**SUFFOLK COUNTY COMMUNITY COLLEGE**

**SUMMARY MINUTES OF THE BOARD OF TRUSTEES MEETING**

**LECTURE HALL, MONTAUKETT LEARNING RESOURCE CENTER,**

**EASTERN CAMPUS, RIVERHEAD, NEW YORK**

**MAY 15, 2014**

The meeting was held on Thursday, May 15, 2014 at 4:00 p.m. in the Lecture Hall of the Montaukett Learning Resource Center on the Eastern Campus in Riverhead, New York.

PRESENT:

 Dafny Irizarry Chairwoman

Bryan Lilly Trustee/Secretary

Belinda Alvarez-Groneman Trustee

Gordon Canary Trustee

Arthur Cliff Trustee

James Morgo Trustee

Paul Pontieri Trustee

Felipe Espitia-Cetina Student Trustee

Shaun L. McKay President

 Mary Lou Araneo V.P. Institutional Advancement

 Carla Mazzarelli V.P. of Academic & Student Affairs

 Jeffery Pedersen V.P. for Planning & Institutional Effectiveness

 Louis J. Petrizzo General Counsel

 Gail Vizzini V.P. of Business and Financial Affairs

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The meeting of the Board of Trustees was convened at 4:00 p.m.

Chairwoman Irizarry called for a motion to enter into Executive Session to discuss the employment history of a particular college employee and to discuss a pending litigation matter at 4:05 p.m. Trustee Pontieri so moved, Trustee Lilly seconded, motion was approved unanimously.

Chairwoman Irizarry called for a motion to adjourn the Executive Session and call the Board of Directors meeting to order at 5:45 p.m. Trustee Morgo so moved, Trustee Cliff seconded, and motion was approved unanimously.

Chairwoman Irizarry requested a motion to adjourn the Board of Trustees meeting and call to order the meeting of the Board of Directors at 5:45 p.m. Trustee Lilly so moved, Student Trustee Espitia-Cetina seconded, motion was approved unanimously.

Chairwoman Irizarry called for a motion to adjourn the Board of Directors meeting and reconvene the Board of Trustees meeting at 5:55 p.m. Trustee Sanders so moved, Trustee Alvarez-Groneman seconded, and motion was approved unanimously.

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Chairwoman Irizarry requested a motion to approve the minutes of the April 17, 2014 Board of Trustees meeting. Trustee Sanders so moved, seconded by Trustee Lilly, motion was approved unanimously.

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Chairwoman Irizarry introduced Vice President of Business and Financial Affairs, Ms. Gail Vizzini, to present the College Financial Report. VP Vizzini stated that based on the projections for 2013-2014, revenue continues to outpace the assumptions of the budget and the College continues to exercise prudent fiscal management in order to stay on target to end the year in the black. She said on June 3rd, the County Legislature will be holding the first of two public hearings regarding the College's operating budget for 2014-2015, and that she would be there to represent the College and give a brief overview. VP Vizzini stated in addition College representatives will meet with both budget offices and have been answering questions from the County Executive's office.

VP Vizzini continued with the Capital Program, stating she was pleased to report that on May 13th, the Legislature approved several capital appropriating resolutions, including construction funds and equipment for the Health and Wellness Center on the Eastern Campus, the additional $1.3 million the Board of Trustees authorized for the Life Sciences Building, and planning money for the renewable energy STEM building on the Grant campus. VP Vizzini noted the County Legislature also approved the Faculty Association Agreement.

VP Vizzini also noted the County Legislature had several questions regarding the purpose and status of various capital projects, and the faculty agreement. However, College staff was well prepared and responded to all the questions. VP Vizzini stated she had made a pitch for the Legislature to restore the few projects that had been removed from the 2015-2017 budget. She stated the packet for the Legislature includes design funds for the renovation of the Sagtikos Building, and design funds for the Plant Operations Building at the Grant Campus, two of the projects deleted from the 2015-2017 program.

Chairwoman Irizzary asked if the Master Plan project had been restored. VP Vizzini explained the Master Plan is one of the two new requests. The College spoke to the Legislature about it at the public hearing to restore the four Capital projects that were taken out and include the two new ones. She stated the College would once again ask for the restoration of the existing requests and inclusion of the two new requests at the Legislature’s committee meetings May 20th and 21st, which will be dedicated to the Capital Program. VP Vizzini hopes the items will be included in the Omnibus Resolution that amends the Capital Program.

VP Vizzini stated the Legislature would adopt the Capital Program on June 3rd, and the College will be at the hearing. The operating budget hearing will also be the same day.

Chairwoman Irizarry interjected to say she receives the Agenda from the legislature, and asked if the other board members also received it. Trustee Morgo stated he receives it as well, Trustee Cliff noted he did not. Chairwoman Irizarry asked for the Agenda to be sent to all of the board members to have the agenda, and encouraged members to attend the meetings to offer support the College very much deserves from Board. Dr. McKay explained the information would come from Terry Pearsall, and he would make sure the Agenda was forwarded to the Trustees.

VP Vizzini reported the outside Auditors released the College’s Financial Statements earlier in the week, and noted the Trustees had included in their packet the Management Letter as well as the Financial Statements for the fiscal year ending August 31, 2013. She stated the College will be asking the Trustees to accept the Financial Statements at the next Board of Trustees meeting, and was hopeful they would have ample opportunity to review them. VP Vizzini stated she would prepare and email a brief executive summary for the board.

Trustee Morgo noted that last year he was asked to go to one of the committee meetings, not the general meeting. He noted that more than the Trustees, the students make a great impression at the legislature, and the faculty as well. Trustee Morgo stated that, depending on how Dr. McKay and Mr. Zwirn see it playing out, they may want to consider if any reinforcements are needed.

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Chairwoman Irizarry requested a motion for the approval of College Resolutions 2014.42 through 2014.49. Trustee Canary so moved, seconded by Trustee Morgo, the motion was approved unanimously.

**RESOLUTION NO. 2014.42 APPROVING MONTHLY SPONSOR SERVICES FOR SUFFOLK COUNTY COMMUNITY COLLEGE**

**WHEREAS**, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

**WHEREAS**, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

**WHEREAS**, health insurance is considered a Sponsor Service, be it therefore

**RESOLVED**, that the health insurance payment to the County of Suffolk in the amount of $2,240,905.08 for the month of April 2014 (Attachment I) is hereby approved by the Board of Trustees.

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**RESOLUTION NO. 2014.43 AMENDING ARTICLE V(G) OF THE BYLAWS OF SUFFOLK COUNTY COMMUNITY COLLEGE TO RENAME THE BUDGET AND AUDIT COMMITTEE**

**WHEREAS**, Article V(G) of the Bylaws of Suffolk County Community College establishes the Budget and Audit committee as a standing committee of the Board of Trustees, and

**WHEREAS**, the Board of Trustees wishes the name of this committee to be changed to the “Budget and Finance” committee in order to better reflect the committee’s mission and goals, be it therefore

**RESOLVED**, that the Bylaws of Suffolk County Community College are hereby amended to delete the “Budget and Audit” committee, and insert in its place and stead, the “Budget and Finance” committee.

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**RESOLUTION NO.2014.44 AUTHORIZING THE NAMING OF THE NEW SCIENCE BUILDING ON THE AMMERMAN CAMPUS THE “WILLIAM J. LINDSAY LIFE SCIENCES BUILDING”**

**WHEREAS**, the Honorable William J. Lindsay served for twelve years as a Suffolk County Legislator for the 8th Legislative District of the Suffolk County Legislature, and

**WHEREAS**, throughout his tenure on the County Legislature, Legislator Lindsay worked tirelessly, and in a bipartisan fashion, to champion initiatives to benefit Suffolk County Community College and its students, and

**WHEREAS**, Legislator Lindsay’s efforts on behalf of the College have ensured that the College will continue to serve Suffolk County’s students for generations to come, and

**WHEREAS**, the Board of Trustees wishes to recognize and pay tribute to Legislator Lindsay in accordance with the College’s policy on Naming Opportunities by naming the new life sciences building on the Ammerman Campus, which is currently under construction, the “William J. Lindsay Life Sciences Building,” be it, therefore

**RESOLVED**, that the Board of Trustees hereby finds and determines that there exists extraordinary justification for the new science building on the Ammerman Campus to be named the “William J. Lindsay Life Sciences Building “ and the Board does hereby authorize such naming effective immediately for the useful life of the building.

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**RESOLUTION NO. 2014.45 AMENDING THE COLLEGE BUDGET FOR AN ENTREPRENEURIAL ASSISTANCE PROGRAM CENTER**

**WHEREAS**, the 2013-2014 College budget provided $73,500 in anticipation of an award from the New York State Urban Development Corporation, d/b/a/ Empire State Development (ESD), for an Entrepreneurial Assistance Program Center, for the period of July 1, 2013 through June 30, 2014, and

**WHEREAS**, the award includes an additional amount of $707 bringing the total amount of the grant award to $74,207, and

**WHEREAS**, it is necessary to amend the 2013-2014 College operating budget for the said increase in the grant award, and

**WHEREAS**, matching funds in the amount of $37,104 are required, and an in-kind contribution in the amount of $37,103 will be met through space, administrative support and the associated benefits, be it therefore

**RESOLVED**, that the 2013-2014 College operating budget be amended to reflect an increase in the amount of $707 from the New York State Urban Development Corporation, d/b/a Empire State Development (ESD), for an Entrepreneurial Assistance Program Center, and be it further,

**RESOLVED**, the that College President, or is designee, is authorized to execute any necessary documentation, including a Grant Disbursement Agreement, as approved by the College General Counsel, with the New York State Urban Development Corporation, d/b/a Empire State Development (ESD), for an award of $74,207 for an Entrepreneurial Assistance Program Center.

Project Director: Daphne Gordon

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**RESOLUTION NO.2014.46 AWARDING A CONSTRUCTION CONTRACT FOR THE SWIMMING POOL CEMENT FINISH RENOVATIONS IN THE HS&E BUILDING ON THE GRANT CAMPUS CP 2149**

**WHEREAS**, Capital Project No. 2149 has been approved by Suffolk County and the State of New York for funding, and funds have been appropriated by the Suffolk County Legislature, and

**WHEREAS**, public bids for the swimming pool cement finish renovations in the HS&E building on the Grant Campus were solicited and opened on April 10, 2014, and

**WHEREAS**, these bids were reviewed and the qualifications of the lowest responsible bidders, were checked by the College, be it therefore

**RESOLVED**, that the College President or his designee is authorized to enter into a contract for swimming pool cement finish renovations with Norberto Construction, Inc. for $234,500.00, upon such terms and conditions as shall approved by the College General Counsel.

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**RESOLUTION NO.2014.47 MAKING A SEQRA DETERMINATION FOR THE CONSTRUCTION OF A TRAFFIC CIRCLE ON THE AMMERMAN CAMPUS (CP2143)**

**WHEREAS**, in accordance with the Memorandum of Understanding between the County of Suffolk and Suffolk County Community College, dated April 16, 2009, the College Board of Trustees serves as Lead Agency for determinations issued pursuant to the State Environmental Quality Review Act (“SEQRA”) (NYS Environmental Conservation Law, Article 8) and its implementing regulations at Title 6 NYCRR Part 617, and

**WHEREAS**, under Capital Project 2143, the College will be constructing a traffic circle or roundabout at the current intersection of North Road and West Road on the Ammerman Campus, and

**WHEREAS**, the College recommends that this project be considered an “Unlisted
Action,” pursuant to 6 NYCRR §617.2(ak), and

**WHEREAS**, an Environmental Assessment Form (“EAF”) was prepared by the College, as shown in Attachment II attached hereto, to ascertain the environmental impacts of this project, as per 6 NYCRR §617.6(a)(3), and

**WHEREAS**, this review has indicated that the construction of the traffic circle on the Ammerman Campus will not have a significant adverse effect on the environment, be it therefore

**RESOLVED**, that the Board of Trustees hereby finds and determines that the traffic circle to be constructed at the intersection of West Road and North Road on the Ammerman Campus constitutes an “Unlisted Action,” pursuant to 6 NYCRR §617.2(ak) , and be it further

**RESOLVED**, that pursuant to 6 NYCRR §617.7(b)(2), the Board of Trustees hereby makes a negative declaration that the construction of this traffic circle will not have a significant adverse environmental impact for the following reasons:

1. The action will not exceed any of the criteria contained in 6 NYCRR §617.7(c) which sets forth thresholds for determining significant adverse impacts on the environment;
2. The action does not adversely impact surface or groundwater, traffic or noise levels, nor increase erosion, flooding, leaching or drainage problems;
3. The action does not impact a significant habitat area;
4. The action does not conflict with the College’s Master Plan;
5. The action does not result in any increase in energy use;
6. All necessary State and County approvals will be obtained.

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**RESOLUTION NO.2014.48 MAKING A SEQRA DETERMINATION FOR THE CONSTRUCTION OF PARKING EXPANSION ON THE AMMERMAN CAMPUS (CP2152)**

**WHEREAS**, in accordance with the Memorandum of Understanding between the County of Suffolk and Suffolk County Community College, dated April 16, 2009, the College Board of Trustees serves as Lead Agency for determinations issued pursuant to the State Environmental Quality Review Act (“SEQRA”) (NYS Environmental Conservation Law, Article 8) and its implementing regulations at Title 6 NYCRR Part 617, and

**WHEREAS**, under Capital Project 2152, the College will be expanding parking on the Ammerman Campus, and

**WHEREAS**, the College recommends that this project be considered an “Unlisted
Action,” pursuant to 6 NYCRR §617.2(ak), and

**WHEREAS**, an Environmental Assessment Form (“EAF”) was prepared by the College, as shown in Attachment III attached hereto, to ascertain the environmental impacts of this project, as per 6 NYCRR §617.6(a)(3), and

**WHEREAS**, this review has indicated that the construction of additional parking on the Ammerman Campus will not have a significant adverse effect on the environment, be it therefore

**RESOLVED**, that the Board of Trustees hereby finds and determines that the additional parking to be constructed on the Ammerman Campus constitutes an “Unlisted Action,” pursuant to 6 NYCRR §617.2(ak) , and be it further

**RESOLVED**, that pursuant to 6 NYCRR §617.7(b)(2), the Board of Trustees hereby makes a negative declaration that the construction of additional parking will not have a significant adverse environmental impact for the following reasons:

1. The action will not exceed any of the criteria contained in 6 NYCRR §617.7(c) which sets forth thresholds for determining significant adverse impacts on the environment;

2. The action does not adversely impact surface or groundwater, traffic or noise levels, nor increase erosion, flooding, leaching or drainage problems;

3. The action does not impact a significant habitat area;

4. The action does not conflict with the College’s Master Plan;

5. The action does not result in any increase in energy use;

6. All necessary State and County approvals will be obtained.

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**RESOLUTION NO. 2014.49 APPROVING BUDGET TRANSFERS**

**WHEREAS**, the Board of Trustees established a policy on the authorization of budget transfers, and

**WHEREAS**, according to that policy, the transfers on Attachment IV must be authorized by Board resolution, and

**WHEREAS**, the President recommends the transfers on Attachment IV as necessary for the operation of the College, be it therefore

**RESOLVED**, that the budget transfers shown as Attachment IV are hereby approved.

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Chairwoman Irizarry moved onto the Committee Reports. Chairwoman Irizarry called for the Student Success Committee report. Trustee Sanders reported the committee met on May 14th. They viewed a video created by students regarding undocumented students and their experiences at Suffolk County Community College. Trustee Sanders stated the impact of a college education for these students is amazing and the College needs to share this with other cultures. She noted she is very proud of the College’s students and how they're stepping up by taking real leadership roles on sensitive issues. Academically, the committee spoke about the cyber security program slated to begin on the Ammerman campus in 2015 and further information will come before the Board to approve this program. The committee also discussed goals to develop a sustainability program and to make sure the College projects that it is an educational institution of the future. Trustee Sanders stated the College needs to keep a close eye on the SUNY college transfer and other academic programs. Trustee Sanders reported the committee also discussed the Association of Latin American Students and the programs they were bringing including the video that was presented by Dr. Adams. The goal is to reach out to other students on the campus. The committee also discussed Professional Development Day in June and the fact that Student Affairs is also forming a committee to recommend Professional Development topics in the Student Affairs areas. Trustee Sanders stated they also discussed the proposed resolution by the Association that will be shared with the Board regarding a twenty cent increase for the child care rate for the 2014-2015 academic year. The committee suggested the College provide more information and clarity as pertains to the Stay on Long Island Scholarship, and perhaps use the students who are scholarship recipients to tell the story about how the scholarship funds helped them as they moved forward to four year institutions. Trustee Sanders stated the committee felt it is important to continue to encourage students to attend the SUNY Advocacy Day when the College advocates issues regarding higher education. Trustee Sanders pointed out that this year had the largest graduating class ever and asked that students and speakers encourage and explain to other students that they should stay until the end of the ceremony. She commented it is heartbreaking to see the room empty as the end of the alphabet is reached and everybody deserves to have the applause and feel special on that day.

Chairwoman Irizarry asked Dr. Adams as coordinator of graduation to have the students who ran for Trustee but were not successful to continue to engage in College matters and leadership positions by getting together with the Student Trustee. Student Trustee Espitia-Cetina agreed with Chairwoman’s suggestion.

President McKay suggested that Nick Palumbo, Executive Director College Sustainability Programs visit and speak with the Student Success Committee about sustainability.

Chairwoman Irizarry called upon Trustee Morgo for the Budget & Finance Committee report. Trustee Morgo stated he wanted to remind everyone as a follow-up that the Board passed a resolution asking for a discussion with the Legislature in order to see how the County's financial commitment to the College can be increased in conformity with State law.

Chairwoman Irizarry stated Trustee Pontieri, Chair of the Personnel Committee had to leave the meeting, therefore nothing to report from the Personnel Committee. Chairwoman Irizarry stated the Advocacy Committee is still seeking a volunteer as chairperson. She is hopeful to have a volunteer by June to keep an ongoing dialogue with the Suffolk County Legislature.

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Chairwoman Irizarry moved onto her report. Chairwoman stated the Trustees had conducted and completed a self-assessment which included shared thoughts and recommendations. She stated the Board feels very united, very focused, and it is something they take a lot of pride in. Some of the recommendations for next year included that the Trustees attend more conferences, more student activities, and also have a scantron when they are discussing the self-assessment to see collectively where they stand.

Chairwoman Irizarry called for a motion to appoint Trustee Morgo to chair an ad hoc Nominating Committee for the purpose of reporting at the June meeting the members interested in serving as Chair, Vice Chair, or Secretary to the Board of Trustees for the year 2014-2015. Trustee Cliff so moved, seconded by Student Trustee Espitia, the motion was approved unanimously.

Chairwoman Irizarry concluded her report by stating she would be attending the ESL graduation at seven o'clock on May 16th at the Grant campus while Dr. McKay attends the Nursing graduation since both are scheduled for the same date and time.

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Chairwoman Irizarry called for the President’s Report. President McKay began his report by thanking all who attended the Salute to Excellence gala. He stated it was a very impressive event, noting to have the Lieutenant Governor and the entire elected branch to be with the College that evening saluting the Year of Labor was quite significant. He stated the best is yet to come, and stated the Foundation is already working on the golf event and next year's gala.

President McKay stated he was happy to report that Standard 7 and 14 surpassed the expectations during the small team visit from Middle Stated. He reported he has already met with the Joint Planning and Assessment Committee (JPAC). President McKay stated the College is looking at all fourteen standards to make sure the College is in compliance with all Middle States requirements.

President McKay stated the new Student Trustee had been present but had to leave due to work obligations. He announced Gardy Almicar had won the election and noted he was a student that travelled from Nassau County. He announced that on Tuesday, May 6th, four of the Colleges NSF S-STEM scholars were invited to present to the SUNY Board of Trustees Subcommittee on Community Colleges . He noted the Trustees in attendance were very impressed by the caliber of students that are now in our STEM programs

President McKay stated this year’s commencement was a crowning moment for the College, with four thousand one hundred eighty-nine students graduating. He noted about sixty-eight percent of those students coming in require remediation, and graduating four thousand one hundred eighty-nine is a hallmark moment for the College. President McKay stated that on Sunday his administration would be supporting them and hoped the Board could be present as well. Chairwoman Irizarry noted the beautiful story that was posted on the College’s website regarding the grandmother and granddaughter graduating at the same time was very moving.

President McKay stated that earlier in the week the Ammerman and Michael J. Grant campuses recognized their students for their outstanding leadership, academic, and service contributions to campus student life.  The event took place at the Watermill Inn, in Smithtown.

President McKay asked Ben Zwirn, Inter-Governmental Relations Coordinator to give an update in regards to activities with the county. Mr. Zwirn stated the College had a good day this past Tuesday; the STEM Renewable Energy Building, the Health and Wellness Building, the faculty contract and the one point three million dollars for the Life Sciences Building were all approved and passed by the Legislature. He noted it was a long day; there were a lot of questions asked. However, the College had a whole team there to answer all questions. Mr. Zwirn stated he was unsure if it's going to get easier going forward, but the College will be getting a lot of support from the building trades who want to see the projects go forward because it means jobs.

He noted that on May 21st, the building trades will come down and support the College on its presentation on the capital budget. He stated VP Vizzini has done a great job with the capital and operating budget, putting the College in a good position for the presentation the following week. Mr. Zwirn noted nothing this year has been easy and if it wasn't for Dr. McKay, the College would not have the Capital Projects restored. The process took a lot of hard work, and it paid off.

Trustee Canary asked if there was any reaction from any of the Legislators from the Rick Brand story that mentioned the College wanting to establish better dialogue with Legislature. Mr. Zwirn replied no, the Legislators were concerned about the operating budget and debt service costs. He added the College’s bills passed, seventeen to one, after a great debate. It was a huge day for the College. The County Executive has two weeks to sign it, and Mr. Zwirn expects they will be signed and the College has some good projects to look forward to with groundbreakings of legacy buildings that will have tremendous impact not just for the College, but across Long Island.

VP Vizzini added as a follow up to Trustee Canary’s question that the Legislature was really focused on the capital program when the College had the public hearing on the operating budget. She stated that when she would be speaking to the budget officers, she could underscore the Board’s Resolution that talks about the plan and drive that point home in her public remarks, to see if there was any reaction to it. President McKay noted the College has already scheduled a meeting with the County Executive and his representatives, for May 29th.

President McKay introduced Dr. Jeffrey Pedersen, VP for Planning & Institutional Effectiveness to give an update on Middle States: Dr. Pedersen stated President McKay had requested he prepare a status report on Middle States for the board and distributed the report to the Trustees. Dr. Pedersen stated the report listed the chronology of events with Middle States. On April 24th, the team came to visit the College. On April 25th they gave the report orally, they found us in compliance with Standard 7 and Standard 14. Dr. Pedersen stated this represented the work of a lot of people at the College. The small team commended several different programs for their assessment effort. They made some recommendations, most of them having to do with coordinating better, clarifying leadership in the area of assessment, making sure everything is housed centrally, and also to review the College’s efforts, especially with the Comprehensive Assessment Plan. Dr. Pedersen noted they interestingly, did not ask for a follow-up report; which is rare. However, he noted the Commission may at some point ask for a follow-up report. He stated after they gave the exit report, Dr. McKay received a draft of that report on May 2nd. The report needed to be reviewed and returned with any corrections of errors of fact by May 9th, which was done. The College then had to have an institutional response to the report, the response and the report itself will be uploaded to the portal tomorrow. The response and report will go to a follow up committee of the Commission in May. That committee will make a recommendation to the Commission itself. The Commission will then come with its judgment. Dr. Pedersen noted that very rarely do they not agree with what the committee puts forward. This means that in June, if the College does receive from the Commission what is expected, that the College has met Compliance Standard 7 and 14, they will let then let the College know about when the self-study date will be. It was originally scheduled for 2017. Dr. Pedersen stated that Dr. McKay has discussed with JPAC making sure the College develops a plan so it is in compliance with the Middle States standards as they are currently written and new compliance standards that come down the pike so the College does not find itself in that position again.

Chairwoman Irizarry stated the process of going through the Middle States review has without a doubt transformed the institution. She stated she witnessed the culture of the institution has changed; it is more evident and more prevalent. The College is changing the way it is doing things and developing services and making decisions and collecting data. Chairwoman Irizarry commented she liked the openness this process has begun. She congratulated President McKay and his administration for the tremendous job done. She stated his leadership was commendable and thanked President McKay.

President McKay announced he was proud to state that in 2010 when he was inaugurated he had talked about how to prevent the brain drain on Long Island, keeping the best and brightest on Long Island. The College initiated the Stay on Long Island scholarships. The President reported that to date there were a hundred thirteen scholars, and they have been awarded more than three million dollars.

 President McKay noted that Coach, Eric Brown, and Coach Kevin keep getting awards. Coach Eric Brown won the Coach of the Year in Region 15, and will be inducted into the NJCAA Baseball Hall of Fame in Grand Junction, Colorado on May 23rd. The Greater Metropolitan Referee’s Association will be awarding two of the Colleges coaches the prestigious Sportsmanship Award in their respective sport. Coach Eric Brown won the award in baseball. He has won the award 5 times over his career. Coach Kevin Foley won the Joe DeBonis Sportsmanship Award in women’s basketball. This is Kevin’s 11th time he has won the award.

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Chairwoman Irizarry moved onto the Roundtable session. Chairwoman Irizarry stated the trustees had received a copy of the meeting schedule for next school year, noting it would be voted on at the next meeting in June. Trustee Morgo stated Trustee Pontieri is concerned about making afternoon meetings, and wanted to know if there could possibly be some adjustment.

Student Trustee Espitia-Cetina stated he wanted to point out the excellence of the College’s honors program. He stated the College has the best students, and it was very good to see how a student from the honors program, Amanda Koscik was accepted to in NYU, along with other students accepted into other great schools. He added the College should keep the honors program because it will help the reputation of the College and it's helping students achieve their dreams.

Trustee Morgo stated it should be underlined, that it was a nice touch at the Foundation gala in naming the Life Sciences building after Bill Lindsay by Dr. McKay. Trustee Alvarez-Groneman stated that was part of her report which should really be done during committee reports as opposed to round table. Chairwoman Irizarry stated that would mean adding another committee. Trustee Alvarez-Groneman asked if she needed to make a motion to add another committee. General Counsel Petrizzo stated for the purposes of reporting on the Foundation they could add an ad hoc committee. Chairwoman Irizarry stated they could think about it for the next meeting.

Trustee Alvarez-Groneman stated she was pleased to provide an update on the Foundation actions and activities. On April 24th, the Foundation had its gala. Trustee Alvarez-Groneman stated the theme of the gala was the Year of Labor, honoring Richard Ianuzzi, Dick O'Brien and John Durso. There was a memorial tribute honoring the late William J. Lindsay. Trustee Alvarez-Groneman gave kudos to the Board of Trustees because they were all present. The gala had over four hundred fifty attendees, the most ever, with gross revenues of two hundred sixty thousand, netting about a hundred seventy-five thousand for the Suffolk County Foundation in support of scholarships and programs. Trustee Alvarez-Groneman stated Rick Guarino and his staff did a great job. The next event coming up is the golf classic on August 25th. They will continue with the theme of labor, and honor Noel DiGerolamo, president of the Suffolk County Police Benevolent Association. There is a five o'clock cocktail reception and six o'clock ceremony, Trustee Alvarez-Groneman added she hopes to have another great turn out from the Board of Trustees.

Trustee Alvarez-Groneman reported the Foundation continues to work with President McKay in establishing and building partnerships to benefit students and advance the mission of the College. Some new partnerships are the Youth Builders Scholarship, CITCO and the Rotary Club. She also reported that at graduation on Sunday, alumni relations are planning to gift all new alumni with a welcome kit, containing a pin, membership card and window decal. Trustee Alvarez-Groneman stated the Foundation would continue raising money for scholarships.

Chairwoman Irizarry thanked Trustee Alvarez-Groneman for her report and noted that two years ago they had a meeting with Mary Lou Araneo, VP of Institutional Advancement. One of the goals was to increase the participation of the Board in the Foundation. She stated they were now seeing the fruits of labor and was glad to have a Trustee that serves on both boards. She added Trustee Alvarez-Groneman had their full support, and thanked her for her great work.

President McKay stated he also wanted to commend his cabinet. One hundred percent of his cabinet members have contributed to the major gifts campaign, and he commended his colleagues for participating in the endeavor.

Trustee Canary stated he had new business. Trustee Canary and Trustee Alvarez-Groneman were asked to come to County Legislator Tom Cilmi's office in April to meet with Todd Bordon who wanted to speak to them concerning a proposal they could bring back to the Board and to the College. Todd Bordon, from Line Fish Development Company is very interested in something called the Fab Lab, Fabrication Laboratory. Fab Lab provides an environment for people to walk in off the street and try to develop their concepts for prototypes, whether it be computer software development or hands-on building prototypes and try to bring it to the marketplace. There are three hundred Fab Labs throughout the world in thirty different countries and was started at MIT by some professors in 2001. Its purpose is to share knowledge, encourage creativity and entrepreneurship.

Trustee Canary stated there are still a lot of questions about it. The Lab would consist of about two thousand square feet of space. They have a list of recommended machinery and equipment that would be required in software, computers, milling machines, the new 3-D printers, etc. Start-up costs of about three hundred fifty thousand dollars and there is a Lab director, someone who may be a volunteer. Trustee Canary stated it reminded him of the robotics programs in the high schools where you reach out to local corporations who would be involved and perhaps supply some of their people to come in and be volunteers to work with people who walk in off the street. He noted most of the Fab Labs that have been started around the world have started up with grant moneys, whether institutional or governmental. This has the attention of the White House and Congress, where there is a bill that has been committed to provide a national charter to the Fab Lab concept, Bill 1705.

Trustee Canary stated he had seen, back in the fall of last year one of the morning talk shows, CBS Sunday morning news had a segment about Fab Lab. Hoping he was going to be a member of the Board of Trustees, he made a note to remember to bring it to the Board. He stated he felt it was in tune to what the mission of the community college is all about, trying to bring entrepreneurship, creativity, trying to bring people to the campus to the public, opening the doors to the public. He stated it falls in line with the philosophy of STEM and is worthy of a look. Trustee Canary would like put together a committee, or however, President McKay thinks it could be best handled, but he would like it to be looked at further.

Trustee Morgo stated he had a couple of questions, having never heard of Fab Lab. He asked if the concept is that someone comes up with an innovation, and then it's commercialized, and it becomes a production that someone actually produces it for commercial sale. Trustee Canary stated this was to help them develop their prototypes. He gave as an example; someone in England who went to their Manchester Fab Lab had a concept to do a cheap external drive to enhance storage capability on an Apple laptop. He stated it took off, and he is now selling it. Trustee Morgo then asked if the idea is to have a Fab Lab as part of Suffolk County Community campus. Trustee Canary responded he was thinking of the Grant campus. Trustee Morgo stated the ultimate goal is to have employment opportunities for the College’s students. Trustee Canary agreed. Trustee Morgo stated he loved the concept, but spending a lot of time on Long Island, he saw a replication of the same idea. He was not sure how this was different from Accelerate Long Island where they get the technology from Stony Brook, Brookhaven Lab, to get the venture capital for it. Trustee Morgo stated that before Trustee Canary came on, Legislator Hahn asked the board to get more involved in Accelerate. He added there were others, such as Angel Network where essentially you have this idea to come up with new ideas to create jobs commercialize them, to sell them and manufacture them on Long Island. He stated what often happens, someone at Stony Brook come comes up with this great new concept and it gets manufactured in North Carolina. Trustee Morgo had a meeting with Stony Brook and they discussed the need for engineers. He stated what was different about this is that the Fab Lab is actually part of the College. Trustee Canary stated they envision establishing a Fab Lab in every congressional district. They feel it has such potential that it will overwhelm one lab if it’s set up just for Nassau and Suffolk County.

Chairwoman Irizarry asked if the College was contacted by Legislator Cilmi or anybody from Fab Lab. President McKay stated no, however, the College already had been researching the concept. The Grants department is working on an application that will go through 2020. Chairwoman Irizarry asked if the College was researching this because the concept was brought to the College. VP Araneo stated this is something the College has been talking about for six months now. President McKay stated that when you look at the STEM center, on the second floor when you enter the STEM center, you can envision that you would have incubator space. This concept could fit into that space. Chairwoman Irizarry asked if the College would need the Board’s approval to get into that type of project. President McKay stated it would be a new concept, if the College was going to allow space to be used in this area, there would be a couple of things. One is he would like the Foundation to be involved. He stated the Board would have to approve the sale of any prototype developed in the Lab and the College will get something back in return.

Chairwoman Irizarry stated if the Board was to be engaged in the approval process as Trustees, she suggested having a presentation. She stated it sounded like Trustee Canary and Trustee Alvarez-Groneman had a presentation and information and an opportunity to have a lengthy dialogue about what the concept is and how it benefits the College. She suggested the same opportunity for all the Trustees. President McKay stated the Grants department would continue to research and they would come back to the Board.

Trustee Canary commented that when he and Trustee Alvarez-Groneman were asked to sit with the County Legislator and Todd Borden it was to ask them as Board members, if they felt the concept will work in Suffolk Community College. He stated Mr. Bordon thinks it will work and wanted to try to gage their reaction to it and see if they would be willing to bring it back to the administration and the Board. Trustee Canary stated the he and Trustee Alvarez-Groneman thought it was an exciting concept and wanted to explore it further. Chairwoman Irizarry stated she understood, but she still was not very knowledgeable about what the concept entails, and the impact it will have to the College.

President McKay stated they would work together and there was obviously work to be done. He added that in the renewable energy STEM center, those were some of the things discussed in regards to utilizing the incubators space on the top floor of that building.. Trustee Sanders stated she knew the concept is to build the prototype. What about any investigation on the back end of the manufacturing of the prototype to keep the manufacturing at the College. She noted the point if the manufacturing leaves the state once the prototype is done, maybe there can be some manufacturing companies brought to the table to integrate at the back end so the production actually takes place on Long Island.

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With no further comments, Chairwoman Irizarry called for a motion to adjourn the Board of Trustees meeting at 6:45 p.m. Trustee Alvarez-Groneman so moved, Trustee Morgo seconded, the motion was approved unanimously.

With no further action, the meeting of the Board of Trustees was adjourned at 6:45 p.m. The Board of Trustees next meeting is June 19, 2014 at 4:00 p.m. in the Media Room, Culinary Arts Center Riverhead, New York.

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Respectfully submitted,

Bryan Lilly

 Secretary