

OFFICIAL BOARD OF TRUSTEES MEETING MINUTES  
PROCEEDINGS AND VERBATIM DISCUSSIONS OF  
THE BOARD OF TRUSTEES OF THE SUFFOLK  
COUNTY COMMUNITY COLLEGE ON THE 18TH DAY  
OF JUNE 2020 AT 10:05 A.M., VIA TELEPHONE  
CONFERENCE

PRESENT:

GORDON D. CANARY, Trustee  
GEMMA DELEON-LOPRESTI, Trustee  
KAITLYN GAMBINA, Student Trustee  
BELINDA PAGDANGANAN, Trustee  
KEVIN M. O'CONNOOR, Trustee  
THERESA SANDERS, Trustee

E. CHRISTOPHER MURRAY, Chairperson  
JAMES MORGO, Trustee/Vice Chairperson  
SHIRLEY E. COVERDALE, Trustee/Second  
Vice Chairperson

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CHAIR MURRAY: Good morning everyone. Thank you for joining us for our June Board of Trustees meeting. We will start. Gordon, if you can help us with the pledge, and if you have a flag around, please face it while you're pledging.

MR. CANARY: Thank you, Mr. Chairmen. This is Gordon Canary, secretary to the board, leading the pledge of allegiance.

[AFTER RECITATION OF THE PLEDGE OF ALLEGIANCE, THE MEETING OF THE BOARD OF TRUSTEES OF THE SUFFOLK COUNTY COMMUNITY COLLEGE WAS CALLED TO ORDER BY THE CHAIRMAN, E. CHRISTOPHER MURRAY, AT 10:06 A.M.]

CHAIR MURRAY: If you're not speaking, if you can put your phone on mute.

TRUSTEE DELEON-LOPRESTI: Hi. This is Gemma.

CHAIR MURRAY: Hi, Gemma. How are you doing?

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2 TRUSTEE DELEON-LOPRESTI: Good.

3 CHAIR MURRAY: We're just  
4 starting. If you're not going to speak,  
5 you need to put your phone on mute so we  
6 don't get the feedback.

7 I don't know if there are any  
8 guests to recognize. Carol, are you  
9 with us today? So we'll skip that.

10 The next matter is I request a  
11 motion to adjourn the Board of Trustees  
12 meeting and call the Board of Directors  
13 meeting in order -- to order. And just  
14 remember to say your name and make a  
15 motion and second.

16 TRUSTEE CANARY: Seconding the  
17 motion or making the motion. Gordon  
18 Canary, making the motion.

19 CHAIR MURRAY: Is there a second?

20 TRUSTEE PADANGANAN: Second.

21 CHAIR MURRAY: All those in favor  
22 say aye. Any opposed?

23 [WHEREUPON THE MOTION MADE AND  
24 SECONDED WAS VOTED ON AND CARRIED. THE  
25 MEETING OF THE BOARD OF TRUSTEES OF THE

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SUFFOLK COUNTY COMMUNITY COLLEGE WAS

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ADJOURNED AT 10:08 A.M. AND REOPENED AT

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10:20 A.M.]

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MR. MURRAY: So we're back in

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session for the Board of Trustees

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meeting, and again, another motion.

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I request a motion for the

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approval of the minutes from the May 14,

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2020, Board of Trustees meeting.

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Shirley, will you make that

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motion?

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VICE CHAIR COVERDALE: I so move.

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CHAIR MURRAY: Theresa, will you

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second it? Theresa? Kevin, can you

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second it?

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MR. O'CONNOR: I'll make a motion

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to second it.

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CHAIR MURRAY: All those in

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favor? Any opposed? The motion

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carries.

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[WHEREUPON THE MOTION MADE AND

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SECONDED WAS VOTED ON AND CARRIED.]

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CHAIR MURRAY: So at this point I

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would introduce the Vice President for

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2 Business and Financial Affairs, Dr. Mark  
3 Harris, to present the college's budget  
4 and college financials.

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MR. HARRIS: Thank you,  
6 Mr. Chair and members of the Board of  
7 Trustees.

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Just to give a quick highlight.  
9 Based on our Fiscal '20 projection,  
10 based on the detailed financial  
11 statements that we uploaded in the  
12 portal, we are recording net revenue  
13 loss mainly based on the enrollment for  
14 fall and our spring of about \$3.3  
15 million, and equally we have reduced our  
16 cost by about \$7.14 million.

17

So based on the actuals that we  
18 have as at May 31st, and say we were to  
19 close out the year today, we're saying  
20 that we would use approximately \$300,000  
21 of the fund balance, and this is a  
22 significant increase over what we  
23 originally budgeted of about \$4.12  
24 million.

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The recognition of the reduction

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2 in fund balance use is mainly driven by  
3 cost savings due to frozen positions and  
4 that we have aggressively managed over  
5 the past couple of months.

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7 The one piece I would like to add  
8 in about next board meeting, we will  
9 reflect the upward swing that we have  
10 had in our summer enrollment. So next  
11 month we will record the upside in  
12 revenue that we have gained for our  
13 summer '20.

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15 Further and based on the closeout  
16 projection for Fiscal '20 and the last  
17 discussion that we had with the finance  
18 subcommittee and the board, our goal and  
19 still is our target to add about 796,000  
20 plus to our fund balance, and I added  
21 the plus mainly because we're still  
22 assessing the true cost savings as a  
23 result of the frozen positions as well  
24 as all the cost benefits that we have  
25 derived as a result of the disruption in  
physical campus operations and some of  
the changes that we have made in terms

1  
2 of how we do procurement and the  
3 authorization process, the freezing of  
4 say some travel and also spending on  
5 nonessential items.

6 That said, one of things that is  
7 very fluid and we're very concerned  
8 about it, especially because we have had  
9 no indication on what the final decision  
10 will be from SUNY, is with respect to a  
11 full quarter appropriation fund from the  
12 State.

13 Approximately \$13.5, \$13.6  
14 million are given to us each quarter,  
15 and SUNY has indicated that there is a  
16 likelihood that the 4th quarter payment  
17 may be reduced by about 20 percent. So  
18 we're looking at the potential of a  
19 negative impact in revenue and cash of  
20 about \$2.7 million because that's a  
21 1-for-1. That's a 1-for-1 impact to us,  
22 but as the decision has been finalized  
23 -- or will be finalized, we will keep it  
24 open from where we stand.

25 In terms of cash management, and

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2       like any other summer months, we  
3       struggle with our liquidity mainly  
4       because the County specifically does not  
5       pay us all the appropriations throughout  
6       the year, but what they do is they do a  
7       balloon-type payment close to the end of  
8       the fiscal year.

9               On an average and in prior years  
10       the County around this time would be  
11       giving us about \$5 million a week and  
12       then a balloon payment to make us whole.

13               This past Monday represents the  
14       first payment from the County of about  
15       \$3 million. So what we're doing is  
16       really looking at all of our outflow  
17       just to insure that we're able to meet  
18       our payroll and staff obligations from a  
19       cash perspective, which on an average is  
20       about \$6 million each pay period. So  
21       we're diligently managing just to insure  
22       we are able to make those obligations.

23               So with the looming delay from  
24       the State, a potential cut from the  
25       State, and then the trickling of the



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2 cash from the County, this is something  
3 that we need on our weekly basis to  
4 discuss with President Petrizzo.

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6 Any questions on Fiscal '20  
7 projections before I give a brief update  
8 on the Fiscal '21?

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9 With respect to Fiscal '21 when  
10 we spoke the last time at the board  
11 meeting, the projection we had for  
12 enrollment was about 7 percent decline  
13 over our budget or 4.8 percent of what  
14 we project that the Fiscal '20 would  
15 end.

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16 We are still using that number  
17 only because there are still other  
18 factors that are moving and we want  
19 things to settle so we get a better  
20 sense of what that number is. We also  
21 included a reduction of \$2.79 million as  
22 a result of the elimination of funding  
23 from SUNY.

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24 The thing that may impact us, and  
25 we're not sure because SUNY still has  
not made a decision, is whether or not

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they will implement additional cuts,

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whether or not it's 5 percent or 10

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percent. Regardless of what that cut

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is, that would have a very negative

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impact on us. So those are still

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unknowns that we're dealing with, and

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we're hoping that at least by the end of

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June, we will have a better sense of

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where they will land, but additionally

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where enrollment will be.

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The one other piece I would like

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to include in the update is where we

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spend with our 2 percent that we

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submitted to the County. It is unlikely

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based on the meeting we had with the

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legislators yesterday that we will be

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getting the increase from the County,

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and in our budget we factored in close

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to \$900,000. So the administration in

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conjunction with the Board of Trustees

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will need to sit and really plot out

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where we need to recoup or cut cost in

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order to normalize or mitigate the

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damage of that 2 percent.

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Any questions on the Fiscal '20  
or Fiscal '21 updates?

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VICE CHAIR MORGO: Yes, Mark.

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This is Jim Morgo. I have 2. The

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second one would require a simple yes or

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no.

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On the first one, the State as

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you said has eliminated the obligation

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for more funding, and they are talking

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about a 20 percent cut, and you gave the

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approximate cost for that.

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The County is proposing, as I

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understand it, no increase. Is it

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possible legally for the County to do

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what the State has done? That is go

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under the floor. Are they prevented

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from going under the floor funding? In

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other words, do they have to give us at

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least what they gave us last year?

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And my second question is in

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light of the State's 20 percent cut, and

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I understand why you can't be very

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specific about this now, but are you

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making with the administration

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2 contingency plans, a contingency budget  
3 to absorb that 20 percent cut?

4 I would imagine the answer to  
5 that is a simple yes, and I don't need  
6 anymore than that, but on the first  
7 question about the County, you  
8 understand my question, right?

9 MR. HARRIS: Yes. So my  
10 understanding is the county is obligated  
11 to do the maintenance of effort.

12 VICE CHAIR MORGO: Good. Okay.  
13 Are you thinking about Plan B budget so  
14 to speak?

15 MR. HARRIS: One of the things  
16 that we have presented to the board,  
17 it's a 3-prong scenario where the  
18 County, the State, had asked us to put  
19 together a 10, 30, and 50 percent  
20 assumption if they cut us, and there are  
21 certain options we will definitely need  
22 to dig deeper into. We have been  
23 looking at what the impact will be to us  
24 but in terms of finalizing what those  
25 are, that will be dependent on what the

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2 State does and that will be a broader  
3 discussion, but we have been looking at  
4 what options we have. The next step  
5 would then be if that happened would be  
6 to flesh that out in greater details.

7 VICE CHAIR MORGO: Thank you.

8 MR. HARRIS: You're welcome.

9 Any additional questions?

10 Hearing none I would like to  
11 present 2 resolutions.

12 First resolution Item Number 1  
13 which is our standard monthly service  
14 payment to Suffolk County for the  
15 employee health insurance. This payment  
16 for the month of April is approximately  
17 \$73,000 higher than the prior month, and  
18 that is only because this invoice  
19 includes three pay periods versus two  
20 pay periods and one pay period for the  
21 employees' contribution is approximately  
22 \$73,000. I would like to present this  
23 to the board for review and approval.

24 The second resolution Item Number  
25 2 is the annual sponsor services to the

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County for workmen's comp liability insurance with services and administrative charges.

The resolution being presented for payment is \$1.899 million and this is about \$676,000 lower than what we paid last year in the amount of \$2.41 million, and the major change is directly as a result in reduction in the workers' comp for about \$676,000.

So I would like to present those two resolutions for review and consideration.

CHAIR MURRAY: Thank you, Mark. There are a few other resolutions that were contained in your packet. At this time I would ask if there is any questions or discussion on those resolutions?

TRUSTEE CANARY: Mark, what was the driving force in that significant reduction in workers' comp rate?

MR. HARRIS: So typically what we have done, and we're working with the

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2 County and Human Resources, is we would  
3 look at the employees who have filed  
4 workers' comp and really working with  
5 the County to see how expeditiously  
6 those employees could either be removed  
7 from the workers' comp claim.

8 TRUSTEE CANARY: Thank you.

9 VICE CHAIR MORGO: Mr. Chairman,  
10 I just have a question on I guess point  
11 of order. Would this be an appropriate  
12 time to talk about enrollment since  
13 that's the key uncertainty going forward  
14 in the fall and really was part of the  
15 basis for our freezing tuition, or do  
16 you think another time would be more  
17 appropriate?

18 CHAIR MURRAY: I think we can do  
19 it later in the meeting. We're going to  
20 talk about the Chair's report. I'm  
21 going to talk about budget and we can  
22 talk about it then, but right now I just  
23 want to go through the motion.

24 VICE CHAIR MORGO: Okay.

25 CHAIR MURRAY: Any other

1  
2 questions on the motion -- I'm sorry, on  
3 the resolution? If not, I would request  
4 a motion for the approval of college  
5 resolution numbers 2020.29 through  
6 2020.35. Is there a motion? Bell,  
7 would you like to make that motion?

8 TRUSTEE PADANGANAN: Motion so  
9 moved.

10 CHAIR MURRAY: Kaitlyn, do you  
11 want to second it?

12 TRUSTEE GAMBINA: Second.

13 CHAIR MURRAY: All those in favor  
14 say aye. Any opposed? Motion carries.  
15 The resolutions are passed.

16 [WHEREUPON THE MOTION MADE AND  
17 SECONDED WAS VOTED ON AND CARRIED.]

18 CHAIR MURRAY: At this point I  
19 would like to go to the committee  
20 report. First one is in budget and  
21 finance. Kevin, I don't know if you  
22 have anything to add to what Mark  
23 reported.

24 TRUSTEE O'CONNOR: I think he  
25 covered it all. I think we have had



1  
2 lots of discussions about this and more  
3 to come.

4 CHAIR MURRAY: Isn't it a good  
5 year to become the chairman of the  
6 Budget and Finance Committee?

7 TRUSTEE O'CONNOR: Come on now.  
8 It's going to be fun. We have fun with  
9 this.

10 CHAIR MURRAY: Yes. Keep saying  
11 that.

12 How about Student Success?

13 TRUSTEE PADANGANAN: Yes,  
14 Mr. Chair. The Student Success  
15 Committee met on June 9th and the report  
16 we have, our first one, is from  
17 Dr. Adams.

18 The work continues on the  
19 college's CARES Act Task Force to  
20 develop a plan for disbursing the \$6.5  
21 million of federal funding to students  
22 who were affected by the pandemic. His  
23 plan needed SUNY review and approval  
24 before it could be implemented, and the  
25 college has finally received the

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authorization for this.

The priority 1 level students, meaning those who are Pell eligible, have been contacted and instructed to submit an acknowledgement form online to initiate the money transfer by direct deposit or check. To date \$400,000 has been given directly to our students.

The next level of students to receive aid are those who are Title 4 eligible for loans. Those students will be contacted by mid July and will be asked to submit an application explaining how the pandemic has contributed to their personal hardship situation.

Some areas of hardship covered include those affected by employment, transportation, housing, food, and child care. A review committee will evaluate and review the applications and can award a maximum \$3,000 per eligible selected student. The funds are limited to students who were enrolled during

1  
2 spring of 2020 and impacted by the  
3 pandemic.

4 Please note that the Department  
5 of Education interpretation of the law  
6 by Congress prohibits funding to go to  
7 undocumented students, international  
8 students, or visiting students.

9 For this CARES Act funding we  
10 have approximately 14,000 CARES Act  
11 eligible students college-wide. Student  
12 outreach work will continue over the  
13 summer in order to contact students  
14 regarding this funding availability.

15 The college has also been advised  
16 that it is eligible for additional \$6.5  
17 million of funding that can be used by  
18 the institution, however, guidelines  
19 related to the distribution of  
20 institutional relief funds have not been  
21 announced.

22 Student Affairs has a host of  
23 volunteers who are advising students  
24 including administrators who can now see  
25 the process through the eyes of the

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counselors and can make recommendations to help the process run more smoothly.

Dr. Beaudin is excited to share that the college will receive an increase to its Perkins grant allocation next year by \$350,000, putting the total grant award to over \$1 million. The Perkins grant is for a 5-year period and we have 4 more years remaining in the current grant.

Dr. Beaudin has also been working on a contingency plan for the fall in the event that the chancellor and the governor call for a limit to on-campus classes. The plan is to continue with mostly online courses and limit small groups and socially distant settings for classes such as labs that can't meet learning outcomes remotely. This includes limiting the number of students in our buildings and in classrooms.

Our faculty is able to register for a variety of training classes to enhance their online teaching skills.

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A lot of work continues with the college task force charged with developing the institution's plan for reopening the campuses. Vice President Araneo has been working with the College charges with developing the institution's plan for reopening its campuses. The Chancellor and Governor will be providing input as to the timeline for this plan which we submitted previously for SUNY review and approval. All SUNY system colleges and universities were directed to submit a plan including measures for restarting on-campus operations, communications, outreach, resources required to reopen, and the timeline for reopening and restarting on-campus operations. We will have more direction after SUNY reviews this plan.

Also, the graduation celebration website was launched on June 1st and was a tremendous success. The site had 3,000 unique visits and 7,500 page

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2 views. Dr. Adams stated that this is  
3 not to replace the college's annual  
4 commencement ceremony and that we're  
5 still hoping for a formal event that  
6 might take place or could take place in  
7 January or next spring.

8 Vice President Araneo thanked the  
9 student leaders, including Student  
10 Trustee Kaitlyn Gambina, for filming  
11 special remarks from students to  
12 students which were filmed using  
13 socially distancing methods for  
14 inclusion in the celebration website.

15 Please also note that the college  
16 received an excellent desk audit review  
17 by the US Department of Labor for the  
18 management of the Tech Hire grant. This  
19 \$2.9 million grant is the largest grant  
20 in the college's history and supports  
21 members of the community who are  
22 unemployed and underemployed in the 18  
23 to 29 year old range. The funds are  
24 infused in programs such as continuing  
25 education, workforce development,

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2       cybersecurity, and advance  
3       manufacturing.

4               Chief of Staff Carol Campbell  
5       reported that students who received the  
6       laptops were extended the invitation to  
7       keep them through the summer and fall if  
8       they are enrolled for classes or if they  
9       are needed for exams. Those who have  
10      completed course work have been asked to  
11      return the laptops. The program  
12      continues to receive positive feedback.

13              The Black and African American  
14      Task Force was established in response  
15      to data findings revealed through  
16      Achieving the Dream. There are about 25  
17      people in the Task Force who are  
18      involved with ensuring support and  
19      resources are provided to students  
20      during this time of crisis. The Task  
21      Force organized a Town Hall meeting to  
22      discuss current concerns and that  
23      meeting was a success and similar  
24      meetings will continue to be held.

25              That's our report, Mr. Chair.

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2 Thank you so much.

3 CHAIR MURRAY: Thank you.

4 Governance, Gordon. I don't know  
5 if you have anything.6 TRUSTEE CANARY: No. Thank you,  
7 Mr. Chairman. The Governance Committee  
8 has not met. The only outstanding issue  
9 we had was the Mother Cabrini Festival  
10 which because of the COVID-19 shutdown  
11 became a moot point.12 However, the Governance Committee  
13 stands ready and we do anticipate a full  
14 agenda coming up over the next few  
15 months once SUNY takes a look at our  
16 reopening plan. We anticipate probably  
17 having to do a lot of policy changes in  
18 order to be in compliance with whatever  
19 SUNY comes down with. We stand ready to  
20 do that and we will be active again.  
21 Thank you, Mr. Chairmen.22 CHAIR MURRAY: Personnel, Gemma,  
23 do you have anything to report?24 TRUSTEE DELEON-LOPRESTI: No.  
25 The Personnel Committee has not met.



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CHAIR MURRAY: Facilities, I just want to mention, I do want to get that committee reactivated. I actually think it will be important to grow with regard to the committee and the issues they face because of the coronavirus and the steps that are going to have to be taken.

I did reach out to one board member about becoming chairperson of the committee and there was a (inaudible audio) for that. So if you want to think about that, if there is a volunteer to try to reactivate the committee, it would be deeply appreciated. I may reach out to you. I do want to get that going.

Foundation, is there a report?

TRUSTEE PADANGANAN: Yes, Mr. Chair. Before I give my report, Sylvia Diaz is not able to join us. Our thoughts and prayers are with her at this time due to a death in her family, and now I will go to a quick report.

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On the COVID Emergency Fund, this was established in the first few days following the College's move to online instruction in response to the COVID-19 and it provides the direct support to our students impacted by the coronavirus pandemic.

The Foundation is happy to celebrate a generous matching grant from the SUNY Impact Foundation in the amount of \$50,000 to support the Foundation's focus on the COVID-19 Emergency Fund. I would like to highlight that the Foundation was one of only three institutions statewide to qualify immediately for this match.

Over 600 students have applied for assistance from the fund. More than 95 percent report unemployment and job furlough and many are facing food insecurity as a result. Several students have lost parents, grandparents, or loved ones due to the virus. Even more are facing financial

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hardships impacting their daily lives and basic needs.

The Foundation is partnering with several donors to provide matching gifts to SUNY campuses that are assisting students with hardships due to the pandemic.

The College Foundation also raised more than \$116,000 for individual donor support, corporate gifts, alumni, faculty, and staff donations making us eligible for the matching, the entire matching gift.

Also on the Jane F. Shearer Memorial Scholarship update. Together with her husband Doug Shearer and brother John Vidovich, the Foundation has reached out to James's family and friends and neighbors and is glad to report on more than 100 new gifts to the scholarship fund have already been received at the college.

More than 85 percent open rate for email solicitation was achieved and

1  
2 several hundred snail mail letters were  
3 mailed to the foundation staff resulting  
4 in thousands of dollars in new support  
5 for the scholarship that benefits  
6 students enrolled in the nursing LPN  
7 program.

8 On the general scholarship update  
9 the Foundation continues to advance the  
10 inventory endowed and annually  
11 contributed pass-through scholarships.  
12 We are currently experiencing a record  
13 number of scholarship applications from  
14 students seeking financial support to  
15 advance their higher education. The  
16 2020 cycle experienced more than 1,289  
17 student applications, a 20 percent  
18 increase over 2019, revealing the most  
19 applications received in the 61 year  
20 history of the college.

21 That concludes my report for the  
22 Foundation, Mr. Chair. Thank you.

23 CHAIR MURRAY: Thank you very  
24 much.

25 The Student Trustee, Kaitlyn, do

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2           you have a report to give?

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          TRUSTEE GAMBINA: Yes. Thank you, Mr. Chair. We have a few activities we've been doing. Since they can't obviously take place on campus, we have been doing remote. That includes bingo, talent shows, and Town Halls which are called We Need To Breathe, which give us an open opportunity to talk about everything that has happened in society and just kind of open up about things. It's supposed to be like a stress reliever, and I have attended a few of them and they are great. I recommend them. And we have end of the year banquet coming up. Other than that, we don't have much. Thank you.

          CHAIR MURRAY: Thank you, Kaitlyn.

          The presidential search, Theresa.

          TRUSTEE SANDERS: Hi, everybody. Hope you are all well. First of all, I want to thank you for your faith in my continuance in this role as chair of the

1

2 now relaunching of the Presidential  
3 Search Committee, and also for your  
4 personal condolences during my time of  
5 bereavement. I thank you.

6

7 So just a quick recap in terms of  
8 where we were and where we are now. So  
9 early May we had a conversation with  
10 Lou, Chris Murray, and I, and we agreed  
11 to stay on. That resolution was passed  
12 by all of you at the board at our May  
13 meeting, and we are now officially  
14 positioning the search committee for a  
15 formal relaunch meeting on June 30th.  
16 It will be held via Zoom, and we are  
17 hoping it's going to be a much shorter  
18 timeline in terms of candidates.

18

19 There are some candidates that  
20 already have come forward to the search  
21 committee, they are doing search, and we  
22 will have a formal relaunch where people  
23 can then put in their resume if they are  
24 interested in applying for the  
25 president's position, but the turnaround  
26 timeline will be much shorter than it

1  
2 was the first time because I think we  
3 understand what this process is. We  
4 moved through the logics phase of this  
5 pandemic and I think people are in a  
6 position to make better professional  
7 decisions about moving. So we should  
8 see a larger pool, I would hope, of  
9 candidates.

10 That's where we are. Any  
11 questions?

12 CHAIR MURRAY: I do believe we're  
13 also going to have an executive  
14 committee meeting at the end of this  
15 week.

16 TRUSTEE SANDERS: Yes. Thank  
17 you, Chris, for reminding me that we  
18 will be having some discussions in our  
19 executive committee meeting.

20 CHAIR MURRAY: For the Chair's  
21 report I just want -- one subject, a  
22 couple of subjects.

23 One is just the acknowledgment of  
24 the protests and the issues that have  
25 arisen from Mr. Floyd's death.

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They haven't actually arisen since then as they have been going on for quite a bit of time, but I appreciate the college's effort to communicate with the students concerning the issues and Black Lives Matter and the issues with regard to this.

We're an institution of higher learning. I think it's important that we comment and be aware of current issues including something as important as this, but again, I just want to thank the college with its attention to this matter.

The next issue I want to talk about just a little bit on the budget following on what's been previously reported.

I know I kind of communicated with the board members by email concerning development. We had, as Mark touched upon, we had put into the budget a 2 percent increase for the County's contribution. That was based on what



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2 the County has requested us to put in,  
3 but that request or that information was  
4 given to us prior to the coronavirus  
5 outbreak and the problems that that has  
6 created. We did 2 percent. The County  
7 Executive removed that 2 percent.

8

9 I think he is very sympathetic to  
10 the college, but the County has serious  
11 problems, financial problems, as a  
12 result of the coronavirus and that  
13 impacts us and impacts us not only the  
14 budget for next year but in our  
15 payments, cash flow.

16

17 We don't know where the State is  
18 at this point. The State, as Mark  
19 reported, has done away with more than  
20 has been in the practice for previous  
21 years which has cost us almost \$3  
22 million from what we would have  
23 received. That may be just the  
24 beginning. There is talk about a 20  
25 percent decrease remainder payments for  
this year which will be severe to the  
college. There is likely to be less

1  
2 support next year. The governor has  
3 been given a great deal of discretion to  
4 cut spending in light of the financial  
5 difficulties of coronavirus. So all in  
6 all it's a very, very difficult time for  
7 the college financially.

8 I really commend the  
9 administration and Lou and Mark and  
10 everybody else in trying to deal with  
11 this. It's not fun by any means, right,  
12 Kevin? Or are you enjoying it?

13 The situation is just real  
14 serious, and I can't emphasize that  
15 enough.

16 We made a conscious decision to  
17 freeze tuition this year and that is  
18 something I believe the trustees and I  
19 have wanted to keep with at all  
20 possible, but in a lot of what we're  
21 going to have to face is going to --  
22 could be helped if the federal  
23 government allocated some money for the  
24 state municipalities. It could also be  
25 helpful if the State would tell us what

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2 we can do with the money we already  
3 received which has been a hold up.

4 What's the most frustrating about  
5 this is so much is out of our control,  
6 and the administration has done a great  
7 job in cutting expenses and dealing with  
8 what we can do, but so much of it we  
9 have to wait and see what other people  
10 do to determine how we're going to be,  
11 but we will deal with it, and we will  
12 persevere and get through this, and  
13 hopefully the virus does not rear its  
14 ugly head and we're able to get back to  
15 some type of normality and the economy  
16 starts flowing and things get better.

17 This has been a tremendously  
18 difficult time. I just think it's been  
19 a very difficult time for everyone, and  
20 I don't think it's anything anybody  
21 anticipated but rest assured, the  
22 trustees and the administration and the  
23 college is working very diligently to  
24 deal with the situation.

25 That is the Chair's report. I'll

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2 leave it to Lou.

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PRESIDENT PETRIZZO: Thank you Chris. This is Lou Petrizzo, the interim president. I'm going to give the president's report at this time.

I just want to follow up on what the Chair's first comments were about recent events in the world and affecting all of us and particularly those of us at the college.

I want to ask Chris Vargas, the college's Title IV coordinator, just to take a few moments and to bring the board up-to-date on the activities and the initiatives that the college is putting in place after the recent death of George Floyd and others.

Chris, are you on the call?

MS. VARGAS: Yes. Hi, Lou. This is Christina Vargas. I'm the Chief Diversity Officer and Title IV Coordinator.

I really appreciate this opportunity. Many different people at

1

2 the college are working on this pretty  
3 much nonstop since this started at the  
4 end of last month. So thank you to  
5 Chair Murray and I appreciate that  
6 acknowledgment.

7

8 I know lots of the folks that  
9 we're working with at the faculty and  
10 administrative level and student level  
11 really appreciate those thoughts, and  
12 Student Trustee Gambina, thank you.  
13 You've been on all these Town Halls and  
14 doing such great work, and of course  
15 everyone on the board who has been  
16 advocating in their communities for many  
17 years.

18

19 I just want to give a quick  
20 update. The first is there have been a  
21 series of communications that have come  
22 out and the result is there is coalition  
23 of the Vice President of Student Affairs  
24 offices, the Chief of Staff, Carol  
25 Wickliffe-Campbell, the Associate Deans  
of Student Affairs on the three  
campuses, campus activities, and the

1  
2 Center for Social Justice and Human  
3 Understanding who have been kind of on  
4 constant call.

5 We've held several sessions with  
6 lots of different people including  
7 counselors and faculty, and we also held  
8 Town Hall meetings with those student  
9 groups.

10 We Need to Breathe series is  
11 occurring each week Friday at noon and  
12 Monday at 6:00 p.m. We can make sure you  
13 have the login information which is  
14 meant to be a place for students, and  
15 the last call had over 200 students on  
16 Monday night and included many different  
17 recommendations.

18 So my job as Chief Diversity  
19 Officer has been to try to coordinate  
20 all of those recommendations, put them  
21 together, so that we can kind of  
22 prioritize things for the next  
23 short-term plans including as of August  
24 1st, October 1st, December 1st, and  
25 February 1st, and then to ensure that

1  
2 those are incorporated into ongoing  
3 strategic and operational planning  
4 efforts.

5           Some of the suggestions have  
6 included of course the need for  
7 insertion of these issues around  
8 antiracism, diversity, and inclusive  
9 excellence in the curriculum and  
10 professional development sessions for  
11 faculty and insuring there is a positive  
12 climate for African American and Black  
13 identified students.

14           Ensuring we're addressing  
15 antibias issues and bias-related issues  
16 and hate speech appropriately, and  
17 making sure people know our values and  
18 expectations around an inclusive campus  
19 community, and we also have been very  
20 active on social media.

21           The Center for Social Justice has  
22 been doing an amazing job on civic  
23 engagement and ensuring there's a place  
24 for people to know about the expectation  
25 for voting, the expectations for

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advocacy.

And lastly, the Black and African America Student Task Force has been very active. It has convened each week discussing priorities, the history of systemic racism, and insuring we're addressing those issues, especially making sure students are provided -- relating to academic issues.

And I will say each individual cabinet member has reached out to talk to me. We've been brainstorming and insuring this is on the forefront of everyone's priority even though we have so many other major things we are working on including the pandemic and the budget.

So I just want to thank everyone because it's been a very sustained coordinated dedicated effort, and I think the college brief that was put out by President Petrizzo says it all, and that is we really stand in support of everyone, we must endure the commitment



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2 to push for freedom and justice, refuse  
3 bias and refuse prejudice, and that we  
4 will not stand by.

5 And so thankfully we have a lot  
6 of folks ready to move forward. I  
7 really appreciate the time. If you have  
8 any questions, I am happy to answer  
9 them.

10 PRESIDENT PETRIZZO: Thank you,  
11 Chris. We very much appreciate your  
12 effort.

13 MS. VARGAS: Thank you so much.  
14 I know you heard that Juneteenth is  
15 tomorrow so I just want everyone to know  
16 there will be some programming for that  
17 as well. I'm sorry I neglected to  
18 mention that.

19 PRESIDENT PETRIZZO: Thank you,  
20 Chris, and thank you to the Center for  
21 Social Justice and to all of our  
22 employees who have been so active and so  
23 helpful in creating forums and places  
24 where students can be heard and where we  
25 can vet some of the issues that are

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2       important.

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          This is a large problem, but we have to deal with it in our little corner of the world, and dealing with it in our little corner of the world can make it a little more manageable for us, and as Chris stated and I will reinforce, it all starts with basic respect. It really comes down to as simple as that, and if we can start there, we can begin to make some progress, but we can't get overwhelmed by the size of the events and the scale of this thing. We have to deal with what we have in front of us.

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          My thanks to Chris Vargas, to the Center for Social Justice, the Black and African American Student Task Force, and all the other folks who have been involved in helping us work our way through this. Thank you, Chris.

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          We had reported earlier to you that Brentwood High School was going to use the Grant campus for their

1  
2 graduation ceremony once the governor  
3 had lifted some of the graduation  
4 restrictions. They have now decided to  
5 hold that event on their own football  
6 field. So good luck to them, and we  
7 just want to make you aware that we had  
8 extended our willingness to host that  
9 event, and they have decided to go with  
10 other places.

11           Also this week we have some good  
12 news from the Office of Civil Rights.  
13 As you know, they had reported to us  
14 that they did not find our website to be  
15 particularly disability friendly. We  
16 have been going through for the past  
17 couple of years some really detailed  
18 work in making improvements to our  
19 website and its accessibility.

20           Recently, actually this week, the  
21 Office of Civil Rights has indicated to  
22 us that we have demonstrated sufficient  
23 compliance with the requirement of our  
24 resolution agreement with them such they  
25 would like to initiate the process to

1  
2 close out the monitoring of our site.  
3 So that is terrific news from all  
4 fronts.

5 Number one from the point of view  
6 that the site is now much more  
7 accessible to those with disabilities,  
8 be they sight or hearing issues, and  
9 really a tribute to some really  
10 difficult and sustaining work that was  
11 performed by a number of employees.

12 At the risk of leaving somebody  
13 out, I will mention Shady Azzam-Gomez,  
14 Mary Lou Araneo, Jason Fried, Jennifer  
15 Forney, and Ashley Pope from the Office  
16 of Legal Affairs who really were the  
17 stand barriers and carried the ball on  
18 this, and hats off to you for the good  
19 work of getting us in compliance and  
20 making us much more accessible and  
21 available to our students. That's  
22 always terrific and we will always like  
23 to report things like that.

24 We have been asked by the County  
25 to host movie night. We are apparently

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2 going into the movie business. Suffolk  
3 County wants to offer movie night on the  
4 Brentwood campus and the Sagtikos  
5 parking lot. They will be running these  
6 movies basically Wednesday through  
7 Saturday beginning on June 24th almost  
8 to the end of the summer with the  
9 exception of around Fourth of July.

10 They are asking us to waive fees,  
11 which of course we always do for the  
12 County, but also waive the cost of  
13 having our events officer and public  
14 safety on-site. So we will be  
15 presenting that to Governance Committee  
16 for their consideration.

17 This will be limited to 200  
18 vehicles. The folks will remain in  
19 their cars at all times. They will come  
20 through appointment only which would be  
21 registered in advance through  
22 Eventbrite. There will be no food that  
23 will be sold. They will enter and exit  
24 from Wicks Road and the County, Suffolk  
25 County, will provide 8 to 10 staff

1  
2 members each night to oversee ticket  
3 scanning, parking, and maintaining the  
4 equipment to show the movie.

5 All the participants were  
6 encouraged to bring their own food and  
7 drink. There will be no concessions,  
8 and they will also be asked of course to  
9 remove any garbage and materials that  
10 they bring. There will be a portable  
11 trailer with restrooms that will be  
12 provided by the County and monitored by  
13 county staff.

14 We don't have any major problem  
15 in doing this. The only issue we're  
16 going to present to governance is the  
17 issue of waiving the actual cost for  
18 providing some of our folks to be there.

19 The restart task force under Dean  
20 Irene Rios has been working diligently  
21 on the college's plan to reopen in the  
22 fall. The report that you heard from  
23 Trustee Padanganan and Student Success,  
24 those were not actually things that we  
25 have agreed to do yet. Those are things

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2 we are considering and talking about.

3 The final plan hasn't been approved by  
4 the administration nor submitted yet to  
5 SUNY. So we continue to work on the  
6 restart plan.

7 CARES Act student grant money was  
8 distributed last week, the first  
9 issuance of it, and we will continue to  
10 work on getting those funds out to our  
11 students. The delay there was in my  
12 opinion excessive. So we are doing  
13 everything we can to distribute CARES  
14 Act money as rapidly as we can.

15 We are aware that there is  
16 litigation in California over the CARES  
17 Act money particularly with respect to  
18 the restriction that it is not to be  
19 issued to undocumented students. We are  
20 keeping an eye on that litigation, and  
21 so far it does not have any impact on  
22 any place other than California, but  
23 it's far from over and we will be  
24 watching that litigation.

25 Our CARES Act institutional funds

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remain in mothballs so to speak. We have not received guidance from SUNY on the use of those funds, and SUNY is apparently awaiting guidance from the commission of budget.

So although we have been promised on multiple occasions that guidance, the most recent time we were promised guidance was last Thursday when we were told that guidance would be issued on Friday, and now we're almost another week beyond that without guidance on those funds. So there is a substantial amount of money involved there, and again, that money sits.

We have been very active -- I know enrollment is something that is on everybody's mind. We have been very active recently in our media campaign. You probably, hopefully, have seen some of the TV commercials that are being run. They are being run on multiple channels and through multiple venues and that is all coming out of Mary Lou



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Araneo's shop.

Mary Lou, can you fill the board in a little bit more on what we're doing and the media campaign?

MS. ARANEO: Yes. Thank you, President Petrizzo.

We have been actively involved, as you know, with the tuition freeze campaign. Specifically we have been promoting the freeze on our homepage. We issued e-blasts to high school counselors across Long Island. We also issued postcards to households of Long Island high school students and postcards to Suffolk residents attending community colleges elsewhere in the State of New York.

On top of that we have a media presence. We have digital ads on Facebook and Instagram. We have, as President Petrizzo indicated, been very high profile on cable TV, and we have been placing full-page ads in Sunday's Newsday and that will continue

1  
2 throughout the summer.

3 In support of our marketing, we  
4 have also been very actively involved  
5 with SUNY's effort which they have their  
6 own campaign which recently launched  
7 about two and a half weeks ago where  
8 they are marketing in an effort to  
9 assist enrollment at all of its  
10 community colleges.

11 So as students and their families  
12 are likely considering whether to stay  
13 close to home for the fall 2020 semester  
14 in light of the COVID-19 pandemic, the  
15 campaign attempts to point out the value  
16 of staying local, much like our  
17 messaging and attending community  
18 college close to home.

19 The SUNY campaign, just for your  
20 information, is regionalized and  
21 includes Long Island as one of the six  
22 regions where SUNY is using its own  
23 digital outreach and television to link  
24 potential students with their local  
25 community college. So when a

1  
2 prospective student responds to the SUNY  
3 ad by clicking a link that seeks further  
4 information, the student receives an  
5 automatic acknowledgement from SUNY and  
6 the community college, their enrollment  
7 team, receive an email from SUNY  
8 requesting that we complete outreach to  
9 the student.

10 At Suffolk those responses are  
11 forwarded to Dr. Adams and own  
12 enrollment management team, and in  
13 reviewing the most recent lead response  
14 to Suffolk, SUNY has forwarded over 25  
15 potential students to our attention.

16 That concludes my report. Thank  
17 you.

18 PRESIDENT PETRIZZO: Thank you,  
19 Mary Lou.

20 And finally from my end this is  
21 the last meeting for Wes Lundburg. The  
22 Ammerman Campus Executive Dean will be  
23 leaving us at the end of the month to  
24 take over as president at San Diego's  
25 Miramar College. And I just want to say

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2       thank you to Wes for his service and  
3       offer him our best wishes for his  
4       success as he moves on to wonderful and  
5       sunny San Diego, and we hope that he is  
6       very successful in his new venture at  
7       Miramar College. So best of luck to you  
8       Wes, and thank you for your service to  
9       the college.

10               Mr. Chairman, that's the  
11       president's report.

12               CHAIR MURRAY: Do you have any  
13       questions about the president's report?

14               TRUSTEE DELEON-LOPRESTI: Hi,  
15       Chris. I have a question. Just a  
16       question about movie night. Is the  
17       County providing this movie night for  
18       free to the public or is it charging?

19               PRESIDENT PETRIZZO: I believe  
20       it's for free. It is limited to 200  
21       folks per night, but my understanding is  
22       there is no charge. At least we're not  
23       aware of one.

24               TRUSTEE DELEON-LOPRESTI: Okay.  
25       Thank you.

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CHAIR MURRAY: Jim, I know you had mentioned about the enrollment. Do you have any questions about that?

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VICE CHAIR MORGO: In the meantime I was thinking about it. Rather than contribute to the uncertainty, I think we would have a much better handle on all subjects if at our August meeting we could have a report on enrollment because anything said now is all subject to change. It is incredibly important for revenue.

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I do want to complement Mary Lou and everybody for the campaign. It really has been extraordinary, and I was somewhat surprised that we have only 25 referrals from SUNY on enrollment.

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I'm curious how many Nassau has particularly since Nassau raised its tuition \$200 and we froze, and of course a kid from Nassau can come from Suffolk. I'm just a little curious. I guess there is no way of knowing how many Nassau received.

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PRESIDENT PETRIZZO: Jim, we can get that information to you. SUNY does report to us how many hits each of the community colleges do receive.

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Part of the problem on why these numbers are very low is SUNY started this just about three weeks ago so the impact hasn't really been felt yet. We do hope we'll be doing a little bit better than we are, but they were a little late to the game so that's part of the problem.

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VICE CHAIR MORGO: Thanks, Lou. And we can have a more detailed report on enrollment in August. It won't be definite, but we will have a better idea, right?

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PRESIDENT PETRIZZO: Much better idea, definitely. That's correct.

22

Any other questions?

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Thank you, Mr. Chairman.

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CHAIR MURRAY: Thank you, Lou.

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The next thing on the agenda we have to do our election of board

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2 officers. Gemma, who are the nominees?

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TRUSTEE DELEON-LOPRESTI: Thank you. I am serving the members of the board that the following members have agreed to serve in the offices as designated. President, Chris Murray. First Vice President, Jim Morgo. Second Vice President, Shirley Coverdale. Secretary, Gordon Canary.

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No other members have expressed an interest in serving at this time, and so I move that these members be elected as board officers for a one-year term to commence September 1, 2020.

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CHAIR MURRAY: I think it's July 1st actually.

18

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TRUSTEE DELEON-LOPRESTI: It's July 1st. My apologies. July 1, 2020.

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CHAIR MURRAY: Any discussion? Is there a second to the motion?

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TRUSTEE SANDERS: Second.

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CHAIR MURRAY: All those in favor say aye. Any opposed? Thank you everybody.

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[WHEREUPON THE MOTION MADE AND  
SECONDED WAS VOTED ON AND CARRIED.]

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TRUSTEE DELEON-LOPRESTI: I would  
like to congratulate all of the officers  
and thank you for your diligence and  
hard effort during a very, very  
difficult time to serve.

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CHAIR MURRAY: It is a difficult  
time to serve, but all the board members  
have really stepped up and contributed,  
and I would just like to thank all the  
trustees for their service. It's been a  
pleasure to serve as chairman.

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I would like to move to  
roundtable. Any other discussions?

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VICE CHAIR MORGO: Yes, Chris, an  
easy transition. You and Gemma were  
talking about the diligent efforts of  
trustees, and I know you spoke to the  
legislators, Suffolk County legislators  
Working Committee on our budget, and I  
want to commend you for going there  
along with Kaitlyn and Lou and Ben, but  
particularly from the point of view of a



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trustee.

I know that some of the legislators, a few, certainly not all, don't understand that trustees don't get reimbursed for any of our efforts, and now we don't even get food, but you went there and you gave testimony that really conveyed the position of our dedication to the mission, and sometimes a few, like I said, legislators don't appreciate it.

I want to let you know speaking for myself and all the other trustees, we appreciate you going there and taking the questions in sometimes less than a courteous manner. So thank you.

CHAIR MURRAY: I appreciate that. Lots of fun.

At this point I request a motion to enter into executive session to discuss the medical, financial, credit or employment history of a potential employee.

Can I get a motion? Theresa, do

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2           you want to make that motion?

3                   TRUSTEE SANDERS:    So moved.

4                   CHAIR MURRAY:    Second, Jim, do

5           you want to second that?

6                   TRUSTEE MORGO:    Second.

7                   CHAIR MURRAY:    All those in favor

8           say aye.

9                   [WHEREUPON THE MOTION MADE AND  
10           SECONDED WAS VOTED ON AND CARRIED.]11                   CHAIR MURRAY:    There was sent  
12           around another call-in number for the  
13           executive session because it was the  
14           easiest way to do it.   So you have to  
15           hang up this call and call in the new  
16           number for the executive session.   If  
17           anybody doesn't have that, text me, or  
18           email me, and I'll make sure you get it,  
19           but I think that was sent around about  
20           an hour or so ago.21                   So for the members of the public  
22           that have joined us, we'll see you in  
23           August, hopefully see you.   Thank you.24                   [WHEREUPON THE MEETING OF THE  
25           BOARD OF TRUSTEES WAS CLOSED AT 11:22

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A.M. BY THE CHAIRMAN, E. CHRISTOPHER  
MURRAY. ]

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*Gabriel Carlet*



OFFICIAL BOARD OF DIRECTORS MEETING MINUTES  
PROCEEDINGS AND VERBATIM DISCUSSIONS OF  
THE BOARD OF DIRECTORS OF THE SUFFOLK  
COUNTY COMMUNITY COLLEGE ON THE 18TH DAY OF  
JUNE 2020 AT 10:08 A.M., VIA TELEPHONE  
CONFERENCE

PRESENT:

GORDON D. CANARY, Member  
GEMMA DELEON-LOPRESTI, Member  
KAITLYN GAMBINA, Student Member  
BELINDA PAGDANGANAN, Member  
KEVIN M. O'CONNOR, Member  
THERESA SANDERS, Member

E. CHRISTOPHER MURRAY, Chairperson  
JAMES MORGO, Member/Vice Chairperson  
SHIRLEY E. COVERDALE, Member/Second  
Vice Chairperson

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CHAIR MURRAY: So we are now in the Board of Directors meeting, and I would request a motion to approve the minutes of the May 14, 2020, Board of Directors meeting.

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Can I have a motion?

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VICE CHAIR COVERDALE: So moved.

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MEMBER SANDERS: Second.

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CHAIR MURRAY: Thank you. All in favor say aye. The minutes are approved.

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[WHEREUPON THE MOTION MADE AND SECONDED WAS VOTED ON AND CARRIED.]

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CHAIR MURRAY: At this point I would like to introduce the Vice President of Student Affairs, Dr. Christopher Adams, to present the association's financial report.

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VICE PRESIDENT ADAMS: Good morning, Chair Murray and members of the Board of Directors. This is Christopher Adams, Vice President for Student Affairs.

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I first would like to go over the

1  
2 financial report of the association that  
3 runs September 1, 2019, to May 31, 2020.  
4 All of you should have received the  
5 financial report. It's a PowerPoint.

6 I would like to refer you to  
7 column 6 which is all the various cost  
8 centers that we have within the  
9 association. We are running in all our  
10 accounts in a very positive fashion with  
11 the exception of the Peconic cafeteria  
12 at the Eastern Campus.

13 As you know, over the last couple  
14 of months we have been running a deficit  
15 because we have a full-time manager and  
16 we're not bringing any revenue into the  
17 college at this time. However, there is  
18 fund balance in the cafeteria to back  
19 that out and to make that whole at the  
20 end of the fiscal year.

21 So we've completed nine months  
22 with the association. I'm very happy  
23 with how this semester went when we went  
24 remote as far as all the activities. In  
25 fact, I was really amazed at the number

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2 of students that participated in  
3 speakers and different activities that  
4 we had within the associations, and of  
5 course, there was a tremendous cost  
6 savings that came with the finances from  
7 each of the campuses.

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9 So are there any questions  
concerning the financial report?

10

11 We still have three months left  
12 in the cycle. That goes until August  
13 31, 2020. There will be some expenses  
14 that come out of each of the cost  
15 centers. We have orientation and we  
16 have other activities that will be  
happening over the summer semester.

17

Are there any questions?

18

19 Okay. I would like to move  
20 forward with the resolutions that I am  
presenting for your consideration.

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22 The first is Item 1. One of the  
23 things that we did notice is that we  
24 were running hefty balances in the  
Student Activity Fee. We got together  
25 with the College Association Activity

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2 Association, the CAAA. The CAAA is a  
3 recommending body made up of students  
4 and administrators within the  
5 association, and we came up with a plan  
6 to authorize a partial refund of the  
7 Student Activity Fee for the spring 2020  
8 semester.

9 So we looked at how much money --  
10 all of our balances. We came up with  
11 what we thought was a doable scenario.  
12 There are 15 weeks out of the semester  
13 in the spring.

14 We determined that 3 weeks,  
15 because we had spring break and  
16 additional spring break when we went to  
17 the remote environment, in addition to  
18 another down week within the association  
19 where there was no other activities, and  
20 we backed that out and came up with 20  
21 percent.

22 And we are asking for your  
23 consideration of giving a 20 percent  
24 credit to students that will be with us  
25 either in the summer sessions or in the



1  
2 fall semester. Any student that  
3 graduated or is not returning to Suffolk  
4 County will receive a refund.

5 So we're asking for your approval  
6 with the refund of 20 percent of the  
7 paid activity fee. There is a backing  
8 with that resolution. It comes out to  
9 \$324,499.50.

10 Are there any questions  
11 concerning Resolution 1?

12 The second resolution that I have  
13 which we present annually to the Board  
14 of Directors for the next academic year  
15 which is 2020-2021. So the reappointing  
16 of association employees that goes from  
17 September 1, 2020, to August 31, 2021.

18 So we have approximately 3  
19 association business office employees.  
20 We have 1 athletic individual. We have  
21 4 campus kids at the Ammerman campus.  
22 We have 3 employees including the  
23 director at the Grant campus, and then  
24 we have a dining services director at  
25 the Peconic cafeteria.

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2           So we are asking for approval for  
3 their reappointment for the 2020-2021  
4 academic year.

5           Are there any questions  
6 concerning -- yes?

7           CHAIR MURRAY: With the  
8 reappointment, is that the same salary  
9 level as previously or are there  
10 increases?

11           MR. ADAMS: Yes. As annually  
12 we've given each person a step. They  
13 are on a step just like we have modeled  
14 with the Guild and Faculty Association.  
15 So each of those individuals are on a  
16 step. They would receive an increase of  
17 whatever the next step is in the cycle.  
18 I can always forward to you and the  
19 Board of Directors the step cycles if  
20 you would like it.

21           CHAIR MURRAY: If you could, that  
22 would be great. Thank you.

23           MR. ADAMS: Yes, absolutely.

24           Are there any question concerning  
25 Resolution 2?

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Resolution Number 3 is asking for your consideration of the approval of the 2020-2021 budget of the Suffolk County Community College Association.

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So I wanted to let the Board of Directors know that I asked each of the campuses and the Child Care Centers and the Peconic cafeteria to -- and athletics to reduce their budget for the next academic year understanding that our enrollment is projected to be down. We projected about negative 7 percent in our full-time equivalent.

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So I've asked each of the campuses to get together and to present a budget with their individual CAAA. Each campus has their own individual CAAA. They work with their Associate Dean of Student Affairs at the campus level and the Executive Dean.

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The budget then presented to myself and Barbara Hurst who is the director of the association. And as you can see from the attachment of the

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budget, if you want to look at page 3, not only did they come across with a decrease, but all together, the campuses, it's a decrease of a negative 8.82 percent which is almost 9 percent, in addition to our Child Care Centers and Peconic cafeteria. So all total programs in the association, total association, would be a negative 8.60 percent going forward for the 2020-2021 academic year.

Are there any questions concerning the budget? I know there is a large attachment that is 60-some pages, but I will answer any questions that you may have at this time on the association budget.

Again, we tried to be fiscally conservative understanding that our enrollment, our projections, our student activity fees coming in will be a lot less for the fall and the spring. So I think that we have a very good budget we're presenting to you today.

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VICE CHAIR MORGO: Chris, on Resolution Number 1, has the 20 percent, the refund, been circulated? Do the students know that is what is being planned, and if so, has there been any reaction?

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MR. ADAMS: No. Other than the students that have been on the CAAA and the students that are part of the student government association, we have not advertised that at all. We wanted to get approval from our Board of Directors before we move forward with that.

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VICE CHAIR MORGO: Understood.

MR. ADAMS: Are there any other questions concerning the financial report or any of the 3 resolutions?

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CHAIR MURRAY: Thank you very much, Chris.

At this point I would request a motion for the approval of association resolutions number 202.82 to number 2020.84.

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2           Can I get a motion to approve?

3           Anyone?

4           MEMBER O'CONNOR:   Make a motion  
5           to approve.6           CHAIR MURRAY:   Kevin O'Connor for  
7           a motion.   Second?8           VICE CHAIR COVERDALE:   Shirley  
9           Coverdale.10          CHAIR MURRAY:   Thank you,  
11          Shirley.12          We have a motion and a second.  
13          All those in favor?   Any opposed?   The  
14          motion carries.15          [WHEREUPON THE MOTION MADE AND  
16          SECONDED WAS VOTED ON AND CARRIED.]

17          CHAIR MURRAY:   Thank you.

18          Now I would like to request a  
19          motion to adjourn the Board of Directors  
20          meeting and call back the Board of  
21          Trustees meeting to order.22          A motion?   Jim, would you make  
23          that motion?24          VICE CHAIR MORGO:   Jim Morgo, so  
25          moved.

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MEMBER CANARY: Gordon Canary,  
second the motion.

CHAIR MURRAY: All those in  
favor? Any opposed? Thank you.

[WHEREUPON THE MEETING OF THE  
BOARD OF DIRECTORS WAS CLOSED AT 10:20  
A.M. BY THE CHAIRMAN, E. CHRISTOPHER  
MURRAY.]

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*Gabeil Carlet*

