SUFFOLK COUNTY COMMUNITY COLLEGE
SUMMARY MINUTES OF THE BOARD OF DIRECTORS MEETING
HELD VIA TELECONFERENCE CALL
DECEMBER 3, 2020

The meeting was held on Thursday, December 3, 2020 at 4:00 p.m. via conference call.

PRESENT:

E. Christopher Murray	Chair
James Morgo	Vice Chair
Shirley Coverdale	2nd Vice Chair
Gordon Canary	Secretary
Belinda Pagdanganan	Trustee
Kevin O'Connor	Trustee
Gemma deLeon-Lopresti	Trustee
Kaitlyn Gambina	Student Trustee
Louis J. Petrizzo	Interim President
Alicia O'Connor	Deputy General Counsel
Ashley Pope	Deputy General Counsel
Dr. Mark Harris	V.P. for Business and Financial Affairs
Dr. Paul Beaudin	V.P. for Academic Affairs
Mary Lou Araneo	V.P. for Institutional Advancement
Dr. Jeffrey Pedersen	V.P. for Planning & Institutional Effectiveness
Shady Azzam-Gomez	V.P. for Information Technology Services
Angelica Rivera	A.V.P. for Employee Resources

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Chair Murray called for a motion to adjourn the Board of Trustees meeting and convene the Board of Directors meeting at 4:06 p.m. Trustee Morgo so moved, Trustee Canary seconded and the motion was approved unanimously.

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Chair Murray called for a motion to approve the Association minutes of the October 15, 2020 meeting. Trustee deLeon-Lopresti so moved, Trustee O'Connor seconded, and the motion was approved unanimously.

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Chair Murray introduced Dr. Paul Beaudin, Vice President for Academic and Student Affairs, to present the Association financial report. Dr. Beaudin reviewed the Association Financial report that was as of October 31, 2020. He called their attention to column 6, where there was an adjustment made. The Association was awaiting a grant transfer and the Grant Kids Cottage is now showing a surplus of $8,749. Originally in the packets the Board received earlier in the week, there was a negative balance of $13,434, but that has been rectified. The only negative balance at this time is in the

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Eastern Campus Peconic Café. Due to the lack of students on campus and the cost of personnel in that area, there is a negative balance.

Dr. Beaudin reported there were three resolutions presented for the Association. One of the resolutions deals with an increase in the minimum wage, the other was a minor modification in approvals necessary for purchasing and the financials on those particular approvals, and one amends the Associate procurement policy.

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Chair Murray called for a motion for the approval of Association Resolutions 2020.A6 through 2020.A8. Trustee Pagdanganan so moved, Student Trustee Gambina seconded, and the motion was approved unanimously.

RESOLUTION NO. 2020.A6 - Amending the Policy for Authorizing College Officials to Sign Checks for the Suffolk Community College Association, Inc.

WHEREAS, the Vice President, Academic and Student Affairs, and the Association Director of Business Affairs have reviewed the policy entitled *Authorization for College Officials to Sign Checks and/or Voucher*s and recommend that certain revisions be made to reflect new appointments and title changes, be it therefore

RESOLVED, that the policy entitled *Authorization for College Officials to Sign Checks and/or Vouchers,* as amended *(see*, *Attachmen*t A-I), be, and the same is, hereby, adopted and approved.

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RESOLUTION NO. 2020.A7 - Authorizing an Increase in the Hourly Wage Rate for Certain Part-Time Employees of the Suffolk Community College Association, Inc.

WHEREAS, due to the increase in New York State's minimum wage effective 12/31/2020, the hourly wage rate for certain part-time employees of the Suffolk Community College Association should, likewise, be increased, be it therefore

RESOLVED, that the hourly wage rate for certain employees of the Suffolk Community College Association shall be increased as reflected on *Attachment A-II*, annexed hereto, effective December 31, 2020.

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RESOLUTION NO. 2020.A8 - Amending the Association Procurement Policy

WHEREAS, the Associate Campus Deans of Student Affairs have reviewed the *Association Procurement Policy* and recommend that certain revisions be made in order to enhance operational and purchasing efficiencies, and

WHEREAS, the Vice President, Academic and Student Affairs, and the Association Director of Business Affairs concur with these recommendations, be it therefore

RESOLVED, that the *Association Procurement Policy*, as amended *(see, Attachment* A-III), be, and the same is, hereby, adopted and approved.

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Chair Murray called for a motion to adjourn the Board of Directors meeting and reconvene the Board of Trustees meeting at 4:11 p.m. Trustee Morgo so moved, Trustee Coverdale seconded and the motion was approved unanimously.

The meeting of the Board of Directors was adjourned at 4:11 p.m.
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Respectfully submitted,
Gordon Canary
Secretary