

BOARD OF TRUSTEES

May 17, 2018

- Item 1** **RESOLUTION NO. 2018.28 - Approving Monthly Sponsor Services for Suffolk County Community College**
- Item 2** **RESOLUTION NO. 2018.29 - Approving Budget Transfers**
- Item 3** **RESOLUTION NO. 2018.30 - Approving Annual Sponsor Services for Suffolk County Community College for FY2017-2018**
- Item 4** **RESOLUTION NO. 2018.31 - Approving the Settlement of a Claim**
- Item 5** **RESOLUTION NO. 2018.32 - Amending the College Budget for a Grant Award Increase from the State University of New York (SUNY) for the Distribution of New Open Educational Resources (OER) Funding**
- Item 6** **RESOLUTION NO. 2018.33 - Accepting a Federal Grant for the 2018-19 Federal Work Study Program (FWSP).**
- Item 7** **RESOLUTION NO. 2018.34 - Approving the Allocation of the 2018-2019 Federal Work Study Program (FWSP).**
- Item 8** **RESOLUTION NO. 2018-35 - Accepting a Federal Supplemental Educational Opportunity Grant (FSEOG) for 2018-19**
- Item 9** **RESOLUTION NO. 2018-35 - Allocating the 2018-19 Federal Supplemental Educational Opportunity Grant Program (FSEOG)**

ITEM 1

RESOLUTION 2018.28 - Approving Monthly Sponsor Services for Suffolk County Community College

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payments to the County of Suffolk in the amount of \$2,874,272.00 for the month of May 2018 (*Attachment I*) is hereby approved by the Board of Trustees.

Board of Trustees
 May 17, 2018
 Attachment I

COUNTY OF SUFFOLK



STEVEN BELLONE
 SUFFOLK COUNTY EXECUTIVE

DEPARTMENT OF CIVIL SERVICE/HUMAN RESOURCES
 DIVISION OF EMPLOYEE SERVICES

ALAN SCHNEIDER
 PERSONNEL DIRECTOR

TO: Deborah Lesser
 SCCC – Business & Financial Affairs
 NFL Rm. 232, College Road Selden

FROM: Brooke Deere
 Suffolk County Department of Civil Services
 Employees Services Unit

DATE: May 2, 2018

SUBJ: SCCC Premium Due for Employee Medical Health Plan of Suffolk County
 Fund 818

May 2018

A	R	T	Coverage		Premium	# Employees	Total
263	283	546	EMHP Indiv.	71	829.58	546 ✓	452,950.68
753	478	1231	EMHP Family	72	1,954.49	1231 ✓	2,405,977.19
HMO's							
1	1	2	HIP Indiv.	31	1065.64	2 ✓	2,131.28
-	1	1	HIP Family	32	2,610.82	1 ✓	2,610.82
Blue Choice Indiv.					1,617.98		0.00
Blue Choice Family					4,206.76		0.00
1017	763	1780					
JOB SHARE (PLAN RATES)							
Individual					843.79		0.00
Family					1,987.97		0.00
Total Premium 5/18						1780	\$2,863,669.97

Attachment: Enrollee List

A = Active
 R = Retired
 T = Total

Plus:
 1 Indiv 829.58
 5 Family 9772.45
 1786 2,874,272.00

ITEM 2

RESOLUTION 2018.29 - Approving Budget Transfers

WHEREAS, the Board of Trustees has established a policy on the authorization of budget transfers, and

WHEREAS, according to said policy, budget transfers must be authorized by a resolution adopted by the Board of Trustees, and

WHEREAS, the Vice President for Business and Financial Affairs recommends the budget transfers on *Attachment II* as necessary for the operation of the College, be it therefore

RESOLVED, that the budget transfers shown on *Attachment II* are hereby authorized and approved.

**Board of Trustees
May 17, 2018
Attachment II**

RESOLUTION NO. 2018.29 - Approving Budget Transfers

**PENDING
To Be Distributed at Meeting**

ITEM 3

RESOLUTION NO. 2018.30 - Approving Annual Sponsor Services for Suffolk County Community College for FY2017-2018

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor-provided services; and

WHEREAS, the regulation also requires the approval of each Sponsor Service satisfactorily performed; and

WHEREAS, Workers Compensation, and Liability Insurance are considered Sponsor Service; be it therefore

RESOLVED, that the following charges for Sponsor Services totaling \$2,121,193.68 for the College's 2017-2018 fiscal year are hereby approved by the Board of Trustees.

1065 628300	Workman's Compensation	\$1,324,080.88
729600	Liability Insurance	452,242.16
	Administrative Charges	<u>344,970.64</u>
		\$2,121,193.68

ITEM 4

RESOLUTION NO. 2018.31 - Approving the Settlement of a Claim

WHEREAS, an individual has indicated that she has a valid claim against Suffolk County Community College for property damage, and

WHEREAS, the parties have entered into discussions to resolve the matter in its entirety, and

WHEREAS, the parties, wishing to avoid the burden, uncertainty, delay, expense and distraction of litigation, have reached an agreement for the settlement of the individual's claim against the College, be it therefore

RESOLVED, that the individual's claim against the College be settled in its entirety for an amount mutually agreed upon by the parties.

ITEM 5

RESOLUTION NO. 2018.32 - Amending the College Budget for a Grant Award Increase from the State University of New York (SUNY) for the Distribution of New Open Educational Resources (OER) Funding

WHEREAS, the 2017-2018 College operating budget includes a grant award in the amount of \$20,000 from the State University of New York (SUNY) for the Open Educational Resources (OER) initiative for the period of October 18, 2017 through June 30, 2018, and

WHEREAS, OER are teaching, learning, and research resources that reside in the public domain or have been released under an intellectual property license that permits repurposing by others, and

WHEREAS, OER courses will provide the College's students with a cost-effective alternative to traditional textbooks, and

WHEREAS, the grant award has been increased by \$4,506, bringing the total amount of the grant award to \$24,506, and

WHEREAS, this funding will support the adoption and expansion of OER at the College, and may include faculty development, materials, and resources to support both faculty and students in the use of OER, and

WHEREAS, it is necessary to amend the 2017-2018 College operating budget in the amount of \$4,506 to provide for the increase in the grant award, and

RESOLVED, that the 2017-2018 College operating budget be amended to reflect an increase in the amount of \$4,506 from the State University of New York (SUNY) for Open Educational Resource (OER) funding, and the College President or his designee is authorized to execute any required documentation with the administering agency, upon such terms and conditions as shall be approved by the College General Counsel.

Project Director: Paul Beaudin, Ph.D., Vice President for Academic Affairs

Note: No full-time positions

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ITEM 6

RESOLUTION NO. 2018.33 - Accepting a Federal Grant for the 2018-19 Federal Work Study Program (FWSP).

WHEREAS, Suffolk County Community College has applied to participate in the Federal Work Study Program (FWSP) authorized under Part C of Title IV of the Higher Education Act of 1965 as amended by the Education Amendments, and

WHEREAS, the application has been approved in the amount of \$531,846, and

WHEREAS, the federal regulations allow the sum of \$75,000 or 10 percent of the allocation, whichever is less, to be set aside for the Job Locator & Development Program, and

WHEREAS, this federal grant must be matched by a 25 percent contribution, and

WHEREAS, amendments to the law became effective in October 1986 allowing five percent administrative expense allowance based on total student expenditures for FWSP, be it therefore

RESOLVED, that the Board of Trustees hereby accepts the total federal allotment of 2018-19 Federal Work Study Program in the amount of \$531,846, and be it further

RESOLVED, that \$53,184 be set aside for Job Locator Program, with the College matching contribution of 20 percent to be provided by in-kind contributions, and be it further

RESOLVED, that the Federal Work Study Program's five percent administrative allowance be charged against FWSP and deposited in the appropriate account, and be it further

RESOLVED, that the On-Campus Work Study Program shall continue to be matched by a 25 percent contribution by the College and that the Off-Campus Work Study Program be matched by a 25 percent contribution from the respective participating off-campus agencies, except for the Community Service Employment, and be it further

RESOLVED, that the off-campus agencies shall contribute their respective shares of Employer's FICA and Workmen's Compensation except for the Community Service Employment.

ITEM 7

RESOLUTION NO. 2018.34 - Approving the Allocation of the 2018-2019 Federal Work Study Program (FWSP).

WHEREAS, Suffolk County Community College is composed of three campuses, and

WHEREAS, the Financial Aid Office on each campus offers financial assistance via the Federal Work Study Program, be it therefore

RESOLVED, that the following distribution of the 2018-19 Federal Work Study funds by campus is hereby approved.

Original FWSP Federal Allocation	\$531,846
Less: Transfer to Job Locator Program	<u>-53,184</u>
Remaining FWSP Federal Allocation	\$478,662
Less: 5% Admin Expense Allowance of Campus Wages	<u>-29,916</u>
Remaining FWSP Allocation	\$448,746
Plus: 25% of Institutional Share of Student Wages	<u>+112,179</u>
Total Student Wages Available	\$560,925

Campus Wage Distribution of Federal College Work Study Allocation

Ammerman Campus (44%)	\$246,808
Grant Campus (42%)	\$235,588
Eastern Campus (14%)	<u>\$ 78,529</u>
Total Campus Wage Distributions	\$560,925

ITEM 8

RESOLUTION NO. 2018.35 – Accepting a Federal Supplemental Educational Opportunity Grant (FSEOG) for 2018-19

WHEREAS, Suffolk County Community College has applied to participate in the Federal Supplemental Educational Opportunity Grant Program as authorized under Subpart 2, Part A of Title IV of the Higher Education Act of 1965, and as amended by the Education Amendments,

WHEREAS, the application has been approved in the amount of \$771,758, and

WHEREAS, amendments to the law became effective in October 1986 allowing a five percent administrative expense allowance based on total expenditures for FSEOG, be it therefore

RESOLVED, that the 2018-19 Federal Supplemental Educational Opportunity Grant in the amount of \$771,758 be accepted, and be it further

RESOLVED, that the Federal Supplemental Educational Opportunity Grant allotment be deposited in the appropriate accounts, after reducing that allotment with five percent of FSEOG expenditures as administrative expense being charged to the FSEOG account.

ITEM 9

RESOLUTION NO. 2018.36 - Allocating the 2018-19 Federal Supplemental Educational Opportunity Grant Program (FSEOG)

WHEREAS, Suffolk County Community College is composed of three campuses, and

WHEREAS, the Financial Aid Office on each campus offers financial assistance via the Federal Supplemental Educational Opportunity Grants Program, be it therefore

RESOLVED, that the following distribution of 2018-19 FSEOG funds is hereby approved:

Federal Supplemental Educational Opportunity Grants (FSEOG)

Original FSEOG Federal Allocation	\$771,758
Less: 5% Administrative Expense for Grants	<u>-\$ 38,588</u>
Remaining FSEOG Allocation for Student Grant Disbursement	\$733,170

Campus Distribution of FSEOG Student Grants

Ammerman Campus	(44 %)	\$322,595
Grant Campus	(42 %)	\$307,931
Eastern Campus	(14%)	<u>\$102,644</u>
Total of College Grants		\$733,170
