



Office of the President

BOARD OF TRUSTEES

October 19, 2006

**RESOLUTION NO. 2006.94 AUTHORIZING A CONTRACT WITH THE SUFFOLK COUNTY WATER AUTHORITY FOR MAINTENANCE AND REPAIR OF SUFFOLK COUNTY COMMUNITY COLLEGE'S WATER DISTRIBUTION SYSTEM**

**WHEREAS**, Suffolk County Community College's water distribution system is a critical piece of infrastructure, and

**WHEREAS**, the water distribution system needs to be repaired and routinely maintained to insure safe, potable water as well as fire protection, and

**WHEREAS**, the water distribution system is fed by the Suffolk County Water Authority (SCWA), a sole source provider, and

**WHEREAS**, the SCWA offers a program for the maintenance and repair of water distribution systems, be it therefore

**RESOLVED**, that the College President, or her designee, is hereby authorized to execute an agreement with the SCWA for it to repair and maintain the College's water distribution system.

  
\_\_\_\_\_  
George Kane  
Secretary

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**Office of the President**

**BOARD OF TRUSTEES**

**October 19, 2006**

**RESOLUTION NO. 2006.93 DESIGNATING A LAW FIRM TO HANDLE AN INTELLECTUAL PROPERTY MATTER**

**WHEREAS**, Suffolk County Community College personnel have developed a computer program that, among other functions, advises students on degree requirements, and

**WHEREAS**, it may be appropriate to secure intellectual property protection for this computer program, be it therefore

**RESOLVED**, that the firm of Jaspan Schlesinger Hoffman LLP be retained to secure, if necessary, intellectual property protection for computer programs developed by College personnel.



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October 19, 2006

**RESOLUTION NO. 2006.92 ACCEPTING A GRANT AWARD FOR A NEW YORK ECONOMIC DEVELOPMENT CAPITAL PROGRAM (NYEDCP) FOR FACILITY RENOVATIONS AND PURCHASE OF EQUIPMENT**

**WHEREAS**, Suffolk County Community College has been approved by the New York State Assembly Ways & Means Committee to receive a New York Economic Development Capital Program (NYEDCP) grant, administered by the Dormitory Authority of the State of New York, in the amount of \$3,000,000, for Facility Renovations and Purchase of Equipment, for the period of November 1, 2006 through August 31, 2009, and

**WHEREAS**, the program provides funds for facility renovations and the purchase of furnishings and equipment for the Grant, Ammerman, and East Campuses, the Riverhead Center Nursing Lab and Culinary Arts Program, and the Cottage on the Ammerman Campus, and

**WHEREAS**, matching funds are not required, be it therefore

**RESOLVED**, that a grant award, in the amount of \$3,000,000, for a New York Economic Development Capital Program (NYEDCP), for Facility Renovations and Purchase of Equipment, to be administered by the Dormitory Authority of the State of New York, during the 2006-2007 fiscal year, and completing during the 2008-2009 fiscal year, is hereby accepted, and the College president or her designee is authorized to carry out the terms of the grant.

Project Director: Charles K. Stein

  
George Kane  
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**RESOLUTION NO. 2006.91 APPROVING THE SETTLEMENT OF A LAWSUIT**

**WHEREAS**, an individual commenced a civil action against Suffolk County Community College alleging claims of discrimination, and

**WHEREAS**, the College denies the claims alleged in the civil action in their entirety, and

**WHEREAS**, the parties, wishing to avoid the burden, uncertainty, delay, expense and distraction of litigation, have reached an agreement for the settlement of the individual's claims against the College, be it therefore

**RESOLVED**, that the individual's lawsuit against the College be settled in its entirety for the amount mutually agreed upon by the parties to the action.

  
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BOARD OF TRUSTEES  
October 19, 2006

**RESOLUTION NO. 2006. 90 APPROVING A SALARY INCREASE FOR THE COLLEGE PRESIDENT**

**WHEREAS**, the contract between the Board of Trustees and the President provides for an annual evaluation and salary review to establish an annual salary effective September 1, and

**WHEREAS**, the Board of Trustees has conducted the annual evaluation and salary review and has determined that Dr. Pippins's salary should be increased, be it therefore

**RESOLVED**, that the annual salary of the President commencing September 1, 2006 be increased by the cost of living.

  
George Kane  
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BOARD OF TRUSTEES

October 19, 2006

**RESOLUTION NO. 2006.89 APPOINTING DIRECTORS TO THE BOARD OF THE SUFFOLK CENTER ON THE HOLOCAUST, DIVERSITY & HUMAN UNDERSTANDING, INC.**

**WHEREAS**, the by-laws of The Suffolk Center on the Holocaust, Diversity & Human Understanding, Inc. provide for the Board of Trustees to appoint the members of its Board of Directors, and

**WHEREAS**, vacancies exists on the Board, be it therefore

**RESOLVED**, that the appointment of the following persons to the Board of Directors of The Suffolk Center on the Holocaust, Diversity & Human Understanding, Inc. is hereby approved, for a term of three years, effective October 19, 2006:

Name

Susan McGrath

Sonia Palacio-Grottola

Attachment IV

George Kane  
Secretary

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BOARD OF TRUSTEES

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**RESOLUTION NO. 2006.88 AWARDING A CONTRACT TO CONSTRUCT AND LEASE CELL TOWERS**

**WHEREAS**, Suffolk County Community College issued a Request for Proposals for a firm to construct, manage and lease cell tower sites to public and private entities, and

**WHEREAS**, Crown Castle International, owner/manager of more than 11,000 cell towers, responded to the request and

**WHEREAS**, an evaluation committee reviewed the proposal submitted by Crown Castle and concluded it meets the requirements of the College, be it therefore,

**RESOLVED**, that the College President, or her designee, is hereby authorized to enter into a contract with Crown Castle, and be it further

**RESOLVED**, that the contract will consist of an option period of one-year (with options for four additional one-year periods) for which Crown Castle will pay \$2,200 per option period, to secure all necessary permits and authorizations and lease at least one site, and be it further,

**RESOLVED**, that at the commencement of construction, a 25-year contract, with four (4) five-year option periods, will go into effect, for which the College will be paid based on the rates delineated as submitted in the proposal.

  
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**RESOLUTION NO. 2006.87 AWARDING A CONTRACT FOR SERVICES TO SUPPORT THE MIDDLE STATES ACCREDITATION TEAM**

**WHEREAS**, Suffolk County Community College is required to support the Middle States Association Accreditation Team during its site visit March 3 – March 7, 2007, and

**WHEREAS**, the College issued a Request for Proposals to secure business center, lodging and meal services during this period, and

**WHEREAS**, three full-service hotels submitted responsive proposals, and

**WHEREAS**, an evaluation committee reviewed the proposals, and

**WHEREAS**, the evaluation committee concluded the proposal submitted by the Marriot Islandia Long Island most favorably meets the requirements of the Accreditation Team and recommends the acceptance of its proposal, be it therefore,

**RESOLVED**, that the College President, or her designee, is hereby authorized to enter into a contract with the Marriot Islandia Long Island in an amount not to exceed \$20,000.

  
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BOARD OF TRUSTEES  
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**RESOLUTION NO. 2006.86 AUTHORIZING A CONTRACT FOR ARCHIVAL SOFTWARE**

**WHEREAS**, Suffolk County Community College issued a Request for Proposals to purchase software to facilitate the digital archiving of documents in the College, and

**WHEREAS**, the College received a proposal from The Progressive Technology Federal Systems, Inc. (PTFS), Bethesda, MD, and

**WHEREAS**, an evaluation committee reviewed the proposal, and

**WHEREAS**, the evaluation committee found the proposal submitted by PTFS meets the needs of the College and recommends its acceptance, be it therefore,

**RESOLVED**, that the College President, or her designee, is hereby authorized to enter into a contract with PTFS for a three-year period, in the amount of \$63,690, to include ArchivalWare software, a perpetual license for dual process server and professional services.

  
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**RESOLUTION NO. 2006.85 APPROVING ELECTRICAL CONTRACT MAJOR CHANGE ORDERS FOR THE BROOKHAVEN GYMNASIUM RENOVATION PHASE II, AMMERMAN CAMPUS, CP 2169**

**WHEREAS**, the capital project No. 2169 has been approved by Suffolk County and the State of New York for funding, and appropriated by the Suffolk County Legislature, and

**WHEREAS**, the capital project No. 2167 has been approved by Suffolk County and the State of New York for funding, and appropriated by the Suffolk County Legislature, and

**WHEREAS**, additional life safety requirements at the Brookhaven Gymnasium have been stipulated by the Suffolk County Fire Marshal's Office, and

**WHEREAS**, unforeseen field conditions including building code violations associated with the original building construction were discovered during the Brookhaven Gymnasium Renovation, and

**WHEREAS**, additional scopes of work were added by the College using existing project funding, and

**WHEREAS**, these changes were not included in the original scope of work for the electrical contractor, and

**WHEREAS**, as of October 2006, project change orders for the Brookhaven Gymnasium Renovation Phase II, CP 2169, are within budget, as shown in Attachment III, and

**WHEREAS**, as of October 2006, project change orders for Life Safety Improvements, CP 2167, are within budget, as shown in Attachment III, and

**WHEREAS**, the change orders provided by the electrical contractor for this new work were reviewed and approved by the project architect, James Campbell Architects, and

**WHEREAS**, these change orders exceed \$20,000, thus constituting 'major' change orders as defined by Board resolution, and

**WHEREAS**, all major change orders require Board approval, be it therefore

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**RESOLVED**, that Change Order No. E-1 for All Service Electric Inc. in the amount of \$69,526.60 is approved, and be it further

**RESOLVED**, that Change Order No. E-2 for All Service Electric Inc. in the amount of \$26,874.10 is approved, and be it further

**RESOLVED**, that the College President, or her designee, is authorized to execute the necessary documentation.

  
George Kane  
Secretary

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**Office of the President**

**BOARD OF TRUSTEES**

**October 19, 2006**

**RESOLUTION NO. 2006.84 APPROVING MECHANICAL CONTRACT MAJOR CHANGE ORDER FOR THE BROOKHAVEN GYMNASIUM RENOVATION PHASE II, AMMERMAN CAMPUS, CP 2169**

**WHEREAS**, the capital project No. 2169 has been approved by Suffolk County and the State of New York for funding, and appropriated by the Suffolk County Legislature, and

**WHEREAS**, the capital project No. 2167 has been approved by Suffolk County and the State of New York for funding, and appropriated by the Suffolk County Legislature, and

**WHEREAS**, additional life safety requirements at the Brookhaven Gymnasium have been stipulated by the Suffolk County Fire Marshal's Office, and

**WHEREAS**, unforeseen field conditions including building code violations associated with the original building construction were discovered during the Brookhaven Gymnasium Renovation, and

**WHEREAS**, additional scopes of work were added by the College using existing project funding, and

**WHEREAS**, these changes were not included in the original scope of work for the mechanical contractor, and

**WHEREAS**, as of October 2006, project change orders for the Brookhaven Gymnasium Renovation Phase II, CP 2169, are within budget, as shown in Attachment III, and

**WHEREAS**, as of October 2006, project change orders for Life Safety Improvements, CP 2167, are within budget, as shown in Attachment III, and

**WHEREAS**, the change order provided by the general contractor for this new work was reviewed and approved by the project architect, James Campbell Architects, and

**WHEREAS**, this change order exceeds \$20,000, thus constituting a 'major' change order as defined by Board resolution, and

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**WHEREAS**, all major change orders require Board approval, be it therefore

**RESOLVED**, that Change Order No. M-1 for ARC Mechanical Corp. in the amount of \$59,222 is approved, and be it further

**RESOLVED**, that the College President, or her designee, is authorized to execute the necessary documentation.

  
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George Kane  
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**Office of the President**

**BOARD OF TRUSTEES**

**October 19, 2006**

**RESOLUTION NO. 2006.83 APPROVING GENERAL CONTRACT MAJOR CHANGE ORDER FOR THE BROOKHAVEN GYMNASIUM RENOVATION PHASE II, AMMERMAN CAMPUS, CP 2169**

**WHEREAS**, the capital project No. 2169 has been approved by Suffolk County and the State of New York for funding, and appropriated by the Suffolk County Legislature, and

**WHEREAS**, the capital project No. 2167 has been approved by Suffolk County and the State of New York for funding, and appropriated by the Suffolk County Legislature, and

**WHEREAS**, additional life safety requirements at the Brookhaven Gymnasium have been stipulated by the Suffolk County Fire Marshal's Office, and

**WHEREAS**, unforeseen field conditions including building code violations associated with the original building construction were discovered during the Brookhaven Gymnasium Renovation, and

**WHEREAS**, additional scopes of work were added by the College using existing project funding, and

**WHEREAS**, these changes were not included in the original scope of work for the electrical contractor, and

**WHEREAS**, as of October 2006, project change orders for the Brookhaven Gymnasium Renovation Phase II, CP 2169, are within budget, as shown in Attachment III, and

**WHEREAS**, as of October 2006, project change orders for Life Safety Improvements, CP 2167, are within budget, as shown in Attachment III, and

**WHEREAS**, the change order provided by the general contractor for this new work was reviewed and approved by the project architect, James Campbell Architects, and

**WHEREAS**, this change order exceeds \$20,000, thus constituting a 'major' change order as defined by Board resolution, and

**WHEREAS**, all major change orders require Board approval, be it therefore

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# Suffolk

COUNTY COMMUNITY COLLEGE

**RESOLVED**, that Change Order No. GC-1 for SJ Hoerning Construction Inc. in the amount of \$74,762.39 is approved, and be it further

**RESOLVED**, that the College President, or her designee, is authorized to execute the necessary documentation.

  
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Secretary

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BOARD OF TRUSTEES

October 19, 2006

**RESOLUTION NO. 2006.82 ACCEPTING A GRANT AWARD FOR A WORKFORCE DEVELOPMENT TRAINING GRANT FOR INNOVATIVE STONE**

**WHEREAS**, Suffolk County Community College has received a grant award from the State University of New York, in the amount of \$30,420, including indirect costs, for a Community College Workforce Development Training Grants Program for Innovative Stone for the period of September 1, 2006 through August 24, 2007, and

**WHEREAS**, the program provides for English language training, including Intensive English Language and Grammar Skills and English for Speakers of Other Languages, for selected employees of Innovative Stone, and

**WHEREAS**, matching funds, in the amount of \$4,000, provided by Innovative Stone, will increase the program total to \$34,420, including indirect costs, be it therefore

**RESOLVED**, that matching funds, in the amount of \$4,000, provided by Innovative Stone, be accepted for the operation of the Community College Workforce Development Training Grants Program, and be it further

**RESOLVED**, that a grant award, in the amount of \$30,420, including indirect costs, from the State University of New York, for a Community College Workforce Development Training Grants Program for Innovative Stone during the 2006-2007 fiscal year, is hereby accepted, and the College President, or her designee, is authorized to execute a contract with the administering agency.

Project Director: Maureen David Arma

Note: No full-time personnel

  
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**Office of the President**

**BOARD OF TRUSTEES  
October 19, 2006**

**RESOLUTION NO. 2006.81 AMENDING THE COLLEGE BUDGET FOR A  
COMMUNITY COLLEGE WORKFORCE DEVELOPMENT TRAINING GRANT  
PROGRAM FOR ALLIANCE OF LONG ISLAND AGENCIES, INC.**

**WHEREAS**, the 2006-2007 College operating budget provides \$10,401, including indirect costs, in anticipation of a State University of New York Community College Workforce Development Training Grant for Alliance of Long Island Agencies, Inc., for the period of September 1, 2006 through August 24, 2007, and

**WHEREAS**, the 2006-2007 College operating budget also provides \$7,582 in company matching funds from the Alliance of Long Island Agencies, Inc., for the operation of the Community College Workforce Development Training Grants Program, and

**WHEREAS**, the actual State University of New York award included an additional amount of \$9,550, including indirect costs, for a total of \$19,951, and

**WHEREAS**, the company matching funds from the Alliance of Long Island Agencies, Inc., was increased by the amount of \$7,653, for a total of \$15,235, and

**WHEREAS**, the program total will increase by \$17,203, including indirect costs, bringing the total program amount to \$35,186, and

**WHEREAS**, the program provides for management and productivity skills training, leading to a clear career pathway for selected employees of Alliance of Long Island Agencies, Inc., not-for-profit charitable agencies that provide services to persons with developmental disabilities, be it therefore

**RESOLVED**, that the increased matching funds, in the amount of \$7,653, provided by Alliance for Long Island Agencies, be accepted for the operation of the Community College Workforce Development Training Grants Program, and be it further

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**RESOLVED**, that a grant award increase, in the amount of \$9,550, including indirect costs, from the State University of New York, for a Community College Workforce Development Training Grants Program for Alliance of Long Island Agencies, Inc. during the 2006-2007 fiscal year, is hereby accepted, and the College President, or her designee, is authorized to execute a contract with the administering agency.

Project Director: Nina Leonhardt

Note: No full-time personnel

In-kind contribution provided by the Alliance of Long Island Agencies, Inc.



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George Kane  
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October 19, 2006

**RESOLUTION NO. 2006.80 AMENDING THE COLLEGE BUDGET FOR A SUNY CHILD CARE GRANT**

**WHEREAS**, the 2006-2007 College operating budget provides \$75,400 in anticipation of a State University of New York Child Care grant, and

**WHEREAS**, the actual award included an additional amount of \$500, bringing the total amount of the grant award to \$75,900, and

**WHEREAS**, no matching funds are required, be it therefore

**RESOLVED**, that the 2006-2007 College budget be amended to reflect an increase in the amount of \$500, for the SUNY Child Care program, and the College President or her designee, is authorized to execute a contract with the administering agency.

Project Director: Dr. Carl Kirschner

Note: No full-time positions  
No in-kind contribution required

  
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**October 19, 2006**

**RESOLUTION NO. 2006.79 ACCEPTING A GRANT AWARD FOR A  
WORKFORCE DEVELOPMENT TRAINING GRANT FOR A RETAIL SKILLS  
CENTER**

**WHEREAS**, Suffolk County Community College has received a grant award from the State University of New York, in the amount of \$50,000, including indirect costs, for a Community College Workforce Development Training Grants Program for the Retail Skills Center for the period of September 1, 2006 through August 24, 2007, and

**WHEREAS**, the program provides for a second phase to continue the work from a grant awarded in the 2005-2006 fiscal year that established a Retail Skills Center located in the Bay Shore South Shore Mall, and

**WHEREAS**, Phase II will continue to recruit, assess, train and place participants in retail industry as well as other service related industry sectors, and expand to include career support, computer skills, English as a Second Language (ESL), and Spanish for retail workers, and

**WHEREAS**, financial support to serve as required cash matching funds, in the amount of \$5,550, provided by the Suffolk County Industrial Development Agency and the Town of Islip Industrial Development Agency, will increase the program total to \$55,550, including indirect costs, and

**WHEREAS**, the financial support amount of \$5,550 from the Industrial Development Agencies, will come from the surplus financial support from these agencies remaining from Phase I of the Retail Skills Center Program that was accepted for the operation of the program by County Resolution No. 1279.2005, be it therefore

**RESOLVED**, that surplus financial support to serve as cash matching funds, in the amount of \$5,550, provided by the Suffolk County Industrial Development Agency and the Town of Islip Industrial Development Agency from Phase I of the Program, be accepted for the operation of Phase II of the Community College Workforce Development Training Grants Program for the Retail Skills Center, and be it further

**Central Administration**  
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(631) 451-4112

**Ammerman Campus**  
533 College Road  
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(631) 451-4110

**Western Campus**  
Crooked Hill Road  
Brentwood, NY 11717-1092  
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**Eastern Campus**  
121 Speonk-Riverhead Road  
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**RESOLVED**, that a grant award, in the amount of \$50,000, including indirect costs, from the State University of New York, for a Community College Workforce Development Training Grants Program for the Retail Skills Center during the 2006-2007 fiscal year, is hereby accepted, and the College President, or her designee, is authorized to execute a contract with the administering agency.

Project Director: Lawrence Cavanagh

A handwritten signature in cursive script, appearing to read "George Kane", is written over a horizontal line.

George Kane  
Secretary

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**Office of the President**

**BOARD OF TRUSTEES**

**October 19, 2006**

**RESOLUTION NO. 2006.78 APPROVING MONTHLY SPONSOR SERVICES FOR SUFFOLK COUNTY COMMUNITY COLLEGE**

**WHEREAS**, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

**WHEREAS**, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

**WHEREAS**, health insurance is considered a Sponsor Service, be it therefore

**RESOLVED**, that the health insurance payment to the County of Suffolk in the amount of \$1,291,558.64 for the month of September 2006 (Attachment II) are hereby approved by the Board of Trustees.

  
George Kane  
Secretary

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Office of the President

BOARD OF TRUSTEES

October 19, 2006

**RESOLUTION NO. 2006.77 APPROVING ANNUAL SPONSOR SERVICES OF SUFFOLK COUNTY COMMUNITY COLLEGE**

**WHEREAS**, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

**WHEREAS**, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

**WHEREAS**, Workmen's Compensation, Fleet Services, Data Processing and Liability Insurance are considered Sponsor Services, be it therefore

**RESOLVED**, that the following charges for Sponsor Services totaling \$2,078,376.00 for the College's 2006/2007 fiscal year are hereby approved by the Board of Trustees.

8300	Workmen's Compensation	\$1,408,010
9020	Fleet Services	49,561
9210	IS Services	396,752
9600	Liability Insurance	<u>224,053</u>
		\$2,078,376

  
George Kane  
Secretary

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Office of the President

**BOARD OF TRUSTEES**

**October 19, 2006**

**RESOLUTION NO. 2006.76 APPROVING BUDGET TRANSFERS**

**WHEREAS**, the Board of Trustees established a policy on the authorization of budget transfers, and

**WHEREAS**, according to that policy the transfers on the attachment must be authorized by Board resolution, and

**WHEREAS**, the President recommends the transfers on the attachment as necessary for the operation of the College, be it therefore

**RESOLVED**, that the budget transfers shown as Attachment I are hereby approved.

George Kane  
Secretary

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