

SUFFOLK COUNTY COMMUNITY COLLEGE
SUMMARY MINUTES OF THE BOARD OF TRUSTEES MEETING
ROOM 114 OF CAPTREE COMMONS
MICHAEL J. GRANT CAMPUS, BRENTWOOD, NEW YORK
SEPTEMBER 15, 2016

The meeting was held on Thursday, September 15, 2016 at 9:00 a.m. in room 114 of Captree Commons, on the Michael J. Grant Campus in Brentwood, New York.

PRESENT:

Theresa Sanders	Chair
Jim Morgo	Vice Chair
Bryan Lilly	Trustee
Gordon D. Canary	Trustee
Paul Pontieri	Trustee
Gemma deLeon-Lopresti	Trustee
Christopher North	Student Trustee
Shaun L. McKay	President
Louis Petrizzo	General Counsel
Alicia O'Connor	Deputy Counsel
Jeffery Pedersen	V.P. for Planning & Institutional Effectiveness
Mary Lou Araneo	V.P. of Institutional Advancement
Gail Vizzini	V.P. of Business and Finance
Christopher Adams	V.P. of Student Affairs
Suzanne Johnson	V.P. of Academic Affairs

The meeting of the Board of Trustees was convened at 9:09 a.m.

Chair Sanders welcomed everyone; the Pledge of Allegiance was led by Trustee Gordon Canary.

Chair Sanders said she was advancing the agenda to the presentation from Cenergistic. Dr. McKay then introduced Nick Palumbo, Executive Director of College Sustainability Programs to begin the presentation and give an update on Cenergistic's progress. Mr. Palumbo said two years ago the College did an RFP for its behavior based energy performance contract. It was a way of reducing the energy use at no cost to the College. The five year contract was awarded to a company called Cenergistic, a leader nationally in these types of programs.

The way the contract works is as a shared savings program 50% of the savings goes to Cenergistic after the costs are deducted. The costs are related to the hiring of two full-time energy specialists who are imbedded within the College and work with operating staff. The primary focus to this point has been on schedule and building optimization. The energy specialists came on board last August and have been very active with training, and getting

oriented to the College's building systems, and surveying how the buildings are performing and making the initial adjustments.

Mr. Palumbo then introduced the energy specialist from Cenergistic's Matt Stellar and Mike Ballot for their presentation on the cost savings to the College. Mr. Stellar began his presentation and said one of the major pieces to understand is that the savings that are being reviewed are adjusted for variables. They will be adjusted for weather, and also for any changes in the commodity cost. He said that over the past 14 months, the College has reduced their raw expenditures by over \$1.1 million. He then reviewed a slide that showed the savings and cost avoidance which was about \$700,000. He noted the difference was the variable and said they do not take credit for any rate decreases that the College gets or any mild weather that the region will experience. The goal of the program is to reduce usage and costs for the College. The slides showed a positive trend since the inception of the program.

Mr. Stellar then introduced Ms. Carol Malley and Mr. Ryan McEnany to explain what they do as energy specialist. Ms. Malley began by saying they first look at the building management system. From there they set points and do scheduling. They can see how the buildings are working. The second step is they go out into the buildings along with Cenergistic consultants and spend a lot of time going up to the roofs, going into the basements, and looking at the equipment. They look to see how the equipment is responding to schedules, are they going off when they are scheduled to be off. They check that the equipment is on when scheduled to be on. If they are off schedule, they reach out to Facilities and Plan Operations for assistance.

Mr. McEnany continued and said another task they have is to evaluate and prioritize actions that will save energy on each campus. For example, through the training with Cenergistic and through the audits, they realized that equipment at the Sagtikos building was not shutting off. It was not responding to the schedules that had been put in place. In order to fix that, they hired Johnson Controls to come out for one day to address the problem and the next month the College was able to save over \$7,700 for that \$1,100 visit. The following month the adjustment saved \$8,500. Every single month they expect to be saving more money. They said with an additional investment they believe that there will be a bigger impact to energy savings.

Mr. Stellar added that through this program as a team, they help prioritize and try to identify certain projects, like the Sagtikos building that are going to give the College a payback.

Trustee Pontieri asked Mr. Stellar if the \$700,000 savings reflected their fee. Mr. Stellar said that was the gross savings. To this point the College has not received a positive invoice from Cenergistic. They are reconciling their most recent invoices and are still running a negative balance. Mr. Palumbo explained the fee structure is based on the savings, so it's a percentage of the savings. If the College doesn't save money, they do not get paid.

Mr. Stellar added that the College is in line with what typically other colleges would be for the first year in savings. Usually they see savings somewhere between the 10%-15% range for that first year. The goal is to achieve a 25%-30% savings per year, and he believes the College is on track to achieve that goal.

Trustee Pontieri asked how long the agreement was for and if the program was where they train our employees to take over after the conclusion of the agreement period. Mr. Stellar replied it was a five year contract and both Ms. Malley and Mrs. McEnany were College employees. Their salaries are withdrawn from Cenergistics fee, so there is no cost to employ them but they are College employees. He said the energy specialist team, become integrated into the Operations Department, becoming an extension of what they do. Mr. Palumbo added that his hope was that at the end of the five year contract they will have demonstrated enough success that and the College can maintain the program moving forward. He said part of the Cenergistic business model is they will continue to support the College even beyond that five year term. The shared savings goes away after five years but the College will continue to work with them.

Trustee Canary asked if they had inspected and audited, all the equipment and all the facilities on each campus. Mr. Palumbo replied that yes, at this point both Ms. Malley and Mr. McEnany are responsible on a weekly basis for 25 building audits. This occurs throughout the day. They come in at night, weekends, because of the variability of how the buildings perform. Trustee Canary then asked if they had yet audited the College's energy utility bills and if so what were they finding. Mr. McEnany said that on a monthly basis they reviewed the utility bills and enter them into an energy accounting software called Energy Cap. There have been some small savings, one example is that they realized the College was being charged \$300/month for a meter that had no usage. The notified PSEG and it was corrected.

Trustee Morgo asked if the College is eligible for any NYSERDA'S or the New York Power Authority's energy. Mr. Palumbo replied saying yes and no. There are certain programs that the College is not eligible for but it's something they we're looking at; including grant funding opportunities. He noted the College is not a NYPA customer.

Chair Sanders thanked Mr. Palumbo for his leadership with the program and Dr. McKay for his vision for energy savings for the College. Noting its importance at this time for every resource possible for savings to help keep tuition rates low. She asked if in a couple of months the Board could be updated with net figures including all of the expenses. Mr. Palumbo agreed.

Dr. McKay commended the entire team from Cenergistic for their work and noted the College is the first they are working with in New York State. Trustee Canary said he hoped the College was sharing this information with the County Exec's office and the County Legislature to show them the efforts that the College is undertaking to save dollars. Dr. McKay said he would make sure they would be made aware.

Trustee Lilly asked Mr. Palumbo if there has ever been any exploration on solar initiatives. Mr. Palumbo said it was his hope that with some of the savings from the program they can reinvest into exploring new initiatives as he is suggesting with the solar energy.

Chair Sanders said that before moving on with the agenda she wanted to formally recognize the excused absences of Trustee Denise Lindsay Sullivan and Trustee Berge Escorbores.

Chair Sanders called for a motion to adjourn the Board of Trustees meeting and convene the Board of Directors meeting at 9:35 a.m. Trustee Pontieri so moved, Trustee Canary seconded, and the motion was approved unanimously.

Chair Sanders called for a motion to adjourn the Board of Directors meeting and reconvene the Board of Trustees meeting at 9:45 a.m. Student Trustee North so moved, Trustee Pontieri seconded, and the motion was approved unanimously.

Chair Sanders requested a motion to approve the minutes of the August 18, 2016 Board of Trustees meeting. Trustee Canary so moved, Trustee Pontieri seconded, and the motion was approved unanimously.

Chair Sanders introduced Gail Vizzini, VP of Business and Finance to present the College Budget and Financial report. VP Vizzini reported the Business and Financial Affairs department has been working very dutifully to close out the 2015-2016 Operating budget. Consistent with her report last month, the 2015-2016 operating budget suffered a \$4.8 million shortfall in revenue. Primarily, \$3.8 of that was from tuition, another \$1 million was in fees and \$372,000 from State Aid due to enrollment projections for the budget being more robust than actually materialized. VP Vizzini said it was too early on in the 2016-2017 Operating budget cycle to report on and would have a report at the next board meeting.

VP Vizzini said in order to mitigate the 2015-2016 revenue shortfall, the largest area of savings was in the personnel services area. Much of that savings is attributable to the extended vacancy policy and the scrutiny of prudent fiscal management exercised by Dr. McKay. Other cost savings consistent with the presentation from Cenergistic were about \$950,000 in light, power and water compared to what the College thought it needed to budget for 2015-2016 and an additional \$270,000 in fuel oil, due to the price, and the behavior modification and work of the energy specialists. The other area of savings relate to personnel. VP Vizzini said the College will continue to monitor enrollment for the 2016-2017 Operating Budget to determine whether they are on target in terms of revenues projected or whether the College will have a similar experience as it did in 2015-2016.

Trustee Pontieri and VP Vizzini discussed the cost savings associated with salary and benefits.

Chair Sanders called for a motion for the approval of College Resolutions 2016.71 and 2016.72. Trustee Morgo so moved, Trustee Lilly seconded, and the motion was approved unanimously.

Trustee Canary commented that he was very excited to see the College getting involved in the Hurricane Sandy Grant Coastal Resiliency Wetland Manager Program. He said that kind of hands on experience is invaluable for students in the marine tech program or oceanographic program and was very pleased to the College involved with that.

RESOLUTION 2016.71 - ACCEPTING A HURRICANE SANDY RESILIENCY GRANT AWARD FROM THE COUNTY OF SUFFOLK TO SUPPORT A WETLANDS RESTORATION PROJECT ENTITLED “COASTAL RESILIENCY VIA INTEGRATED WETLAND MANAGEMENT”

WHEREAS, Suffolk County Community College has received a grant award in the amount of \$84,241.80 from the County of Suffolk, sponsored by a National Fish and Wildlife Foundation (NFWF) Hurricane Sandy Resiliency Grant, to support the County’s South Shore wetlands restoration project, entitled “Coastal Resiliency via Integrated Wetland Management, for the period of May 1, 2016 through April 20, 2018, and

WHEREAS, as part of the Coastal Resiliency project, College faculty and students will collect samples of mosquito larvae, nekton and wetland vegetation, and take measurements of chemical parameters, including salinity, temperature, and dissolved oxygen, from South Shore tidal ditches and marsh surfaces in order to help gauge the impact of restoration, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that the College President or his designee is hereby authorized and empowered to execute a contract, in such form as shall be approved by the College General Counsel, in the amount of \$84,241.80 with the County of Suffolk for a National Fish and Wildlife Foundation (NFWF) Hurricane Sandy Resiliency Grant, which will support the County’s South Shore wetlands restoration project entitled “Coastal Resiliency via Integrated Wetland Management,” for the period of May 1, 2016 through April 20, 2018.

Project Director: Dr. Marianne McNamara,

Note: No Full-Time positions

Board of Trustees Meeting
Date: September 15, 2016

ABSTRACT

Grant Proposal Grant Award

Funding Source: The County of Suffolk
Sponsored by the
National Fish and Wildlife Foundation (NFWF)

Project Name: Coastal Resiliency via Integrated Wetland Management

Project Period: May 1, 2016 through April 20, 2018

Project Director: Dr. Marianne McNamara

Campus/Location: Ammerman

Total Grant Award: \$84,241.80

Matching Funds: None

Total Program Budget: \$84,241.80

Full-Time Positions: none

Reassigned /Overload Time: none

No. of Students to be served: 9

Type of Student to be served: Undergraduate Biology and Stem majors

Description of Project:

Dr. McNamara and an adjunct Instructor will supervise summer collection of samples by a team of 4-5 undergraduate researchers from tidal ditches and marsh surfaces of mosquito larvae, nekton, wetland vegetation, and measurements of chemical parameters including salinity, temperature, and dissolved oxygen. This data will be collected before and after the County's restoration activities related to Coastal Resiliency Program to help gauge the impact of restoration. Students will be equipped by the County and receive training in proper field data collection techniques and technology. Students will receive research stipends for their summer investigations.

RESOLUTION NO. 2016.72 - AWARDING A CONTRACT FOR THE DESIGN OF A PLANT OPERATIONS BUILDING ON THE MICHAEL J. GRANT CAMPUS - CP 2144

WHEREAS, the design phase of capital project No. 2144 has been approved by Suffolk County and the State of New York for funding, and funds have been appropriated by the Suffolk County Legislature, and

WHEREAS, the College design committee determined that the proposal submitted by Tetra Tech Architects and Engineers best meets the needs of the College, be it therefore

RESOLVED, that the College President or his designee is authorized to enter into a contract, upon such terms and conditions as shall be approved by the College General Counsel, with Tetra Tech Architects and Engineers in the amount of \$227,000 for the design of a Plant Operations Building on the Michael J. Grant Campus.

The Chair moved to the committee reports, starting with the Governance Committee. Trustee Canary reported that the committee had met and discussed several items on their agenda, the first being a review of the fee schedule to be utilized with the facilities use application. With research done by Deputy General Counsel O'Connor and Neftali Collazo, it was determined that the current schedule was last reviewed and approved by the Board in 2014. It was also found that discounts were given to certain religious, nonprofit and public service organizations by SUNY Delhi and SUNY Stony Brook. Trustee Canary reported that Ms. O'Connor was asked by the committee to determine whether SUNY Stony Brook and SUNY Farmingdale charge elected officials any fees, and to verify if the College charged elected officials fees to cover, for example, costs for personnel, public safety, maintenance or tech staff. She was also asked to examine whether the College's fees are comparable to outside organizations such as the local Hilton or Marriot hotels. He stated that Ms. Vizzini would be asked to review the fee schedule in light of additional information pertaining to increased labor costs for College employees from 2006 through 2016 in order to help decide the amount of a potential fee increase while remaining competitive with other organizations. He added that, while reviewing the fee schedule, it was noted that the facilities use policy also needs to be updated, with some sections currently out of compliance or no longer in sync with College policies.

Trustee Canary reported that the committee's next discussed the responses to the mailing for recruiting the new ethics board members. He said they had not heard from many of the organizations originally polled, and had decided to send a reminder e-mail with the original letter attached to try and finalize the list and get the new members appointed before the end of the year.

Trustee Canary also reported that the committee had set their meeting dates for 2017, and that Ms. O'Connor had informed them that the College received notice on September 2 that the Start UP New York campus plan was approved. He said no new business was discussed, and outlined the agenda items for the October meeting: continued review of the fee schedule on the facilities application, review of additional responses to the mailing for the new ethics board, and a review of the facilities use policy.

Chair Sanders asked Trustee Lilly for the facilities committee report. Trustee Lilly stated they did not meet and had no report, but commented on Mr. Palumbo's Cenergistic presentation. He said those cost saving measures were important since the College is not getting any more money from the State or the County, and that putting the burden back on the students is not the right thing to do. He agreed the idea of the net zero building is a great start, and that the College should also be looking to integrate these new technologies into the curriculum, citing the solar initiative as a growing field that the College might tap into.

Dr. McKay added that a document had been generated identifying what the College believes is the next iteration of jobs for this region, which he would share with the County Executive later that day. He said while economists forecast these jobs, it is still up to the colleges to train students for them. He stated that, with the age and diversity of the different buildings on the campuses, and with all the events the College hosts, it would be important to work with the

Cenergistic initiatives to fix the problems and maintain and upgrade the infrastructure. He said it is a difficult task and thanked the facilities committee for acknowledging that.

Trustee Lilly pointed out that even with the economists making projections, it was very important for the College be on top of identifying trends, on perhaps a 24 month cycle or so, in order to start to initiate pilot programs or other kinds of educational opportunities in order to keep the College in the forefront of these growing fields. He made the point that the majority of workforce students coming in need to be trained and get either accredited or licensed in a shorter apprentice program for economic reasons, not for a field which is predicted to be lucrative 10 years down the road. He gave the example of how the solar industry grew faster than projected. Trustee Canary added that the growing wind industry was another golden opportunity for training programs. Trustee Canary publicly thanked Mr. Collazo and his staff for helping to put together the data on use fee information for Ms. O'Connor and the committee, and ended his report.

Trustee Morgo reported that the budget and finance committee had not met but had scheduled a meeting on October 17th, two days after the College's census which will give an idea of what the enrollment figures are. He said the committee would also review the Cenergistic presentation to look at savings and how that impacts the operating budget. He reported the Legislature's five year budget plan committee was extended by a County Legislature resolution. He ended by gently disagreeing with Trustee Lilly that there is no more new money coming from government, a statement he did not want to concede to. Dr. McKay answered that the College would continue its efforts to ensure that the County meet its statutory responsibilities despite its own budget deficit.

Chair Sanders announced there was no student success committee meeting this month, but there would be one upcoming. She announced they would continue with the committee reports shortly, but first wanted to acknowledge and welcome the newest Board appointee, Gemma deLeon-Lopresti, who had just joined the meeting and who would be sworn in immediately.

Dr. McKay welcomed Ms. deLeon-Lopresti as a constituent who knows the College and the region, bringing invaluable contributions to the Board. The Chair joined them at the signing table and Ms. deLeon-Lopresti was sworn in by the Deputy County Clerk. The Chair asked the new Trustee to tell the Board a little bit about her background. Trustee deLeon-Lopresti started by saying she knew what it is like to be a college student and working at the same time, as she was a working student the whole time in college, at St. John's University where she got her Master's Degree in Business Administration in 1997. She stated she is currently the President of Local 1102, part of the United Food Commercial Workers Union, with 1.3 million members across the United States. She gave some background on the Local, and said she hoped to bring together the voices of working people, students, and employers that want to be able to create good jobs, and hoped her input with being on the Board would be helpful in that sense. The Chair welcomed her again to the team, telling her they did have good Board synergy.

Chair Sanders returned to the agenda, calling for the Student Trustee report. Christopher North reported he is working with Dr. Adams on the S71 bus route problem, a major concern. He said he hoped when Dr. McKay meets with the County Executive that he would realize the negative

impact changing the bus route would have on the students, particularly with missed connections which would cause them to miss classes, plus the additional cost.

Student Trustee North also stated that his committee was working with the sustainability office, and he would be attending Car Free Day that Thursday. Trustee Canary asked if the College has a good feel for how many students take buses. Student Trustee North asked Dr. Adams if he knew from the general survey, and Dr. Adams answered that they did not have exact information and it was hard to quantify. He said there were plans to do a survey in January which would also identify which bus lines the students are using. Dr. Adams explained the College is particularly concerned about the S71 line scheduled to be cut October 3, in the middle of the semester, and very concerned that many students are not even aware the line is to be cut. He said they have been trying hard to be proactive and get the word out to the students that are going to be impacted, and trying to work with Suffolk Transit to not cut that line in particular.

Chair Sanders asked if there was a way using the College's technology to capture transportation information, not just regarding buses but also how many students are driving, and possibly using the information for when parking may be impacted at peak times. Dr. Adams explained that in the past they would use the actual admissions application for survey questions, but found that was not a good formula. He said what they do now is put the survey on the portal, and have received a good response, and are hoping to do the same with a transportation survey in the next iteration of that. He said they would be working with the computer center to ensure they capture that information, but for now they are still working to ascertain the immediate number of public transportation students, and which lines they use.

Trustee Canary interjected that, as an aide to Senator Boyle, he could report that the Senator is deeply concerned about the situation. He explained there has been a disparity in state funding between Nassau and Suffolk Counties to help subsidize bus operations, and that the Senator recognizes this and intends to make this a top agenda item in the budget cycle for next year to try to get Suffolk County a fairer share. He acknowledged that can't happen until January but wanted to state that it is recognized by many of the state legislators who will try to get the County more money for next year.

Dr. McKay said he believed the MTA payroll tax is an item that needs to be raised as well. Trustee Lilly asked Dr. Adams and Mr. Zwirn if at the meetings there was any suggestion of using scat buses for students. Mr. Zwirn replied there was no talk about it. Trustee Lilly suggested that perhaps supplementing that way might be at least a little cost effective, given that the missed connections will cost students to miss classes. Mr. Zwirn said he thought the College would see some students having to withdraw because there is no other alternative.

Mr. Zwirn explained there are many implications for Suffolk Transit to cutting routes, including losing State aid which is based on mileage, and losing ridership at a time they are trying to increase it, both counterintuitive consequences. He said the hearing was attended by several public officials, and he thought Legislator Schneiderman did an excellent job of identifying the shortcomings of this type of reduction in service. With the County Executive coming that day and Car Free Day coming up, he said the College would just have to wait and see what happens.

Chair Sanders moved to the Foundation report. Ms. Diaz introduced herself for the record, and reported that the Foundation had a wonderful year. She said they reported to their Board of Directors this week that they had significantly increased income in support of student scholarships, with significant contributions from faculty and staff as well as the outside community, and had reduced expenses by being very prudent this year.

Ms. Diaz said this year's golf event was also hugely successful, largely due to the support from its title sponsor, Bridgehampton National Bank as well as the College's wonderful honoree and alum, Kevin O'Connor. She said the event raised over \$105,000, a significant increase over last year. She reported the Foundation is tracking very well towards completing the Vision 2020 Campaign, being already at \$5.8 million of the \$7 million goal. She said the College will see the completion of that campaign in short order. She stated that in addition to that, in 2015-16 the Foundation raised \$1.9 million, a significant increase over 2014-15 when they raised about \$1.1 million. She explained that in addition to supporting student success via scholarships, the funds are also used to support College programs in general, for example funding provided to disability services for technological materials they needed. She said the Foundation continues to move forward and find additional ways to bring in revenue to support the students at the College.

Trustee Morgo asked if the \$1 million gift received at the Fall Gala was part of the \$1.9 million raised. Ms. Diaz explained that was actually a pledge and the Foundation has received \$200,000 of that, but that she was confident they would get the balance. .

Chair Sanders moved to the Chair's report, which included the Executive Committee report. She said the committee went over items on the agenda that were to be addressed at this Board meeting. She reported the STEM workforce report was presented to the committee at their meeting, and that some of the content would be used during Dr. McKay's meeting with the County Executive that day, a meeting requested by the County Executive to come to the campus to talk about STEM. She thanked Dr. McKay for taking the leadership and expressed confidence that it would be a positive meeting.

The Chair pointed out there were some invites for the Board: a save the date for the annual retreat November 17, an email invitation from Legislator Martinez asking the Board to attend the education committee meeting at the Legislature September 27, and an invite from Governance for the Chancellor Awards October 21. She asked that the Board record those and respond to them.

Chair Sanders thanked the volunteer members of the committees, stating the independence of the committees help feed what the Board does collectively. She brought up the subject of the violent murders that had occurred recently in Brentwood and asked for an increased level of sensitivity to the students, as the College is something of an oasis for students living among the violence. She suggested that because education is the piece that changes it all for many, there might be ways the College can help, or try and bring in community leaders if need be. With that the Chair ended her report.

Chair Sanders moved on to the President's report. President McKay stated that, as always, there is a lot of exciting work happening at the College. However, as a part of the community, there are events that occur that the College has to be mindful of. The College tries it's best to do what it can within the College and the surrounding community and will continue to work and bring community leaders together to have these dialogues.

Dr. McKay then introduced Dr. Jeffrey Pedersen to give an update on Achieving the Dream and Dr. Lauren Tacke-Cushing to give an update on Middle States.

Dr. Pedersen stated the College has gotten off to a good start with Achieving the Dream. He and Professor Paul Basileo have met with about 10 or 11 different groups across the College to review Achieving the Dream. Last week he had an opportunity to go down to Maryland to a Data and Analytics Summit to learn how to use data to effect change for the better within the institution. The first year is going to be a lot of study, they are going to be working with a lot of the constituent groups within the College. They will develop a Study and Advisory Committee, College Seminar Advisory Committee, Senior Planning, Governance with the Student Engagement Committee to get data and see where the College can really enhance student learning and outcomes. This will be introduced College-wide.

He said Dr. McKay introduced Achieving the Dream at the Academic Convocation and there will be a major presentation at Faculty Professional Development Day. Dr. Karen Stout, CEO and President of Achieving the Dream, is coming to visit next week. Dr. Pedersen spent time with her down in Maryland and he said she is very fond of Suffolk, and loves what the College is doing and is intrigued by the College's integrated planning model. The College is linking everything it is doing currently, back to the institutional goals. Dr. Pedersen said all the planning at the College goes back to the institutional goals, back to the seven Middle State standards, back to the seven capacities for Achieving the Dream and the Presidential goals.

Last year the College tied all that into the institutional planning efforts and the operational planning efforts as well. All of this integration has created a big stir and has caught the interest of many nationally as to how the College is accomplishing this.

Dr. McKay introduced Dr. Lauren Tacke-Cushing. Dr. Tacke-Cushing began her brief update on some of the Middle States activities that are going on and stated that the Standards Committees are actively meeting. All the meeting dates for the fall semester have been collected and have been placed on the Middle States webpage. You can find the link on the College home page and also on the President's page.

Dr. Tacke-Cushing said there are active leading committees in this data gathering process. The Standard One Committee already sent faculty and staff a brief survey on mission and goals and Dr. Pedersen's office is helping with asking opinions about the current mission. The College has received a great response rate so far, 90% support the mission. This feedback will be used for the College's Middle States report. Other things that Dan Linker, her co-chair and she are trying to do is get out and present as much as they can to all the different constituencies. This was also just

posted on the College's alumni Facebook page. They plan to reach out to SGA and make sure they update the students as well. She said there is momentum and everyone is working really hard at the various committees and standards as they continue to move forward.

Chair Sanders commented how important this is to a higher education institutional survival. She said institutions are failing every day, strong brand names are in trouble and the College is doing well. She added she has been asked how the College is managing to accomplish this during these times. She said this would be added to the agenda for the board retreat to discuss in further detail. Chair Sanders applauded Dr. Pedersen and Dr. Tacke-Cushing for their leadership and Dr. McKay for making sure the College stays focused.

Dr. McKay thanked the Board stating a key part of governance includes shared governance. He said to be where the College is today is a huge momentous undertaking by everyone at the institution, including the Board of Trustees.

Dr. Pedersen noted as an example of the efforts of the last few years and effect that they have had was when a survey for Standard One Middle States Mission and Goals went out, over 90% of the College, faculty and staff, felt that they knew the mission statement and goals well, and believed in them. 98% of the respondents say that the mission statement reflects what the College does and it should be the guiding document.

Trustee Canary echoed Chair Sanders comments as well and stated how critically important this effort is. He stated that the fact that this board recognizes how important this is, and thanked them for the collaborative effort.

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Chair Sanders moved on to the Round table. Trustee Morgo shared his experience while travelling overseas in Belfast the northern part of Ireland. He commented he was astounded and saddened by the level of violence that plague that area. Someone had said to him this is what happens when politicians play on hate. He added that the thing that resonated was education, education was what brought them back from the brink. Trustee Morgo added that he agreed with Chair Sanders earlier comments in regards to how the College can be a vital part in assisting with the violence in the surrounding communities.

Dr. McKay commended the faculty and staff for another year of accomplishments. He thanked VP Mary Lou Araneo and her team for a job well done for putting together the College's annual report. He noted there was a digital version of the book on the College's website.

Trustee Canary stated that on October 1, there's going to be a ribbon cutting on the new rest stop on the LIE. The Governor came up with the concept of Taste New York, Taste Long Island. So the operation of the rest stop is being put out to a not for profit. Everything that's sold in it has to have basis from Long Island and New York; beverages, food items, etc. He asked if the College could inquire about possibly get a kiosk in this rest stop area as this get a lot of traffic. He also mention that the upcoming Saturday is the annual beach clean-up. It is the World Wide Littoral Society Beach Cleanup Day. Senator Boyle is once again sponsoring the event at Robert Moses

Beach, Field Two. He invited all to participate, the event is from 9:00 a.m. until noon. He added that on Friday October 7, 2016 from 10:00 a.m. to 1:00 p.m., Senator Boyle and Senator Croci are sponsoring at the Field House a Golden Gathering, a senior health fair.

Dr. McKay asked if before Roundtable was concluded if they could share a video of the Board. The video was played, it was a recording of the progress of construction for the new LRC on the Grant campus via a drone. Mr. Kevin Peterman said that Steve Evans was the person that controlled the drone and Allison Wertz did the video editing.

Trustee Pontieri commented going solar maybe something to look into given the number of flat roofs on the campus. Trustee Lilly mentioned tying that into the rates that some of the private solar farms are getting it can become a good revenue stream.

Chair Sanders thanked Trustee Pontieri and Trustee Lilly for their comments. She asked if any Trustee was interested in going to Cooperstown, NY October 21st through the 23rd for the NYCCT, the New York State Community College Trustees Training. She said her final comment was is on the loss of another major figure on Long Island, Brigadier General George A. Jones. He served in three wars, witnessed the actual integration of the army. Not only had he done a lot of work in his home town of Roosevelt, he was the Chairman Emeritus for the Urban League, and had done a lot of work throughout Nassau and Suffolk Counties. She noted his burial was later that afternoon in Calverton.

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Chair Sanders requested a motion adjourn the Board of Trustees meeting. Trustee Pontieri so moved, Trustee Lilly seconded, the motion was approved unanimously.

The Board of Trustees was adjourned at 10:58 a.m. The Board of Trustees next meeting is October 20, 2016 at 4:00 p.m. in room 114 of Captree Commons, on the Michael J. Grant Campus in Brentwood, New York.

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Respectfully submitted,
Bryan Lilly
Secretary