



**Office of the President**

**BOARD OF TRUSTEES MEETING**

January 18, 2007


**RESOLUTION NO. 2007.01 APPROVING BUDGET TRANSFERS**

**WHEREAS**, the Board of Trustees established a policy on the authorization of budget transfers, and

**WHEREAS**, according to that policy the transfers on the attachment must be authorized by Board resolution, and

**WHEREAS**, the President recommends the transfers on the attachment as necessary for the operation of the College, be it therefore

**RESOLVED**, that the budget transfers shown as (Attachment I) are hereby approved.

  
George Kane  
Secretary

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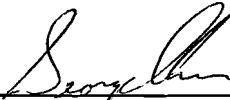
**RESOLUTION NO. 2007.02 APPROVING MONTHLY SPONSOR SERVICES FOR SUFFOLK COUNTY COMMUNITY COLLEGE**

**WHEREAS**, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

**WHEREAS**, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

**WHEREAS**, health insurance is considered a Sponsor Service, be it therefore

**RESOLVED**, that the health insurance payment to the County of Suffolk in the amount of \$1,317,416.34 for the month of December 2006 (Attachment II) is hereby approved by the Board of Trustees.

  
\_\_\_\_\_  
George Kane  
Secretary

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**RESOLUTION NO. 2007.03 AMENDING THE COLLEGE BUDGET FOR A WORKFORCE DEVELOPMENT TRAINING GRANT FOR STATE BANK OF LONG ISLAND**

**WHEREAS**, the 2006-2007 College operating budget provides \$30,000, including indirect costs, in anticipation of a State University of New York Community College

Workforce Development Training Grant for State Bank of Long Island, for the period of September 1, 2006 through August 24, 2007, and

**WHEREAS**, the 2006-2007 College operating budget also provides \$3,450 in company matching funds from State Bank of Long Island, for the operation of the Community College Workforce Development Training Grants Program, and

**WHEREAS**, the actual State University of New York award included an additional amount of \$4,932, including indirect costs, for a total of \$34,932, and

**WHEREAS**, the company matching funds from State Bank of Long Island, was increased by the amount of \$431, for a total of \$3,881, and

**WHEREAS**, the program total will increase by \$5,363, including indirect costs, bringing the total program amount to \$38,813, be it therefore

**RESOLVED**, that the increased matching funds, in the amount of \$431, provided by State Bank of Long Island, be accepted for the operation of the Community College Workforce Development Training Grants Program, and be it further

**RESOLVED**, that a grant award increase, in the amount of \$4,932, including indirect costs, from the State University of New York, for a Community College Workforce Development Training Grants Program for State Bank of Long Island during the 2006-2007 fiscal year, is hereby accepted, and the College President or her designee is authorized to execute a contract with the administering agency.

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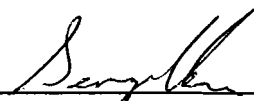


**Resolution No. 2007.03 con't**

Project Directors: Marilyn Green, John Lombardo

Note: No full-time personnel

In-kind contribution provided by State Bank of Long Island



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George Kane  
Secretary

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**RESOLUTION NO. 2007.04 AMENDING THE COLLEGE BUDGET FOR A BIOPREP PROGRAM**

**WHEREAS**, the 2006-2007 College operating budget provides \$15,176, including indirect costs, in anticipation of an award from The Research Foundation of the State University of New York at Stony Brook for a project entitled "Biology Partnership in Research and Education" (BioPREP), and

**WHEREAS**, the actual award includes an additional amount of \$1,324, bringing the total amount of the grant award to \$16,500, including indirect costs, and

**WHEREAS**, no matching funds are required, be it therefore

**RESOLVED**, that the 2006-2007 College budget be amended to reflect an increase in the amount of \$1,324, including indirect costs, for a BioPREP Program, and the College President or her designee is authorized to execute a contract with the administering agency.

Project Director: Rosa Gambier

Note: No full-time positions  
No in-kind contribution required

  
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BOARD OF TRUSTEES MEETING  
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**RESOLUTION NO. 2007.05 ABOLISHING AND CREATING TITLES**

**WHEREAS**, the Vice President for Institutional Advancement recommends abolishing a title and creating a title and the President concurs, and

**WHEREAS**, the changes are needed to align the College's structure, be it therefore

**RESOLVED**, that the title listed below be abolished effective March 1, 2007,

| <u>Title to be Abolished</u>   | <u>Spec#</u> | <u>BU</u> | <u>Category</u> |
|--------------------------------|--------------|-----------|-----------------|
| Director of Grants Development | 9174         | 4         | II              |

and be it further

**RESOLVED**, that the title listed below be created effective March 1, 2007, with the qualifications, duties and responsibilities as described in the position description,

| <u>Title to be Created</u>                   | <u>Spec#</u> | <u>BU</u> | <u>Category</u> |
|--|--------------|-----------|-----------------|
| College Assistant Dean of Grants Development | 9171         | 4         | II              |

and be it further

**RESOLVED**, that the title and position description be submitted to the Chancellor of the State University of New York for approval in the professional service.

Attachment III: Job Description

  
George Kane  
Secretary

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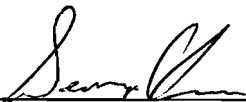
**BOARD OF TRUSTEES MEETING**  
January 18, 2007

**RESOLUTION NO. 2007.06 ADOPTING A CODE OF ETHICS AND CONFLICT OF INTEREST POLICY FOR THE BOARD OF TRUSTEES**

**WHEREAS**, board service is intended to benefit the College and the community it serves, and

**WHEREAS**, Board members should be aware of activities that may create a perception of favoritism or personal gain, be it therefore

**RESOLVED**, that the Code of Ethics and Conflict of Interest Policy (Attachment IV) is hereby adopted for immediate implementation.

  
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Secretary

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**BOARD OF TRUSTEES MEETING**  
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**RESOLUTION NO. 2007.07 ADOPTING A POLICY ON BOARD OF TRUSTEES  
SELF-ASSESSMENT**

**WHEREAS**, effective boards engage in self-assessment of their performances to identify their strengths and weaknesses, and

**WHEREAS**, self-assessment can lead to greater cohesion among board members, and

**WHEREAS**, self-assessment will serve as a model for the College, be it therefore

**RESOLVED**, that the Policy on Board of Trustees Self-Assessment (Attachment V) is hereby adopted for immediate implementation.

  
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George Kane  
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**RESOLUTION NO. 2007.08 ACCEPTING A GRANT AWARD FOR A NEW YORK STATE EDUCATION DEPARTMENT SPECIAL LEGISLATIVE PROJECT FOR A WOMEN'S STUDIES PROGRAM**

**WHEREAS**, Suffolk County Community College has received a grant award from the New York State Education Department, in the amount of \$1,000, for a Special Legislative Project for a Women's Studies Annual Women's Week Program, to be held March 26-28, 2007, and

**WHEREAS**, the grant provides for operating expenses to support the 2007 Women's Week, with the theme of "Fighting Words: Deconstructing Patriarchal Language", and

**WHEREAS**, matching funds are not required, be it therefore

**RESOLVED**, that a grant award, in the amount of \$1,000 from the New York State Education Department, for a Special Legislative Project for a Women's Studies Annual Women's Week Program, during the 2006-2007 fiscal year, is hereby accepted, and the College President or her designee is authorized to execute a contract with the administering agency.

  
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