

SUFFOLK COUNTY COMMUNITY COLLEGE
SUMMARY MINUTES OF THE BOARD OF DIRECTORS MEETING
ROOM 114 OF CAPTREE COMMONS
MICHAEL J. GRANT CAMPUS, BRENTWOOD, NEW YORK
SEPTEMBER 15, 2016

The meeting was held on Thursday, September 15, 2016 at 9:00 a.m. in room 114 of Captree Commons, on the Michael J. Grant Campus in Brentwood, New York.

PRESENT:

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| Theresa Sanders | Chair |
| Jim Morgo | Vice Chair |
| Bryan Lilly | Trustee |
| Gordon D. Canary | Trustee |
| Paul Pontieri | Trustee |
| Gemma deLeon-Lopresti | Trustee |
| Christopher North | Student Trustee |
| Shaun L. McKay | President |
| Louis Petrizzo | General Counsel |
| Alicia O'Connor | Deputy Counsel |
| Jeffery Pedersen | V.P. for Planning & Institutional Effectiveness |
| Mary Lou Araneo | V.P. of Institutional Advancement |
| Gail Vizzini | V.P. of Business and Finance |
| Christopher Adams | V.P. of Student Affairs |
| Suzanne Johnson | V.P. of Academic Affairs |

Chair Sanders called for a motion to adjourn the Board of Trustees meeting and convene the Board of Directors meeting at 9:35 a.m. Trustee Pontieri so moved, Trustee Canary seconded, and the motion was approved unanimously.

Chair Sanders called for a motion to approve the Association minutes of the August 18, 2016 meeting. Trustee Canary so moved, seconded by Trustee Pontieri. The motion was approved unanimously.

Chair Sanders introduced Dr. Christopher Adams, Vice President for Student Affairs, to present the Association financial report for the period ending August 31, 2016. Dr. Adams directed the Boards attention to the deficit in column six of his report and said it would be cleared out by reserves. He explained that just like the on the College side, the Association also has a reserve fund which can be applied to shortfalls. The Association like the College suffered from the lower enrollment numbers bringing in less than anticipated student activity fees. Dr. Adam's assured the Board, the Association was in outstanding financial standing as seen from its last audit.

Trustee Pontieri asked what percentage of the gross balance is carried as a reserve fund. Dr. Adams replied there was approximately \$476,000 in the reserves for the Ammerman Campus. This is about 25% for the Ammerman Campus overall Association budget. Each of the various accounts have their own fund balance. He noted the Association has been trying to build up reserves for the Child Care centers over the last couple of years. He said the Child Care Centers had been able this year to receive some grants and thus their account is a little higher than normal. However, there is no guarantee in the next couple of years that they will again receive those grants.

Trustee Canary asked if the Eastern Campus had a child care center and if not had there been any consideration in having one. Dr. Adams confirmed there was not a child care center on the Eastern campus, due to a lack of interest. However, if there ever was demand, they certainly would consider doing that. Dr. McKay asked Dr. Adams and Executive Dean Laffin to conduct a survey to determine if there was any interest or need on the Eastern campus for a child care center.

Dr. Adams reported that the Association will be audited in December, using the same company as last year. He said there has been a burst of activity across the three campuses. The College's athletic teams are up and running.

Trustee Lilly asked if Dr. Adam's had seen an increase in enrollment in the child care centers. Dr. Adam's replied enrollment has been flat, this varies because of the students and their schedules. There is no requirement of having a full day. He said he could get the enrollment numbers for the child care centers to Trustee Lilly.

Trustee Morgo asked if the expenses/revenue of the child care center had any impact on the College's Operating Budget. Dr. Adams clarified it did not as this fell under the Associations budget.

Dr. Adams concluded his report by saying it was a really great year for the Association and he thanked the Associations various campus activity directors: Lisa Hamilton from the Michael J. Grant Campus, Sharon Silverstein from the Ammerman Campus and Denny Teason from the Eastern Campus. He also thanked Associate Dean of Student Services, Mary Reese from the Eastern Campus, Chuck Bartolotta from the Ammerman Campus and Meryl Rogers from the Grant Campus, Executive Deans, Jim Keane, Wes Lundburg and Dorothy Laffin. He added they all worked in collaboration, and he felt it was a cornerstone of why the retention of students has increased and was very proud overall of what the Association has accomplished in providing activities outside the classroom for the College's students.

Chair Sanders called for a motion to adjourn the Board of Directors meeting and reconvene the Board of Trustees meeting at 9:45 a.m. Student Trustee North so moved, Trustee Pontieri seconded, and the motion was approved unanimously.

The meeting of the Board of Directors was adjourned at 9:45 a.m.

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Respectfully submitted,
Bryan Lilly
Secretary