



Office of the President

BOARD OF TRUSTEES

May 17, 2018

**RESOLUTION 2018. 28 - Approving Monthly Sponsor Services for Suffolk County Community College**

**WHEREAS**, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

**WHEREAS**, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

**WHEREAS**, health insurance is considered a Sponsor Service, be it therefore

**RESOLVED**, that the health insurance payments to the County of Suffolk in the amount of \$2,874,272.00 for the month of May 2018 (*Attachment I*) is hereby approved by the Board of Trustees.

A handwritten signature in black ink, appearing to read "Gordon D. Canary", is written over a horizontal line.

Gordon D. Canary  
Secretary

COUNTY OF SUFFOLK



STEVEN BELLONE  
SUFFOLK COUNTY EXECUTIVE

Board of Trustees  
May 17, 2018  
Attachment I

DEPARTMENT OF CIVIL SERVICE/HUMAN RESOURCES  
DIVISION OF EMPLOYEE SERVICES

ALAN SCHNEIDER  
PERSONNEL DIRECTOR

TO: Deborah Lesser  
SCCC - Business & Financial Affairs  
NFL Rm. 232, College Road Selden

FROM: Brooke Deere  
Suffolk County Department of Civil Services  
Employees Services Unit

DATE: May 2, 2018

SUBJ: SCCC Premium Due for Employee Medical Health Plan of Suffolk County  
Fund 818

May 2018

| A                             | R   | T    | Coverage    |    | Premium  | # Employees | Total          |
|-------------------------------|-----|------|-------------|----|----------|-------------|----------------|
| 263                           | 283 | 546  | EMHP Indiv. | 71 | 829.58   | 546 ✓       | 452,950.68     |
| 753                           | 478 | 1231 | EMHP Family | 72 | 1,954.49 | 1231 ✓      | 2,405,977.19   |
| <b>HMO's</b>                  |     |      |             |    |          |             |                |
| 1                             | 1   | 2    | HIP Indiv.  | 31 | 1065.64  | 2 ✓         | 2,131.28       |
| -                             | 1   | 1    | HIP Family  | 32 | 2,610.82 | 1 ✓         | 2,610.82       |
| Blue Choice Indiv.            |     |      |             |    | 1,617.98 |             | 0.00           |
| Blue Choice Family            |     |      |             |    | 4,206.76 |             | 0.00           |
| 1017                          | 763 | 1780 |             |    |          |             |                |
| <b>JOB SHARE (PLAN RATES)</b> |     |      |             |    |          |             |                |
| Individual                    |     |      |             |    | 843.79   |             | 0.00           |
| Family                        |     |      |             |    | 1,987.97 |             | 0.00           |
| <b>Total Premium 5/18</b>     |     |      |             |    |          | 1780        | \$2,863,669.97 |

Attachment: Enrollee List  
A = Active  
R = Retired  
T = Total

Plus:  
1 Indiv 829.58  
5 Family 9,172.45  
1786 2,874,272.00



**BOARD OF TRUSTEES**  
May 17, 2018


**RESOLUTION NO. 2018. 29 - Approving Budget Transfers**

**WHEREAS**, the Board of Trustees has established a policy on the authorization of budget transfers, and

**WHEREAS**, according to said policy, budget transfers must be authorized by a resolution adopted by the Board of Trustees, and

**WHEREAS**, the Vice President for Business and Financial Affairs recommends the budget transfers on *Attachment II* as necessary for the operation of the College, be it therefore

**RESOLVED**, that the budget transfers shown on *Attachment II* are hereby authorized and approved.



Gordon D. Canary  
Secretary

**Suffolk County Community College  
Budget Transfer List  
As of April 17, 2018**

| <u>DOCUMENT #</u> | <u>FUND</u> | <u>ORG</u> | <u>ACCOUNT</u> | <u>DESCRIPTION</u>                      | <u>TRANSFER</u> |           | <u>REASON</u>  |
|-------------------|-------------|------------|----------------|---|-----------------|-----------|--|
|                   |             |            |                |   | <u>FROM</u>     | <u>TO</u> |  |
| J0030807          | 181800      | W11501     | 712440         | Instructional Equipment                 | 30,000          |           | Floor Scrubber for the HSEC Gym on the Grant Campus                  |
|                   | 181800      | W67001     | 712060         | Garage, Shop and Building Equipment     |                 | 30,000    |  |
| J0030808          | 181800      | W11501     | 712440         | Instructional Equipment                 | 12,507          |           | Furniture for the EOP/TRIO area on the Grant Campus                  |
|                   | 181800      | W62001     | 712015         | Furniture and Furnishings (non-capital) |                 | 12,507    |  |
| J0030809          | 181800      | W11501     | 712440         | Instructional Equipment                 | 12,500          |           | Carpeting for Allied Health Math and EOP areas on the Grant Campus   |
|                   | 181800      | W62001     | 713650         | Repairs-Buildings                       |                 | 12,500    |  |
| J0030810          | 181800      | W11501     | 712440         | Instructional Equipment                 | 12,500          |           | Cement Work for Veteran's Plaza at Caumsett Hall on the Grant Campus |
|                   | 181800      | W62001     | 713650         | Repairs-Buildings                       |                 | 12,500    |  |
| J0030870          | 181800      | C62001     | 713650         | Repairs-Buildings                       | 13,845          |           | Monthly water treatment at the College's sewage treatment plants     |
|                   | 181800      | C62001     | 713651         | Maintenance Contracts                   |                 | 13,845    |  |
| J0030880          | 181800      | C22006     | 713160         | Instructional Software                  | 26,000          |           | To pay for the annual Blackboard Hosting Charges                     |
|                   | 181800      | C22006     | 713170         | Digital Resources                       |                 | 26,000    |  |



Office of the President

BOARD OF TRUSTEES

May 17, 2018

**RESOLUTION NO. 2018. 30 - Approving Annual Sponsor Services for Suffolk County Community College for FY2017-2018**

**WHEREAS**, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor-provided services; and

**WHEREAS**, the regulation also requires the approval of each Sponsor Service satisfactorily performed; and

**WHEREAS**, Workers Compensation, and Liability Insurance are considered Sponsor Service; be it therefore

**RESOLVED**, that the following charges for Sponsor Services totaling \$2,121,193.68 for the College's 2017-2018 fiscal year are hereby approved by the Board of Trustees.

|        |        |                        |                   |
|--------|--------|------------------------|-------------------|
| 1065   | 628300 | Workman's Compensation | \$1,324,080.88    |
| 729600 |        | Liability Insurance    | 452,242.16        |
|        |        | Administrative Charges | <u>344,970.64</u> |
|        |        |                        | \$2,121,193.68    |

Gordon D. Canary  
Secretary



Office of the President

BOARD OF TRUSTEES

May 17, 2018


**RESOLUTION NO. 2018. 31 - Approving the Settlement of a Claim**

**WHEREAS**, an individual has indicated that she has a valid claim against Suffolk County Community College for property damage, and

**WHEREAS**, the parties have entered into discussions to resolve the matter in its entirety, and

**WHEREAS**, the parties, wishing to avoid the burden, uncertainty, delay, expense and distraction of litigation, have reached an agreement for the settlement of the individual's claim against the College, be it therefore

**RESOLVED**, that the individual's claim against the College be settled in its entirety for an amount mutually agreed upon by the parties.



Gordon D. Canary  
Secretary



Office of the President

BOARD OF TRUSTEES

May 17, 2018

**RESOLUTION NO. 2018. 32 - Amending the College Budget for a Grant Award Increase from the State University of New York (SUNY) for the Distribution of New Open Educational Resources (OER) Funding**

**WHEREAS**, the 2017-2018 College operating budget includes a grant award in the amount of \$20,000 from the State University of New York (SUNY) for the Open Educational Resources (OER) initiative for the period of October 18, 2017 through June 30, 2018, and

**WHEREAS**, OER are teaching, learning, and research resources that reside in the public domain or have been released under an intellectual property license that permits repurposing by others, and

**WHEREAS**, OER courses will provide the College's students with a cost-effective alternative to traditional textbooks, and

**WHEREAS**, the grant award has been increased by \$4,506, bringing the total amount of the grant award to \$24,506, and


**WHEREAS**, this funding will support the adoption and expansion of OER at the College, and may include faculty development, materials, and resources to support both faculty and students in the use of OER, and

**WHEREAS**, it is necessary to amend the 2017-2018 College operating budget in the amount of \$4,506 to provide for the increase in the grant award, and

**RESOLVED**, that the 2017-2018 College operating budget be amended to reflect an increase in the amount of \$4,506 from the State University of New York (SUNY) for Open Educational Resource (OER) funding, and the College President or his designee is authorized to execute any required documentation with the administering agency, upon such terms and conditions as shall be approved by the College General Counsel.

Project Director: Paul Beaudin, Ph.D., Vice President for Academic Affairs

Note: No full-time positions

  
Gordon D. Canary  
Secretary

Central Administration  
533 College Road  
Selden, NY 11784-2899  
(631) 451-4112

Ammerman Campus  
533 College Road  
Selden, NY 11784-2899  
(631) 451-4110

Western Campus  
Crooked Hill Road  
Brentwood, NY 11717-1092  
(631) 851-6700

Eastern Campus  
121 Speonk-Riverhead Road  
Riverhead, NY 11901-3499  
(631) 548-2500



Office of the President

BOARD OF TRUSTEES

May 17, 2018

**RESOLUTION NO. 2018. 33 - Accepting a Federal Grant for the 2018-19 Federal Work Study Program (FWSP).**

**WHEREAS**, Suffolk County Community College has applied to participate in the Federal Work Study Program (FWSP) authorized under Part C of Title IV of the Higher Education Act of 1965 as amended by the Education Amendments, and

**WHEREAS**, the application has been approved in the amount of \$531,846, and

**WHEREAS**, the federal regulations allow the sum of \$75,000 or 10 percent of the allocation, whichever is less, to be set aside for the Job Locator & Development Program, and

**WHEREAS**, this federal grant must be matched by a 25 percent contribution, and

**WHEREAS**, amendments to the law became effective in October 1986 allowing five percent administrative expense allowance based on total student expenditures for FWSP, be it therefore

**RESOLVED**, that the Board of Trustees hereby accepts the total federal allotment of 2018-19 Federal Work Study Program in the amount of \$531,846, and be it further

**RESOLVED**, that \$53,184 be set aside for Job Locator Program, with the College matching contribution of 20 percent to be provided by in-kind contributions, and be it further

**RESOLVED**, that the Federal Work Study Program's five percent administrative allowance be charged against FWSP and deposited in the appropriate account, and be it further

**RESOLVED**, that the On-Campus Work Study Program shall continue to be matched by a 25 percent contribution by the College and that the Off-Campus Work Study Program be matched by a 25 percent contribution from the respective participating off-campus agencies, except for the Community Service Employment, and be it further

**RESOLVED**, that the off-campus agencies shall contribute their respective shares of Employer's FICA and Workmen's Compensation except for the Community Service Employment.

Gordon D. Canary  
Secretary





Office of the President

BOARD OF TRUSTEES

May 17, 2018

**RESOLUTION NO. 2018. 34 - Approving the Allocation of the 2018-2019 Federal Work Study Program (FWSP).**

**WHEREAS**, Suffolk County Community College is composed of three campuses, and

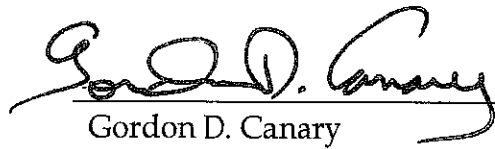
**WHEREAS**, the Financial Aid Office on each campus offers financial assistance via the Federal Work Study Program, be it therefore

**RESOLVED**, that the following distribution of the 2018-19 Federal Work Study funds by campus is hereby approved.

|   |                 |
|---|-----------------|
| Original FWSP Federal Allocation                  | \$531,846       |
| Less: Transfer to Job Locator Program             | <u>-53,184</u>  |
| Remaining FWSP Federal Allocation                 | \$478,662       |
| Less: 5% Admin Expense Allowance of Campus Wages  | <u>-29,916</u>  |
| Remaining FWSP Allocation                         | \$448,746       |
| Plus: 25% of Institutional Share of Student Wages | <u>+112,186</u> |
| Total Student Wages Available                     | \$560,932       |

Campus Wage Distribution of Federal College Work Study Allocation

|                                 |           |
|---------------------------------|-----------|
| Ammerman Campus (44%)           | \$246,810 |
| Grant Campus (42%)              | \$235,592 |
| Eastern Campus (14%)            | \$ 78,530 |
| Total Campus Wage Distributions | \$560,932 |

  
Gordon D. Canary  
Secretary



Office of the President

BOARD OF TRUSTEES

May 17, 2018

**RESOLUTION NO. 2018.35 – Accepting a Federal Supplemental Educational Opportunity Grant (FSEOG) for 2018-19**

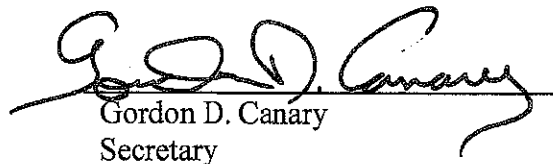
**WHEREAS**, Suffolk County Community College has applied to participate in the Federal Supplemental Educational Opportunity Grant Program as authorized under Subpart 2, Part A of Title IV of the Higher Education Act of 1965, and as amended by the Education Amendments,

**WHEREAS**, the application has been approved in the amount of \$771,758, and

**WHEREAS**, amendments to the law became effective in October 1986 allowing a five percent administrative expense allowance based on total expenditures for FSEOG, be it therefore

**RESOLVED**, that the 2018-19 Federal Supplemental Educational Opportunity Grant in the amount of \$771,758 be accepted, and be it further

**RESOLVED**, that the Federal Supplemental Educational Opportunity Grant allotment be deposited in the appropriate accounts, after reducing that allotment with five percent of FSEOG expenditures as administrative expense being charged to the FSEOG account.

  
Gordon D. Canary  
Secretary



**BOARD OF TRUSTEES**  
**May 17, 2018**

**RESOLUTION NO. 2018.36 - Allocating the 2018-19 Federal Supplemental Educational Opportunity Grant Program (FSEOG)**

**WHEREAS**, Suffolk County Community College is composed of three campuses, and

**WHEREAS**, the Financial Aid Office on each campus offers financial assistance via the Federal Supplemental Educational Opportunity Grants Program, be it therefore


**RESOLVED**, that the following distribution of 2018-19 FSEOG funds is hereby approved:

Federal Supplemental Educational Opportunity Grants (FSEOG)

|   |            |
|---|------------|
| Original FSEOG Federal Allocation                         | \$771,758  |
| Less: 5% Administrative Expense for Grants                | -\$ 38,588 |
| Remaining FSEOG Allocation for Student Grant Disbursement | \$733,170  |

Campus Distribution of FSEOG Student Grants

|                         |        |           |
|-------------------------|--------|-----------|
| Ammerman Campus         | (44 %) | \$322,595 |
| Grant Campus            | (42 %) | \$307,931 |
| Eastern Campus          | (14%)  | \$102,644 |
| Total of College Grants |        | \$733,170 |

  
Gordon D. Canary  
Secretary