



**Office of the President**

**BOARD OF TRUSTEES**

**April 15, 2021**

**RESOLUTION 2021.16 - Approving Monthly Sponsor Services for Suffolk County Community College**

**WHEREAS**, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

**WHEREAS**, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

**WHEREAS**, health insurance is considered a Sponsor Service, be it therefore

**RESOLVED**, that the health insurance payment to the County of Suffolk in the amount of \$3,140,063.21 for the month of March 2021 (*Attachment I*) is hereby approved by the Board of Trustees.



Gordon D. Canary  
Secretary

Board of Trustees  
 April 15, 2021  
 Attachment I

# INVOICE

## Suffolk County Employee Medical Health Plan

County of Suffolk  
 William J. Lindsay Complex  
 725 Veterans Memorial Highway, Bldg. 158  
 Hauppauge, NY 11788

**DATE:** March 18, 2021  
**INVOICE No.:** 21-003  
**FOR:** EMHP of Suffolk County  
 SCCC Insurance Premium Due  
 SCCC Employee Contributions Due  
 Fund 818

**Bill To:**  
 Jamie Hahn  
 Suffolk County Community College - Business & Financial Affairs  
 FML Rm. 232, College Road  
 2 North Tamlam Trail, Suite 602  
 Selden, NY 11784

Health Insurance Coverage	Premium	# Employees	Total
EMHP Individ.	907.60	556	504,625.60
EMHP Family	2,138.31	1189	2,542,450.59
<b>Leave Adjustments</b>			
EMHP Individ.	907.60	1	907.60
EMHP Family	2,138.31	5	10,691.55
<b>Surviving Spouse CCR</b>			
	907.60	4	3,630.40
<b>HMO's</b>			
HIP Individ.	1351.84	1	1,351.84
HIP Family	3,312.00	1	3,312.00
<b>March 2021 Premium Due:</b>		1757	3,066,969.58
<b>EMPLOYEE HEALTH INSURANCE CONTRIBUTIONS</b>			
2021 Payroll 5, Time Period: 2/22/21 - 3/7/21			73,093.63
<b>Employee Insurance Contributions Due:</b>			73,093.63
<b>Total Due:</b>			<b>\$3,140,063.21</b>

Payments are to be remitted to Suffolk County via wire transfer within thirty (30) days of this invoice.

If you have any questions concerning this invoice, please call Brooke Deere @ 631-853-4777 or e-mail brooke.deere@suffolkcountyny.gov.

THANK YOU



Office of the President

BOARD OF TRUSTEES

April 15, 2021

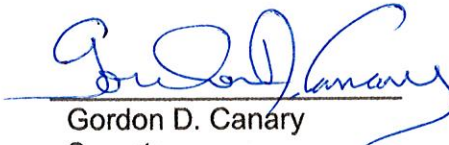
**RESOLUTION NO. 2021.17 - Approving Budget Transfers**

**WHEREAS**, the Board of Trustees has established a policy on the authorization of budget transfers, and

**WHEREAS**, according to said policy, budget transfers must be authorized by a resolution adopted by the Board of Trustees, and

**WHEREAS**, the Vice President for Business and Financial Affairs recommends the budget transfers on *Attachment II* as necessary for the operation of the College, be it therefore

**RESOLVED**, that the budget transfers shown on *Attachment II* are hereby authorized and approved.



Gordon D. Canary  
Secretary

**Central Administration**  
533 College Road  
Selden, NY 11784-2899  
(631) 451-4112

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**Western Campus**  
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Brentwood, NY 11717-1092  
(631) 851-6700

**Eastern Campus**  
121 Speonk-Riverhead Road  
Riverhead, NY 11901-3499  
(631) 548-2500

**Suffolk County Community College  
Budget Transfer List  
As of April 9, 2021**

<u>DOCUMENT #</u>	<u>FUND</u>	<u>ORG</u>	<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>TRANSFER</u>		<u>REASON</u>
					<u>FROM</u>	<u>TO</u>	
J0038479	181800	C66001	713650	Repairs & Maint Buildings & Grounds	12,000		to purchase methanol for the sewage treatment plants
	181800	C66001	713360	Chemicals & Agents Non-Lab		12,000	
J0038505	181800	C69001	713651	Maintenance Contracts	17,304		to purchase 3 electrical vehicle charging stations. NYS Rebate in the amount of \$24,000 expected
	181800	C63501	712500	Other Equipment		17,304	
J0038506	181800	C89001	713160	Computer Software	30,000		for repairs and maintenance
	181800	C86801	714010	Infrastructure- Telephone		30,000	



Office of the President

BOARD OF TRUSTEES  
April 15, 2021

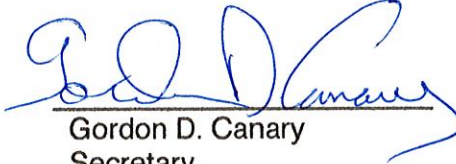
**RESOLUTION NO. 2021.18 - Authorizing the Acceptance of a Gift from the Suffolk Community College Foundation**

**WHEREAS**, the Suffolk Community College Foundation, Inc. is the recipient of refrigeration equipment from Long Island Cares, Inc. / The Harry Chapin Food Bank, valued at \$5,208, as awarded under a capital equipment grant, and

**WHEREAS**, the Foundation wishes to further donate this equipment to Suffolk County Community College for use in the Michael J. Grant Campus Food Pantry, and

**WHEREAS**, the Office of Student Affairs on the Grant Campus has been consulted and has indicated a need for this equipment for the benefit of students and their families, be it therefore

**RESOLVED**, that the Board of Trustees hereby authorizes the College's acceptance of refrigeration equipment, valued at \$5,208, from the Suffolk Community College Foundation, Inc., for use in the Michael J. Grant Campus Food Pantry.



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**Office of the President**

**BOARD OF TRUSTEES**

**April 15, 2021**

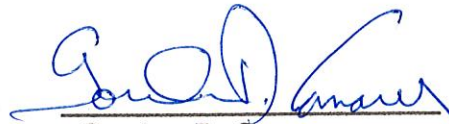
**RESOLUTION NO. 2021.19 - Authorizing the Acceptance of a Gift from the Suffolk Community College Foundation**

**WHEREAS**, the Suffolk Community College Foundation, Inc. is the recipient of three Stryker Stair Chairs from the North Babylon Fire Company, valued at \$11,400, and

**WHEREAS**, the Foundation wishes to further donate this equipment to Suffolk County Community College for use on the College campuses, and

**WHEREAS**, the Office of Fire and Public Safety and the Campus Executive Deans have been consulted and have indicated a need for this equipment for the benefit of the College community, be it therefore

**RESOLVED**, that the Board of Trustees hereby authorizes the College's acceptance of three Stryker Stair Chairs, valued at \$11,400, from the Suffolk Community College Foundation, Inc., for use on the College campuses.



Gordon D. Canary  
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**Office of the President**

**BOARD OF TRUSTEES**

**April 15, 2021**

**RESOLUTION NO. 2021.20 - Amending the College Budget for a Grant Award Increase from the State University of New York (SUNY) for the Distribution of New Open Educational Resource (OER) Funding**

**WHEREAS**, the 2020-2021 College operating budget provides \$73,139 of remaining funds from the State University of New York (SUNY) for the distribution of the Open Educational Resource (OER) Funding, for the period of September 1, 2020 through June 30, 2021, and

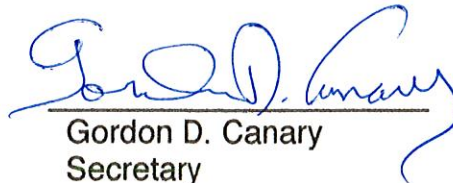
**WHEREAS**, the grant award has been increased by \$7,692, bringing the total amount of the grant award to \$80,831, and

**WHEREAS**, it is necessary to amend the 2020-2021 College operating budget in the amount of \$7,692 to provide for the increase in the grant award, and

**RESOLVED**, that the 2020-2021 College operating budget be amended to reflect an increase in the amount of \$7,692 from the State University of New York (SUNY) for the distribution of new Open Educational Resource (OER) Funding, and the College Interim President or his designee is authorized to execute a contract, with the administering agency, upon such terms and conditions as shall be approved by the College's Office of Legal Affairs.

Project Director: Paul Beaudin, Ph.D., Vice President for Academic and Student Affairs

Note: No full-time positions

A handwritten signature in blue ink, which appears to read "Gordon D. Canary".

Gordon D. Canary  
Secretary

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**BOARD OF TRUSTEES**  
**April 15, 2021**

**RESOLUTION NO. 2021.21 - Amending the College Budget for a Perkins V Career and Technical Education Act Program Grant**


**WHEREAS**, the 2020-2021 College operating budget provides \$804,678, including indirect costs, from the NYS Education Department for the Carl D. Perkins Strengthening Career and Technical Education for the 21st Century Act (Perkins V CTEA) Program for the period of July 1, 2020 through June 30, 2021, and

**WHEREAS**, the award has been increased by an additional amount of \$288,066, bringing the total amount of the grant award to \$1,092,744, including indirect costs, and

**WHEREAS**, matching funds are not required, be it therefore

**RESOLVED**, that the 2020-2021 College operating budget be amended to reflect an increase in the amount of \$288,066, including indirect costs of \$12,861, from the NYS Education Department for the Carl D. Perkins Strengthening Career and Technical Education for the 21st Century Act (Perkins V CTEA) Program, and the College Interim President or his designee is authorized to execute a contract with the administering agency, upon such terms and conditions as shall be approved by the College's Office of Legal Affairs.

Project Director: Dr. W. Troy Tucker, College Associate Dean of Sponsored Programs



Gordon D. Canary  
Secretary





**BOARD OF TRUSTEES**  
**April 15, 2021**

**RESOLUTION NO. 2021.22 - Amending the College Budget for a Grant Award Increase from the State University of New York for a SUNY Child Care Program**

**WHEREAS**, the 2020-2021 College operating budget provides \$201,000 from the State University of New York for a SUNY Child Care Program, and

**WHEREAS**, this grant supports the provision of quality child care services at the Ammerman and Michael J. Grant Campuses, and

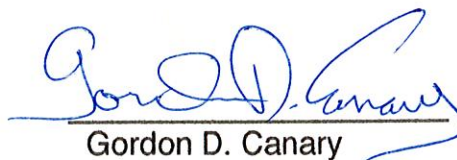
**WHEREAS**, the grant award has been increased by \$5,028, bringing the total amount of the grant award to \$206,028, and

**WHEREAS**, it is necessary to amend the 2020-2021 College operating budget in the amount of \$5,028 to provide for the increase in the grant award, and

**RESOLVED**, that the 2020-2021 College operating budget be amended to reflect an increase in the amount of \$5,028 from the State University of New York for a SUNY Child Care Program, and the College Interim President, or his designee, is authorized to execute any required documentation with the administering agency.

Project Director: Barbara E. Hurst, Director of Business Affairs, SCC Association

Note: No in-kind contribution required



Gordon D. Canary  
Secretary



**BOARD OF TRUSTEES**  
**April 15, 2021**

**RESOLUTION NO. 2021.23 - Approving the Budget for Suffolk County Community College for Fiscal Year 2021-2022**

**WHEREAS**, the provisions of the New York State Education Law and regulations adopted in accordance with such law direct the Boards of Trustees of New York Community Colleges, subject to the approval of the State University Trustees, to prepare, approve and implement budgets, and

**WHEREAS**, Suffolk County Community College has developed its Operating Budget setting forth the budget total for the 2021-2022 fiscal year, and

**WHEREAS**, the 2021-2022 budget includes necessary amounts for meeting the operational needs of the College, and includes sufficient amounts for collective bargaining agreements, and

**WHEREAS**, the State commitment for base aid per full-time equivalent (FTE) has decreased to 98% of last year's FTE funding, and

**WHEREAS**, the College is submitting its Operating Budget for the 2021-2022 fiscal year to the Suffolk County Legislature and the Suffolk County Executive's office as per the Memorandum of Understanding, and

**WHEREAS**, the Budget and Finance Committee of the Board of Trustees has carefully reviewed all the facts and circumstances attendant to the College's proposed 2021-2022 Operating Budget, and after due deliberation, is in support of the determinations made herein,

**WHEREAS**, the College Board of Trustees is requesting an increase in County support of 3% or \$1,343,383 to the College for 2021-2022 in order to freeze current tuition, and

**WHEREAS**, the Board of Trustees seeks a sustainable level of sponsor support to meet the mutual goals of keeping higher education attainable to the residents of Suffolk County and tuition affordable at Suffolk County Community College, and

**WHEREAS**, the Board of Trustees has determined that it will not raise tuition rates for the 2021-2022 Academic Year, and

**WHEREAS**, the Board of Trustees has determined to access the Community College Fund Balance Reserve Fund to balance the budget, be it therefore



**RESOLUTION NO. 2021.23 - Continued**

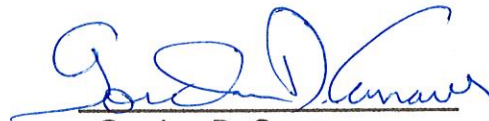
**RESOLVED**, that the Board of Trustees hereby approves an Operating Budget for fiscal year 2021-2022 in the amount of \$208,296,316 for operations and \$3,932,764 for grants, and be it further

**RESOLVED**, that the annual tuition charges will remain the same at \$5,470 per year for full-time resident students and \$228 per credit for part-time resident students, and be it further

**RESOLVED**, that the 2021-2022 operating budget shall include a transfer from the Community College Fund Balance Reserve in the amount of \$4,780,594 and be it further

**RESOLVED**, that annual tuition and fees as provided in Resolution No. 2021.24 are to be included in the College budget for the fiscal year 2021-2022.

Total Appropriations:	\$212,229,080
Operation Appropriations:	\$208,296,316
Grant Appropriations:	\$3,932,764



Gordon D. Canary  
Secretary



Office of the President

BOARD OF TRUSTEES

April 15, 2021

RESOLUTION NO. 2021.24 - Adopting a Tuition and Fee Schedule for 2021-2022

WHEREAS, the College recommends that there be no increase to tuition for the 2021-2022 academic year, and

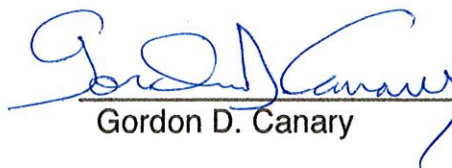
WHEREAS, it is recommended that the Tuition and Fee Schedule be approved for the 2021-2022 academic year, be it therefore

RESOLVED, that the following Tuition and Fee schedule be approved:

<b>Full-time Students</b>	Fall <u>2021</u>	Spring <u>2022</u>
Tuition, Residents	\$2,735	\$2,735
Tuition, Non-Resident	\$5,470	\$5,470
<b>Part-time Students</b>	Fall <u>2021</u>	Spring <u>2022</u>
Tuition, Residents (per credit)	\$228	\$228
Tuition, Non-Resident	\$456	\$456

And be it further

RESOLVED, that the student Tuition and Fee Schedule (*Attachment III*) is hereby approved and adopted for fiscal year 2021-2022.

  
Gordon D. Canary

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**Board of Trustees Meeting  
April 15, 2021**

**TUITION AND FEES FULL-TIME STUDENTS**

**2020/2021**

**2021/2022**

Tuition, Residents	\$2,735 per semester	\$2,735 per semester
Tuition, Non-Residents	\$5,470 per semester	\$5,470 per semester
Tuition Deposit (Applied to tuition but non-refundable)	\$100	\$100
Tuition Payment Plan	\$50 per semester	\$50 per semester
Administrative Collection Fee	\$100	\$100
Application Fee (non-refundable)	\$40	\$40
Applied Music Fee	\$450 per semester	\$450 per semester
Challenge Examination Fee	\$100 per course	\$100 per course
College-Level Examination Program (CLEP) Fee	\$40	\$40
College-Level Examination Program (CLEP) Late Fee	\$20	\$20
Culinary Arts Program Fee (Applicable courses will be indicated in the current catalog)	\$65 per credit	\$65 per credit
Distance Education Fee (Applicable courses will be indicated in the current catalog)	\$75 per semester for all students	\$75 per semester for all students
Equestrian Fee	\$250 per semester	\$250 per semester
Failure to obtain College ID card	\$25	\$25
Laboratory/Equipment/Special Program (Applicable courses will be indicated in the current catalog)	\$75 per course	\$75 per course
Late Payment Fee	\$30	\$30
Late Registration Fee (begins 1 week prior to 1st day of session)	\$30 per semester	\$30 per semester
Liability Insurance Fee	\$50 per course	\$50 per course
Littering College Campus	\$50	\$50
Music Performance Lab Fee	\$35 per course	\$35 per course
Physical Education Fee (Applicable courses will be indicated in the current catalog)	\$75 per course	\$75 per course for face to face courses
Prior Learning Assessment		
Basic Fee for Portfolio Evaluation	\$100	\$100
Supplementary Fee	1/3 tuition of credits requested	1/3 tuition of credits requested
Records Maintenance Fee	\$3 /credit - max. \$36/semester	\$3 /credit - max. \$36/semester
Replacement of Lost ID Card	\$12	\$12

Returned Check Fee	\$30 each	\$30 each
Smoking Policy Violation	\$20	\$20
Student Activity Fee	\$10 /credit - max. \$105/semester	\$10 /credit - max. \$90/semester
Technology Fee	\$150 per semester	\$150 per semester
Transcript Fee	\$15	\$15
Web Access Fee (applied to charges \$50 & over)	\$20	\$20
Vehicle Fees		
Vehicle Registration Fee	\$15 /sem.- Fall, Spring, Summer	\$0 /sem.- Fall, Spring
Driving or Parking on Restricted Roads or Areas	\$100	\$100
Excessive Speed	\$100	\$100
Failure to Register/Renew Vehicle with College	\$30	\$30
Failure to stop, to obey signs or security personnel	\$100	\$100
Failure to yield to pedestrians	\$100	\$100
Obstruction of a trash container/ crosswalk	\$75	\$75
Parking in a Fire Zone/Lane or 15 ft of fire hydrant	\$150	\$150
Parking in Handicapped Area	\$280	\$280
Parking in other than Designated Area	\$50	\$50
Replacement of Lost Parking Sticker	\$12	\$12
English as a Second Language (ESL) Non-credit Tuition		
Cat. #s IEP074, IEP084	\$2,055 per semester	\$2,055 per semester
Cat. #s IEP094 & either IEP092 or IEP093	\$2,055 per semester	\$2,055 per semester
Cat. #s IEP092, IEP093	\$240 per semester	\$240 per semester

### TUITION AND FEES PART-TIME STUDENTS

	2020/2021	2021/2022
Tuition, Residents	\$228 per credit	\$228 per credit
Tuition, Non-Residents	\$456 per credit	\$456 per credit
Tuition Payment Plan	\$50 per semester	\$50 per semester
Administrative Collection Fee	\$100	\$100
Application Fee (non-refundable)	\$40	\$40
Applied Music Fee	\$450 per semester	\$450 per semester
Challenge Examination Fee	\$100 per course	\$100 per course

College-Level Examination Program (CLEP) Fee	\$40	\$40
College-Level Examination Program (CLEP) Late Fee	\$20	\$20
Culinary Arts Program Fee	\$65 per credit	\$65 per credit
Distance Education Fee (Applicable courses will be indicated in the current catalog)	\$75 per semester for all students	\$75 per semester for all students
Equestrian Fee	\$250 per semester	\$250 per semester
Failure to obtain College ID card	\$25	\$25
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Liability Insurance Fee	\$50 per course	\$50 per course
Littering College Campus	\$50	\$50
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Replacement of Lost ID Card	\$12	\$12
Returned Check Fee	\$30 each	\$30 each
Smoking Policy Violation	\$20	\$20
Student Activity Fee	\$10 /credit-max \$105/semester	\$10 /credit-max \$90/semester
Technology Fee (Fall, Spring, Summer)	\$75 per semester	\$75 per semester
Per Winter Session	\$20	\$20
Transcript Fee	\$15	\$15
Web Access Fee (applied to charges \$50 & over)	\$20	\$20
Vehicle Fees		
Vehicle Registration Fee	\$15 /sem.- Fall, Spring, Summer	\$0 /sem.- Fall, Spring
Driving or Parking on Restricted Roads or Areas	\$100	\$100
Excessive Speed	\$100	\$100
Failure to Register/Renew Vehicle with College	\$30	\$30
Failure to stop, to obey signs or security personnel	\$100	\$100
Failure to yield to pedestrians	\$100	\$100
Obstruction of a trash container/ crosswalk	\$75	\$75
Parking in a Fire Zone/Lane or 15 ft of fire hydrant	\$150	\$150

Parking in Handicapped Area	\$280	\$280
Parking in other than Designated Area	\$50	\$50
Replacement of Lost Parking Sticker	\$12	\$12
English as a Second Language (ESL) Non-credit Tuition		
Cat. #s ELL001, ELL010	\$410 per semester	\$410 per semester
Cat. #s ELL003, ELL005, ELL007, ELL008	\$205 per semester	\$205 per semester
Cat. #s ELL002, ELL004, ELL006, ELL009	\$205 per semester	\$205 per semester
Cat. #s ELW001, ELW002, ELW003, ELW004, ELW005, ELW006, ELW007, ELW008, ELW009, ELW016	\$175 per semester	\$175 per semester