

**SUFFOLK COUNTY COMMUNITY COLLEGE
SUMMARY MINUTES OF THE BOARD OF TRUSTEES MEETING
ROOM 114, CAPTREE COMMONS
MICHAEL J. GRANT CAMPUS, BRENTWOOD, NEW YORK
AUGUST 21, 2014**

The meeting was held on Thursday, August 21, 2014 at 3:00 p.m. in Captree Commons, Room 114 in Brentwood, New York.

PRESENT:

Dafny Irizarry	Chairwoman
Bryan Lilly	Trustee/Secretary
Belinda Alvarez-Groneman	Trustee
Gordon Canary	Trustee
James Morgo	Trustee
Paul Pontieri	Trustee
Theresa Sanders	Trustee
Anne Shybunko-Moore	Trustee
Gardy Amilcar	Student Trustee
Dr. Shaun L. McKay	President
Louis J. Petrizzo	General Counsel
Mary Lou Araneo	V.P. Institutional Advancement
Jeffrey Pedersen	V.P. for Planning & Institutional Effectiveness

The meeting of the Board of Trustees was convened at 3:01 p.m.

Chairwoman Irizarry welcomed everyone and proceeded with the swearing in of student Trustee Gardy Amilcar. Student Trustee Amilcar's family was in attendance and after the signing of documents, photos were taken and Chairwoman Irizarry welcomed Student Trustee Amilcar to the Board of Trustees and pointed out that New York is one of only twenty-six states that have student involvement in their Board of Trustees and that the Board is very fortunate to have him.

Student Trustee Amilcar addressed the Board by introducing himself, naming several clubs including the Honors Club and Business Club that he is a member of, as well as his leadership roles with the Student Engagement Committee and Student Government. He continued to thank Dr. McKay and the administrative body of Suffolk County Community College for their continued efforts in bettering this institution. He also thanked his fellow Trustees for giving him such a warm welcome and making his transition to this position so comfortable. Trustee Amilcar stated that he is excited to represent the voices of the students who elected him to this position.

Trustee Canary stated that while attending ACCT training in Washington, DC for three days with Chairwoman Irizarry and Trustee Amilcar, he really got to know Trustee Amilcar and he stated that without equivocation Trustee Amilcar is going to be an excellent addition to the Board.

Chairwoman Irizarry recognized guests Coach Eric Brown and Professor Scott Mandia, both of whom were being honored. Dr. Christopher Adams, Associate Vice President of Student Affairs addressed the Board and introduced Kevin Foley, the Interim College Director of Athletics, to say a few words about Eric Brown, coach for the SCCC baseball team who was recently inducted into the NJCAA Hall of Fame.

Director Foley stated that it was beyond a pleasure to introduce Coach Brown and that in the twenty-eight years of coaching, there was not a better person (in all deference to his fellow faculty members) to honor than Coach Brown. Not only has he impacted, over twenty-eight years, a lot of young men, but he has impacted a lot of people throughout the College. He stated Coach Brown is respected not only for his baseball skills, but how he handles and how he helps the young men move on to greater things at four-year schools. Not only did Coach Brown had an outstanding win/loss record, but more importantly, accordingly to Director Foley, “if you come to the baseball games, you see how many of his alumni come back. Whether it's a teacher in the classroom or a coach, the real testimony is how many people remember who you are and come back to acknowledge you, and his alumni are incredibly faithful to him. He is a great representative of the College.”

Dr. McKay then asked the Trustees to join him and Chairwoman Irizarry read the plaque which bore the following inscription: “The Board of Trustees and Suffolk County Community College extend their sincere congratulations to Eric Brown for being selected as the recipient of the 2014 Region 15 Coach of the Year Award, 2014 Metropolitan Baseball Referees Sportsmanship Award and for being inducted into the NJCAA Baseball Hall of Fame. We applaud your achievements and celebrate your accomplishments that have brought acclaim to Suffolk County Community College.” Thank you. After applause from the audience, photos were taken.

Dr. Christopher Adams then introduced Dr. Maria DeLongoria, Associate Vice President for Academic Affairs, who recognized Professor Scott Mandia. Dr. DeLongoria began by stating that Professor Mandia is a guy the College loves and hates to hear from all at the same time. He usually gives us updates about the storms that are coming or some kind of weather condition. Dr. DeLongoria joked that the College hopes to hear less from him this year. She went on to say that Professor Mandia has received a very prestigious honor, from the American Geophysical Union. He has received their Ambassador Award and which is an annual award for people who have done extraordinary work and made extraordinary contributions to earth and space sciences. This award is not usually focused toward a community college professor so the College is also proud of that fact. Dr. DeLongoria continued to say that in addition to Professor Mandia’s fieldwork, and his scholarship and publication work, he has been asked by the White House to do some large-scale research on climate change. This just adds to the credibility and speaks to the quality of his work and the respect that he has earned from his colleagues. Dr. DeLongoria congratulated Professor Mandia and there was applause from the audience. Professor Mandia thanked

everyone. He then gave a weather forecast for the upcoming months, referencing the winter and the possibility of El Nino and its effect on the area. Dr. McKay commented that he is going to bring Professor Mandia to the Legislature to get appropriate funding in the budget to cover upcoming storms. Chairwoman Irizarry mentioned that she invited Professor Mandia to speak to students at Mulligan School in Central Islip about career choices and she also thanked him for the community work that he participates in. She continued to read the plaque which stated: "The Board of Trustees and Suffolk County Community College extend their sincere congratulations to Professor Scott Mandia for being selected as the recipient of the 2014 American Geophysical Union Ambassador Award. We applaud your achievements and celebrate your accomplishments that have brought acclaim to Suffolk County Community College." Photographs were then taken. Chairwoman Irizarry thanked Professor Mandia and Coach Brown for their service to the College and to the region, and thanked them for helping the College advance the mission of the institution.

Chairwoman Irizarry requested a motion to adjourn the Board of Trustees meeting and call to order the meeting of the Board of Directors at 3:19 p.m. Trustee Alvarez-Groneman so moved, Trustee Sanders seconded, the motion was approved unanimously.

Chairwoman Irizarry called for a motion to adjourn the Board of Directors meeting and reconvene the Board of Trustees meeting at 3:24 p.m. Trustee Morgo so moved, Trustee Lilly seconded, and the motion was approved unanimously.

Chairwoman Irizarry requested a motion for the approval of the minutes of the June 19th, 2014 Board of Trustees meeting and approval of the minutes of the June 4th, 2014 special meeting of the Board of Trustees. Trustee Pontieri so moved, Trustee Sanders seconded, and the motion was approved unanimously. Trustee Morgo asked that there be clarification with respect to page 15 of the minutes. He stated that the content of the minutes were correct, but his comments regarding the RFP for legal services were incorrect based on an email that he had received regarding the subject line of an email and not the full contents of the email. The motion carried with no opposition.

Chairwoman Irizarry introduced Associate Dean John Bullard, to present the College Financial Report. Dean Bullard stated that the 2013-2014 fiscal year was coming to a close with the College's operating budget still trending to the positive and that the 2014-2015 operating budget will open up to the College community on September 2nd. Dean Bullard indicated further that SUNY capital facilities conducted a site visit earlier in the week. Mr. Jon DeMaio, Administrative Director of Educational Facilities, and Mr. Paul Cooper, Executive Director of Facilities, gave tours of the Riverhead Building, and the new science building, and reported that everything went well.

Trustee Pontieri asked Dean Bullard, if the College would be able to replace the amount that was withdrawn from the reserve fund balance. Dean Bullard replied that the College should be able to replace it and even add a little bit of money to it. Dr. McKay stated that the College works tirelessly monitoring things daily to look for some turnover savings. These efforts have allowed the College to recover the \$1.9 to cover the \$1.8 million.

Trustee Pontieri if the College was able to fill the hole that was created. Dr. McKay replied in the affirmative. Trustee Pontieri asked if the College would have to do this again going forward. Dr. McKay replied "Absolutely". Trustee Pontieri asked when the College would begin working on the next budget. Dean Bullard replied that by October the College would start working on the next cycle for the 2015-2016 year. Dr. McKay stated that the College receives a call letter from the County Executive and then does a call letter internally for the College.

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Chairwoman Irizarry stated there were ten resolutions in total, and requested a motion to approve College Resolutions 2014.61 to 2014.68 and noted the other two resolutions would be done separately. Trustee Pontieri so moved, Trustee Sanders seconded, and the motion was approved unanimously.

Chairwoman Irizarry stated that Item 4 asks for the Board to vote to accept a grant award. She noted that she had indicated at a committee meeting that, moving forward, when the Board is presented with these types of resolutions of authorizing a grant award, that a budget and a breakdown of how the monies will be utilized be attached to the resolution, in order for Board members to be informed as to how the money is going to be used.

RESOLUTION NO.2014.61 ESTABLISHING NEW WAGE RATES FOR STUDENT EMPLOYMENT

WHEREAS, New York State has increased the state minimum wage rate, and

WHEREAS, the College needs to pay minimum wage for Work Study and other assignments, be it therefore

RESOLVED, that as of August 25, 2014 wage rates for student employees will be increased as follows:

	<u>FROM</u>	<u>TO</u>
Work Study (on campus)	\$8.50/hour	\$9.00/hour
Work Study (off campus)	\$9.00/hour	\$9.50/hour

Work Study (America Reads/

Family Literacy Program) will remain at \$10.50/hour

Student Aide \$8.50/hour \$9.00/hour

RESOLUTION NO. 2014.62 AMENDING THE COLLEGE BUDGET FOR AN EDUCATIONAL OPPORTUNITY PROGRAM GRANT

WHEREAS, the 2013-2014 College operating budget provides \$175,747 from the State University of New York for an Educational Opportunity Program (EOP) grant to provide counseling and tutoring services on all three of the College campus locations, and

WHEREAS, the grant award has been increased by \$463 for the 2013-2014 academic year, bringing the total amount of the grant award to \$176,210, and

WHEREAS, it is necessary to amend the 2013-2014 College operating budget in the amount of \$463 to provide for the increase in the grant award, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that the 2013-2014 College operating budget be amended to reflect the award increase in the amount of \$463, from the State University of New York for an Educational Opportunity Program (EOP), and be it further

RESOLVED, that the College President, or his designee, is authorized to execute any necessary documentation, including a contract amendment, as approved by the College General Counsel, with the State University of New York, reflecting the increase in the grant award for the Educational Opportunity Program (EOP).

Project Director: Joanne E. Braxton, College Dean of Enrollment Management

Note: Institutional Support required

RESOLUTION NO. 2014.63 APPROVING MONTHLY SPONSOR SERVICES FOR SUFFOLK COUNTY COMMUNITY COLLEGE

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payments to the County of Suffolk in the amount of \$2,249,187.51 for the month of July 2014 and \$2,245,405.40 for the month of August 2014 (Attachment I) are hereby approved by the Board of Trustees.

RESOLUTION NO. 2014.64 ACCEPTING A GRANT AWARD FROM THE STATE UNIVERSITY OF NEW YORK (SUNY) FOR AN INNOVATIVE INSTRUCTION TECHNOLOGY GRANT (IITG), ENTITLED “CREATING MOBILE “MAKERSPACES” TO SUPPORT EXPERIENTIAL LEARNING”

WHEREAS, Suffolk County Community College has received a grant award in the amount of \$9,800 from The State University of New York (SUNY) for an Innovative Instruction Technology Grant (IITG), entitled “Creating Mobile “Makerspaces” to Support Experiential Learning,” for the period of August 1, 2014 through June 30, 2015, and

WHEREAS, the project will investigate how mobile “makerspaces” enhance student learning through informal experiential opportunities while furthering student engagement, and

WHEREAS, matching funds are not required, and

WHEREAS, an in-kind contribution in the amount of \$5,248 will be met through space, equipment, administrative support, and the associated benefits of faculty and staff, be it therefore

RESOLVED, that the College President, or his designee, is authorized and empowered to execute any necessary documentation, including a contract, in such form as shall be approved by the College General Counsel, accepting a grant award in the amount of \$9,800 from The State University of New York (SUNY) for an Innovative Instruction Technology Grant (IITG), entitled “Creating Mobile “Makerspaces” to Support Experiential Learning,” for the period of August 1, 2014 through June 30, 2015.

Project Director: Dana Antonucci-Durgan

Note: No full-time personnel

RESOLUTION NO. 2014.65 ADOPTING A STUDENT IMMUNIZATION POLICY

WHEREAS, New York Public Health Law sections 2165 and 2167 mandate that institutions of higher education ensure that their students demonstrate compliance with certain immunization requirements pertaining to measles, mumps and rubella (MMR), and meningococcal meningitis disease, and

WHEREAS, the College’s student immunization policy requires updates and revisions to comport with these provisions of the Public Health Law, be it therefore

RESOLVED, that the College hereby adopts the “Student Immunization Policy,” (Attachment II effectively immediately, and be it further

RESOLVED, that the College hereby revokes the policy entitled “Mandatory Student Immunizations: Measles, Mumps and Rubella,” adopted by this Board on January 25, 1996.

RESOLUTION NO. 2014.66 ADOPTING A POLICY ON INSTITUTIONAL REVIEW BOARD AND HUMAN SUBJECTS’ PROTECTION

WHEREAS, Suffolk County Community College is committed to the protection of students, employees, and others who may conduct or participate in research or externally-funded educational projects involving human subjects, and

WHEREAS, in accordance with law, the College’s Institutional Review Board (IRB) is charged with ensuring the protection of human subjects involved in such research and educational projects, and

WHEREAS, the College’s policy governing the role and responsibility of the IRB is in need of updates and revisions, be it therefore,

RESOLVED, that the College hereby adopts the “Policy on Institutional Review Board and Human Subjects’ Protection,” (Attachment III), effectively immediately, and be it further

RESOLVED, that the College hereby revokes the policy entitled “Policy on Research and Educational Projects Involving Human Subjects,” adopted by this Board on May 21, 2009.

RESOLUTION NO. 2014.67 AUTHORIZING THE ACCEPTANCE OF GRANT FUNDING FROM NYSERDA FOR THE INSTALLATION OF ELECTRIC VEHICLE CHARGING STATIONS

WHEREAS, the New York State Energy Research and Development Authority (NYSERDA) has developed the Workplace Initiative grant program with Leviton Manufacturing Co., Inc., a manufacturer of electric vehicle (EV) charging stations, whereby eligible business entities may receive EV charging stations, at no cost, as well as funding to help defray the College’s cost of installing the charging stations, and

WHEREAS, the College wishes to participate in such program in furtherance of its commitment to green energy sources and sustainability, now therefore, be it

RESOLVED, that the College is authorized to accept grant funding under NYSERDA’s Workplace Initiative grant program for the installation of electric vehicle charging stations at the College’s three campuses, and be it further

RESOLVED, that the College President, or his designee, is hereby authorized and empowered to execute any contracts or other documentation, in a form as approved by the College General Counsel, which are required to facilitate said grant award and the installation of the charging stations.

RESOLUTION NO. 2014.68 APPROVING BUDGET TRANSFERS

WHEREAS, the Board of Trustees established a policy on the authorization of budget transfers, and

WHEREAS, according to that policy, the transfers on Attachment IV must be authorized by Board resolution, and

WHEREAS, the President recommends the transfers on Attachment IV as necessary for the operation of the College, be it therefore

RESOLVED, that the budget transfers shown as Attachment IV are hereby approved.

Chairwoman Irizarry requested a motion to approve College Resolution 2014.69 and 2014.70. Trustee Sanders so moved. Chairwoman Irizarry then made a motion to amend College Resolution 2014.69, by adding a sentence at the end of the description for the Governance Committee that reads as follows: Other than Board members could be invited as the Board deems necessary.

Dr. McKay asked to clarify if that was for the Board as a whole or if it was for the Personnel Committee. Trustee Pontieri stated it was for the Governance Committee. Chairwoman Irizarry stated it was for the establishment of the Governance Committee. Trustee Pontieri asked the Chairwoman to clarify the resolution being discussed for the members of the audience. Chairwoman Irizarry stated they were referring to the attachment to item number 9 the actual resolution has no amendments in the language. The amendment is to the attachment which includes the description of the Governance Committee and the amendment is to add the sentence that was read. Chairwoman Irizarry stated that by documenting it, it would become part of the bylaws, and the board currently does not have a Governance Committee. The Governance committee will be added as the sixth committee, in addition to the standing committees of Personnel Committee, Facilities Committee, Budget and Finance Committee, and the Advocacy Committee.

Dr. McKay asked if the Board at this point would be discussing nominations or recommendations for the committee. Chairwoman Irizarry stated they would first pass the resolution and then after speak to that. General Counsel Petrizzo called for approval of the amendment. Trustee Morgo so moved, Trustee Sanders seconded, approval of the amendment was approved unanimously.

Chairwoman Irizarry called for a motion to approve College Resolutions 2014.69 and 2014.70. Trustee Morgo so moved, Trustee Sanders seconded, the motion was approved unanimously.

RESOLUTION NO. 2014.69 AMENDING ARTICLE V(G) OF THE BYLAWS OF SUFFOLK COUNTY COMMUNITY COLLEGE TO ESTABLISH A GOVERNANCE COMMITTEE

WHEREAS, Article V(G) of the Bylaws of Suffolk County Community College enumerates the standing committees of the Board of Trustees, and

WHEREAS, the Board of Trustees wishes to create a Governance Committee as a standing committee in order to enhance the quality and effectiveness of the Board, in accordance with its statutory mandate, be it therefore

RESOLVED, that the Bylaws of Suffolk County Community College are hereby amended, as reflected in Attachment V, to establish the Governance Committee.

RESOLUTION NO. 2014.70 ESTABLISHING GUIDELINES FOR THE GOVERNANCE COMMITTEE IN THE EVENT OF ISSUES INVOLVING CONFLICTS OF INTEREST OR ETHICS

WHEREAS, the Governance Committee, established by this Board by a resolution duly adopted on August 21, 2014, seeks to ensure, among other things, that members of the Board of Trustees meet their obligations as required by the Board's by-laws and policies, and comply with all applicable laws, rules and regulations, and

WHEREAS, in the event of allegations of conflicts of interest, or violations, on the part of such Board members, of any laws, rules, regulations or policies, including alleged violations of applicable ethics provisions, procedures should be established for addressing such matters to ensure a full and fair opportunity for review, be it therefore

RESOLVED, that in the event that conflicts of interest or ethical issues arise involving members of the Board of Trustees, that such matters shall be referred to the Governance Committee for review and evaluation, and be it further

RESOLVED, that said Committee may recommend that any such matter be reviewed by the College General Counsel and Suffolk County Attorney to determine whether a conflict of interest or ethics issue exists which would warrant retaining independent investigators and/or legal counsel, and be it further

RESOLVED, that said Committee may also recommend that any such matter be referred to the Suffolk County Board of Ethics, pursuant to Article XXX of the Suffolk County Charter.

Trustee Canary stated he volunteered his services to be the chairperson of the Governance Committee. Chairwoman Irizarry thanked Trustee Canary for volunteering and stated he would be the chair of the Governance committee and asked any interested members to contact Trustee Canary.

Chairwoman Irizarry moved on to the committee reports beginning with the Student Success Committee. Trustee Sanders reported that this meeting was the first with the new student trustee and the committee is excited about the college spirit and all of the ideas that Trustee Amilcar has to bring some unity amongst not only the students, but the spirit of the college. There will be a full week of services in October, kicked off on October 6th with the blue and white day. One topic of discussion was that not only should it be something that relegated to the three campuses, but that the College needs to emphasize it throughout the County, particularly with sponsors of the College. The College should encourage everyone to wear blue and white that particular day and maybe just build the pride throughout the County. The committee is excited and looking forward to good spirit week the committee also had several different discussions as it pertained to compliance items, the academic programs and some of the things that Middle States is changing and requiring. Trustee Sanders spoke about the Study Abroad program and how the committee viewed some of the pictures from the program that just wrapped up. She commented that just seeing some of our students that are traveling abroad with Suffolk Community College T-shirts on an international level is very exciting. Trustee Sanders also mentioned that the Association also presented a report discussing the vans and some other resolutions that had already been discussed. New business that was discussed had to do with the Institutional Review Board which is being formalized on the Grant campus. She explained that the Institutional Review Board pertains to the study of human subjects where colleges and universities are mandated to have a board that monitors the type of research being done. Lastly, Trustee Sanders stated that the Middle States report will be due September 15th. Chairwoman Irizarry thanked Trustee Sanders for her report and stated that the College was officially off of warning from Middle States and thanked President McKay, Dr. Jeffrey Pedersen and all staff that worked closely for that to happen.

Trustee Morgo reported on the Budget and Finance Committee by first reminding everyone of the process in approving the budget and recommending it to the County and of the resolution passed asking that the College establish a working group with the County Legislature and the County Executive. On Monday, August 18th, Trustee Morgo met with President McKay, Vice President Vizzini, Counsel Petrizzo and AVP Tempera to plan how to implement that committee. The decision was made that the College meet with the legislators and the County executive to let them know what the process is like and what the restraints are like for the College and what the College feels about students' tuition and use of the fund balance. Trustee Morgo stated that a meeting was set up between the College, Presiding Officer Gregory and the County Executive's office September 8, 2014. He expressed that he thought it is important to have a Budget & Finance Committee meeting prior to the Sept. 8th meeting. This concluded Trustee Morgo's report.

Trustee Lilly stated that there was no report for the Facilities Committee but that he did speak with General Counsel Petrizzo about setting up a monthly meeting. He also stated that he would get in touch with Vice President Vizzini to schedule times with Trustees Morgo and Canary that the committee can do tours on a more often than just biannually.

Dr. McKay added that there are times when the College has either a power event or whatever happens on the campuses, that the campus directors, public safety, they all work together. He recognized and personally thanked Pete DiGregorio. There were some buildings that were either under water or had tiles that were soaked and fell.

Trustee Shybunko-Moore reported that currently she is the only member of the Advocacy Committee and that she was asked to speak on the Saturday radio show at MacArthur Airport and the topic was workforce and filling the pipeline on Long Island, specifically with manufacturing. Trustee Shybunko-Moore stated that she thinks the College continues to be a voice for advocacy and she hopes that as a result of speaking more publicly about that issue, workforce training will continue to be a big focus here on the Grant campus. She added that she hopes industry leaders will continue to work and partner with John Lombardo. Trustee Shybunko-Moore concluded her report by stating that the College continues to get the voice out to students here doing career mapping and career planning. Chairwoman Irizarry thanked Trustee Shybunko-Moore for her report and volunteered to be on the committee as well.

Trustee Pontieri gave a report for the Personnel Committee stating that the President's evaluations are almost finished. He also stated that there needs to be a meeting with President McKay to review them and then bring it back to the Board through the Personnel Committee. Chairwoman Irizarry thanked Trustee Pontieri and commented about a Governance Committee that the Board will have in the future. Dr. McKay stated that he would like to formally sign his report and submit it to the Chair of the committee. He added that only one version is available and it includes his goals for the next year as well as his report and self-assessment. Trustee Pontieri thanked Dr. McKay and said that he would speak with Dr. McKay in a few days.

Chairwoman Irizarry moved on to her report. She stated that she along with Student Trustee Amilcar and Trustee Canary attended the American Community Colleges Trustee Governance Leadership Institute from August 4th through August 6th in Washington, DC. She stated that it was very helpful in the Board's goal and duty to have effective governance. Some items that were discussed included the involvement of students on the Board, dealing with the media, micromanagement, being present at meetings and functions, board member involvement and the need for retreats and professional development among Board members. Chairwoman Irizarry continued to state that she, Trustee Sanders and Student Trustee Amilcar will be attending the New York Community College District 60 Annual Conference from September 18th to September 21st. She also pointed out that former Trustee Hazlitt will be honored on September 20th at the conference with the 2014 Donald M. Mawhinney Trustee Leadership Award and some of Trustee Hazlitt's family will attend as well. Chairwoman Irizarry stated the purpose of the retreat that took place earlier with Ms. Dona Bulluck from the SUNY system; was to enrich the knowledge and understanding of the role of the Board as well as the role of the individual trustees, to enhance their expertise and to confront challenges and opportunities being phased in

by the College and the community. They discussed a number of topics such as the creation of the Governance Committee. They reviewed the Conflict of Interest Policy, the Open Meetings Law, verbatim minutes and the Suffolk County Community Bylaws. Chairwoman Irizarry pointed out that it was pointed out to the Board that the Suffolk County Community Bylaws should be titled the Board of Trustees Bylaws. She then asked if the board members received packets given to them at the institute they attended in Washington. She continued to state that there were a number of articles that will be very helpful in their roles as Board members. Additionally, the Chairwoman congratulated President McKay on his appointment to the American Association of Community Colleges Commission on Diversity, Inclusion and Equity. Lastly, Chairwoman Irizarry stated that one of the Board's duties is to be supportive of the institution by attending functions and by being supportive in the different initiatives. She said it has been the practice in the past that the Board is included when remarks are shared at different functions, including the Foundation Gala, a golf tournament, when publications are also disseminated for the accomplishment of the College and the Board intends to continue to be present and share remarks. Chairwoman continued to say that this past year, for some reason unknown to the Board, remarks were not shared by the Board at the gala. There were no remarks from the Board in the brochure and that they have the PDF file, forty-two pages. In the past the Board was included. The Chairwoman requested that moving forward the practice of including the Board be observed. Dr. McKay responded that the College has committees that meet and decide exactly what layout and print and format, etc. Dr. McKay also stated that in the second page of document, the Trustees were thanked for their contributions and their advocacy efforts which were listed specifically. It was also pointed out that throughout the document, you can see that there are times we captured the Trustees in either pictures or portraits. Dr. McKay said that he would make sure that the committees are aware of the Chairwoman's concern. Chairwoman Irizarry noted that she did in fact read the 42 pages of the document and did see pictures and different remarks but there were no remarks from the Chair of the Board.

Chairwoman Irizarry called for the President's Report. Dr. McKay introduced Dr. Jeffrey Pedersen, VP for Planning & Institutional Effectiveness to give an update on Middle States and a Nursing accreditation in January.

VP Pedersen stated that as Trustee Sanders had mentioned, the College had its accreditation reaffirmed and Middle States has asked for a follow-up report so that the College does not lose its momentum in assessments and to demonstrate the assessment plans are sustainable. The College has a plan in place to work with academic affairs and administration to create an educational support unit to demonstrate closing the loop activities in efforts towards sustainability. In addition, Middle States commissioners approved a new set of standards changing from fourteen standards to seven and an additional section in compliance. These new standards must be approved by member college presidents which are expected. The College's next self-study currently scheduled for 2017-2018 will be under the new standards. The College has already begun to address all compliance regulations and is ready for the self-study.

Dr. McKay introduced Dr. Sylvia Diaz, Interim Executive Director of the Foundation, to give an update on the Foundation.

Dr. Diaz stated that on August 25th the Foundation would be hosting its thirty-first annual golf tournament. The golf tournament would take place at Hamlet in Commack and she invited all to attend and support the important event. Dr. Diaz stated they expected New York State Attorney General Eric Schneiderman to deliver some remarks and the student speaker would be Bryan Nee, the winner of two distinguished student awards at Suffolk and also the winner of the SUNY Chancellor's Award for Student Excellence. She noted Mr. Nee would be there to remind everyone of why it is important to support the students at Suffolk with very, very important scholarships and programs initiatives. The honoree is Noel DiGeralamo, the President of Suffolk County Patrolmen's Benevolent Association. Also attending would be Suffolk County Legislature's presiding officer Duwayne Gregory to present proclamation to two silver shield police officers, two heroes. Officer David Blassic and Brian Bradrow and a civilian, David Ayala, who were very heroic in saving a woman who was unconscious in a burning vehicle and heroically pulled her out of the vehicle and ultimately saved her life.

Dr. Diaz noted the golf portion of the event was sold out, however if anyone was interested in attending the dinner portion of the event there were tickets still available. Dr. Diaz stated the Chairwoman along with Trustee Alvarez-Groneman and Student Trustee Amilcar would be participating and coming to the event, absolutely.

Dr. McKay thanked Dr. Diaz and stated this event is for the students, and hoped that if they could not attend that they designate someone or even at least share the information with community members. Dr. McKay stated there was a very important ceremony coming up that has not been finalized. VP Araneo and Dr. Adams are heading up a very important committee at the college to oversee the ribbon cutting ceremony for the Life Sciences Building. He asked VP Araneo to provide an update. He said that VP Araneo stated that on October 21st the College planned the ribbon cutting event to mark the opening and unveiling of the new William J. Lindsay Life Sciences Building on the Ammerman Campus. The ceremony will take place from 10:00 a.m. to noon. There are several events and activities planned, not the least of which is the unveiling. There will also be student showcases that will focus on some the STEM activities that have been actively taking place through the years. VP Araneo stated the full list of all the activities would be made available to them ahead of the event.

Dr. McKay stated there would be a time capsule as part of the ribbon cutting ceremony and asked for the Chairwoman to speak with the members of the board to have something from the Board for the time capsule. Dr. McKay noted he had reached out to the presiding officer to have something from the Legislature to be placed into the time capsule and there would also be something from the college administration because Mr. William Lindsay had been a stellar supporter of this institution. Chairwoman Irizarry stated they would get back to Dr. McKay about what they would include in that time capsule.

Trustee Canary asked what time President Obama would arrive. Dr. McKay stated the College was the best institution in the State of New York and the best in the country. He stated he did make a formal request and hoped the folks who have seen the request will respond, because the students deserve nothing but the best.

Trustee Canary stated he thought it was a brilliant move, and Trustee Sanders agreed. Trustee Canary stated while in Washington, it was stressed heavily about being connected to the College getting out there anywhere and everywhere to talk about the College, the effectiveness, the success rate.

Chairwoman Irizarry stated maybe the College should send another invitation to Obama on behalf of the President and Board of Trustees, maybe that would be more persuasive. Dr. McKay stated that could be drafted.

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Chairwoman Irizarry moved onto the Roundtable session. Trustee Alvarez-Groneman stated she would be giving an update on the Foundation at the next meeting because they were meeting the following week. Trustee Alvarez-Groneman asked for members of the Board to come and support the Foundation's upcoming golf event. Chairwoman Irizarry stated she would be delighted to attend.

Trustee Morgo stated that earlier in the meeting when he mentioned the correction to his comments, he saw Trustee Alvarez-Groneman turn to Trustee Pontieri and ask what he was talking about and realized he was a bit obscure. He stated what he mentioned, again, was the reason he corrected it, although the minutes were correct, he did say what it said, his information was incorrect. He thought he saw it reported somewhere that there was an RFP going on for legal counsel, but there wasn't. However, subsequent to that meeting, Trustee Pontieri and he met with the County attorney a couple of times actually, and as a function of the Governance Committee now there will be an RFP. He noted this was originally talked about in April of 2013, and they were finally proceeding with it.

Chairwoman Irizarry noted they had received a copy of the proposed calendar of meetings for 2015. It has been revised from the last one in order to accommodate the different commitments the Trustees have. There are ten meetings in a year; five of them are proposed to be in the morning at 9:00 a.m. and five in the afternoon at 4:00 p.m. Chairwoman Irizarry requested a motion for the approval of the Suffolk County Community College Board of Trustees 2015 meeting schedule. Trustee Pontieri so moved, Trustee Shybunko-Moore seconded, the motion was approved unanimously.

Student Trustee Amilcar stated he had been nervous before and made a huge mistake by not mentioning his predecessor, former Student Trustee Felipe Espitia-Cetina, who helped make his transition amazing. He stated Mr. Espitia-Cetina laid out so much groundwork in such a short amount of time and was a huge inspiration for him to step into the position. He thanked him for his contributions to the College and what he's done for the students.

Trustee Pontieri requested a motion to go into executive session to discuss the employment history of a particular person personnel issue at 4:09 p.m. Trustee Sanders seconded, the motion was approved unanimously.

The Board of Trustees meeting resumed at 5:12 p.m., whereupon Chairwoman Irizarry requested a motion to adjourn the Board of Trustee meeting. Trustee Morgo so moved, Trustee Alvarez-Groneman seconded, the motion was approved unanimously.

With no further action, the meeting of the Board of Trustees was adjourned at 5:12 p.m. The Board of Trustees next meeting is September 18, 2014 at 4:00 p.m. in room 114 of Captree Commons on the Michael J. Grant Campus, in Brentwood, New York.

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Respectfully submitted,

Bryan Lilly

Secretary