

**BOARD OF TRUSTEES
JUNE 18, 2020**

- Item 1 RESOLUTION NO. 2020.29 - Approving Monthly Sponsor Services for Suffolk County Community College**

- Item 2 RESOLUTION NO. 2020.30 - Approving Annual Sponsor Services for Suffolk County Community College for FY2019-2020**

- Item 3 RESOLUTION NO. 2020.31 - Accepting a Federal Grant for the 2020 – 2021 Federal Work Study Program (FWSP)**

- Item 4 RESOLUTION NO. 2020.32 - Approving the Allocation of the 2020 – 2021 Federal Work Study Program (FWSP)**

- Item 5 RESOLUTION NO. 2020.33 - Accepting a Federal Supplemental Educational Opportunity Grant (FSEOG) for 2020 - 2021**

- Item 6 RESOLUTION NO. 2020.34 - Approving the Allocation of the 2020 – 2021 Federal Supplemental Educational Opportunity Grant Program (FSEOG)**

- Item 7 RESOLUTION NO. 2020.35 - Approving a Constitution for the Student Government Association of the Ammerman, Eastern, and Michael J. Grant Campuses of Suffolk County Community College**

ITEM 1

RESOLUTION NO. 2020.29 - Approving Monthly Sponsor Services for Suffolk County Community College

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of \$3,038,093.32 for the month of April 2020 (*Attachment I*) is hereby approved by the Board of Trustees.

INVOICE

Suffolk County Employee Medical Health Plan

County of Suffolk
 William J. Lindsay Complex
 725 Veterans Memorial Highway, Bldg. 158
 Hauppauge, NY 11788

DATE: April 20, 2020
INVOICE No.: 20-004
FOR: SCCC Premium Due for EMHP of
 Suffolk County
 Fund 818

Bill To:
 Jamie Hahn
 Suffolk County Community College - Business & Financial Affairs
 FML Rm. 232, College Road
 2 North Tamiami Trail, Suite 602
 Selden, NY 11784

Health Insurance Coverage	Premium	# Employees	Total
EMHP Indiv.	810.94	566	458,992.04
EMHP Family	1,910.57	1222	2,334,716.54
Leave Adjustments			
EMHP Indiv.	810.94	2	1,621.88
EMHP Family	1,910.57	8	15,284.56
Surviving Spouse CCR			
	810.94	3	2,432.82
HMO's			
HIP Indiv.	1282.72	1	1,282.72
HIP Family	3,142.65	1	3,142.65
JOB SHARE (PLAN RATES)			
Individual	815.28		0.00
Family	1,920.80		0.00
April 2020 Premium Due:		1803	2,817,473.21
EMPLOYEE HEALTH INSURANCE CONTRIBUTIONS			
2020 Payroll 6 Contributions			73,614.00
2020 Payroll 7 Contributions			73,377.33
2020 Payroll 8 Contributions			73,628.78
Employee Insurance Contributions Due:			220,620.11
Total Due:			\$3,038,093.32

Payments are to be remitted to Suffolk County via wire transfer within thirty (30) days of this invoice.

If you have any questions concerning this invoice, please call Brooke Deere @ 631-853-4777 or e-mail brooke.deere@suffolkcountyny.gov.

THANK YOU

ITEM 2

RESOLUTION NO. 2020.30 - Approving Annual Sponsor Services for Suffolk County Community College for FY2019-2020

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve services provided by its Sponsor, the County of Suffolk, and

WHEREAS, the regulation also requires the approval of each Sponsor Service satisfactorily performed, and

WHEREAS, Workers Compensation, Liability Insurance and Fleet Services are considered Sponsor Services, and

WHEREAS, the College is also responsible for costs related to the administration of the Sponsor Services, be it therefore

RESOLVED, that the following charges for Sponsor Services totaling \$1,899,645.79 for the College's 2019-2020 fiscal year are hereby approved by the Board of Trustees.

1065	628300	Workman's Compensation	\$1,016,029.58
729600		Liability Insurance	487,267.52
		Fleet Services	23,022.69
		Administrative Charges	373,326.00
		TOTAL	\$1,899,645.79

ITEM 3

RESOLUTION NO. 2020.31 – Accepting a Federal Grant for the 2020 – 2021 Federal Work Study Program (FWSP)

WHEREAS, Suffolk County Community College has applied to participate in the Federal Work Study Program (FWSP) authorized under Part C of Title IV of the Higher Education Act of 1965 as amended by the Education Amendments, and

WHEREAS, the application has been approved in the amount of \$534,782, and

WHEREAS, the federal regulations allow the sum of \$75,000 or 10 percent of the allocation, whichever is less, to be set aside for the Job Locator & Development Program, and

WHEREAS, this federal grant must be matched by a 25 percent contribution, and

WHEREAS, amendments to the law became effective in October 1986 allowing a five percent administrative expense allowance based on total student expenditures for FWSP, be it therefore

RESOLVED, that the Board of Trustees hereby accepts the total federal allotment of 2020-21 Federal Work Study Program funds in the amount of \$534,782, and be it further

RESOLVED, that \$53,478 be set aside for the Job Locator Program, with the College matching contribution of 20 percent to be provided by in-kind contributions, and be it further

RESOLVED, that the Federal Work Study Program's five percent administrative allowance be charged against FWSP and deposited in the appropriate account, and be it further

RESOLVED, that the On-Campus Work Study Program shall continue to be matched by a 25 percent contribution by the College and that the Off-Campus Work Study Program be matched by a 25 percent contribution from the respective participating off-campus agencies, except for the Community Service Employment, and be it further

RESOLVED, that the off-campus agencies shall contribute their respective shares of Employer's FICA and Workmen's Compensation except for the Community Service Employment.

ITEM 4

RESOLUTION NO. 2020.32 - Approving the Allocation of the 2020 – 2021 Federal Work Study Program (FWSP)

WHEREAS, Suffolk County Community College is composed of three campuses, and

WHEREAS, the Financial Aid Office on each campus offers financial assistance via the Federal Work Study Program, be it therefore

RESOLVED, that the following distribution of the 2020-21 Federal Work Study funds by campus is hereby approved.

Original FWSP Federal Allocation	\$534,782
Less: Transfer to Job Locator Program	<u>-53,478</u>
Remaining CWSP Federal Allocation	\$481,304
Plus: 25% of Institutional Share of Student Wages	<u>+120,326</u>
Total FWSP Funds Available	\$601,630
Less: 5% Admin Expense Allowance of Campus Wages	<u>- 30,081</u>
Total Student Wages Available	\$571,549

Campus Wage Distribution of Federal College Work Study Allocation

Ammerman Campus (54%)	\$308,636
Grant Campus (35%)	\$200,043
Eastern Campus (11%)	<u>\$ 62,870</u>
Total Campus Wage Distributions	\$571,549

ITEM 5

RESOLUTION NO. 2020.33 - Accepting a Federal Supplemental Educational Opportunity Grant (FSEOG) for 2020 - 2021

WHEREAS, Suffolk County Community College has applied to participate in the Federal Supplemental Educational Opportunity Grant Program as authorized under Subpart 2, Part A of Title IV of the Higher Education Act of 1965, and as amended by the Education Amendments,

WHEREAS, the application has been approved in the amount of \$771,758, and

WHEREAS, amendments to the law became effective in October 1986 allowing a five percent administrative expense allowance based on total expenditures for FSEOG, be it therefore

RESOLVED, that the 2020-21 Federal Supplemental Educational Opportunity Grant in the amount of \$771,758 be accepted, and be it further

RESOLVED, that the Federal Supplemental Educational Opportunity Grant allotment be deposited in the appropriate accounts, after reducing that allotment with five percent of FSEOG expenditures as administrative expense being charged to the FSEOG account.

ITEM 6

RESOLUTION NO. 2020.34 - Approving the Allocation of the 2020 – 2021 Federal Supplemental Educational Opportunity Grant Program (FSEOG)

WHEREAS, Suffolk County Community College is composed of three campuses, and

WHEREAS, the Financial Aid Office on each campus offers financial assistance via the Federal Supplemental Educational Opportunity Grant Program (FSEOG), be it therefore

RESOLVED, that the following distribution of the 2020-21 FSEOG funds by campus is hereby approved.

Federal Supplemental Educational Opportunity Grants (FSEOG)

Federal SEOG Allocation	\$771,758
Less 5% Administrative Expense for Grants	\$-38,588
Remaining FSEOG Allocation for Student Grant Disbursement	\$733,170

Campus Distribution of SEOG Grants

Ammerman Campus (44%)	\$322,595
Grant Campus (42%)	\$307,931
Eastern Campus (14%)	\$102,644
Total of College Grants	\$733,170

ITEM 7

RESOLUTION NO. 2020.35 - Approving a Constitution for the Student Government Association of the Ammerman, Eastern, and Michael J. Grant Campuses of Suffolk County Community College

WHEREAS, a Student Government Association has previously been established on each campus to represent the student body and to provide student governance of student groups and student organizations on each campus, and

WHEREAS, each campus Student Government Association has prior to this date been governed by its own Constitution, and

WHEREAS, the standing campus Student Government Associations have developed and ratified a single *Student Government Association Constitution of the Ammerman, Eastern, Michael J. Grant Campuses of Suffolk County Community College* that will govern the Student Government Association on all three campuses, a copy of which is attached here to as **Attachment II**, and

WHEREAS, the Vice President for Student Affairs supports the approval of the *Student Government Association Constitution of the Ammerman, Eastern, Michael J. Grant Campuses of Suffolk County Community College* in the form attached hereto as **Attachment II**, be it therefore

RESOLVED, that the Board of Trustees hereby approves the *Student Government Association Constitution of the Ammerman, Eastern, Michael J. Grant Campuses of Suffolk County Community College* in the form attached hereto as **Attachment II**, and reserves the right to amend or modify the same in the event the Board of Trustees determines this is necessary.

Student Government Association Constitution of the Ammerman, Eastern, Michael J. Grant
Campuses of Suffolk County Community College

Preamble:

The Student Government Association serves as the official student voice of the Ammerman, Eastern and Michael J. Grant Campuses, including all of their respective and future entities. The Student Government Association of each campus will recognize this Constitution as the ultimate authority. The Ammerman, Eastern, and Michael J. Grant Campuses, however reserve the right to form and recognize their own bylaws. There are two primary purposes of the Student Government Association. To advocate for all student's rights, responsibilities, and freedoms as well as to the general welfare of Suffolk County Community College students. To work as a liaison between the faculty, staff, administration and students to create a working parallel among them through the means of representation on college committees, voting to promote student interest, and all other means necessary.

Article I: Name

The representative body of the students of the Suffolk County Community College shall be known and referred to as the Student Government Association of the Ammerman Campus, Eastern Campus, and Michael J. Grant Campus of Suffolk County Community College.

Article II: Student Government Association Authority

The student body, to facilitate its duties, establishes the Student Government Association and delegates to it the authority to act on behalf of the student body. When approved by the student governments of Suffolk County Community College and by the Suffolk County Community College student body, this constitution shall be considered valid and supersede all other constitutions or documents, excluding bylaws, relating to student governance on each campus.

Article III: General Duties

Section 1. The Student Government Association is responsible for its own governance as long as it is recognized as advocating for the Student Body. The duties of the Student Government Association shall include, but not be limited to the following:

1. The Student Government Association shall see that the rights and privileges of the students in academic and non-academic matters are rightfully advocated. This shall be done within the framework of the College Catalog and the Student Code of Conduct.
2. The Student Government Association shall allocate funds to the clubs of Suffolk Community College Association, Inc., to facilitate extracurricular activities and promote an active campus life.
3. The Student Government Association shall find student representatives and make recommendations to current campus/college committees and boards in order to protect the welfare of the students.

Article IV: Membership

Membership shall consist of an Executive Board of officers and members as outlined in the respective campus bylaws.

Section 1. President: The duties of the President of the Student Government Association shall be as follows:

1. The President shall preside over all meetings of the Student Government Association.
2. The President shall serve as primary campus contact for the SUNY Student Assembly

Section 2. Vice President: The duties of the Vice President of the Student Government Association shall be as follows:

1. In the absence of the President, whether temporary or extended, the Vice President shall assume the responsibility of the President of the Student Government Association. If the President, through removal or resignation, cannot continue his/her term of office, the Vice President shall assume the role of the President for the rest of the term.

Article V: Committees

The Student Government Association reserves the right to create standing and ad hoc committees to further develop the Student Government Association.

Article VI: Meetings

Section 1. Regularly scheduled meetings of the Student Government Association shall be established within the bylaws.

Section 2. Regularly scheduled meetings of the Executive Board shall be established within the bylaws.

Section 3. All students are welcome to attend General Meetings. All meetings shall have an open forum where students may voice opinions or concerns if they wish.

Section 4. Robert's Revised Rules of Order and Parliamentary Procedure shall govern procedure at all meetings of the Student Government Association.

Section 5. A quorum shall be defined by each campus bylaws.

Section 6. There shall be no proxy vote.

Article VII: Elections

A general election shall be held by the standing Student Government Association each spring semester for upcoming Executive Board positions. Refer to bylaws for qualifications to campaign for a position on the Student Government Association.

Article VIII: Vacancies, Impeachment Termination.

Each campus bylaws shall address vacancies, impeachment and termination of membership.

Article IX: Advisor

Section 1. The Advisor of the Student Government Association shall be the Director of Campus Activities or his/her designee.

Section 2. The Advisor of the Student Government Association shall provide counsel to all members concerning any issues or topics pertaining to matters of the Student Government Association.

Article X: Nondiscrimination

The Student Government Association of Suffolk County Community College does not discriminate on the basis of race, color, religion, creed, sex, age, marital status, gender identity or expression, sexual orientation, familial status, pregnancy, predisposing genetic characteristics, equal pay compensation-sex, national origin, military or veteran status, domestic violence victim status, criminal conviction or disability in its admissions, programs and activities, or employment. This applies to all employees, students, applicants or other members of the College community (including, but not limited to, vendors and visitors).

Retaliation against a person who files a complaint, serves as a witness, or assists or participates in the investigation of a complaint in any manner is strictly prohibited.

www.sunysuffolk.edu/nondiscrimination

Article XI: Referendum

Any student or group of students on any Suffolk County Community College Campus shall have the right to petition for a ballot on any act of the Student Government Association.

Article XII: Constitution and Amendment Ratification

Section 1.1 This Constitution, and every succession following, shall be in effect after the standing Student Government Association has passed a majority vote in favor of ratifying this Constitution.

Section 1.2 The Board of Trustees is the approving body of the Student Government Association Constitution and any subsequent amendment to the Constitution.