

SUFFOLK COUNTY COMMUNITY COLLEGE
SUMMARY MINUTES OF THE BOARD OF TRUSTEES MEETING
BOARD ROOM, LEARNING RESOURCE CENTER
MICHAEL J. GRANT CAMPUS, BRENTWOOD, NEW YORK
December 5, 2019

The meeting was held on Thursday, December 5, 2019 at 4:00 p.m. in the Board room of the Learning Resource Center on the Michael J. Grant Campus, in Brentwood, New York.

PRESENT:

E. Christopher Murray	Chair
Jim Morgo	Vice Chair
Shirley Coverdale	2 nd Vice Chair
Gordon Canary	Secretary
Theresa Sanders	Trustee
Belinda Pagdanganan	Trustee
Kaitlyn Gambina	Student Trustee
Louis J. Petrizzo	Interim President
Alicia O'Connor	Deputy General Counsel
Ashley Pope	Deputy General Counsel
Jeffery Pedersen	V.P. for Planning & Institutional Effectiveness
Dr. Mark Harris	V.P. for Business and Financial Affairs
Paul Beaudin	V.P. for Academic Affairs
Christopher J. Adams	V.P. for Student Affairs
Mary Lou Araneo	V.P. for Institutional Advancement
Shady Azzam-Gomez	V.P. for Information Technology
Carol Wickliffe-Campbell	Chief of Staff

The meeting of the Board of Trustees was convened at 4:05 p.m.

The Pledge of Allegiance was led by Trustee Canary.

Chair Murray moved onto the recognition of guests. Chair Murray then presented Dr. James Keane a plaque in appreciation for his years of service to the College and its students. He thanked Dr. Keane, and wished him well in his future endeavors in Massachusetts. Dr. Keane thanked the Board and said it had been an amazing ten years at the College. He thanked Mr. Petrizzo, the members of the cabinet, his colleagues and students for their support over the years.

Ms. Wickliffe-Campbell then acknowledged and thanked Mr. Christian Limbaugh from Suffolk AME, and Doug Shearer for being in attendance.

Chair Murray called for a motion to adjourn the Board of Trustees meeting and convene the Board of Directors meeting at 4:07 p.m. Trustee Coverdale so moved, Trustee Pagdanganan seconded and the motion was approved unanimously.

Chair Murray called for a motion to adjourn the Board of Directors meeting and reconvene the Board of Trustees meeting at 4:11 p.m. Trustee Sanders so moved, Trustee Canary seconded and the motion was approved unanimously.

Chair Murray requested a motion to approve the minutes of the October 17, 2019 Board of Trustees meeting. Trustee Coverdale so moved, Trustee Sanders seconded. The motion to approve the minutes was approved unanimously.

Chair Murray introduced Dr. Mark Harris, Vice President for Business and Financial Affairs, to present the College Budget and Financial report. Dr. Harris said that as he reported last month, the College is still working on the closeout of the fiscal year 2019 budget. The auditor will be back on campus before the year is over to continue their fieldwork. By the end of January, he will have a better sense of where the College is for the year 2019. Based on how the trends were for fiscal year 2019 and coming into fiscal year 2020, the College adopted the same measures in terms of cost mitigation. He added that the biggest cost of the budget that the College has to overcome is the personnel costs. That is something that the Cabinet is working on collectively with other budget managers. As a result of the College's cost mitigation efforts it was able to reduce the deficit from about \$3.96 million to about \$2.5 million. As the College continues throughout the fiscal year, they will look at what those numbers are and adjust the projected deficit accordingly.

Lastly, he said that the only resolution with financial impact this month is for the monthly service payment to Suffolk County for employee health insurance. Chair Murray said he appreciated the efforts that the Administration has taken to rein in costs. Adding that it was encouraging that the College has had to use the reserves less than was anticipated.

Chair Murray called for a motion for the approval of College Resolutions 2019.71 to 2019.80. Trustee Morgo so moved, Trustee Canary seconded, and the motion was approved unanimously.

RESOLUTION 2019.71 - Approving Monthly Sponsor Services for Suffolk County Community College

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of \$2,458,144.81 for the month of October 2019 and \$2,692,724.66 for the month of November 2019 (*Attachment I*) is hereby approved by the Board of Trustees.

RESOLUTION NO. 2019.72 - Fixing Time of 2020 Meetings of the Board of Trustees

WHEREAS, by College Resolution No. 2019.52 adopted on August 15, 2019, the Board of Trustees set a schedule of the regular meetings of the Board for the year 2020, and

WHEREAS, the date of the May 2020 Board of Trustees meeting was inadvertently scheduled for the same date as the College Commencement Ceremonies and needs to be rescheduled, be it therefore

RESOLVED, that during the year 2020, the regular meetings of the Board of Trustees shall be held on the dates and times specified below, and be it further

RESOLVED, that College Resolution No. 2019.52 shall be superseded by the resolution adopted herein.

<u>Date</u>	<u>Location</u>	<u>Time</u>
January 16, 2020	Alumni Room, Brookhaven Gymnasium Ammerman Campus, Selden, New York	9:00 am
February 20, 2020	Board of Trustees Meeting Room, Learning Resource Center, Grant Campus, Brentwood, New York	4:00 pm
March 19, 2020	Lecture Hall, Montaukett Learning Resource Center Eastern Campus, Riverhead, New York	4:00 pm
April 16, 2020	Mildred Green Room, Babylon Student Center Ammerman Campus, Selden, New York	9:00 am
May 14, 2020	Board of Trustees Meeting Room, Learning Resource Center, Grant Campus, Brentwood, New York	4:00 pm
June 18, 2020	Media Room, Culinary Arts Center Riverhead, New York	10:00 am

August 20, 2020*	Alumni Room, Brookhaven Gymnasium Ammerman Campus, Selden, New York	9:00 am
September 17, 2020	Board of Trustees Meeting Room, Learning Resource Center, Grant Campus, Brentwood, New York	9:00 am
October 15, 2020	Lecture Hall, Montaukett Learning Resource Center Eastern Campus, Riverhead, New York	4:00 pm
December 3, 2020	Board of Trustees Meeting Room, Learning Resource Center, Grant Campus, Brentwood, New York	4:00 pm

1. There is no July or November meeting scheduled.
 2. A Board retreat may be held in July and/or November. Location and time TBD.
- * Subject to change on County Legislative action on the College Budget.

Dated: 12/5/19

RESOLUTION NO. 2019.73 - Amending the College Budget for a Grant Sub-Award from the Research Foundation for the State University of New York for a Project Entitled “Scaling Quantway/Statway in the SUNY System”

WHEREAS, the 2019-2020 College operating budget provides \$3,037 remaining available funds of a grant sub-award for \$25,000 from the Research Foundation for the State University of New York for the project entitled “Scaling Quantway/Statway in the SUNY System,” and

WHEREAS, the grant sub-award is being amended for an additional amount of \$27,300, bringing the total amount of the grant sub-award to \$52,300 and

WHEREAS, the grant sub-award amendment will provide additional funding for a stipend awarded to a College faculty member to serve as a SUNY Liaison Advisor for the SUNY Math Pathway’s Scale-up Initiative, a travel award for related travel costs, and a Campus Innovation Award, and

WHEREAS, it is necessary to amend the 2019-2020 College operating budget for the said increase in the grant sub-award, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that the 2019-2020 College operating budget be amended to reflect an increase in the amount of \$27,300 to the grant sub-award from the Research Foundation for the State University of New York for the project entitled “Scaling Quantway/Statway in the SUNY System,” bringing the total amount of the grant sub-award to \$52,300, and be it further

RESOLVED, that the College Interim President, or his designee, is authorized to execute any required documentation, as shall be approved by the College's Office of Legal Affairs, with the administering agency reflecting said increase to the grant sub-award.

Project Director: Paul M. Beaudin, Ph.D.

RESOLUTION NO. 2019.74 - Adopting Class Size Proposals for ART120, GRD101, GRD103, MUS111, MUS124, MUS128, and Honors Courses

WHEREAS, there are specific class size provisions as set forth in Appendix H of the collective bargaining agreement between the County of Suffolk, Suffolk County Community College and the Faculty Association that charges the Class Size Committee to review and propose class sizes, and

WHEREAS, the Class Size Committee convened, reviewed, and has recommended an increase in the seat limits for the following courses, as outlined below:

Course	Current Seat Limit	Revised Seat Limit
ART120: Color Theory	17	20
GRD101: Graphic Design I	18	20
GRD103: Typography I	18	20
MUS111: Piano for Non-Majors	14	16
MUS124: Piano I	14	16
MUS128: Piano II	14	16
Honors Courses	22	24

WHEREAS, the recommendations of the Class Size Committee were submitted to the Vice President for Academic Affairs, who accepted the recommendations, and

WHEREAS, in accordance with the class size provisions of Appendix H of the Faculty Association collective bargaining agreement, the recommendations of the Class Size Committee must thereafter be submitted to the College's Board of Trustees for approval, be it therefore

RESOLVED, that the Board of Trustees hereby adopts the Class Size proposals to take effect in Spring 2020.

RESOLUTION NO. 2019.75 - Confirming the Authorization to Amend the Contract with Aramark Educational Services, LLC for Food and Vending Services

WHEREAS, Suffolk County Community College (College) and Aramark Educational Services, LLC entered into a contract, effective July 1, 2015, for the exclusive provision of food and vending services at the College, and

WHEREAS, said contract provided for a five (5) year term with an option to renew the term for an additional five (5) years, and

WHEREAS, to better serve the needs of the College and its students, the College recommends amending the contract to extend the initial term to ten (10) years with an option to renew for five (5) years, and to revise certain provisions thereof,

WHEREAS, pursuant to Article V (F) of the College Bylaws, on November 6, 2019, the Executive Committee of the Board of Trustees authorized such an amendment to the contract with Aramark Educational Services, LLC, subject to confirmation at the next Board of Trustees meeting, with a quorum present, be it therefore

RESOLVED, that the conditional approval by the Executive Committee of the Board of Trustees to amend the contract with Aramark Educational Services, LLC, is hereby confirmed in all respects.

RESOLUTION NO. 2019.76 – Accepting a Grant Award from the State University of New York (SUNY) Student Success Center Community of Practice to Participate in the Cohort II SUNY Guided Pathways Institutes Project

WHEREAS, Suffolk County Community College has received a grant award in the amount of \$5,000 from the State University of New York (SUNY) Student Success Center Community of Practice to participate in the Cohort II SUNY Guided Pathways Institutes project, for the period of April 15, 2019 through November 15, 2021, and

WHEREAS, this funding will assist with participation in the Cohort II SUNY Guided Pathways Institutes project, including costs for travel, release time for staff participation, supplies, speakers, books, food for professional development events, and other related costs, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that the College Interim President, or his designee, is authorized and empowered to execute any necessary documentation, including a contract, in such form as shall be approved by the College's Office of Legal Affairs, accepting a grant award in the amount of \$5,000 from the State University of New York (SUNY) Student Success Center Community of Practice, to participate in the Cohort II SUNY Guided Pathways Institutes project, for the period of April 15, 2019 through November 15, 2021.

Project Director: Deborah S. Wolfson

Note: No full-time personnel

RESOLUTION NO. 2019.77 - Confirming the Approval of an Amendment to a Consulting Services Agreement

WHEREAS, on March 1, 2017, the College entered into a consulting services agreement with AECOM, Inc. to design the Renewal Energy and STEM Center (Stem Center), to be constructed on the Michael J. Grant Campus, and

WHEREAS, due to certain budgetary constraints, the College recommends that the roof as originally proposed in the design plans be revised to a more affordable and traditional roof, and

WHEREAS, pursuant to Article V (F) of the College Bylaws, on November 15, 2019, the Executive Committee of the Board of Trustees approved an amendment to the agreement with AECOM to reflect additional design services for a fee not to exceed \$60,768 for the re-design of the roof of the STEM Center, be it therefore

RESOLVED, that the conditional approval by the Executive Committee of the Board of Trustees for an amendment to the consulting services agreement with AECOM, Inc. for the re-design of the roof of the Renewable Energy and STEM Center, to be constructed on the Michael J. Grant Campus, is hereby confirmed in all respects.

RESOLUTION NO. 2019.78 - Confirming the Authorization of a One-Time Waiver of Fees for the Use of Facilities

WHEREAS, the *Facilities Use Policy* of Suffolk County Community College provides that a reduced facilities use fee is to be charged to entities co-sponsored by College departments or employees for the use of College facilities, and

WHEREAS, the Distributive Education Clubs of America (DECA) has requested that facilities use fees be waived for a regional business and marketing competition for approximately 1,200 local high school students to be hosted at the College, and

WHEREAS, the College's Office for Student Affairs will welcome the students to the competition and engage in other outreach activities in cooperation with DECA, and

WHEREAS, pursuant to Article V (F) of the College Bylaws, on November 6, 2019, the Executive Committee of the Board of Trustees approved a one-time waiver of facilities use fees for DECA's regional competition to be held at the Ammerman Campus on January 8, 2020, be it therefore

RESOLVED, that the conditional approval by the Executive Committee of the Board of Trustees for a one-time waiver of facilities use fees for DECA's use of College facilities on January 8, 2020 is hereby confirmed in all respects.

RESOLUTION NO. 2019.79 - Authorizing an Increase in the Hourly Wage Rate for Part-Time Employees of Suffolk County Community College

WHEREAS, due to the increase in New York State's minimum wage effective 12/31/2019, the hourly wage rate for part-time employees of Suffolk County Community College should, likewise, be increased, be it therefore

RESOLVED, that the hourly wage rate for part-time employees of the College shall be increased as reflected on *Attachment II*, annexed hereto, effective 12/23/2019.

RESOLUTION NO. 2019.80 - Accepting the Feasibility Study and Authorizing the Negotiation of a Project Labor Agreement for the Construction of the Renewable Energy and STEM Center on the Michael J. Grant Campus

WHEREAS, the construction of the Renewable Energy and STEM Center on the Michael J. Grant Campus has been approved for funding by the County of Suffolk and the State of New York, and

WHEREAS, pursuant to College Contract No. 19-CC-020, Cashin Associates, P.C., has conducted a Project Labor Agreement (PLA) feasibility study, identifying approximately \$400,000 of potential savings to be realized by the College through the utilization of a PLA for this project, be it therefore

RESOLVED, that the Board of Trustees accepts the findings of the PLA feasibility study undertaken for the construction of the Renewable Energy and STEM Center on the Michael J. Grant Campus, and be it further

RESOLVED, that the College Interim President or his designee is authorized to execute an amendment to the contract with Cashin Associates, P.C., upon such terms and conditions as shall be approved by the College's Office of Legal Affairs, for the negotiation and execution of said PLA.

Chair Murray moved to the committee reports. Trustee Morgo, reporting for the Budget and Finance Committee, stated the committee has been in recess allowing Dr. Harris, the new VP of Business and Financial Affairs, a period of transition. He noted that, especially with a new committee chairman taking over, it would be advisable to set up a transitional meeting with Dr. Harris and the committee and get the new chair, Trustee O'Connor, up to speed. He expressed that he was pleased the Student Trustee, Kaitlyn Gambina, would be on the committee. Mr. Petrizzo agreed to set up the meeting. The Chair noted for the record that Trustee O'Connor was not in attendance due to another commitment and stated it would be considered an excused absence. Chair Murray thanked Trustee Morgo for his years of service chairing the committee, and for handling the process during these trying fiscal times professionally and creatively. He said he was sure the rest of the Board appreciated it as well.

Trustee Morgo stated that the successes achieved, like the one last year with the County, are the result of a collaborative effort of the College's biggest advocates—the Board, administration, students, faculty and labor unions. He noted the College has more impact with the County sponsor than with the State sponsor, because Suffolk is alone in advocating for aid from the State. He mentioned that Dr. Adams and others would be going to Albany for Advocacy Day February 4th and said he hoped Dr. Dante Morelli of the Faculty Association would follow Kevin Peterman's lead in bringing in other community colleges to advocate for State aid. Dr. Adams agreed.

Trustee Pagdanganan reported for the Student Success Committee. She stated priority registration began November 4th and enrollment is up from last year, and that virtual orientation will be required for all students beginning in the spring. She also reported Dr. Adams would work with the Faculty Association and the Office of Human Resources to propose a volunteer student mentoring program to begin in the spring; the mentoring would count toward the eight hours of advisement required by the faculty contract, and provide additional points of contact and closer mentoring for the students. She stated each mentor will have approximately 15-20 students assigned to them.

The trustee reported that the Academic Affairs Office, in partnership with the Office of Faculty and Professional Advancement, have developed a college-wide learning committee with various workshops which were held in the fall, and another presentation is planned for February. She said Dr. Tacke-Cushing had stated during the meeting that the faculty is eager for new ideas about how to engage in the classroom, and to participate in groups to share ideas.

Trustee Pagdanganan stated a recent accreditation visit resulted in a good report for the veterinary science technician program, with a suggestion that one area for improvement would be to find a source for student experience with horses. She said local stables will be contacted to address this concern. She reported the non-credit surgical technician program will be reviewed by a visiting team in March 2020, a course the College hopes to offer as a credit-bearing program in the future, and that the automotive program would also have an accreditation visit in the spring.

Trustee Pagdanganan reported the Foundation and Governance annual awards luncheon was held November 15th, and the Institutional Advancement area would be leading a committee charged with College-wide implementation of a digital asset management program to ensure ADA compliance with official files hosted on the website. The trustee reported the committee also spoke about the upcoming census in 2020, and they are planning efforts and outreach to encourage the documentation of the population. She said the Basic Needs Student Task Force is looking for ways to expand resources and to standardize processes, and inform students about services available off and on campus. She stated Ms. Wickliffe-Campbell, Lisa Hamilton and Lauren Liburd are working to make arrangements for Island Harvest and Suffolk County Social Services to come one day per week to help students fill out applications. Trustee Pagdanganan deferred the report on Student Governance to the Student Trustee.

Trustee Morgo questioned the statement that enrollment was up, and Dr. Adams clarified that at the time of the Student Success meeting the reports did indicate that, but subsequent reports show that enrollment is, in fact, down.

Trustee Canary gave the Governance Committee report. The Facilities Use Policy and recent revisions for reduced usage fees were discussed, and the committee asked for a list of County sponsored events and the total revenue the College loses by waiving fees for these events. They also asked to be notified of upcoming County sponsored events. The trustee stated the committee discussed criteria they would like to see to allow for a possible fee waiver, and would form a fee waiver review committee. Draft revisions reflecting the fee waiver language would be presented to the committee by Deputy General Counsel O'Connor at the January meeting.

Trustee Canary stated the committee had discussed next year's Mother Cabrini Festival and the fact that the Suffolk County Police Department does not provide as many patrols as it has in the past, increasing the need for providing additional College Public Safety Officers. The committee also discussed making sure all license agreements for use of College property are fully complied with, that donations to the Foundation, if required, are made in a timely manner, and that staffing invoices are paid in full. Committee meeting dates for 2020 were approved, and items for the January meeting agenda would include continuing discussions on the fee waiver policy and an update on the Mother Cabrini Festival.

Angelica Rivera, AVP for Human Resources, gave the Personnel Committee report, as Trustee deLeon-Lopresti was not present. She stated the committee reviewed the College's presidential evaluation process along with other benchmarks of community colleges and similar institutions, with discussion for possible changes to the evaluation and assessment processes, as well as the timing of the evaluation. She said a recommendation was made for a working session at the BOT retreat in November, and a presentation was provided to the BOT. Ms. Rivera stated the committee would review the feedback provided and further discuss the suggested revisions at the January meeting.

Chair Murray stated there was no Facilities Committee report, and commented that there was possibly not even a committee any longer, something that would need to be addressed in January. He asked Trustee Pagdanganan for the Foundation report. Trustee Pagdanganan discussed the unveiling of the outdoor partnership sign, a ceremony coordinated by the Foundation, marking the new Suffolk Federal Credit Union Arena at the Grant campus on November 20th. This marked the first official unveiling of collateral naming branding being implemented throughout the College campuses and the beginning of an active and exciting partnership between the Credit Union, the College and the Foundation. The trustee noted that the Credit Union would continue its commitment and service to the College's students by supporting them with funding and scholarships, bringing their total commitment to a new high next year by increasing their scholarship to cover full tuition.

Trustee Pagdanganan thanked everyone who supported the Salute to Excellence Gala held on October 24th and reported that strong support and generous donations were received from various constituents. She reported the Richard and Mary Morrison Hardship Fund continues to grow, and the Foundation recently secured \$22,000 in matching funds for the student hardship fund. She spoke about the late Associate Dean Jane Shearer, whose family established a memorial fund to be endowed in perpetuity to benefit the students, recently expanded to more than \$40,000 by a generous gift from the Shearer family. She introduced Doug Shearer, who thanked everyone at the College for supporting the fund, and explained the family learned Ms. Shearer was working on setting up a nursing scholarship, and had already done a lot of the groundwork for the fund. He said the family has decided to support two nursing students with \$500 scholarships, and that he expects the \$40,000 will continue to grow, giving them ideas for the future. He stated the family was very excited to be in partnership with the College and the Foundation in this endeavor.

Student Trustee Gambina then gave her report. She recognized three students in attendance, the Presidents of Student Government on the Ammerman and Grant campuses, and the Student Government secretary on the Grant Campus. She reported that they would have the first tri-campus student government meeting the following day to celebrate the holidays and review issues on the campuses. She stated the next meeting in January would be convened to discuss how to prepare for the Advocacy Day meeting in Albany on February 4th, with Dr. Adams advising them. She announced a third meeting to be held February 7th when student government would invite the trustees to attend, just after Advocacy Day.

Trustee Gambina also reported that a Student Government member initiated an ADA compliant walkthrough of the Eastern Campus, and a forum was held with disabled and handicapped students. She stated they found many things that need to be corrected and are working on those now. She invited the Board to attend a bowling club event on December 20th where visually impaired people will blindfold sighted people to demonstrate how they see.

Ms. Gambina reported the students had hosted an annual Halloween Festival where 3,000 people showed up, and a potluck on the Eastern campus attended by 50 people, a large number compared to past events. She stated they are working on other events and hoped the Board would join them for these.

Trustee Canary told the Student Trustee that it was very important to get the information that resulted from the ADA compliance walkthrough to the newly revamped Facilities Committee. He said each January the facilities group has a big meeting to discuss needed projects on the campuses and it would be important to get that information to them as well. Interim President Petrizzo agreed and advised Ms. Gambina to provide the information. Ms. Gambina stated they would be working on the Grant campus as well. Trustee Canary thanked the student representatives for being there to see how the Board works and said he welcomed their input.

Chair Murray moved onto the Chair's report. He announced there was now a new committee, the Presidential Search Committee, and asked Trustee Sanders to update the Board. Trustee Sanders reported the College has officially launched the search effective November 13th with a two-day site visit from the search firm Isaacson Miller. She stated they got a lot of feedback from talking to the various constituency groups at the College and the committee is currently looking at the draft position profile which has been circulated to the Search Committee members. She said the committee is also being polled now in time for the next meeting between January and February, and she hoped in February to bring some items concerning the search to fruition. Trustee Canary asked if he was correct in reading there would be a seven-hour meeting with the search firm in February, and Trustee Sanders confirmed that yes, they were trying to consolidate meetings into single days rather than over several days. Chair Murray suggested getting input from the committee on that decision; Trustee Sanders explained that is why they were being polled and asked for feedback.

Chair Murray thanked the members of the Search Committee for their work, acknowledging that, while it can be time-consuming, it is an extremely important function.

Chair Murray moved on to the President's report. Interim President Petrizzo began his report by first thanking Jim Keane for his ten years of service at the College. He said Jim has been a great campus dean, a wonderful colleague and good friend that will be sorely missed and wished him good luck in Massachusetts. He announced that with Jim's departure there would be a need for his position to be filled in the interim. Stepping in will be Dean Rios from the Eastern Campus who will serve as interim Executive Dean on the Grant Campus. Dr. Paul Beaudin will be the interim leadership at the Eastern Campus. There will be a search on the Grant Campus for a new campus dean, and the issue of a search on the Eastern Campus will abide with what Dean Rios wishes to do because she will have the right to come back to her position on the Eastern Campus once her interim appointment is over.

Interim Petrizzo continued with his report and said that at the SUNY Presidents meeting, SUNY has indicated that they are trying to schedule a special meeting of the Board of Trustees for December 12th for the purposes of adopting resolutions concerning what the SUNY position will be with respect to advocating for funding in the coming year. Right now, that position looks like it is going to be 100 percent based funding or a \$100 dollars tuition increase for the community colleges. He added that last year, it was 98% based funding, this year they have decided to step it up to 100%. There are other proposals that are floating around out there, NYSUT has a proposal that they want to put into the mix, which will require a three-year average of what the campus has received, and that average will then be the State's share going forward. He noted that was not warmly received at the Presidents meeting. CUNY is talking about \$250 from the State, and are also considering tuition increases.

Interim President Petrizzo noted there have been a number of bias incidents on campuses in the last several weeks on the news. Noting one of the most severe was on the Syracuse University campus. He said it's something everyone needs to be concerned about and prepared for. Fortunately, the College has not seen any major incidents, from time to time there have been some graffiti and other annoyances that show there are still things out there the College needs to be concerned about. He said he will be asking the campuses to form a bias response team on each campus in the event that anything happens on the campus, in order for them to be able to immediately respond. He commented that one of the biggest problems that occurs when those situations do arise is that there is not a rapid response, or some kind of remedial action. He would like the College to be prepared for that and have a plan to put that in motion.

Interim President Petrizzo said that during Executive Session, he would update the Board on the collective bargaining discussions and where they are in a couple of litigation matters. He then announced that there is a new proposed Trustee who will be going before the Education Committee on t December 10th and then the full legislature on December 17th. If approved the new trustee is Priscilla Zarate, a teacher in the Islip Union Free School District.

Interim President Petrizzo then introduced Nancy Brewer, the College Director of Financial Aid, to give a presentation on financial aid and the options that are available to the College's students.

Ms. Brewer began her presentation by saying it was a good time to give a presentation on financial aid because there were many new pieces of legislation that have come out over the past few years as well as the reauthorization of the Higher Education Act.

For the 2018-2019 academic year there were 22,256, individual applicants applying for financial aid at the College. Of that just under 10,000 received financial aid. This does not include Veterans' benefits. Last year there were over 7,500 students receiving Pell Grants, a federally funded grant. There were about 3,344 students who borrowed just under \$14 million to attend the College, and 2,500 students received Supplemental Educational Opportunity Grants (SEOG). The SEOG is a sister program to the Pell Grant program. It must go to the needy undergraduate student, and primarily is a supplement to students who are already receiving Pell Grants. 265 students participated in the Federal Work Study Program earning just over \$700,000. The College continues to expand its internship, experiential learning, and off-campus community service programs.

Ms. Brewer went into further detail in regards to the Pell Grant Program, in which almost \$30 million in funding goes to the College's students. Eligibility is determined by a federal calculation of "estimated family contribution." Slightly more than half of the College's Pell recipients (approximately 3,800) receive a maximum award of \$6,195. This is common, as the formula steers money to the neediest applicants. 30% of the College's full-time students have tuition and fees covered by Pell and TAP. This does not include veterans but it does include smaller sources of funding like the Office of Vocational Rehabilitation

Fund Program called ACCES (Adult Career and Educational Services). The College has about 185 students in this number that have their full tuition and fees covered by ACCES. However, the big sources of funding are Pell and TAP. Trustee Morgo asked if the Pell Grant could be used for more than tuition and fees. Ms. Brewer replied yes, and many of the College's students rely on those funds to help pay the rent, or gas for transportation.

In regards to New York State aid, the College has about 5,500 students who receive TAP, which is the Tuition Assistance Program, just about \$14 million. TAP is only for full-time students. Awards range from \$500 to \$5,165 a year; the College's average award is about \$2,500. 450 students receive funds from the Aid for Part-time Study Program, and another 126 recipients received other NYS awards totaling \$338,746, including the Empire State Diversity Scholarship, New York State STEM scholarship, World Trade Center Scholarship, and Children of Veterans' Award.

Another most recent and important NYS initiative is the Excelsior Scholarship. A free tuition program (does not cover fees or books) for full-time SUNY/CUNY students. There is a small sister program called ETA or Enhanced Tuition Assistance for private schools where private schools can jump in; however it is not completely funded by the State, so private schools were very concerned. Other initiatives include the New York part-time scholarship award for part-time students at community colleges -- recipients are determined by the New York State Higher Education Services Corporation. Another small program, the New York Foster Youth Assistance that provides about \$10,000 a year to students in foster care, was implemented last year. A new source of funding for students is the Jose Peralta New York State DREAM Act, which allows some undocumented students access to New York State aid, primarily DREAMers , but not exclusively.

In 2017-2018 the College had 435 recipients for the Excelsior program, and currently for the 2019-2020 academic year there are 502 recipients; the numbers are on the rise. In the 2017-2018 academic year, of the 435 recipients 90% of them were new students because continuing students did not meet the criteria. Since the program was so new, they didn't know what the criteria was going to be. Now the ratio is changing, and the College is seeing more continuing students become eligible and maintain eligibility. Excelsior eligibility are for families with an adjusted gross income of under \$125,000. It's the last dollar awarded, so most students who are getting Pell and TAP are not eligible. The most common award is \$4,270, tuition less the minimum TAP award (\$500). Excelsior has a rule that tuition is frozen for students for four years. The tuition charged Excelsior students is the 2017-2018 tuition rate. The College cannot reset the tuition until 2020-2021.

The Excelsior program was designed to improve persistence and graduation rates. There's a two year cap on eligibility and all the academic requirements behind the program reinforce that. The program requires intensive one on one support and counseling due to the academic complexity. Non-ADA students must complete 30 college level credits each year to maintain eligibility; changing majors may cause a student to lose eligibility, as well as earning less than the 30 credits. Many students require summer enrollment to earn the 30 credits (which is paid for out of pocket); these students'

enrollment are pending until the College certifies them as eligible or decertify them as not eligible, in which case they lose their spring awards and now owe the College tuition.

If the student doesn't maintain eligibility, it turns into a debt to the College. The current regulations require students covered under the American with Disabilities Act to complete every single College level course they attempt; this is a higher standard than federal aid eligibility for other students. The federal government says students must complete two thirds of the courses they attend. Students needing 6 or more credits of remedial coursework are often ineligible for Excelsior as they have little chance of meeting the 30 credit annual requirement. Students who are continuing or students with a gap in enrollment or students who transfer in, must have that 30 credit requirement from the past. So any student who attended any school until 2016-2017 and has not attended anywhere since then is automatically ineligible for Excelsior due to that gap in enrollment.

The New York part-time scholarship program is rolled out with Excelsior and it is for part-time students and is only available at community colleges. The awards are made by the New York State Office of Higher Education; the College has no control over the award process. As for the Jose Peralta DREAM Act enacted in 2019-2020, to date the College has 14 recipients who will get about \$37,000. New York is very concerned with protecting the identity, the confidentiality of these students in this process. Students applying for this do not have to, like other New York State aid recipients, file the FAFSA (the Free Application for Federal Student Aid) in order to receive an award. There is a stand-alone, outside process that these students apply through. These students are only eligible for State aid, not Pell Grant or student loans.

Ms. Brewer added that the other thing the College is gearing up for is the Federal reauthorization of the Higher Ed Act of 1965. The College expects to see some big changes in student loan borrowing and student loan repayment options. Student loan debt now outpaces credit card debt at over \$1.5 trillion dollars, so it is expected that loan repayment is going to be a big piece of any legislation. Other changes could see colleges sharing some of the financial burden of student loan defaults.

Lastly Ms. Brewer thanked the financial aid staff and campus directors and said they are all grateful to support the College and the citizens of Suffolk County.

Trustee Canary thanked Ms. Brewer and her staff for all the work they do, saying that it is critically important to the success of not only the students but the institution itself. He also thanked her for stepping in a few weeks ago at the last minute to do a financial aid presentation at one of Assemblyman LiPetri's local office libraries.

Trustee Morgo asked Ms. Brewer if the \$125,000 household income maximum to be eligible for Excelsior was the same in Wyoming County as it is for Suffolk County. She replied yes, Trustee Morgo added it was ridiculous because as a high cost area, \$125,000, two people working with a couple of children is not a big deal in Suffolk County, but it is in other parts of the State.

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Chair Murray called for Roundtable discussion. Trustee Canary said he had the pleasure of attending the naming ceremony for Suffolk Federal Credit Union Arena, representing Chair Murray, and gave a welcoming speech at the event. He added that Suffolk Federal Credit Union realizes that they did the right thing for all the right reasons and they were definitely impressed with the signage and all the great work that went into that. Trustee Canary thanked the Foundation for all their effort in making that happen.

Trustee Morgo said as they were going through the meeting several things came to mind in regards to budget and finance. He noted the importance of the College having repaired its relationship with the County Executive and it was the first year there wasn't any conflict, they agreed on an amount without there being any of the acrimonious tensions there had been in the past. Second, in regards to Student Trustee's Gambina's comments regarding advocacy with public sponsors, he said he forgot to mention that Ben Zwirn was really the point person who knows how to deal with the legislators, they know him, respect and trust him. He suggested that whenever planning any advocacy efforts that Ben Zwirn be included in the planning. Trustee Morgo said that the Governance Committee report struck a note with him because the County sponsor, will always tell the College to maximize its resources and revenue, noting that one of the College's assets is obviously its grounds and facilities. If people want to use the grounds and facilities, there should be some kind or revenue from this. In regards to the presentation on student aid, Trustee Morgo commented that people will say that many students are getting Pell grants or TAP and, therefore, what does it matter if the tuition goes up. He said it does matter and there are many students who are not eligible for any of the grant awards, so the emphasis with the Budget and Finance committee is not to raise tuition. If it has to be done, do it as modestly as possible.

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Chair Murray requested a motion to enter into Executive Session to discuss proposed, pending, or current litigation and the status of the collective bargaining negotiations at 5:25 p.m. Trustee Coverdale so moved, Trustee Canary seconded, and with all in favor, the motion carried.

With no further business to be conducted at the conclusion of the Executive Session, the Board of Trustees meeting was adjourned at 5:25 p.m. The Board of Trustees next meeting is January 16, 2020 at 9:00 a.m. in the Alumni Room of the Brookhaven Gymnasium, on the Ammerman Campus in Selden, New York.

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Respectfully submitted,
Gordon Canary
Secretary