

SUFFOLK COUNTY COMMUNITY COLLEGE  
SUMMARY MINUTES OF THE BOARD OF TRUSTEES MEETING  
MICHAEL J. GRANT CAMPUS  
BOARD ROOM, LEARNING RESOURCE CENTER (LRC)  
AND VIA ZOOM  
FEBRUARY 17, 2022

The meeting was held on Thursday, February 17, 2022 at 4:00 p.m. in the Board Room of the LRC on the Michael J. Grant Campus and via Zoom.

PRESENT:

E. Christopher Murray	Chair
James Morgo	Vice Chair
Shirley Coverdale	Second Vice Chair
Gordon Canary	Secretary
Theresa Sanders	Trustee
Kevin O'Connor	Trustee
Gemma deLeon-Lopresti	Trustee
Priscilla Zarate	Trustee
Zachary Frost	Student Trustee
Dr. Edward Bonahue	President
Louis J. Petrizzo	Executive Vice President and General Counsel
Alicia O'Connor	Deputy General Counsel
Dr. Mark Harris	V.P. for Business and Financial Affairs
Mary Lou Araneo	V.P. for Institutional Advancement
Shady Azzam-Gomez	V.P. for Information Technology Services
Dr. Patty Munsch	Interim Assistant V.P. for Student Affairs
Dr. Lauren Tacke-Cushing	Associate V.P. for Academic Affairs
Kaliah Greene	Interim V.P. / Executive Director, Office of Planning and Institutional Effectiveness

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The meeting of the Board of Trustees was convened at 4:00 p.m.

The Pledge of Allegiance was led by Trustee Canary.

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Chair Murray called for a motion to adjourn the Board of Trustees meeting and convene the Board of Directors meeting at 4:02 p.m. Trustee Sanders so moved, Trustee Morgo seconded and the motion was approved unanimously.

Chair Murray called for a motion to adjourn the Board of Directors meeting and reconvene the Board of Trustees meeting at 4:05 p.m. Trustee Morgo so moved, Trustee Sanders seconded and the motion was approved unanimously.

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Chair Murray requested a motion to approve the minutes of the December 16, 2021 Board of Trustees meeting. Trustee Coverdale so moved, Trustee Zarate seconded. The motion to approve the minutes was approved unanimously.

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Chair Murray introduced Dr. Mark Harris, Vice President for Business and Financial Affairs, to present the College Budget and Financial report. Dr. Harris reported on FY' 21. At the last meeting, he indicated the goal was to have the financial audit completed and presented during this month's meeting; unfortunately, they were not able to get it completed, primarily because there are some outstanding items that the external auditors are waiting to get verification from the County. They will continue to work with the auditors to finalize those few items with the intention of having it completed and ready to be presented to the Board in March.

In regards to FY' 22 updates on the College's operating budget, the financial statements presented are for the month of January 2022 and include some revenue and cost assumptions. As reported at the last Board meeting, the adopted budget includes use of approximately \$4.954M from fund balance, factoring in approximately \$9.82M of reimbursement for lost revenue from HEERF. To date, the College has only been able to recognize about \$7.0M in lost revenue for fall 2021, and as such, the current financials project that the College will utilize about \$7.6M from fund balance. He cautioned, though, that they are still in the very early stages of the FY'22 budget year. As the College progresses through the fiscal year, it will be in a much better position to give more accurate updates on the ending funding balance for FY'22. One of the factors they will need to reconcile is what the spring enrollment numbers will be in terms of FTE and then do a calculation based on the revenue loss model that was developed to see how much of that revenue can be recaptured. As they progress through the fiscal year, the College will keep the Board updated on the financial position, mainly on the use of fund balance with the goal of hoping that it will be significantly lower than what was budgeted, if at all.

For FY'23 the budget meetings have begun and will continue over the next few weeks. During these meetings, the discussions have been laser-focused on staffing, tools and equipment, and those initiatives that are geared toward driving student success. Since enrollment has dipped significantly over the last three (3) years, there is an acute sense of urgency to better understand both micro and macro factors that are negatively impacting the College's enrollment and retention numbers. This approach will allow the College to be more strategic in the allocation of those limited resources. They will be meeting with the Budget and Finance Subcommittee around the first week of March to lay out the assumptions and get some guidance from the members on how to finalize the budget. The goal is to have the budget completed and ready to be reviewed and approved by the Board in April.

The proposed funding model for FY'23 that was presented by the Governor is before the Legislature for consideration. The County's Call Letter has not yet been released, so the College will reach out to them in hopes of understanding their funding appetite for FY'23.

The College continues to maintain enough cash to meet its short-term obligations due to a combination of cost mitigation and some additional influx from HEERF.

Currently, the College is eligible to drawdown \$13M of HEERF funds for disbursement to students, and approximately \$10M to the College. The College has applied for one-year no-cost extension beyond May 2022 in order to use the funds. If the extensions are granted, the College will be able to carry-over approximately \$4M of student funds that can be used to assist students with the lingering financial effects of COVID-19. The College extension will help to cover projected mental health support costs and any other associated eligible expenses due to COVID-19.

Chair Murray asked what the fund balance was at the end of last fiscal year. Dr. Harris said the FY'20 ended with about \$20M. They are now waiting for the final verification from the auditors to see what FY' 21 will be, however, they do anticipate that it will increase. He said that in the past fiscal year, HEERF reimbursed the College for lost revenue.

VP Harris then reviewed the resolutions with financial impact. The first resolution is the standard resolution for employee health insurance. He noted that for the month of December, costs are about \$800,000 lower than what it normally would be due to two factors. One, the quarterly Medicare payment that is normally received from the County is about \$365,000. There is an additional \$390,000 that the College received from the County for the IRMAA, which they were about two years behind. The amount to be paid to the County for the month of December is \$2,760,235.68. Item number two are budget transfers totaling \$366,000. The transfers are to fund telephone and equipment maintenance and purchases for the IT department, a charging station for the electric vehicles, and the agreement between the College and the Guild of Administrative Officers for the period of September 1, 2019 to August 31, 2023. The original term was September 1, 2019, to August 31, 2022. The one-year extension would be about \$315,000; over the four-year period it's \$1,229,567.

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Prior to moving on to the approval of the resolutions, Chair Murray asked Trustee Morgo to give the Facilities Committee update specifically on the Capital Projects budget. Trustee Morgo said the Facilities Committee had met yesterday via Zoom. Trustee Canary, Trustee deLeon-Lopresti along with Lou Petrizzo, Paul Cooper, Jon DeMaio, Ben Zwirn, and Gail Kenahan were all participating. The meeting focused on capital projects and was divided into three distinct types of capital projects. The proposed, the advancing, and the existent. Jon DeMaio reviewed the two new proposed capital programs, the Caumsett Hall partial renovation and the South Cottage renovation on the

Grant Campus. The Caumsett Hall project will reconfigure and relocate 21,600 square feet of existing space to centralize critical student services. This will make the experience for students entering the College streamlined and more welcoming at Caumsett Hall. The South Cottage renovation will transform the now vacant building into the campus Health and Wellness Center and the emphasis will be on mental health issues so that counseling can be done with confidentiality and privacy.

The three advancing capital projects are the ones that are going before the Legislature. One is the infrastructure project which is ongoing and no changes are being requested. The second is the Automotive Technology Center on the Grant Campus. The design funds are included in 2022 and construction equipment funds in 2023. State aid has already been approved, and the County pays the other half; no changes are being requested. The Workforce Development and Technology Center expansion on the Grant Campus is the third one. Design funds have been appropriated, construction funds are currently scheduled for this year, State aid is included for the design appropriation in the Governor's proposed budget. Ben Zwirn opined that he thought those three should not face much difficulty with the County Legislature.

Mr. DeMaio then provided an update on the existing projects. The Renewable Energy and STEM Center on the Grant Campus started construction in 2021. The site is cleared and secured behind fencing and sewer piping and the first-floor interior framing are complete. The roof is weathertight; plumbing, electrical, and mechanical rough-ins, exterior framing, insulation, and windows are in progress, weather permitting. The entire building should be weathertight by next month. The project continues to track within budget which may allow for additional solar energy generation, further reducing operating costs. That is actually very good news. The current schedule estimates substantial completion in August 2022.

A construction contract has been executed for the plant operation building on the Grant Campus. The contractor has mobilized, completed mark-ups, the site has been cleared and is secured with fencing. Excavation work has begun. Due to the ongoing supply chain issues, the pre-engineered building lead time is an estimated eleven months. Based on the critical path items, substantial completion of the facility is estimated in the summer of 2023. The Warehouse building on the Eastern Campus a simple building that will provide critical storage, but has run into issues with the budget. A design contract was awarded in November 2018. Pine Barrens approval for the project was issued in September 2021. Bids were opened in December 2021. The lowest bid exceeded the budget by 126% without contingency. No award was made from this bid. An analysis of bids suggests that on-site labor costs are a significant factor. The building is a 4,000 square foot warehouse with no finishes or plumbing. The College has begun analyzing potential cost-savings from completing the bulk of the required on-site work through a combination of in-house staff and using existing County contracts, thus reducing the bid for the installation of the pre-engineered building.

The renovations of Kreiling Hall on the Ammerman campus are complete. The building was issued a certificate of occupancy in October of 2021.

He noted the trustees at the meeting commended Jon DeMaio and Paul Cooper and all involved with their thoughtful, agile and comprehensive approach during times of uncertainty and change. Trustee Canary thanked Jon and his team, saying they did an outstanding job under very difficult circumstances.

Trustee deLeon-Lopresti clarified that the project for a one-stop center planned for Caumsett Hall on the Grant Campus is also needed at the Ammerman Campus. Dr. Bonahue said, yes, it was also needed and being discussed for the Ammerman Campus, however they are strictly at the planning level and will be working with Paul and Jon on the conceptualization. It is not ready to be recommended as a capital project yet.

Trustee Canary commented that it's been a long time coming and they've said this before, the first experience new students should have on the campuses should not be frustration. He added they need to press the College's sponsors to support it and get it done.

Chair Murray called for a motion for the approval of College Resolutions 2022.01 through 2022.07. Trustee Morgo so moved, Trustee Sanders seconded and the motion was approved unanimously.

**RESOLUTION NO. 2022.01 - Approving Monthly Sponsor Services for Suffolk County Community College**

**WHEREAS**, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

**WHEREAS**, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

**WHEREAS**, health insurance is considered a Sponsor Service, be it therefore

**RESOLVED**, that the health insurance payment to the County of Suffolk in the amount of \$2,076,235.68 for the month of December 2021 (*Attachment I*) is hereby approved by the Board of Trustees.

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**RESOLUTION NO. 2022.02 - Approving Budget Transfers**

**WHEREAS**, the Board of Trustees has established a policy on the authorization of budget transfers, and

**WHEREAS**, according to said policy, budget transfers must be authorized by a resolution adopted by the Board of Trustees, and

**WHEREAS**, the Vice President for Business and Financial Affairs recommends the budget transfers on *Attachment II* as necessary for the operation of the College, be it therefore

**RESOLVED**, that the budget transfers shown on *Attachment II* are hereby authorized and approved.

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**RESOLUTION NO. 2022.03 - Approving the Agreement Among the Suffolk County Community College (the “College”), the County of Suffolk, and the Guild of Administrative Officers of Suffolk County Community College (“the Guild”)**

**WHEREAS**, the College, the County of Suffolk, and the Guild have reached an agreement covering the terms and conditions of employment for College employees represented in the Guild extending from September 1, 2019 to August 31, 2023, and

**WHEREAS**, said agreement has been set down in a Stipulation of Agreement (Attachment III), and

**WHEREAS**, said Agreement has been ratified by the Guild membership, and

**WHEREAS**, the College President recommends the approval of this Agreement, be it therefore

**RESOLVED**, that the Stipulation of Agreement among the College, the County of Suffolk, and the Guild, annexed hereto as Attachment III, be and the same is hereby approved.

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**RESOLUTION NO. 2022.04 - Amending the College Operating Budget to Reflect an Increase in the Grant Award from the NYS Education Department for the Science and Technology Entry Program (STEP)**

**WHEREAS**, the 2021-2022 College operating budget provided \$450,000, including indirect costs, in anticipation of a grant award from the NYS Education Department for the Science and Technology Entry Program (STEP), and

**WHEREAS**, the grant award has been increased by \$45,482, bringing the total amount of the grant award to \$495,482, including indirect costs, and

**WHEREAS**, STEP is designed to motivate and prepare financially disadvantaged and underrepresented minority secondary school students for careers in science, technology and mathematics-related disciplines, along with licensed profession, such as nursing and accountancy, and

**WHEREAS**, it is necessary to amend the 2021-2022 College operating budget in the amount of \$45,482 to provide for the increase in the grant award, and

**WHEREAS**, no matching funds are required, be it therefore

**RESOLVED**, that the 2021-2022 College operating budget be amended to reflect an increase in the amount of \$45,482, including indirect costs in the amount of \$3,214, from the NYS Education Department for the Science and Technology Entry Program (STEP), and the College President, or his designee, is authorized to execute any necessary documentation, as approved by the College General Counsel.

Project Director: Arlene Jackson, Assistant Dean, Continuing Education

Note: No full-time positions  
No in-kind contribution required

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**RESOLUTION NO. 2022.05 – Authorizing the College President to Execute a Connection Amendment and Extension Agreement- Suffolk County Sewer District No. 3- Southwest**

**WHEREAS**, Suffolk County Community College (the “College”) pursuant to an Agreement with Suffolk County dated September 7, 1993 connected the Michael J. Grant Campus in Brentwood to the Suffolk County Sewer District No. 3 Southwest (the “District”) with a permitted discharge of 20,000 gallons per day, and

**WHEREAS**, the original Agreement was amended on July 15, 1999 to add an additional 20,000 gallons per day of permitted capacity, and

**WHEREAS**, the prior Agreements between and among the parties have expired but have proceeded on a year to year extension, and

**WHEREAS**, the College has requested an extension of the term of the Agreements through 12/31/2039 and the District has determined that it has capacity in excess of its needs and is therefore willing to permit such extension under the terms and conditions of the Connection Amendment and Extension Agreement referred to herein, now therefore be it

**RESOLVED** that the Board of Trustees approves the Connection Amendment and Extension Agreement with the District referred to herein and authorizes the College

President to execute said Agreement on behalf of the College upon such terms and conditions as shall be approved by the Office of Legal Affairs.

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**RESOLUTION NO. 2022.06 - Approving the Requested 2023-2025 Capital Program and 2023 Capital Budget**

**WHEREAS**, the College has been requested by the office of the Suffolk County Executive to submit capital budget and program requests in accordance with Article IV, Section A4-1, of the laws of Suffolk County, and

**WHEREAS**, the capital program requests (Attachment IV) have been solicited from the President, the Executive Vice President, Vice Presidents, Associate Vice President, Campus Executive Deans and Physical Plant Directors, and recommended by the Executive Council and the President, be it therefore

**RESOLVED**, that the Board of Trustees approves the submission of all capital projects in Attachment IV, and authorizes the President or his designee to submit the projects for the 2023-2025 capital program and 2023 capital budget.

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**RESOLUTION NO. 2022.07 - Confirming the Annual Review and Approval of the College's Procurement Policy, as Amended**

**WHEREAS**, community colleges must procure goods and services in accordance with Article 5-A of the New York State General Municipal Law in order to ensure the prudent and economical use of public monies, and to guard against favoritism, improvidence, extravagance, fraud and corruption, and

**WHEREAS**, pursuant to General Municipal Law §104-b, the College's *Procurement Policy* must be annually reviewed and approved by the Board of Trustees, and

**WHEREAS**, the Office of Business and Financial Affairs and the Office of Legal Affairs have reviewed the *Procurement Policy*, and recommends that certain revisions be made thereto to ensure compliance with NYS law, be it therefore

**RESOLVED**, that the College's *Procurement Policy*, as amended (*see, Attachment V*), is hereby adopted and approved for the calendar year 2022.

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Chairman Murray moved to the committee reports and called for the Student Success Committee report. Student Trustee Frost reported on behalf of Trustee Pagdanganan, who was absent. The committee met on Tuesday, February 15th and Carol Wickliffe-Campbell, Lisa Hamilton and Lauren Liburd shared updates on student resources.

They discussed that the County's Department of Social Services will establish a presence on the Grant Campus, starting the beginning of March. Zoom access will also be available for students on the Eastern and Ammerman campuses. The portal is going to be created to coordinate student referrals to the Department of Social Services. The College is working on developing an efficient intake process from start to finish. They will need a central point of oversight to ensure that it is delivering and administering services in a case management style. A student portal will be available behind an access login to ensure privacy. Areas - such as housing - are challenging and there are few good answers to the problem. Access to mental health and wellness services will be vital. Student Government on all three campuses will assist with reaching out to students to make sure the students know these services are available to them and even will assist as guides. The College will also be drafting a request form and confirmation of submission, which will enable the College to direct students to resources within the College and the County. The College's website features a link to an extensive list of student resources. Any new resources can be added by forwarding contact information and details to the Office of Institutional Advancement. If a student has financial needs, Financial Aid and Registrar are automatically contacted.

Next steps the College will be focusing on is utilizing the academic alert system to reach out to students to determine if there are any underlying issues. If a student misses a few assignments or classes, faculty could address the academic issues and assess if there are other factors involved, such as a lack of transportation or a pattern of couch surfing. Students may write about their personal experiences for an assignment, providing faculty with an opportunity to reach out. The College will pursue grant funding, and will need to demonstrate the collected data, tracking the who, what and where of student needs. Mental Health Services staff could visit classes and clubs to explain the resources and supports that are available. Students studying to become social workers at SBU or LIU could provide internship hours to support College and County staff. The College needs to develop support materials and helpful information for College faculty.

Trustee Zarate asked a few question in regards to the platform he mentioned that is going to capture student needs. Is it going to be based on student input or both student and faculty input? Is it going to be able to provide data in terms of what are the support services that are being provided to students? Are there going to be tiered intervention services that are going to be set in terms of meeting the needs of those students?

Student Trustee Frost deferred to the Interim Vice President for Student Affairs to give further details on the portal. Dr. Munsch said the intake survey the students will be doing has been developed and is in draft form. It's being reviewed by the Student Government Associations to identify if they have missed any critical points. The draft was developed by the College's Mental Health team because they are the ones who have the most understanding in terms of what needs are coming in. Once that survey has been completed, the student will get an outreach call and the appropriate appointment will get made on behalf of the student, either with the Department of Social Services via Zoom or on campus with our Mental Health team or the Financial Aid office. She said once the process is underway, the next step again is the bigger picture

and the potential opportunity to use grant funding to grow it into a more robust system. This is our first step in trying to identify this work and how the College can use this in a way to support students more fully and completely while getting everything organized to do something in a holistic manner.

Trustee Zarate said it was great that the College is definitely structuring this long-term support and asked if the survey could be made accessible in other languages for students that may still be acquiring the second language. Dr. Munsch said they could make the survey available in more than one language and will work with the departments to have it accessible in more than one format.

Trustee Canary commented that in his capacity as the Chief of Staff for a State senator, he is seeing an uptick in their District Office of people reaching out for help, which is greatly concerning because Federal stimulus money is not there anymore. They are now starting to see the results of all this and people are probably in worse shape now than they were before COVID hit. He said there is definitely a great need for this type of service for our students. He thanked Student Trustee Frost for his report and said it was very encouraging to see the College grappling with this, really taking this to task and providing this kind of assistance because it is going to be desperately needed.

President Bonahue said that in addition to the Department of Social Services having a case worker on campus, he's also been in communication with Commissioner Rosalie Drago about also placing a job developer from the County Department of Labor on Campus. The hope is that the College will be able to not only work on the constellation of issues ranging from basic needs of food and housing insecurity and mental health, but also to employment, in ways that can connect the students, no matter what their background, with those kinds of services.

Chair Murray called for the Personnel Committee. Trustee deLeon-Lopresti said that the committee had not met. However, beginning in April and May the Presidential Evaluation stakeholder feedback process will commence and she will be scheduling a meeting with the Personnel Committee sometime in March.

Chair Murray called for the Advocacy Committee report. Trustee Zarate said the Committee met on February 14th at 12:30 via Zoom teleconference. Present were herself, Trustee Morgo, Trustee Pagdanganan, Drew Biondo, Ben Zwirn, and Carmen Torres. During this meeting she shared an overview of the State of the State Budget Address meeting which she attended on January 28th. Secretary of State Robert Rodriguez presented the Governor's plans for the State budget which highlighted proposed funding and upgrades throughout Long Island. Ben Zwirn, College Director of Legislative Affairs, discussed the Governor's budget which was an overall positive outlook for community colleges. A key component outlined in the Governor's budget which differs from previous years was floor funding. With floor funding the College would be held harmless from enrollment reductions. SUNY will attempt to move to a pre-pandemic enrollment baseline instead of the current pandemic year outline which would allow for approximately \$38M in additional aid across the entire SUNY system.

Childcare funding was another area included in the budget which had not been in the past. Ongoing capital projects within the College will receive funding. Three of those were already mentioned by Trustee Morgo, which are the infrastructure, the Workforce Development, and expansion of the automotive center. In terms of advocacy, Mr. Zwirn suggested presentations before the Legislative Education Committee with some of the College's specialty programs, such as cybersecurity, culinary, and automotive to inform Legislators of the various program options at the College. At the State level, requests to Assemblyman Fred Thiele and Senator Jim Gaughran asking for their support of the Governor's proposed budget have been made. The committee held a discussion and agreed that once all budgets were in and decided on, the committee will have a better understanding of where the areas of focus should be. The committee will reconvene in the next month with a date and time to be determined.

Chair Murray called for the Foundation report. Sylvia Diaz, Executive Director of the Foundation, said she would be presenting on behalf of Trustee Pagdanganan, who was absent. She reported that National Grid had recently awarded \$60,000 to the Foundation to acquire and install a solar tree at the Veterans Plaza on the Ammerman Campus in response to a request made to the Foundation by students in the Environmental Club. Led by faculty advisors Melanie Morris and Carol Malley, students delivered a great appeal to a panel of National Grid experts. Their enthusiasm was praised by National Grid's experts, and she said it was thanks to Trustee Pagdanganan for seeing the connection between the College's students' passion and this funding opportunity. Once installed, the National Grid solar tree will be the first of its kind on a SUNY campus and the first to be installed on Long Island. The solar tree will collect the sun's energy and return to the grid and provide unlimited charging access for electronic devices, like cell phones, laptops, tablets, and more.

The New York State Supreme Court has ruled, and with the support of the New York State Attorney General's Charities Bureau, has now authorized the transfer of the charitable gift endowment held by the former Dowling College to the Suffolk Community College Foundation. The transfer of this restricted scholarship endowment was the subject of extensive litigation. Dr. Diaz, VP Mary Lou Araneo, Kristie David and Christopher Williams reviewed hundreds of documents, including the former Dowling scholarship agreements, that then needed to be aligned with the current offerings at Suffolk and presented to the court. She added that Dowling College's legacy of excellence continues now at Suffolk and this will certainly benefit the College's students for generations to come. Dr. Diaz thanked Trustee Kevin O'Connor who played a critical role at the beginning of the process and stayed with them throughout.

The Foundation is also happy to announce the establishment of a new scholarship in the Environmental Science Forestry program. The Three Village Garden Club - founded over 100 years ago - is providing an annual generous gift of \$5,000 to students in that program. The members of the Three Village Garden Club support the Arboretum in Setauket and provide meaningful scholarships to students also at Farmingdale and Melville High School.

Dr. Diaz invited all to join the Foundation for a virtual wine tasting on Thursday, February 24th at 6:00 p.m. with Del Vino Vineyards, Northport. This is a continuation of some of the Foundation fundraising virtual events which have been successful. The Retirees Association has recently established a legacy fellowship providing support annually to one or more creative members of the College community who proposes a project or activity not currently provided by the College that will enhance the educational experiences of students. The retiree membership will review those proposals and award a \$1,000 stipend on an annual basis to help advance this student-centered project.

Chair Murray called for the Student Trustee Report. Student Trustee Frost said he had a few announcements. From February 7th to March 5<sup>th</sup>, the Eastern Campus faculty and staff have an art exhibit going on in Riverhead. On March 5th at 2:00 p.m. there is going to be a canine cabaret at the Van Nostrand Theater at the Grant Campus called "Mutts Gone Nuts." General admission is \$15, discounted for veterans and students under the age of 16, and free admission for Suffolk students. The cybersecurity program at the College was recently awarded NSA designation. Lastly, on February 28<sup>th</sup>, he will be participating in a meeting with all of the student trustees from every community college in New York.

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Chair Murray moved onto the Chair's report. Chair Murray said he did not have anything to report, however he did want to thank all the trustees for their service and contributions.

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Chair Murray moved to the President's report. President Bonahue thanked Chair Murray and the trustees for their time and service. He thanked Executive Dean Ciampa for hosting the meeting on the Grant campus. He then recognized and thanked Governance leaders Tat Sang So from the Grant Campus, Lizzie McCormick from the Ammerman Campus, Nina Acquavita from the Eastern Campus, as well as Dante Morelli, President of the Faculty Association, Sean Tvelia from the Guild, and Josephine Makowski from AME for attending the meeting.

President Bonahue announced he was passing around a congratulatory card for Trustee Pagdanganan on her retirement from National Grid for anyone that wanted to send her well wishes. He thanked the Association and Governance leaders as they move into the next semester of strategic planning and discussion of enrollment and instructional practice, noting their contributions are always invaluable.

President Bonahue reported that at the beginning of the spring semester, enrollment was down between 10 and 11%, with the late start term beginning on March 3rd. In the fall, the College regained 2% of enrollment in the late start term and he noted that just before the meeting, Professor Tvelia from the science department informed him that all the courses he had loaded up for late start were filled quickly. No SUNY community colleges are seeing any increase in enrollment right now, but there are some positive

signs with COVID subsiding; with the positivity rate at 2%, the College is getting back into the high schools to do face-to-face outreach on college nights and applications are already up over 600 more right now this year than they were last year. When the College ran the data on students who came to Suffolk for the first time in the spring, they found about a 75% increase over last year - the College had added about 500 more new students this spring than last year at this time. The hope and goal is to work towards continued outreach, not only for traditional students, but for adult learners, as well.

Suffolk County has dropped its masking requirement for County employees no matter what their work location, and SUNY seems likely to be relaxing its own expectation for system-wide measures. The College expects that SUNY, going forward, is going to issue recommendations for vaccinations, boosters and masking. The important question will be whether the guidance will constitute requirements that must be followed, or whether colleges have the flexibility to exercise policies that meet the needs of their own students and regions. The College is going to do everything it can to balance safety for the whole College community.

Dr. Bonahue reported the College is still waiting on a formal call letter from the County which will help the College shape its own expectations. He said the Governor's report is very favorable to community colleges as noted on the NYCCT/NYCCAP handout he distributed. It keeps a funding floor in place for the community college system, and in the Governor's budget, it is a pre-pandemic funding floor. There are measures that will allow for reintroduction of some workforce education back into the funding formula, as well as support for basic needs including childcare. Ben Zwirn reported to him that committee mark-up on the Governor's budget begins in Albany next week and then the College will know more about what kind of response the Governor's budget will receive in the Legislature.

Dr. Bonahue then reviewed the next draft of the Strategic Plan. This semester they are focusing on the strategic values that are opportunities for priority action for the College to look at. The mission and vision statement haven't been reviewed yet and will probably be the last thing to be reviewed.

The emphasis this semester will be on strategic objectives; these are the priorities for broad institutional action, broad initiatives that no one office can accomplish but that are going to involve multiple campuses and divisions working together to operationalize these kinds of broadly scaled outcomes. Based on input that came in from last semester's town hall meetings and on survey responses that came in over the winter, they have drafted bullets that suggest more specific measurable activities, strategic objectives that are aligned with each aspirational goal. Within open access, they're talking about what the College needs to do is have a more operational and consistent plan for outreach and recruitment in secondary schools, a more comprehensive strategy for recruiting and enrolling adult students. In student learning, the first is to incorporate more data on student outcomes into decision-making about instruction, curriculum and pathways. Student engagement and success are focused on retention, and having a

better understanding of the pathways that they are taking as they move through the College. Those students become ambassadors and help spread the good news of what their experience has been. They will continue to work on equity and social justice. He and Christina Vargas have already looked at some possible templates for baseline measures and an annual equity report. Dr. Bonahue continues to work with all of the Vice Presidents and the Campus Deans on community-facing work and on making investments in resource allocation that are aligned with student success. They are taking a very intentional approach to resource allocation to consistent staffing within the College and trying to take a very transparent view of how to make those decisions based on data. Like last semester, they have scheduled a town hall meeting at each campus where Dr. Bonahue will go through those objectives, what they mean, how they are based on the feedback that was collected from the community, and what he hopes they will accomplish.

In regards to the Offshore Wind training, the Governor was having a public event in the Hamptons, and NYSERDA was at the same time co-hosting a meeting with SUNY on workforce training opportunities related to Offshore Wind. As Orsted came to Suffolk County, the College was early into the mix and established a partnership with the Federation of Labor and with the Building Trades Council. SUNY is now ramping up additional funds for workforce training initiatives to be carried out through the colleges and universities and they are interested in hearing more from the community colleges and from the universities about how they see themselves participating in this ecosystem for Offshore Wind. Dr. Bonahue and Mr. Petrizzo continue to work with the partners on the contract that they are putting in place with Orsted. At the same time, the goal needs to be to try to conserve as much flexibility as possible so that the College is not accused of any non-compete clause for training.

He thanked Trustee Pagdanganan and Trustee O'Connor for connecting the dots and help bring forth the opportunity for the Solar Tree grant. He noted February was Black History Month and distributed a calendar of the various programs being held ranging from health and wellness to advocacy and empowerment to recovering and making visible some important chapters from American history. Trustee Sanders has invited Dr. Bonahue to be a part of this year's Urban League's Equal Opportunity Day and Equity Summit on February 24th. He looks forward to presenting on the opportunities that the College has to offer.

Dr. Bonahue said he had the privilege to meet with Chief Harry Wallace of the Unkechaug Nation. He enjoyed learning from him about the Unkechaug Nation which is down in the Moriches area. They agreed to continue to talk and collaborate about the ways the College can be involved with this sovereign indigenous nation that remains on Long Island. He reminded everyone that his Inauguration Ceremony is scheduled for April 8th, noting it was an important event in the life of the College and an important opportunity to celebrate all the good work that the College does for the community.

Trustee Morgo said he had a few follow-ups. He said he wasn't aware that the Governor included the freeze pandemic floor in her budget and noted it was incredibly

good news. In regards to the Offshore Wind Training, he asked if there was any indication that there would be limitations on the College going to workforce training - was there an agreement not to compete or anything like that? Mr. Petrizzo said the issue of noncompete is not with Orsted, it's with Maersk, who is the trainer, and the trainer has some questions about what the College would do with some of its pre-existing programs. The College is working through some language to try to make clear to them that the College had those programs before the Offshore Wind Training program, and will continue to have those programs after they are gone. The College is not going to be in the business of training global wind organizational people because that is what they do and it's a certification that the College doesn't have.

Trustee Morgo said he had heard that the council that he was once a part of at Stony Brook University would be discussing their relationship with Suffolk County Community College at their board meeting on Monday morning. He suggested to Dr. Bonahue to have someone look into the meeting and what was discussed. Dr. Bonahue said they did have a meeting and they are out of their lane in terms of transfer enrollment. He is reaching out to Dr. McInnis, the President at Stony Brook, to set up a meeting and try to have a very visible kind of 2-plus-2 partnership where they can do a mutual recruitment for Stony Brook, a more visible co-branding. Trustee Morgo agreed and said it would be to their benefit, as well.

Trustee Sanders said that one of the things that came up when they were all discussing Offshore Wind was the business ecosystem around the actual wind training - the food and beverage industry, the hotel and housing industry, noting there's going to be a big need in all these other sectors when they start talking about what is getting ready to come to Long Island with the Offshore Wind training. Dr. Bonahue agreed and said the LIA continues to provide a lot of leadership on the supply chain side of this, on the manufacture, construction, maintenance, all of the supply chain elements, because that really diversifies the different kinds of businesses that are going to be part of the ecosystem. He added these are important opportunities and the College needs to continue to look out for.

Lastly, Dr. Bonahue said he left a folder of materials from the Manufacturing Training Center. Under the leadership of John Lombardo and Laura Galletta, the College continues to do a lot of outreach to companies. The College had been a bit restricted by the idea that everyone who works for a company who wants to come on campus to take a noncredit course had to be vaccinated - one of the things they need to clarify with SUNY. However, he wanted them to be aware that the College has these training opportunities going on as they work in the community. These are important opportunities for businesses in the area and they are also important pathways to recruit students who may already be working.

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Chair Murray moved onto Roundtable. Trustee Sanders said the Urban League is hosting its 47th Equal Opportunity Day and Equity Summit on February 24th. It will be a

full day of workshops and seminars and will the end the day with honoring Northwell Health. They want to publicly recognize them for the work they have done over the last two years with the pandemic. She thanked Dr. Bonahue for agreeing to serve on the panel for Education Equity. She noted it was free to the public and encouraged everyone to attend.

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Chair Murray called for a motion to adjourn the Board of Trustees meeting. Trustee Morgo so moved, Trustee Sanders seconded, and with all in favor, the Board of Trustees meeting was adjourned at 5:17 p.m.

The Board of Trustees next meeting is March 17, 2022 at 4:00 p.m.in the Board room of the Lecture Hall, Eastern Campus, Riverhead, New York.

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Respectfully submitted,  
Gordon Canary  
Secretary