

SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.
SUMMARY MINUTES OF THE BOARD OF DIRECTORS MEETING
HELD VIA ZOOM AND IN-PERSON
JUNE 17, 2021

The meeting was held on Thursday, June 17, 2021 at 10:00 a.m. via Zoom and In-Person.

PRESENT:

E. Christopher Murray	Chair
Shirley Coverdale	Second Vice Chair
Gordon Canary	Secretary
Theresa Sanders	Trustee
Belinda Pagdanganan	Trustee
Kevin O'Connor	Trustee
Gemma deLeon-Lopresti	Trustee
Priscilla Zarate	Trustee
Kaitlyn Gambina	Student Trustee
Louis J. Petrizzo	Interim President
Alicia O'Connor	Deputy General Counsel
Ashley Pope	Deputy General Counsel
Dr. Mark Harris	V.P. for Business and Financial Affairs
Dr. Paul Beaudin	V.P. for Academic Affairs
Mary Lou Araneo	V.P. for Institutional Advancement
Shady Azzam-Gomez	V.P. for Information Technology Services
Angelica Rivera	A.V.P. for Employee Resources

Chair Murray called for a motion to adjourn the Board of Trustees meeting and convene the Board of Directors meeting at 10:04 a.m. Trustee Canary so moved, Trustee Coverdale seconded and the motion was approved unanimously.

Chair Murray called for a motion to approve the Association minutes of the May 13, 2021 meeting. Student Trustee Gambina so moved, Trustee Pagdanganan seconded, and the motion was approved unanimously.

Chair Murray introduced Dr. Paul Beaudin, Vice President for Academic and Student Affairs, to present the Association financial report. Dr. Beaudin reviewed the Association Financial report that was as of May 31, 2021. Dr. Beaudin reported that the May financials continue to trend as previously discussed with every fund showing a positive balance, with the exception of the Ammerman Campus day care center and the Peconic Cafe for the reasons he has previously cited - the decline in numbers and revenue as a result of the pandemic.

The Association's resolutions include item one, the annual resolution seeking to reappoint Association employees for the 21-22 academic year. Item two, the authorization of a salary increase of 3% for those five Association employees who are beyond steps on the salary scale. Item three is the resolution approving the operating budget of the Association for the coming year. The \$4.2 million budget was prepared after meetings with the Campus Deans, Barbara Hurst, Association Director of Business Affairs, and Athletic Director Neftali Collazo. He noted it is just slightly lower than this year's budget and is reflective of fewer expenses for the Peconic Cafe and because the Student Activity Fee has been reduced for the coming year, in line with other fee reductions.

Chair Murray called for a motion for the approval of Association Resolutions 2021.A3 through 2021.A5. Trustee Coverdale so moved, Trustee Pagdanganan seconded and the motion was approved unanimously.

RESOLUTION NO. 2021.A3 - Reappointing Association Employees for the 2021 – 2022 Academic Year

WHEREAS, the following Association employees are presently serving on appointment for the 2020-2021 academic year, and

WHEREAS, it is the recommendation of the Campus Executive Deans and the Associate Deans of Student Services that these individuals be reappointed for the 2021-2022 academic year, and

WHEREAS, the Vice President for Academic and Student Affairs supports these recommendations, and the Interim President concurs, be it therefore

RESOLVED, that the following individuals are hereby appointed for the 2021-2022 academic year, as indicated below.

<u>NAME</u>	<u>TITLE</u>	<u>STEP PLACEMENT / WEEKS WORKED</u>
<u>Association Business Office</u>		
<i>Theresa DuQuesnay</i>	Accounting Clerk	Step 20 /52 weeks
<i>Barbara Hurst</i>	Director Business Affairs	Step 20/52 weeks
<i>Huyen Le</i>	Payroll Coordinator	Step 12 /52 weeks
<u>Athletics</u>		
<i>Gina Caputo</i>	Athletics Coordinator	Step 11/52 weeks
<u>Campus Kids Child Care Center</u>		
<i>Linda Crispi</i>	Director**	Step 20/49 weeks

<u>NAME</u>	<u>TITLE</u>	<u>STEP PLACEMENT / WEEKS WORKED</u>
<i>Linda Locovare</i>	Teacher/Asst. Director*	Step 20/42 weeks
<i>Suzanne Mastermaker</i>	Teacher	Step 17/42 weeks
<i>Andrea Popalardo</i>	Teacher	Step 16/42 weeks
<u>Kids Cottage Child Care Center</u>		
<i>Vickie Calderon</i>	Director**	Step 20/49 weeks
<i>Rose Twardy</i>	Infant Teacher	Step 20/42 weeks
<i>Grace Suruj-Verastegui</i>	Teacher/Asst. Director*	Step 17/42 weeks
<u>Dining Services</u>		
<i>Evangelos Kakaris</i>	Manager	Step 8/52 weeks

* Assistant Directors also receive a Stipend

**Directors also receive a Building Stipend

RESOLUTION NO. 2021.A4 - Authorizing a Salary Increase for Certain Association Full-Time Titles

WHEREAS, it is the recommendation of the Associate Deans of Student Services and the Campus Executive Deans that the attached Association full-time titles at the maximum salary step (Attachment A-1) be granted a three percent (3%) increase for the 2021-2022 academic year, and

WHEREAS, the Vice President for Academic and Student Affairs supports these recommendations, and the Interim President concurs, be it therefore

RESOLVED, that the Association full-time titles at the maximum salary step (Attachment A-1) are hereby granted a three percent 3% salary increase for the 2021-2022 academic year.

RESOLUTION NO. 2021.A5 - Approving the 2021-2022 Budget of the Suffolk Community College Association, Inc.

WHEREAS, the 2021-2022 budget of the Suffolk Community College Association, Inc. has been recommended by the Association Advisory Committee on each campus, and

WHEREAS, said budget has also been recommended for adoption by the Campus Executive Deans and the Vice President for Academic and Student Affairs, and the Interim President concurs, be it therefore

RESOLVED, that the 2021-2022 budget for the operation of the campus programs by the Suffolk Community College Association, Inc., in the amount of **\$4,217,075** for the period covering September 1, 2021 through August 31, 2022 (**Attachment A-II**), is hereby approved and shall be allocated as follows:

AMMERMAN CAMPUS	\$1,695,500
MICHAEL J. GRANT CAMPUS	\$1,104,200
EASTERN CAMPUS	\$423,100
CAMPUS KIDS – AMMERMAN CAMPUS	\$370,200
KIDS COTTAGE – MICHAEL J. GRANT CAMPUS	\$414,075
PECONIC CAFÉ – EASTERN CAMPUS	\$210,000
TOTAL	\$4,217,075

Chair Murray called for a motion to adjourn the Board of Directors meeting and reconvene the Board of Trustees meeting at 10:08 a.m. Trustee Canary so moved, Trustee deLeon-Lopresti seconded and the motion was approved unanimously. The meeting of the Board of Directors was adjourned at 10:08 a.m.

Respectfully submitted,
 Gordon Canary
 Secretary