16 38:2,9  
 58:25  
**jobs** 6:14  
**Joe** 5:11 67:2  
**John** 32:15 38:2,11  
 45:18  
**Johnson** 41:20  
**join** 50:23 54:8  
**joined** 3:2  
**Jon-Tyler** 11:5  
**Jose** 3:7,8 45:20,22  
**Josephine** 45:19

---

**K**

**Karp** 7:16 8:2  
**keep** 47:19 59:15  
**keeping** 59:3  
**Kenahan** 45:6  
**Kennedy's** 58:5  
**KEVIN** 1:14  
**key** 28:15 30:4  
**kilowatt** 26:18,21

27:5 28:15  
**kind** 8:3 23:2 27:8  
 29:6 35:7,23  
 36:10 45:8 67:11  
**knew** 8:15 52:13  
**know** 3:23 6:20  
 7:16,18,20,22 8:5  
 8:9,13,14,17,19  
 8:21 9:6,7,9,22  
 10:7 27:5,13 28:8  
 29:12 35:6 49:15  
 51:8 54:8 55:10  
 57:21 58:4,22  
 62:22 64:5 66:13  
**knowing** 9:14  
 48:24  
**known** 39:12  
**Kraft** 5:11  
**KRISTEN** 69:7,18

---

**L**

**lab** 56:23 59:12  
**label** 64:11  
**labor** 2:23 5:25  
 54:10  
**ladder** 8:12  
**large** 44:7  
**largest** 32:5 51:3  
 57:24  
**lasted** 33:23  
**lastly** 42:2  
**late** 41:19  
**laughter** 49:8  
**launch** 59:7  
**launched** 3:23 6:4  
**lawmakers** 44:6  
**lead** 2:4 3:12 66:23  
 66:24  
**leaders** 45:14  
**leadership** 3:21  
 35:24 46:8 50:13  
**leading** 67:17 68:7  
**leads** 60:5,11  
**League** 55:6,10,13  
**learn** 10:22 42:21  
 43:17  
**learned** 7:6 8:23  
 9:21



**learner** 7:25  
**earning** 48:18  
**leases** 54:15,20,24  
 55:20  
**leave** 62:3  
**leaving** 58:7  
**left** 21:3 46:11  
**Legislative** 44:2  
**legislature** 2:20,22  
 50:23 53:23 54:9  
 62:12 64:23  
**legislatures** 64:25  
**Leopard** 5:13  
**let's** 24:17 28:3  
 44:11  
**level** 14:22  
**licensing** 55:8  
**life** 41:18 49:20  
**liked** 9:19  
**likewise** 54:7  
**line** 20:20 46:15  
**linear** 41:11  
**lineup** 57:23  
**linings** 46:23  
**list** 45:23 52:24  
 53:2  
**little** 4:15 6:24 7:4  
 7:12 10:8 18:18  
 24:25 27:3 30:9  
 35:7 47:14 60:22  
 62:13  
**local** 4:23 5:3,25  
 6:14  
**Loeschner** 50:12  
**Long** 40:4 57:23  
 59:3  
**long-term** 48:21  
 53:8 54:20 55:20  
**longer** 30:14  
**longer-term** 55:7  
**Longwood** 32:3  
 51:4  
**look** 18:2 19:7 20:9  
 22:8 24:16 26:11  
 27:23 28:19,20,20  
 29:21 30:4,11,12  
 36:8 61:5 62:16  
 62:18 63:7

**looked** 18:14 22:5  
 25:22 26:15 27:22  
 27:25 28:4 36:17  
**looking** 18:10  
 19:19,24 25:6  
 26:25 35:25 38:25  
 58:24 60:13  
**looks** 17:19 26:16  
**loss** 19:15 46:20  
**losses** 30:15  
**lot** 5:19 8:5,6,21  
 9:23 11:5 48:17  
**Lou** 38:5 49:11  
**lower** 14:16 18:21  
 18:25  
**lowest** 57:22  
**Lucana** 43:8  
**luck** 11:23  
**lumber** 41:12  
**luxury** 30:15

---

**M**


---

**M** 1:14  
**macro** 22:7  
**maintain** 28:14  
**maintaining** 26:20  
 28:13  
**majority** 57:11  
**making** 42:7  
**Makowski** 45:20  
**management** 67:9  
**managers** 22:21  
**managing** 32:16  
**marathon** 33:22  
 38:13  
**March** 11:20  
**margins** 30:11  
**Mark** 17:12 24:11  
 27:8 31:5,6,7  
**marketplace** 47:8  
**Mary** 40:16,22  
**master's** 67:19  
**matches** 41:16  
**material** 8:4 9:21  
**materials** 5:15,19  
**matter** 3:25 48:25  
 68:7  
**mature** 25:24

**max** 42:22  
**maximize** 26:12  
 28:24  
**Mazzarella** 2:20,21  
 2:22 50:23  
**MCALLEVEY** 69:7  
 69:18  
**mean** 27:16  
**means** 18:17 19:14  
 29:20 30:3,8  
**medical** 59:5,14,18  
 59:22 65:23 66:5  
 66:20 67:10  
**medium-term**  
 67:16  
**meet** 15:3 33:19  
 36:25 37:19 43:6  
 44:5 49:23  
**meet-up** 43:22  
**meeting** 1:2 2:9 3:3  
 3:13 12:15,16,25  
 13:5,9,19 16:4,5  
 16:16,20,24 18:6  
 23:23 29:11 33:11  
 33:25 34:16,22,25  
 35:9 46:4,7 50:11  
 51:19 59:8  
**meetings** 15:14  
 17:23 51:14 61:3  
**Melanie** 3:16,17,19  
 3:20 4:7,18 7:12  
 11:23 60:6  
**member** 31:19  
 41:14  
**members** 5:23 14:4  
 17:16 26:2 34:7  
 37:3 62:11  
**mention** 9:2 11:6  
 44:14  
**mentioned** 29:11  
 46:21 56:14 59:4  
 62:10,14  
**merchandising**  
 58:3  
**met** 2:19 33:16  
 36:19 38:12 50:4  
 56:3,4  
**micro** 22:6 30:17

**mid** 59:8  
**middle** 49:7  
**million** 14:25 18:11  
 18:22 19:6,12,16  
 19:17,19 20:15  
 21:3,8,10,12,20  
 21:23 24:18 25:6  
 29:19,24 51:23  
 56:22 64:23  
**minimum** 29:23  
**minute** 33:25  
**minutes** 1:2 13:7  
 16:22 17:8 33:23  
 33:24 35:3 49:10  
**mission** 3:12,13  
**mitigate** 18:13  
**mitigated** 19:12  
**mitigating** 19:9  
**mitigation** 19:25  
 20:5 27:19  
**modality** 49:2  
**moment** 7:14  
**Monday** 57:15  
**money** 14:8 19:11  
 64:12  
**month** 33:19 52:4  
**months** 37:21 38:4  
 59:19,20  
**monumental** 64:7  
**Morelli** 45:16  
**Morgo** 1:18 10:3  
 12:18 16:25 25:15  
 27:7 29:2,10  
 30:21 31:7 33:2  
 36:5,14 37:19  
 38:18 51:25 61:19  
 63:20 64:17 68:12  
**morning** 50:11  
 51:12 57:15  
**Morris** 3:16  
**Morris-Carsch** 4:4  
 4:17,19 10:16  
**mother** 36:21  
**motion** 12:14,23  
 13:6,9,10,17 16:3  
 16:6,14,22,24  
 31:9 32:22 33:8,9  
 68:5,8,11,12

**move** 11:9 12:13  
 15:14  
**moved** 11:11 12:18  
 16:7,25 32:25  
**moving** 38:9,14  
**multiple** 20:24  
**MUNCH** 15:9  
**Munsch** 13:24 14:3  
 15:19,24 21:4  
**Murray** 1:17 2:2,12  
 2:13 12:12,20  
 13:4,12,15,22  
 15:6,16,21 16:2,9  
 16:12,19 17:3,6,8  
 24:11,23 25:7,11  
 25:16 31:2,8  
 32:17,21 33:3,6,8  
 33:14,20 35:4  
 36:12,16 37:12,17  
 38:16 39:3 42:15  
 42:19 44:9 64:20  
 67:23 68:4,14,16  
 68:18

---

**N**


---

**name** 4:10,18  
**Nate** 43:7  
**National** 53:13 54:4  
**natural** 53:15  
**nearly** 47:13,24  
**necessarily** 51:10  
**need** 15:11 22:9  
 31:18 39:21 40:7  
 43:2 47:20 48:20  
 48:23 49:4 51:24  
 57:6 58:24 60:8  
 63:16  
**needed** 37:24 38:13  
 43:14  
**needs** 39:24 64:11  
**negative** 19:17  
 20:16  
**neighborhoods**  
 55:17  
**net** 19:7,7,14  
**never** 29:3 62:14  
 63:14,18  
**new** 3:21 5:19



10:14 31:19 34:19  
 37:3,5 39:16 41:7  
 46:23 49:22 55:19  
 59:5 60:13 63:10  
 69:4,9  
**news** 48:3  
**Newsday** 48:5 57:4  
**Nicolas** 10:21  
**no-cost** 21:15  
**Noises** 41:9  
**nontraditional** 30:7  
**normal** 9:6 20:11  
**Notary** 69:8  
**note** 46:22  
**noted** 68:23  
**notes** 69:12  
**Notwithstanding**  
 62:19  
**November** 6:8 14:6  
 24:2 40:20 50:8  
 59:8  
**number** 18:13,20  
 18:25 20:7 31:10  
 31:24 46:23,25  
 47:11  
**numbers** 19:5 24:6  
 32:23  
**nursing** 65:25 66:9  
**NY** 43:23

## O

**O'Connor** 1:14  
 34:5 61:3  
**objectives** 67:3  
**obligations** 37:11  
**Obviously** 14:13  
**occur** 29:13  
**October** 6:5 13:8  
 16:23 24:2 38:19  
**offer** 6:14 9:15  
 63:18,19  
**offering** 10:25  
**office** 4:21 9:6  
 39:22 45:11 57:17  
 58:5 61:10 63:2  
 67:7,11  
**officer** 43:7  
**offices** 59:14

**OFFICIAL** 1:2  
**offset** 37:10  
**okay** 8:9 27:14  
 32:21 37:17  
**on-campus** 51:13  
**on-the-job** 59:18  
**once** 12:6 18:13  
 52:4 66:5  
**one-year** 21:15  
**online** 39:12 59:11  
**open** 34:20 50:7  
**opening** 38:25  
**operating** 30:12  
**operation** 65:2  
**operations** 5:12  
 28:18  
**opportunities** 20:3  
 47:22 50:19,20  
 52:8 56:14  
**opportunity** 3:15  
 44:5 47:3 60:21  
 67:8  
**opposed** 13:15  
 16:12 17:6 33:6  
 68:16  
**option** 18:18  
**order** 2:11 12:17  
 16:5 32:12 34:2  
**orders** 32:14 37:22  
 38:3  
**organizations** 42:6  
**original** 18:21 20:6  
 69:11  
**OSHA** 6:9  
**outreach** 49:22  
 56:12  
**outstanding** 12:7  
**Overall** 46:17  
**overlap** 35:16  
**overview** 31:14

## P

**p.m** 1:23 35:2 68:23  
**Pagdanganan** 1:15  
 13:10 17:2 33:18  
 39:6 53:11 54:5  
 68:13  
**paid** 5:3 6:2 7:21

27:9 38:6,8  
**panels** 10:23  
**pantries** 40:24  
**pantry** 40:19  
**paramedic** 66:8  
**parents** 56:11  
**part** 3:11 8:2,16,18  
 24:4 26:14 32:10  
 55:8 59:10 67:21  
**participate** 43:18  
**participated** 43:21  
**participating** 47:15  
**participation** 35:19  
 53:18  
**particular** 68:10  
**partnering** 55:7  
**partners** 41:5 54:22  
**partnership** 4:2  
 40:3 50:15,17  
 53:19 59:6  
**parts** 45:9  
**passed** 36:21 51:17  
 54:8  
**Pat** 45:17  
**path** 60:12  
**pathway** 67:20  
**pathways** 48:14  
**patient** 66:24  
**Patricia** 13:24  
**Paul** 56:6  
**pay** 11:13 47:18  
 62:2  
**people** 5:11 35:5,20  
 35:21 49:9  
**percent** 25:10  
**performance** 41:23  
**period** 41:3  
**perk** 10:5  
**permission** 63:5  
**personal** 36:21  
**personnel** 36:18  
 56:18  
**perspective** 28:17  
**phase** 21:2  
**phlebotomist** 60:2  
**pick** 48:2  
**picture** 60:25  
**piece** 5:24 23:22

**pieces** 23:8  
**place** 27:6 34:25  
 44:3 61:8  
**placements** 59:14  
**places** 46:12  
**plan** 9:15 21:13  
 44:20 52:11 62:12  
**plant** 5:12 28:18  
**platform** 37:7  
**please** 2:7 3:17,18  
 4:10 41:24 42:2,6  
 45:14 67:18  
**pleased** 39:7 42:21  
 43:16 49:21 50:22  
**pleasure** 2:18 3:6  
 45:13  
**pledge** 2:5,7,8  
**plus** 23:13 29:25  
**PN** 67:2,4  
**podium** 3:18  
**point** 2:13 12:14  
 13:6,22 16:2,21  
 17:10 31:8 36:2  
 38:24 44:11 48:20  
 51:24 52:2,9,13  
 54:24 55:20 63:24  
 67:13  
**points** 46:22  
**political** 64:5  
**population** 39:15  
 39:16  
**portion** 53:14  
**position** 17:20  
 31:23 63:7  
**positive** 44:18  
 47:10  
**possible** 25:17  
 27:12 48:25  
**possibly** 44:14  
**potential** 30:2  
**potentially** 18:16  
 20:21 25:3 52:9  
**powered** 53:16  
**pre-COVID** 14:20  
 15:8,11  
**predicted** 46:20  
**predominately**  
 28:12

**preparation** 21:25  
**presence** 56:7  
**present** 1:10 13:25  
 17:13 23:18,21  
 24:8 48:16  
**presentations**  
 23:12  
**presented** 17:17  
 18:4,19 23:24  
**president** 1:11 2:14  
 2:16 3:9,11 4:6,12  
 9:10,13,25 10:9  
 11:21 13:23 17:11  
 31:15 32:19 34:11  
 34:12 38:21 43:7  
 44:13 45:4 49:13  
 53:20 61:11 62:24  
 64:14,19 65:5,18  
 66:11,19  
**President's** 45:2,11  
**Presidents** 37:6  
**pretty** 33:16  
**prevention** 6:12  
**previous** 5:17 47:6  
**previously** 59:4  
**primarily** 26:18,19  
**principal** 50:3,25  
 56:5  
**principals** 49:25  
 50:5  
**prior** 11:8 17:22  
 23:16  
**priority** 8:18 44:7  
**PRISCILLA** 1:16  
**privilege** 36:21  
**problem** 63:15 64:8  
**PROCEEDINGS**  
 1:3  
**process** 22:2 23:5  
 25:20 35:17 56:21  
**production** 41:9  
**productive** 46:6  
**professor** 5:13,18  
 40:17 41:14,19  
**program** 4:16,24  
 5:2,7,18 6:7,13  
 8:2,24 9:14 10:13  
 10:19 11:16,25



12:4,8 32:8,10  
55:15 56:25 57:13  
59:7,16,17,22  
65:24 66:2,9,9  
67:5,17  
**programs** 22:16  
30:10 57:24  
**project** 30:3 32:17  
41:17 53:25 55:9  
**projected** 19:22  
**projection** 17:21  
**projects** 27:2 43:13  
52:10 53:8 54:11  
54:13  
**promised** 11:6  
**promptly** 57:16  
**property** 54:15  
**protection** 8:14  
**proud** 30:22,22  
**provide** 23:15 41:2  
**provided** 3:20 5:19  
5:21 40:10,14  
41:6  
**provides** 42:3  
**providing** 3:14  
50:18  
**PSEG** 52:13,14,14  
52:22  
**Public** 69:8  
**put** 12:8 24:20 37:6  
38:13 67:3  
**putting** 67:10  
**puzzle** 5:24

---

**Q**


---

**qualified** 53:2  
**qualify** 42:11 52:22  
57:14  
**question** 9:11 66:12  
**questions** 7:2 10:2  
10:10 15:20 24:10  
24:12 31:4 37:22  
39:3 42:15 44:9  
61:17 67:24  
**quick** 44:12 66:14  
**quite** 5:6

---

**R**


---

**raise** 40:23  
**ramifications** 64:6  
**Randall** 31:22  
37:15  
**Ratatalo** 5:18  
**rate** 14:19,20  
**reached** 57:16 58:4  
**reaching** 61:2  
**read** 57:4  
**reading** 33:24  
**readjusted** 35:13  
**really** 3:20 9:18  
10:24 11:13 17:19  
18:2 19:10 20:13  
21:13,19 22:2,5,7  
22:9,17,19 26:3,9  
26:10,11,25 27:3  
27:16,20 28:17,19  
28:20 30:4,8 36:8  
42:23 47:20 56:8  
56:9,12 57:12  
62:12 63:5,23  
64:2,7 67:20  
**reason** 38:12 62:25  
**reasons** 25:22  
35:18 62:7  
**recall** 18:9 21:14  
**receive** 61:12  
**received** 8:22 11:12  
14:12 23:25 39:17  
42:10 44:17 55:5  
56:15,19  
**recipients** 61:12  
**RECITATION** 2:8  
**recognize** 3:16  
14:21 45:13,25  
**recognized** 45:15  
**recognizing** 45:6  
**recommend** 25:9  
55:18  
**recommendation**  
31:22  
**recommendations**  
23:3 52:17 53:4,7  
**reconciliation** 24:2  
**record** 65:13  
**records** 17:14  
**recruitment** 49:23

**reduce** 18:16 19:10  
20:2,19,22 26:21  
27:4 28:23  
**reduced** 19:16  
**reenergize** 26:9  
**reenrolling** 47:5  
**reevaluate** 64:11  
65:4  
**refine** 23:4  
**regard** 24:12 25:11  
**registration** 44:8  
**reimburse** 52:15,18  
**reimbursement**  
52:23  
**related** 29:18 32:14  
52:10  
**relative** 28:2 30:19  
**remain** 25:5  
**remaining** 14:25  
21:11,22 25:6  
29:19  
**remarkable** 29:6  
**remember** 37:20  
42:2 59:21 61:13  
61:15  
**remind** 37:2  
**reminded** 43:24  
**reminding** 57:18  
**removal** 68:9  
**renewable** 32:14  
52:11  
**rental** 9:4  
**REOPENED** 13:3  
13:21 16:18 33:13  
**repeat** 7:3  
**report** 14:2,5 33:19  
39:8 42:16 44:12  
45:3 46:13 61:16  
65:9  
**reported** 50:8  
**Reporter** 69:8  
**reporting** 46:16  
**reports** 26:15 33:15  
**represent** 21:6  
**represents** 14:6  
**repurposed** 5:16  
**reputation** 50:5  
**request** 12:14 13:6

16:3 31:9 32:22  
53:23 55:5 68:5  
**require** 63:4  
**requirements** 15:4  
**research** 59:21  
**reserve** 14:25 15:3  
**residence** 65:19  
**residential** 11:9,11  
**residents** 62:6  
**resolution** 32:11  
36:4  
**resolutions** 15:23  
15:25 23:23 31:10  
31:16,17 32:23  
**respect** 25:24  
**Response** 12:22  
13:14,16 16:11,13  
17:5,7 33:5,7  
40:25 68:3,15,17  
**result** 48:7  
**resume** 47:21  
**retain** 22:11 48:15  
**retained** 25:14  
**retaining** 47:4  
**retention** 30:6  
**retreat** 44:15,23  
60:17  
**return** 15:11 22:22  
42:12 54:18,19  
**returning** 42:24  
**returns** 51:13  
**revealed** 59:23  
**revenue** 14:11,12  
14:13,14 19:15  
22:18 30:5 46:21  
**revenues** 30:19  
**review** 51:24  
**Rich** 50:12  
**Richard** 41:19  
**right** 15:10 20:17  
20:25 22:2 24:19  
27:12 47:17 67:15  
**Riquelme** 3:8  
**rise** 2:6  
**rising** 26:22 55:9  
**Riverhead** 41:5,10  
54:23  
**RN** 67:5

---

**S**


---

**safety** 6:12 8:17  
**salaries** 66:10  
**San** 45:17  
**Saturday** 57:3  
**save** 41:25 52:8  
**saved** 27:10 28:9  
**saving** 28:16  
**savings** 25:17 26:13  
28:5 42:4 53:17  
**saw** 48:9  
**Sayville** 54:23 55:2  
**scale** 44:7  
**scenario** 24:14 61:6  
**scenarios** 18:4  
**schedule** 61:2  
**scheduled** 41:20  
**scheduling** 5:22  
28:21  
**scholarship** 39:9,11  
39:17  
**school** 32:2,4,5  
47:11,16,18 49:24  
50:13,20 56:5,10  
56:11 65:11,15  
**schools** 51:15 56:3  
**sciences** 60:9  
**Scotto** 51:2  
**scratch** 5:8  
**season** 40:9  
**second** 9:3 12:19  
13:11 16:8 17:2  
21:7 29:5 32:4  
33:2 68:13  
**SECONDED** 12:24  
13:18 16:15 33:10  
**sector** 66:22  
**security** 56:17,25  
58:12



<p><b>see</b> 7:17,22 14:9 23:22 28:22 31:21 35:7 46:8 49:14 51:17 60:20 <b>seeking</b> 6:18 39:22 40:23 57:8 <b>seen</b> 8:7,10 32:11 48:4 62:21 <b>self</b> 44:17 <b>semester</b> 3:23 14:15 15:15 40:7 46:12,17,19 47:7 49:4,19 50:9 <b>send</b> 22:19 52:25 <b>sense</b> 4:8 18:7 <b>sent</b> 34:18 37:14 61:10 <b>separate</b> 52:20 <b>separated</b> 36:7 <b>separation</b> 36:11 <b>service</b> 11:12 <b>services</b> 42:25 <b>serving</b> 55:16,23 <b>session</b> 33:23 49:6 68:6,19,21 <b>set</b> 5:12 51:18 69:13 <b>seven</b> 43:17 59:20 <b>SGAs</b> 43:12 <b>shaped</b> 19:21 <b>share</b> 11:14 14:5 37:2 40:4 49:25 50:22 <b>shared</b> 34:2 54:21 <b>sharing</b> 37:16 <b>Shea</b> 41:8,21 <b>shepherding</b> 54:12 <b>SHIRLEY</b> 1:19 <b>Shop</b> 40:9 <b>shore</b> 22:17 <b>short-term</b> 60:4 66:13 <b>shorter-term</b> 51:7 67:15 <b>shortfall</b> 15:18 <b>Shorthand</b> 69:7 <b>hortly</b> 34:18 <b>shout</b> 5:11</p>	<p><b>show</b> 8:6 52:7 65:15 <b>showing</b> 8:3 <b>shows</b> 65:11 <b>Sibblie</b> 56:6 <b>side</b> 21:4,17,18 29:20 <b>sign</b> 42:23 <b>significant</b> 10:4 <b>significantly</b> 48:6 50:17 <b>signs</b> 47:10 <b>silver</b> 46:22 <b>similar</b> 22:4 65:25 <b>simultaneously</b> 42:5 <b>sir</b> 32:20 <b>Sister</b> 40:16,22 <b>six</b> 6:13 33:23 35:3 59:19 <b>sixteen</b> 5:5 <b>sixty</b> 3:25 <b>skills</b> 7:6 59:12 <b>slightly</b> 26:21 <b>sliver</b> 46:24 <b>snarled</b> 38:22 <b>soft</b> 38:25 <b>solar</b> 3:21 4:25 5:4 5:17 6:14,16 10:23 11:7,8,10 22:15 53:25 60:7 <b>solicitation</b> 61:13 <b>solve</b> 63:14 <b>somewhat</b> 35:14 <b>son</b> 10:21 <b>sounds</b> 45:22 <b>source</b> 30:5 <b>sources</b> 22:14 <b>spearheading</b> 3:21 <b>special</b> 9:7 <b>specialist</b> 26:6,7 <b>specific</b> 28:19 <b>specifically</b> 20:9 32:3 <b>spending</b> 28:2 <b>spoke</b> 43:3 <b>sponsored</b> 53:9 <b>Sporn</b> 54:12</p>	<p><b>spring</b> 15:14 19:4 21:14,22 29:8 39:2,2 48:10 50:9 59:13 <b>square</b> 41:11 <b>ss</b> 69:4 <b>stack</b> 60:10 <b>stacking</b> 67:14 <b>staff</b> 39:20,23 <b>stage</b> 41:7 <b>stand</b> 45:15 51:25 55:21 <b>stand-up</b> 49:12 <b>start</b> 1:23 6:6 10:25 24:22 26:10 40:8 <b>started</b> 2:3 36:17 66:2 <b>starting</b> 62:18 <b>state</b> 23:10 36:6 53:24 57:10,25 63:21 69:4,9 <b>State's</b> 40:18 <b>statements</b> 17:17 <b>states</b> 25:7 <b>statewide</b> 48:8 63:12 <b>stay</b> 44:24 47:7 <b>stayed</b> 6:15 <b>stem</b> 32:15 62:13 <b>stenographic</b> 69:12 <b>step</b> 66:25 <b>Stephanie</b> 3:3 <b>stepping</b> 66:17 <b>steps</b> 18:13 19:10 <b>stewardship</b> 55:22 <b>stone</b> 66:18 <b>stop</b> 30:15 40:9 62:14 <b>story</b> 10:18,19 11:24 <b>strategic</b> 44:20 60:23 <b>strategies</b> 22:9 27:2 <b>strategy</b> 56:9 <b>striking</b> 61:5 <b>strong</b> 2:24 50:4 54:18,25 <b>strongest</b> 48:25</p>	<p><b>strongly</b> 55:11 <b>structural</b> 53:6 <b>structure</b> 30:13 34:10,24 36:7 <b>struggle</b> 26:14 <b>Stuart</b> 37:15 <b>student</b> 1:13 3:9,17 3:19 11:3 13:24 14:7,9,18,19 21:4 21:17 32:2,6 33:17 34:11,12 39:15,16 41:23 42:17 43:8,16,22 45:17,21 48:14,18 48:19,22 49:19,22 57:6 61:14 <b>students</b> 3:7 6:3,4,6 6:7,13,23 11:18 11:20 21:6,8,11 21:20 22:11,12 30:7 32:7,9 39:11 39:16,21 40:6,11 40:15 41:2 42:24 43:18 46:24,25 47:5,6,11,16,18 48:15,24 49:3 50:6 51:9 55:23 56:10,11 57:7,19 58:7,24 59:2,9,11 59:25 60:11 61:21 62:15 63:4,4 65:6 65:11,15 67:6,12 <b>subcommittee</b> 23:19 <b>submit</b> 23:6 <b>submitted</b> 18:9 <b>success</b> 33:17 48:19 <b>successful</b> 12:9 <b>successfully</b> 12:3 <b>Suffolk</b> 1:4 2:10,25 4:20 6:10 8:22 10:12 13:2,20 16:17 33:12 40:14 40:17,19 42:8 50:4,7 51:5 53:22 55:25 57:5 58:20 61:21,25 63:8 65:16 69:5</p>	<p><b>suggest</b> 53:12 <b>suggested</b> 34:10 62:8 <b>suggestions</b> 9:16 <b>summer</b> 28:22 55:15,15 <b>Summit</b> 44:3 <b>SUNation</b> 7:15,18 <b>Sunday</b> 41:20 <b>SUNY</b> 23:12 43:19 46:14,15 48:6 56:16 64:3,11 <b>superb</b> 38:2 <b>superintendent</b> 50:3,12,25 56:4 <b>superintendents</b> 49:24 <b>supermarket</b> 40:6 <b>supermarkets</b> 40:9 <b>supplemental</b> 56:15,19 <b>supply</b> 38:22 41:5 41:10 <b>support</b> 5:21 11:16 31:20 32:2,9 39:9 39:11 40:10,22,24 41:17 43:15 56:24 <b>supporter</b> 2:25 <b>supporting</b> 54:11 <b>supports</b> 32:5 <b>supposed</b> 11:4 <b>sure</b> 23:9 31:15 33:16 57:3 <b>surgery</b> 67:4 <b>survey</b> 60:19 <b>suspension</b> 68:9 <b>sustain</b> 14:22 <b>sustainability</b> 4:20 <b>sweatshirt</b> 10:5 <b>Synergistics</b> 26:3,5 27:10,21 52:2 <b>system</b> 38:7 39:12 48:6 63:3 <b>systems</b> 67:12</p> <hr/> <p style="text-align: center;"><b>T</b></p> <hr/> <p><b>table</b> 23:4 <b>take</b> 30:16 34:25</p>
--	---	---	--	--



63:17  
**takeaways** 50:2  
**taken** 18:12 62:15  
**talk** 7:4,12 60:7  
**talked** 20:24 29:7  
 62:20  
**talking** 15:12 25:25  
 35:17  
**task** 62:9  
**taught** 7:16  
**tax** 42:4,12  
**taxpayers** 61:25  
 63:9  
**team** 5:23  
**tease** 25:17 26:16  
**teasing** 22:3  
**tech** 67:4  
**technician** 60:3  
**Technology** 63:17  
**tell** 6:23  
**templates** 22:20  
**ten** 25:10  
**terms** 18:23 28:4  
 47:15 48:22 49:22  
 50:18 51:20,22  
 55:22 56:9,12  
 57:14 58:20  
**terrific** 49:8  
**test** 18:3  
**thank** 2:16,21 3:3,4  
 3:10 4:13,16 7:11  
 9:25 10:10,15,17  
 11:15,21,22 12:10  
 15:5,20,21,22  
 17:15 31:6,7  
 33:21 39:4 42:14  
 42:18 44:10 45:4  
 45:6,10,12,22  
 46:7,9 53:20,21  
 54:4,12,13 60:14  
 68:21  
**thanking** 54:8  
**thanks** 3:5 31:5  
 39:17  
**theater** 41:8,19,21  
**theatric** 41:7,12  
**thing** 8:20 19:22  
 28:15 29:5 60:9

63:11  
**things** 20:11 25:5  
 44:21 45:23 58:17  
 62:8  
**think** 4:7 7:23 9:22  
 25:18,23 26:20,22  
 27:24 30:16,21  
 33:23 37:20 44:13  
 44:15,18,22 52:4  
 54:25 58:16 63:25  
 67:2,13  
**thinking** 58:18  
**third** 32:11  
**thirds** 49:16,17  
**thirteen** 4:3,4,6 6:3  
 6:6,7 12:3  
**thoroughly** 36:2  
**thought** 25:20  
**thousands** 40:5  
**three** 24:18 30:23  
 31:11,16  
**time** 1:23 34:6  
 35:12 36:17 40:8  
 41:8 46:23 55:4  
 60:15,22 61:16,18  
 64:3 68:23  
**timeline** 15:7  
**times** 20:25  
**Tobellio** 45:18  
**today** 3:7,17 6:22  
 9:3 11:4 36:20  
 45:14 49:5 68:22  
**told** 7:19  
**toll** 38:24  
**Tomorrow** 51:12  
**tomorrow's** 51:19  
**tools** 5:15  
**topics** 34:19 44:16  
 44:22  
**total** 39:13  
**touch** 59:12  
**touched** 55:4  
**town** 62:5  
**tracking** 65:13  
**traffic** 11:5  
**trained** 4:3 8:13  
 39:23  
**trainees** 4:3

**training** 3:14 4:24  
 5:9 6:18 8:19  
**transcript** 69:10,11  
**transferring** 46:25  
**transitioning** 59:13  
**translated** 19:6  
**transportation**  
 39:25 40:13,14  
**tree** 53:25  
**trend** 48:8  
**tried** 27:7  
**true** 58:3 69:10  
**trustee** 1:12,13,14  
 1:15,16 2:6 10:3  
 11:22 12:18,19  
 13:10,11 16:7,8  
 16:25 17:2 25:15  
 27:7 29:2,10  
 30:21 31:6,7  
 32:25 33:2,18,21  
 34:11 36:5,14,25  
 37:14,19 38:18  
 39:6 42:18 43:3  
 43:22,23 45:22  
 48:15 49:11 51:25  
 53:11 54:5 61:3  
 61:19 63:10,12,20  
 63:24 64:17,22  
 65:8,21,22 66:17  
 68:12,13  
**Trustee/Second**  
 1:19  
**Trustee/Vice** 1:18  
**trustees** 1:2,4 2:1  
 2:10,17 3:1 4:1  
 5:1 6:1 7:1 8:1 9:1  
 10:1,11 11:1 12:1  
 12:15 16:1,5,16  
 16:20,23 17:1  
 18:1 19:1 20:1  
 21:1 22:1 23:1  
 24:1 25:1 26:1  
 27:1 28:1 29:1  
 30:1 31:1,16,21  
 32:1 33:1,11 34:1  
 35:1,10,15 36:1  
 37:1,4 38:1 39:1  
 40:1 41:1 42:1,17

43:1 44:1 45:1  
 46:1,11 47:1 48:1  
 48:12 49:1,15  
 50:1 51:1 52:1  
 53:1 54:1 55:1  
 56:1 57:1 58:1  
 59:1 60:1,13 61:1  
 62:1,10 63:1 64:1  
 65:1 66:1 67:1  
 68:1 69:1  
**try** 25:16 35:19  
 62:23 64:2  
**trying** 26:16 57:5  
 64:6  
**Tuesday** 34:25  
 42:20  
**tuition** 6:2 30:6,23  
 57:22 61:24  
**tuitions** 19:7  
**tuned** 44:24  
**tutoring** 42:22  
**tutors** 43:2  
**two** 7:20,21 17:18  
 23:8 49:15,17  
 53:16 66:23  
**two-generation**  
 56:8  
**two-year** 57:13  
**Typically** 23:24

---

**U**


---

**ultimate** 66:15  
**unanticipated**  
 25:13  
**underserved** 55:17  
 55:25  
**understand** 25:12  
 29:2 35:5 53:3  
**undertake** 27:3  
**undertaking** 52:5  
**unfolds** 59:16  
**unfortunately** 11:3  
 36:19  
**university** 57:12  
**upcoming** 15:4,13  
**update** 7:8 46:5  
**updated** 59:15  
**Upstate** 58:22

**Urban** 55:6,10,13  
**usage** 26:18 27:5  
 28:15,20  
**use** 8:15 18:8,16,18  
 18:22 19:20,22  
 20:2,3,22 24:14  
 24:18,21 26:21  
 28:23,24 29:14  
 53:15  
**useful** 8:2  
**utilities** 20:14,14  
 51:22 53:17  
**utility** 25:12  
**utilize** 63:4  
**utilizing** 42:25

---

**V**


---

**vacant** 31:23  
**vagaries** 29:12  
**valuable** 7:7  
**value** 6:19 59:24  
**variety** 50:16 55:14  
**various** 14:8 35:22  
**vast** 57:10  
**vendor** 29:4  
**vendors** 38:5 52:25  
 53:2  
**VERBATIM** 1:3  
**verified** 46:13,14  
**vice** 1:19 2:25  
 13:23 17:11 34:11  
**VIDEOCONFE...**  
 1:7  
**visible** 65:7  
**VOTED** 12:24  
 13:18 16:15 33:10  
**vouchers** 40:13

---

**W**


---

**walked** 49:5  
**want** 3:15 4:14  
 12:12 29:5 37:2  
 45:25 49:25 53:12  
 54:11 58:3 60:14  
 63:6,16 65:8,13  
 67:20  
**wanted** 6:19 7:3  
 11:9,15 43:25



53:12 58:6 65:22 wants 64:23 Warehouse 65:10 Washington 44:3 wasn't 10:18 way 27:15,24 36:13 38:8 54:25 57:18 60:11 65:3 ways 26:12 50:16 we'll 12:13 20:19 52:25 53:21 58:14 62:13 we're 2:3 8:4 11:19 13:4 14:18 16:19 18:5 19:5,21,23 19:24 20:25 22:2 23:8 24:3,7,18,19 25:5 26:15,20 29:22 30:12 33:14 35:17,23,24 36:5 49:21 51:5 52:6,6 54:20 55:23 57:24 62:18 63:14 65:6 we've 30:21 45:7 46:18 54:15,21 56:3,4,15 58:4,13 week 18:2 21:9 22:21 43:21 48:3 48:7 50:24 53:22 59:12 60:18 weekend 60:19 weeks 4:2 26:9 welcome 3:7 60:21 well-taken 52:2 went 10:12 19:8 27:24 37:21 62:17 whatnot 66:10 WHEREOF 69:13 William 51:2,3 willing 23:14 60:16 win/win 54:25 winter 28:21 wish 47:17 WITNESS 69:13 Wittreich 41:14 wonderful 7:15 49:6 work 9:4,4 17:25	28:17 29:24 51:10 58:15 60:6,8 workaround 57:7 worked 11:7 workforce 3:14 4:21 48:2 50:18 51:7 54:7 56:13 working 8:4,9 21:5 22:24 24:3 26:10 38:7 56:9 63:2 works 39:13 worst 24:13 worth 40:5 wouldn't 55:18 wrap 10:16 Wyandanch 55:9 55:24 56:5 <hr/> <b>X</b> <hr/> <hr/> <b>Y</b> <hr/> yeah 4:5 8:7 9:9,18 10:6 year 14:14 15:5 17:24 21:21 36:3 36:4 39:10 40:2 40:20 51:23 60:14 61:16 year-end 42:3 years 23:16 25:13 30:23 61:23,23,23 64:5 yesterday 38:5 yoga 49:8 York 37:3,5 63:11 69:4,9 youth 55:15 <hr/> <b>Z</b> <hr/> Zach 42:16 ZACHARY 1:13 Zarate 1:16 13:11 36:25 37:14 43:3 65:8,21 zero 3:25 Zoom 1:6 35:2 <hr/> <b>0</b> <hr/>	<hr/> <b>1</b> <hr/> 1 19:16 20:15 51:23 1,000 47:24 1,256 39:10 1.9 19:12,17 10 6:9 10% 24:24 25:2 47:14 52:19 100 40:10 100% 37:8 47:23 105% 62:18 10th 6:8 12/8/22 2:1 3:1 4:1 5:1 6:1 7:1 8:1 9:1 10:1 11:1 12:1 13:1 14:1 15:1 16:1 17:1 18:1 19:1 20:1 21:1 22:1 23:1 24:1 25:1 26:1 27:1 28:1 29:1 30:1 31:1 32:1 33:1 34:1 35:1 36:1 37:1 38:1 39:1 40:1 41:1 42:1 43:1 44:1 45:1 46:1 47:1 48:1 49:1 50:1 51:1 52:1 53:1 54:1 55:1 56:1 57:1 58:1 59:1 60:1 61:1 62:1 63:1 64:1 65:1 66:1 67:1 68:1 69:1 13.6 19:19 14th 44:8 15.5 19:21 24:14,21 15th 21:16 16 29:16 41:21 17th 35:2 18th 6:5 1974 40:16 <hr/> <b>2</b> <hr/> 2 31:24 2.5 19:5 2.7 21:8,10,20 2.9 19:6,15	20 13:8 16:23 2013/'14 27:25 2022 1:6 13:8 16:23 18:25 24:19 42:12 47:25 69:14 2022.65 31:11 32:24 2022.67 31:11 32:24 2023 20:8 21:16,22 22:23 29:16 41:21 44:2 48:10 22 17:21,24 18:10 23 17:20 18:23 19:3 19:18 20:19,23 22:5 24:22 25:4,6 30:3 24 21:24 22:4 23:6 24:22 25:3 29:21 61:7 <hr/> <b>3</b> <hr/> 3 14:25 3% 46:19 3.7 21:3,23 30.4 24:20 31st 42:11 358 39:15 <hr/> <b>4</b> <hr/> 4% 37:9 4,300 47:12 4,700 47:13 4.2 18:11,22 4:00 35:2 4:01 35:3 4:06 1:23 41.4 24:20 <hr/> <b>5</b> <hr/> 5.1 29:19,24 5:11 68:23 500,000 39:9 540 47:24 5th 44:4 <hr/> <b>6</b> <hr/> 6th 50:8	<hr/> <b>7</b> <hr/> <hr/> <b>8</b> <hr/> 850 6:3 898 39:13 8th 1:5 44:4 69:14 <hr/> <b>9</b> <hr/> 90% 52:15
--	--	---	--	---